



Quick List of Documents for Intake/Eligibility

1. Documentation signed by a qualifying professional identifying the qualifying developmental disability.
 2. Copy of Birth Certificate
 3. Copy of a Social Security Card
 4. Copy of medical card coverage (Medicaid or personal coverage) – if applicable
 5. Copy of any previous supportive service documents (Individual Service Plan, Individual Education Plan, etc.) IEP and ETR
 6. Copy of any state of Ohio identification – **if applicable**
 7. Proof of custody – **if applicable**
 8. Psychological Evaluation – **if applicable**
-
- Please feel free to contact Tanya Brown with any questions at 346-0754 or tbrown@clarkdd.org.
 - Documentation can be dropped off at Community Living Services office, 2527 Kenton St, during our normal business hours (Monday – Friday 8:00am – 4:00pm).