

Eligibility information for DD services



Where do I start?

If you live in Clark County, you can begin the eligibility process for ages birth through 5 years of age, by contacting Early Childhood, # 937-328-2680. For 6 and above, call Tanya Brown at Community Living Services, # 937-328- 2683 x 5654.

What are the steps in determining eligibility?

For ages 3-5 years old:	Documentation of at least two developmental delays or established risk. This can usually be documented through the child's individualized Education Plan (IEP), Evaluation Team Report, or medical records.
For ages 6 and over:	The eligibility process in Ohio is a two-step process:

1. Diagnosis verification

- A. An item list will be sent indicating the required paperwork needed to begin the process.
- B. A qualifying diagnosis of a developmental disability must meet the following criteria:
 - a. Onset of disability must be documented prior to age 22.
 - b. Diagnosis must be made by a licensed, qualified professional and be supported by the appropriate diagnostic assessments.
 - c. The disability must be likely to continue indefinitely.
- C. The diagnosis must be a physical or mental impairment other than mental illness.

Examples of acceptable diagnoses and documentation:

Diagnosis	Documentation
Intellectual Disability	Psychological evaluation by Ph.D. which includes both IQ scores and adaptive functioning scores.
Down Syndrome	Medical documentation signed by MD.
Autism Spectrum Disorder	Comprehensive evaluation incorporating clinically appropriate assessment tools used to diagnose ASD signed by MD or Ph.D.
Seizure Disorder	Current medical documentation signed by MD
Cerebral Palsy	Medical documentation signed by MD

Examples of educational terms/informal labels that are **not acceptable as qualifying diagnoses for ages 6 and over** include: global developmental delay, Borderline Intellectual Functioning, Cognitive delay/disability, non-specific learning disabilities, and any diagnosis using the terms 'featuring of' or 'history of' a certain disorder.

2. Administration of the COEDI or OEDI

Once the diagnosis is verified, either the COEDI (Children’s Ohio Eligibility Determination Instrument) or OEDI (Ohio Eligibility Determination Instrument) is completed by a trained Assessor. The COEDI and OEDI are screening instruments developed by the Ohio Department of Developmental Disabilities and are used to determine if an individual has substantial functional limitations in the major life areas of:

COEDI	OEDI
Ages 6-15	Ages 16 and over
Mobility Self Care Self Direction Capacity for Independent Living Learning Receptive and Expressive Language	Mobility Self Care Self Direction Capacity for Independent Living Learning Receptive and Expressive Language Economic Self Sufficiency (16 and over)

If the person has a qualifying diagnosis and at least three (3) areas of substantial functional limitations according to the COEDI or OEDI, then the person is eligible for services through Developmental Disabilities of Clark County.

When is eligibility re-determined?

The state of Ohio requires that eligibility be re-determined when an individual turns 3, 6, and 16 years old. It may also be done when a qualifying diagnosis changes, functional skills change, following an extended “break” in services, or on an annual basis as requested by any member of the IP team. Also, if you move to another county, your eligibility status may be re-determined. You will maintain your current eligibility status until the re-determination occurs in the new county of residence.

What happens after I am found eligible?

After the individual or legal guardian is notified of the eligibility status, they will be referred for the identified services available through the County Board. Some of the most common services are Support Coordination (SSA) and/or Family Needs Assistance (FNA).

**DEVELOPMENTAL DISABILITIES OF CLARK COUNTY CONFIRMATION OF A DEVELOPMENTAL DISABILITY FOR
SERVICE ELIGIBILITY
DEV 4.12.18**

A developmental disability is defined in federal and state law as a severe and chronic disability attributable to a mental or physical impairment other than mental illness, manifested before age 22, likely to continue indefinitely, and resulting in substantial functional limitations in major life activities according to Ohio Revised Code 5123.01 and Federal Public Law 106-402.

To initiate the eligibility process through Developmental Disabilities of Clark County, a referral must be made to Central Coordination or the Community Living Services Office. Individuals and guardians will be directed to obtain documentation to confirm a developmental disability. The individual or guardian must sign consent forms if records are needed from the community.

If a developmental disability is confirmed by fulfilling the requirements reviewed below, a functional evaluation will be scheduled. An Intake Evaluator meets with the individual and others to administer a state mandated evaluation tool (C/OEDI) to assess the impact of the individual's disability on his/her functional abilities.

DOCUMENTATION REQUIRED TO CONFIRM A DIAGNOSIS

INTELLECTUAL DISABILITY

- ☐ A full psychological evaluation completed prior to age 22. The evaluation must:
 - Include IQ testing and adaptive behavior testing with a composite score
 - Be completed by or under the supervision of a qualified diagnostician
 - Incorporate clinically appropriate assessment tools related to the diagnosis
 - Demonstrate that diagnostic criteria were met and include a diagnosis
 - Demonstrate that a thorough differential diagnosis was completed to provide evidence that the presenting concerns are not better accounted for by another disorder.
- ☐ All previous psychological evaluations completed for the individual and other records that demonstrate a developmental pattern of an intellectual disability over time.
- ☐ Copies of any other evaluations that were completed for the individual.
- ☐ Academic records including the two most recent Evaluation Team Reports (ETR) and the most recent Individual Education Plan (IEP) from the individual's current and previous schools. Note: In order to be used for qualifying diagnosis, school records must be from a licensed psychologist with the Ohio Board of Psychology.
- ☐ A list of all the individual's diagnoses and all current medications.

AUTISM SPECTRUM DISORDERS INCLUDING ASPERGER'S SYNDROME

- ☐ A comprehensive evaluation completed prior to age 22 that confirms Autism Spectrum Disorder or Asperger's Syndrome. This evaluation must:
 - Be completed by or under the supervision of a qualified diagnostician.
 - Incorporate clinically appropriate assessment tools used to diagnose ASD or Asperger's Syndrome (e.g. GARS, CARS, GADS, ADOS)
 - Demonstrate the diagnostic criteria were met.

- Demonstrate that a thorough differential diagnosis was completed to provide evidence that the presenting concerns are not better accounted for by another disorder.

☐ Copies of any other evaluations that were completed for the individual.

☐ Academic records including the two most recent Evaluation Team Reports (ETR) and the most recent Individual Education Plan (IEP) from the individual's current and previous schools. Note: In order to be used for qualifying diagnosis, school records must be from a licensed psychologist with the Ohio Board of Psychology.

☐ Developmental history, family history, and medical history showing the evidence or impact of the ASD diagnosis over time including developmental milestones such as language development.

☐ A list of all the individual's diagnoses and all current medications.

LEARNING DISABILITY

☐ A comprehensive evaluation completed prior to age 22 that confirms a specific learning disability such as dyslexia. This evaluation must:

- Be completed by or under the supervision of a qualified diagnostician.
- Incorporate clinically appropriate assessment tools related to the diagnose.
- Demonstrate the diagnostic criteria were met.
- Demonstrate that a thorough differential diagnosis was completed to provide evidence that the presenting concerns are not better accounted for by another disorder.

☐ Copies of any other evaluations that were completed for the individual.

☐ Academic records including the two most recent Evaluation Team Reports (ETR) and the most recent Individual Education Plan (IEP) from the individual's current and previous schools.

☐ Developmental history, family history, and medical history showing the evidence or impact of the learning disability over time. Note: In order to be used for qualifying diagnosis, school records must be from a licensed psychologist with the Ohio Board of Psychology.

☐ A list of all the individual's diagnoses and all current medications.

MEDICAL DIAGNOSIS

☐ An evaluation completed by a qualified medical doctor prior to age 22 that includes conclusive testing appropriate to confirm a qualifying medical diagnosis that causes significant functional limitations. The evaluation must:

- Be completed by or under the supervision of a qualified diagnostician.
- Incorporate clinically appropriate assessment tools related to the diagnosis.
- Demonstrate that diagnostic criteria were met.

☐ Copies of any other evaluations that were completed for the individual.

☐ A list of all the individual's diagnoses and all current medications.

SPEECH-LANGUAGE DISORDER

☐ A speech-language disorder, namely aphasia, dysphasia, dysfluency, expressive language disorder, mixed receptive expressive language disorder, phonological disorder and stuttering that is diagnosed in an evaluation completed by a qualified diagnostician such as a Speech Therapist or Speech and Language Pathologist that is completed prior to age 22. The evaluation must:

- Be completed by or under the supervision of a qualified diagnostician.
- Incorporate clinically appropriate assessment tools related to the diagnosis.

- Demonstrate that diagnostic criteria were met.

- ☐ Copies of any other evaluations that were completed for the individual.

- ☐ Academic records including the two most recent Evaluation Team Reports (ETR) and the most recent Individual Education Plan (IEP) from the individual's current and previous schools. Note: In order to be used for qualifying diagnosis, school records must be from a licensed psychologist with the Ohio Board of Psychology.

- ☐ Developmental history, family history, and medical history showing the evidence or impact of the developmental disability over time.

- ☐ A list of all the individual's diagnoses and all current medications.

VISUAL IMPAIRMENT

- ☐ An optical evaluation completed prior to age 22 that meets the "operating standards for Ohio's schools serving children with disabilities" as established in Ohio Revised Code 3301-51-01 resulting in one of the following diagnoses.

- A visual impairment not primarily perceptual in nature resulting in a measured visual acuity of 20/70 or poorer in the better eye with correction.

- A physical eye condition that affects visual functioning to the extent that special education placement, materials, or services are required in an educational setting.

- ☐ The optical evaluation must:

- Be completed by or under the supervision of a qualified diagnostician.

- Incorporate clinically appropriate assessment tools related to the diagnosis.

- Demonstrate that diagnostic criteria were met.

- ☐ Copies of any other evaluations that were completed for the individual.

- ☐ A list of all the individual's diagnoses and all current medications.

HEARING IMPAIRMENT

- ☐ An auditory evaluation completed prior to age 22 that meets the standards established in Ohio Administrative Code 3301-51-06 and results in one of the following diagnoses:

- An average pure tone hearing loss of 50 decibels or greater according to the American Speech Language Hearing Association (ASHA) Guidelines for the frequencies 500, 1000, and 2000 hertz in the better ear.

- An average pure tone hearing loss of 25 decibels or greater according to the ASHA Guidelines for the frequencies of 500, 1000, and 2000 hertz in the better ear which has an adverse effect on the child's educational performance with documentation of more severe hearing loss during the developmental years, a history of chronic medical problems resulting in fluctuating hearing, or a delay in diagnosis, amplification, or special programming.

- A hearing loss of 25 decibels or greater according to the ASHA Guidelines for all the frequencies 1000 – 8000 hertz in the better ear that has an adverse effect on the child's educational performance.

- ☐ The auditory evaluation must:

- Be completed by or under the supervision of a qualified diagnostician.

- Incorporate clinically appropriate assessment tools related to the diagnosis.

- Demonstrate that diagnostic criteria were met

- ☐ Copies of any other evaluations that were completed for the individual.
- ☐ A list of all the individual's diagnoses and all current medications.

ATTENTION DEFICIT HYPERACTIVITY DISORDER

- ☐ A comprehensive diagnostic evaluation completed prior to age 22. The evaluation must:
 - Be completed by or under the supervision of a qualified diagnostician.
 - Incorporate clinically appropriate assessment tools related to ADHD (e.g. Conners Rating Scales, Child Behavior Checklist)
 - Demonstrate that diagnostic criteria were met.
 - Demonstrate that a thorough differential diagnosis was completed to provide evidence that the presenting concerns are not better accounted for by another disorder.
- ☐ A recent evaluation by a psychologist or doctor qualified to diagnose ADHD if the comprehensive evaluation was done over 3 years ago.
- ☐ A description of the current ADHD symptoms that have been present for at least the last 6 months.
- ☐ Academic records including the two most recent Evaluation Team Reports (ETR) and the most recent Individual Education Plan (IEP) from the individual's current and previous schools. Note: In order to be used for qualifying diagnosis, school records must be from a licensed psychologist with the Ohio Board of Psychology.
- ☐ Developmental history, family history, and medical history showing the evidence or impact of the developmental disability over time, beginning in childhood or early adolescence, that shows symptoms present in two or more settings such as home and school.
- ☐ Copies of any other evaluations that were completed for the individual.
- ☐ All the individual's diagnoses and all current medications.

FOR ALL OTHER DIAGNOSES

- ☐ A comprehensive evaluation completed prior to age 22 that confirms a developmental disability. This evaluation must:
 - Be completed by or under the supervision of a qualified diagnostician.
 - Incorporate clinically appropriate assessment tools related to the diagnosis.
 - Demonstrate that diagnostic criteria were met.
 - Demonstrate that a thorough differential diagnosis was completed to provide evidence that the presenting concerns are not better accounted for by another disorder.
- ☐ Copies of any other evaluations that were completed for the individual.
- ☐ Academic records including the two most Evaluation Team Reports (ETR) and the most recent Individual Education Plan (IEP) from the individual's current and previous schools.
- ☐ Developmental history, family history, and medical history showing the evidence or impact of the developmental disability over time.