OUTCOME-BASED REPORTS | PROCESS



ADA

Worksheet



Provider completes authorized service



submits
OutcomeBased
Report to
revisions@
hamiltond
ds.ora



Funding tracks that a report was received & forwards to SSA for review



SSA reviews Outcome-Based Report/ documents in TCM





SSA prints report and submits to secretary to be filed in KL.



forwards
the
original
email to
revisions@
hamiltond
ds.org,
indicating

"approval"



Funding Specialis authorize payment in PAWS

Notes

- 1. The SSA can review and assess an Outcome-Based Report but cannot reject it for payment purposes.
- 2. After reviewing the report, it is important that the SSA **forward** the original email that was received by funding (not reply) back to Funding. By forwarding the report the SSA is providing the necessary information to the Funding Specialist to authorized payment.