

# Clark County Board of Developmental Disabilities Agenda



*Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.*

**Tuesday, 5/21/24, 5:15 p.m.  
Buckeye Conference Room.**

1.	Call to Order	President called the meeting to order at		
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	a.	Contracts (Pages)	<table><tr><th>Vendor</th><th>Services</th><th>Cost</th><th>Beg/End Dates</th></tr><tr><td>Matchfoot Design</td><td>Web Development</td><td>\$10,000.00 flat fee for project \$765 Annual hosting platform cost</td><td>05/22/2024 – 06/01/2025</td></tr><tr><td>Clark County ESC</td><td>OT Services</td><td>\$85.60 per hour (as needed)</td><td>04/01/2024 – 6/30/2024</td></tr><tr><td>Wittenberg University</td><td>Internship</td><td>Wittenberg pays 50% and DD pays 50% of wages</td><td>6/30/2024 – 7/26/2024</td></tr><tr><td>Wiggins Cleaning &amp; Carpet Service</td><td>Cleaning &amp; Carpet Service</td><td>\$2,681.40 per month Not to exceed \$32,176.80per year</td><td>6/1/2024 – 5/31/2026</td></tr><tr><td>Admin Agent</td><td></td><td></td><td>7/1/2024 – 06/30/2025</td></tr><tr><td>Pooled Funding Agreement</td><td>Pooled funding</td><td>\$39,000</td><td>7/1/2024 – 06/30/2025</td></tr><tr><td colspan="4">Motion to approve contracts as presented: <b>Action Needed:</b></td></tr></table>	Vendor	Services	Cost	Beg/End Dates	Matchfoot Design	Web Development	\$10,000.00 flat fee for project \$765 Annual hosting platform cost	05/22/2024 – 06/01/2025	Clark County ESC	OT Services	\$85.60 per hour (as needed)	04/01/2024 – 6/30/2024	Wittenberg University	Internship	Wittenberg pays 50% and DD pays 50% of wages	6/30/2024 – 7/26/2024	Wiggins Cleaning & Carpet Service	Cleaning & Carpet Service	\$2,681.40 per month Not to exceed \$32,176.80per year	6/1/2024 – 5/31/2026	Admin Agent			7/1/2024 – 06/30/2025	Pooled Funding Agreement	Pooled funding	\$39,000	7/1/2024 – 06/30/2025	Motion to approve contracts as presented: <b>Action Needed:</b>				1 2
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	b.	Strategic Plan Progress Report	Strategic Plan Progress Report – Informational																																	
	c.	Resolution	Motion to approve a Resolution to Authorize Purchase of One (1) – 2024 Handicap Assessable Chrysler Voyager LX Mini Van. <b>Action Needed:</b>	1 2																																
	d.	2025 Program Calendar	Motion for the Program Calendar as presented. <b>Action Needed:</b>	1 2																																
	e.	Superintendent's Report Will Bagnola	Motion to approve Superintendent's Report as presented. <b>Action Needed:</b>	1 2																																
		Executive Session	Motion to enter into Executive Session for the purpose of consideration of compensation of employees and other personnel matters (ORC 121.22[g][1]). <b>Action needed:</b> <input type="checkbox"/> Andy Irick <input type="checkbox"/> Brad Boyer <input type="checkbox"/> Carmen Miesse <input type="checkbox"/> Ebony Whitesell <input type="checkbox"/> Becky Carden <input type="checkbox"/> Eddie Ford <input type="checkbox"/> Rita Marshall	1 2																																
	f.	Continued New Business	<b>Action Needed:</b>	1 2																																
11.	Communications																																			
	▪ None																																			
12.	Comments from the Board Members																																			
13.	The Next Meeting		The next regular meeting of the Clark County Board of Developmental Disabilities will be held on <b>Tuesday, June 18, 2024</b> 5:15 p.m., Administration Conference Room, 2527 Kenton Street.,																																	
14.	Adjournment		Motion to adjourn the meeting at                      p.m. - <b>Action Needed:</b>	1 2																																

# Clark County Board of Developmental Disabilities Minutes



*Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.*

**Tuesday, 3/19/2024, 5:15 p.m.  
Buckeye Conference Room.**

1.	Call to Order	President called the meeting to order at     p.m.																																				
2.	Roll Call	In attendance were: <input checked="" type="checkbox"/> Brad Boyer <input checked="" type="checkbox"/> Becky Carden <input checked="" type="checkbox"/> Andy Irick <input type="checkbox"/> Carmen Miesse (excused) <input checked="" type="checkbox"/> Eddie Ford <input checked="" type="checkbox"/> Rita Marshall																																				
	Others in Attendance:	Scott J., Shannon C., Ravi S., Will B., Scott A., Gretchen H., Connie W., Shundrick P.																																				
3.	Introduction of Visitors	N/A																																				
4.	Approval of Agenda	Motion to approve the Agenda as presented. – <b>Action Needed: Motion Approved</b>			1 B. Boyer 2 E. Ford 5 Ayes 0 Nays																																	
5.	Approval of Minutes	Motion to approve the Minutes of the Feb 20, 2024 Board Meeting as presented. – <b>Action Needed: Motion Approved</b>			1 E. Ford 2 B. Boyer 5 Ayes 0 Nays																																	
6.	Financial Reports	<table><tr><td>February 1-29, 2024</td><td>Expenditure</td><td>Revenue</td></tr><tr><td>General Fund</td><td>\$ 912,718.47</td><td>\$ 87,120.69</td></tr><tr><td>Community Residential Fund</td><td>\$ 387,896.18</td><td>-</td></tr><tr><td>FF Mueller Center Fund</td><td>\$ 315,897.85</td><td>\$ 2,727.00</td></tr><tr><td>Capital Improvement Fund</td><td>\$ 57,468.55</td><td>\$</td></tr><tr><td>Donation Fund</td><td>-</td><td>-</td></tr><tr><td>Bequest Fund</td><td>-</td><td>-</td></tr><tr><td>Medicaid Reserve Fund</td><td>-</td><td>-</td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td>Totals</td><td>\$ 1,673,981.05</td><td>\$ 89,847.69</td></tr><tr><td> </td><td> </td><td> </td></tr></table>			February 1-29, 2024	Expenditure	Revenue	General Fund	\$ 912,718.47	\$ 87,120.69	Community Residential Fund	\$ 387,896.18	-	FF Mueller Center Fund	\$ 315,897.85	\$ 2,727.00	Capital Improvement Fund	\$ 57,468.55	\$	Donation Fund	-	-	Bequest Fund	-	-	Medicaid Reserve Fund	-	-				Totals	\$ 1,673,981.05	\$ 89,847.69				1 A Irick 2 B. Boyer 5 Ayes 0 Nays
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Motion for February financials as presented: <b>Action Needed: Motion Approved</b>																																						
Ravi presented the February financials.																																						
7.	Board Committees – none																																					
8.	Old Business - None																																					
	Employee Recognition - none																																					
9.	a.	Contracts (Pages)	<table><tr><td>Vendor</td><td>Services</td><td>Cost</td><td>Beg/End Dates</td></tr><tr><td>Business Services</td><td></td><td></td><td></td></tr><tr><td>Bradyware &amp; Schoenfeld</td><td>Tax &amp; Accounting</td><td>\$13,000.00 a year</td><td>4-1-2024-3-31-2025</td></tr><tr><td>Primary Solutions</td><td>Gate Keeper</td><td>\$28,282 a year</td><td>4-1-2024-3-31-2025</td></tr><tr><td>Primary Solutions FF Mueller</td><td>Software Agreement</td><td>\$2,455.00 a year</td><td>4-1-2024-3-31-2025</td></tr></table>	Vendor	Services	Cost	Beg/End Dates	Business Services				Bradyware & Schoenfeld	Tax & Accounting	\$13,000.00 a year	4-1-2024-3-31-2025	Primary Solutions	Gate Keeper	\$28,282 a year	4-1-2024-3-31-2025	Primary Solutions FF Mueller	Software Agreement	\$2,455.00 a year	4-1-2024-3-31-2025	New 1 A. Irick 2 E. Ford 5 Ayes 0 Nays  Renewal 1 A. Irick 2 B. Boyer 5 Ayes 0 Nays														
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			<b>T Mobile</b>	Cell phone service	not to exceed \$35,000 a year	4-1-2024-3-31-2025	<b>Increase</b> 1 B. Boyer 2 A. Irick 5 Ayes 0 Nays  Generator contract is an increase and was approved by the board. 1 B. Boyer 2 E. Ford 5 Ayes 0 Nays
			Marcia L. Erickson	Excel Support and Training	\$135 per hour/not to exceed \$15,000 a year	4-1-2024-3-31-2025	
			<b>Community Living Services</b>				
			Hope Tree	Consultant	not to exceed \$5,000 a year	4-1-2024-3-31-2025	
			Dr. Pignatiello	Consultant	\$175.00 per evaluation	4-1-2024-3-31-2025	
			<b>Early Childhood</b>				
			Esther Keys	Spanish Interpreter	\$40.00 per hour not to exceed \$20,000.00	4-1-2024-3-31-2025	
			Ashley Anderson	Speech Therapy	\$60.00 per hour not to exceed \$22,000.00 for the year	4-1-2024-3-31-2025	
			Roberta Valley	OT	\$75.00 per hour not to exceed \$30,000	4-1-2024-3-31-2025	
			Play Project	Training and educational system	\$315 annually and \$99 annually	4-1-2024-3-31-2025	
			Courtney Bacca	PT	\$76.00 per hour not to exceed \$40,000.00	04/01/2024 – 03/31/2025	
			<b>F. F. Mueller Services</b>				
			Dayton Psychiatric Associates Dr. Patel	Psychiatrist	\$622.50 per month not to exceed \$7,470.00 a year	4-1-2024-3-31-2025	
			Dr. Winn	Physician	\$600.00 per month not to exceed \$7,200.00 a year	4-1-2024-3-31-2025	
			Dr. Pignatiello	Consultant	\$315.00 per evaluation	4-1-2024-3-31-2025	
			Adult Day Services and CCDD	In Kind Services	Rate Set Per individual	4-1-2024-3-31-2025	
			Remedi Senior Care	Pharmacist	\$11,00.00 a year	4-1-2024-3-31-2025	
			<b>Human Resources</b>				
			Mercy Health Occupational Health Services	Health and Wellness	Not to exceed \$10,000	4-1-2024-3-31-2025	
			<b>Operations</b>				
			Generator Systems	Generator	Not to exceed \$8,050.00	4-1-2024-3-31-2027	
			Response Fire	Fire Protection	\$6,556.00 per year	04/01/2024 – 03/31/2026	



			<table><tr><td>Stacy Flooring</td><td>Flooring</td><td>Not to exceed \$20,817.00</td><td>Ending within 120 days of approval</td></tr><tr><td>Security 101</td><td>Security</td><td>\$1,908.67 monthly</td><td>04/01/2024 – 03/31/2027</td></tr><tr><td>MVCDC</td><td>Lease</td><td>\$16,538.00 per year</td><td>04/01/2024 – 06/30/2029</td></tr><tr><td>Trumpet Behavioral Health</td><td>Lease</td><td>\$5,238.75 for six months (\$873.13 per month)</td><td>04/01/2024 – 10/31/2024</td></tr><tr><td>YMCA</td><td>Lease</td><td>\$4,341.60 per year</td><td>04/01/2024 – 03/31/2027</td></tr></table> <p>New Renewal Increase</p> <p><b>Action Needed: Motion Approved</b> All contracts were approved by the board at the March board meeting.</p>	Stacy Flooring	Flooring	Not to exceed \$20,817.00	Ending within 120 days of approval	Security 101	Security	\$1,908.67 monthly	04/01/2024 – 03/31/2027	MVCDC	Lease	\$16,538.00 per year	04/01/2024 – 06/30/2029	Trumpet Behavioral Health	Lease	\$5,238.75 for six months (\$873.13 per month)	04/01/2024 – 10/31/2024	YMCA	Lease	\$4,341.60 per year	04/01/2024 – 03/31/2027	
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	b.	<b>Superintendent's Report</b> Will Bagnola	<p>Motion to approve Superintendent's Report as presented. <b>Action Needed: Motion Approved</b></p> <p>We are looking at entering into a contract with Maxium. Our next board meeting isn't until May. If we can get this contract completed, we would like board approval to be able to sign this contract. LPN \$54 per hour and RN \$70 per hour. Still looking into OT. Shrundrick went over all the details of the contract. We will still use Alto, but currently they are struggling to meet our needs. No entry fee with Maxiums contract. Also, Maxium can bring these positions over to our employees if they would so choose. The board gave their approval to sign the contract.</p> <p>On April 8<sup>th</sup> we are strongly asking that any staff that can work from home will work from home due to the eclipse.</p> <p>Will found board training on DODD site, please contact Will if you are interested.</p> <p>Senate bill 213- Supportive decision making. This would lay out a plan of weather an individual needs a guardian or not.</p> <p>There is a bill that would require workshops to pay minimum wage.</p> <p>They are working on getting a provider to get and help folks keep jobs.</p> <p>Judge Carey is interested in putting an individua on the board. They are meeting with him next week.</p>	<p>1 E. Ford 2 B. Boyer 5 Ayes 0 Nays</p>																				
10.	<b>Communications</b>																							
	▪ None																							
11.	<b>Comments from the Board Members</b>																							
12.	<b>The Next Meeting</b>	The next regular meeting of the Clark County Board of Developmental Disabilities will be held on <b>Tuesday, May 21, 2024, 5:15 p.m.</b> , Buckeye Conference Room, 2527 Kenton Street.																						
13.	<b>Adjournment</b>	Motion to adjourn the meeting at p.m. - <b>Action Needed: Motion Approved</b>		<p>1 B. Boyer 2 B. Carden 5 Ayes 0 Nays</p>																				

Financial Report (May 2024)  
(Ravi Shankar, Comptroller)

**Financials for two months:**

This month's board packet contains financials for the month of March and April 2024.

**Highlights of March Financials:**

**Revenues: March 2024**

We received our first half real estate settlement of \$6,377,199. The other receipts include Mueller Medicaid reimbursement, reimbursement for Targeted case management services, Medicaid Administrative Claiming reimbursements, flow through capital Assistance grant for Housing connection of Clark County Ince

**Expenses for March 2024:**

The expenses for the month are normal program expenses.

**Highlights of April Financials:**

**Revenues April 2024**

The receipts for the month include receipts for Targeted case Management, reimbursement for FCFC position and Mueller receipts

**Expenses for April 2024:**

The expenses for the month include our Quarterly waiver payments of \$222,622 for the fourth quarter fiscal year 2024.

Clark County Board of Developmental Disabilities  
2527 Kenton Street, Springfield, Ohio 45505

**Finance Report**

Schedule of Receipts-Budget and Actual  
For the Period Ended March 31st , 2024

	Annual Budget 2024	Actual Year to Date 2024	Actual Year to Date 2023	% of Actual to Budget 2024	% of Actual to Budget 2023
Real Estate Tax	\$ 12,194,000.00	\$ 6,377,199.06	\$ 6,310,260.47	52%	52%
Federal/Medicaid/Targeted Case Management	\$ 1,000,000.00	\$ 289,281.35	\$ 139,141.90	29%	13%
Federal/Medicaid Administrative Claiming	\$ 712,000.00	\$ 331,389.40	\$ 178,065.74	47%	30%
Federal/Title XX	\$ 87,700.00	\$ 32,788.48	\$ 21,346.61	37%	25%
Federal - ICF DD	\$ 3,228,700.00	\$642,363.44	\$577,313.21	20%	21%
Federal - Part C - Early Intervention	\$ 322,500.00	\$48,519.85	\$63,619.41	15%	20%
Prior Year Medicaid Match Reconciliation	\$ 1,300,000.00		\$ 1,305,093.04	0%	82%
Prior Years cost reports settlements	\$ 740,000.00			0%	
Active Treatment	\$ 48,100.00		\$ 52,005.09	0%	104%
Reimbursements/Refunds	\$ 30,800.00	\$ 19,606.57	\$ 8,954.78	64%	6%
Rental ECC	\$ 59,300.00	\$13,878.84	\$10,579.98	23%	25%
Rental Family Homes	\$ 35,800.00	\$ 13,138.00	\$ 9,782.00	37%	27%
FCFC Reimbursement	\$ 85,300.00	\$ 41,284.53	\$ 22,357.20	48%	24%
Capital Receipts	\$ -	\$ 113,671.80	\$ 887,180.75	0%	0%
Other Receipts	\$ 3,800.00	\$ 3,803.76	\$ 829.00	100%	166%
<b>Total Receipts</b>	<b>\$ 19,848,000.00</b>	<b>\$ 7,926,925.08</b>	<b>\$ 9,586,529.18</b>	<b>40%</b>	<b>49%</b>

Schedule of Disbursements-Budget and Actual  
For the Period Ended March 31st , 2024

	Annual Budget 2024	Actual Year to Date 2024	Actual Year to Date 2023	% of Actual to Budget 2024	% of Actual to Budget 2023
Salaries	\$ 7,512,800.00	\$ 1,652,150.72	\$ 1,611,901.00	22%	21%
Fringes & Benefits	\$ 4,641,300.00	\$ 921,160.51	\$ 893,181.99	20%	20%
Services & Materials	\$ 743,100.00	\$ 225,216.45	\$ 131,623.48	30%	19%
Program Services	\$ 5,990,800.00	\$ 1,184,723.49	\$ 1,099,691.80	20%	17%
Capital	\$ 464,500.00	\$ 100,862.31	\$ 34,209.38	22%	7%
<b>Total Disbursements</b>	<b>\$ 19,352,500.00</b>	<b>\$ 4,084,113.48</b>	<b>\$ 3,770,607.65</b>	<b>21%</b>	<b>19%</b>

Note:1. Available resources from the CCBDD year end carry over are budgeted to fund the difference between budgeted receipts and disbursements.

Note 2: Interfund transfers of \$0 are excluded from the Income and Disbursements in the statement above.

# Clark County DD Revenue Report for March 2024

Report Period: 03/01/2024 to 03/31/2024

April 1,2024

8:18:05AM

Account		Budget	March	YTD Total	% Received	To Be Received
<b>F.F. Mueller Res.Cntr.</b>						
1271-220-421000.BODDFR40700	Medicaid ICF/DD	\$3,062,700.00	\$272,205.60	\$598,101.44	19.53%	\$2,464,598.56
1271-220-431000.BODDLR50611	Res Fees/Social Security	\$166,000.00	\$29,508.00	\$44,262.00	26.66%	\$121,738.00
1271-220-431000.BODDLR50612	Rental Income	\$30,300.00	\$4,080.00	\$10,380.00	34.26%	\$19,920.00
1271-220-481000.BODDLR50609	Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
1271-220-481000.BODDLR50610	Utility Reimbursement	\$5,500.00	\$1,182.00	\$2,758.00	50.15%	\$2,742.00
1271-220-540000	Transfer In	\$982,300.00	\$0.00	\$0.00	0.00%	\$982,300.00
		<b>\$4,246,800.00</b>	<b>\$306,975.60</b>	<b>\$655,501.44</b>	<b>15.44%</b>	<b>\$3,591,298.56</b>
<b>Developmental Disabilities General</b>						
2080-220-411100	Real Estate	\$10,777,000.00	\$6,359,399.53	\$6,359,399.53	59.01%	\$4,417,600.47
2080-220-411300	Tax Manufactured Homes	\$26,000.00	\$17,799.53	\$17,799.53	68.46%	\$8,200.47
2080-220-421000.BODDFR40400	Targeted Casemanagement	\$1,000,000.00	\$131,638.44	\$289,281.35	28.93%	\$710,718.65
2080-220-421000.BODDFR40800	Title XX	\$87,700.00	\$0.00	\$32,788.48	37.39%	\$54,911.52
2080-220-421000.BODDFR41301	Fed Other MAC	\$712,000.00	\$160,954.91	\$331,389.40	46.54%	\$380,610.60
2080-220-421000.BODDFR41302	Home Choice	\$0.00	\$829.00	\$3,316.00	100.00%	-\$3,316.00
2080-220-421000.BODDFR41700	JARC Grant Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDFR41800	State Funding/Bridges	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDL000001	Capital Assistance Grant	\$0.00	\$113,671.80	\$113,671.80	100.00%	-\$113,671.80
2080-220-421000.BODDLR50600	Local F&CFC	\$85,300.00	\$0.00	\$41,284.53	48.40%	\$44,015.47
2080-220-421000.BODDLR50601	Local CAPTA/Service Coordinatio	\$322,500.00	\$0.00	\$48,519.85	15.04%	\$273,980.15
2080-220-421000.BODDLR50606	Waiver Refund	\$1,300,000.00	\$0.00	\$0.00	0.00%	\$1,300,000.00
2080-220-421000.BODDLR50607	Misc Local Revenue	\$30,800.00	\$2,578.73	\$7,795.18	25.31%	\$23,004.82
2080-220-421000.BODDSR50607	Misc. State Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDSR50608	Family Outreach Communication C	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421010	Title XIX Medicaid Cluster	\$740,000.00	\$0.00	\$0.00	0.00%	\$740,000.00
2080-220-422110	Homestead Rollback Realestate	\$1,391,000.00	\$0.00	\$0.00	0.00%	\$1,391,000.00
2080-220-431000.BODDLR50602	Camp Fees	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-431000.BODDLR50603	Active Treatment	\$48,100.00	\$0.00	\$0.00	0.00%	\$48,100.00
2080-220-431000.BODDLR50612	Rental ECC	\$59,300.00	\$5,157.62	\$13,878.84	23.40%	\$45,421.16
2080-220-481000.BODDLR50608	Reimbursements	\$0.00	\$7,657.33	\$11,811.39	100.00%	-\$11,811.39
		<b>\$16,579,700.00</b>	<b>\$6,799,686.89</b>	<b>\$7,270,935.88</b>	<b>43.85%</b>	<b>\$9,308,764.12</b>
<b>Developmental Disabilities Risk Mgt</b>						
2085-220-540000	DD Medicaid Reserve Transfer In	\$370,000.00	\$0.00	\$0.00	0.00%	\$370,000.00
		<b>\$370,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$370,000.00</b>

# Clark County DD Revenue Report for March 2024

Report Period: 03/01/2024 to 03/31/2024

April 1, 2024

8:18:05AM

Account	Budget	March	YTD Total	% Received	To Be Received
<b><i>Supported Living/Wavier Match</i></b>					
2090-220-481000.BODDLR50608 Misc Reimbursements	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2090-220-540000 Tranfer from General Fund	\$3,046,400.00	\$0.00	\$0.00	0.00%	\$3,046,400.00
	<b>\$3,046,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$3,046,400.00</b>
<b><i>Donation</i></b>					
2740-220-481000 Donation Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b><i>Bequest Neubert/Webb</i></b>					
2750-220-471000 Bequest Interest Earned	\$3,800.00	\$0.00	\$487.76	12.84%	\$3,312.24
	<b>\$3,800.00</b>	<b>\$0.00</b>	<b>\$487.76</b>	<b>12.84%</b>	<b>\$3,312.24</b>
<b><i>Developmental Disabilities Capital</i></b>					
4040-220-481000 Other Misc Capital Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-502000 Note Proceeds	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-540000 Operating Transfer Capital Fund	\$464,500.00	\$0.00	\$0.00	0.00%	\$464,500.00
	<b>\$464,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$464,500.00</b>
<b>Grand Totals:</b>	<b>\$24,711,200.00</b>	<b>\$7,106,662.49</b>	<b>\$7,926,925.08</b>	<b>32.08%</b>	<b>\$16,784,274.92</b>

## Clark County DD Fund Report

April 4, 2024

9:15:54AM

Report Period: 03/01/2024 to 03/31/2024

County Fund	2024 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
1271 F.F. Mueller Res.Cntr. Fund	\$5,040,273.17	\$0.00	\$850,987.25	\$655,501.44	\$4,844,787.36
2080 Developmental Disabilities General Fund	\$23,450,632.42	\$0.00	\$2,604,192.76	\$7,270,935.88	\$28,117,375.54
2085 Developmental Disabilities Risk Mgt Fund	\$5,275,275.17	\$0.00	\$0.00	\$0.00	\$5,275,275.17
2090 Supported Living/Wavier Match Fund	\$7,880,999.63	\$0.00	\$528,071.16	\$0.00	\$7,352,928.47
2740 Donation Fund	\$7,978.58	\$0.00	\$0.00	\$0.00	\$7,978.58
2750 Bequest Neubert/Webb Fund	\$102,677.51	\$0.00	\$0.00	\$487.76	\$103,165.27
4040 Developmental Disabilities Capital Fund	\$1,401,979.24	\$0.00	\$100,862.31	\$0.00	\$1,301,116.93
<b>Grand Totals:</b>	<b>\$43,159,815.72</b>	<b>\$0.00</b>	<b>\$4,084,113.48</b>	<b>\$7,926,925.08</b>	<b>\$47,002,627.32</b>

# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

9:07:02AM

PO Number	Vendor	Description	Post Date	Amount
<b>Developmental Disabilities Capital</b>				
<b>4040-220-744000 CAPITAL CONTRACT SERVICES</b>				
200018039	Huntington National Bank	Acct Ending 8004 Clark County,OH-Elec suj	03/29/2024	\$255.48
230027994	Hauck Bros Inc	Cust 639 Clark DD-Mini split HVAC unit for	03/29/2024	\$13,500.00
230028435	Buck Run Commercial Doors	Clark DD-Replace doors Maint. shop	03/01/2024	\$8,133.00
230028583	Hauck Bros Inc	Cust 639 Clark DD-Fix HVAC unit in Yellow	03/29/2024	\$8,130.00
240030218	Hauck Bros Inc	Cust 639 Clark DD-Replace furnace & A/C U	03/29/2024	\$11,995.00
				<b>\$42,013.48</b>

## Developmental Disabilities Capital

**\$42,013.48**

## Developmental Disabilities General

<b>2080-220-715000 Dental Insurance</b>				
230029070	Medical Mutual	Grp 552866 Clark DD - Dental prem Mar 24	03/01/2024	\$1,034.71
240030065	Medical Mutual	Grp 552866 Clark DD - Dental prem Mar 24	03/01/2024	\$3,803.07
240030065	Medical Mutual	Grp 552866 Clark DD - Dental prem Apr 24	03/22/2024	\$1,196.93
240030270	Medical Mutual	Grp 552866 Clark DD - Dental prem Apr 24	03/22/2024	\$3,996.17
				<b>\$10,030.88</b>

## 2080-220-716000 Life Insurance

240029981	AMERICAN UNITED LIFE INSURANCE	Grp G00614491-0002-000 Clark DD-Life In	03/08/2024	\$584.68
240030171	AMERICAN UNITED LIFE INSURANCE	Grp G00614491-0002-000 Clark DD-Life In	03/08/2024	\$107.64
				<b>\$692.32</b>

## 2080-220-717000 Medical Insurance

230029068	Medical Mutual	Grp 552866 Clark DD - Medical prem Mar 2	03/01/2024	\$12,736.92
240030066	Medical Mutual	Grp 552866 Clark DD - Medical prem Mar 2	03/01/2024	\$100,000.00
240030079	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/01/2024	\$3,582.01
240030079	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/01/2024	\$1,466.67
240030079	Medical Mutual	Grp 552866 Clark DD - Medical prem Mar 2	03/01/2024	\$3,260.38
240030079	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/08/2024	\$419.63
240030079	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/15/2024	\$10,916.29
240030079	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/22/2024	\$4,257.97
240030079	Positive Perspectives, Inc.	Clark DD-EAP hrs Dec 23-Feb 24	03/22/2024	\$231.72
240030271	Medical Mutual	Grp 552866 Clark DD - Medical prem Apr 2	03/22/2024	\$25,000.00
240030272	Medical Mutual	Grp 552866 Clark DD - Medical prem Apr 2	03/22/2024	\$101,793.90
240030272	Positive Perspectives, Inc.	Clark DD-EAP hrs Dec 23-Feb 24 (bal)	03/22/2024	\$1,053.91
240030352	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/29/2024	\$3,162.43
CSMar24	Central States H & W Fund	H&W Mar 24 of \$9045.20 plus new hire 5/2	03/15/2024	\$11,928.01
				<b>\$279,809.84</b>

## 2080-220-718400 Travel

230028626	Carlisa L Parker	Clark DD-Reimb mileage Ldr conf 2/5-2/6/2	03/08/2024	\$125.96
230028626	Hailey Ayala	Clark DD-Reimb mileage Jan 24	03/08/2024	\$38.86
230028626	Lisa McElroy	Clark DD-Reimb mileage 1/3-2/27/24	03/08/2024	\$32.05
230028921	Jill Stewart	Clark DD-Reimb mileage Jan 24	03/01/2024	\$99.16
230028921	Heather Hellwig	Clark DD-Reimb mileage Jan 24	03/01/2024	\$117.25
230028921	Nicholas Jenkins	Clark DD-Reimb mileage 1/12-1/31/24	03/08/2024	\$32.83
230028921	Lisa McElroy	Clark DD-Reimb mileage 1/3-2/27/27 (bal)	03/08/2024	\$26.91
230028921	Shannon Chatfield	Clark DD-Reimb mileage Jan 24	03/15/2024	\$33.50
230028921	Jessica Thompson	Clark DD-Reimb mileage Jan/Feb 24	03/15/2024	\$17.83
240030067	Jessica Thompson	Clark DD-Reimb mileage Jan/Feb 24 (bal)	03/15/2024	\$41.13
240030067	Tracy Hixon	Clark DD-Reimb mileage Feb 24	03/15/2024	\$60.30
240030067	Kyle Gambill	Clark DD-Reimb mileage Feb 24	03/15/2024	\$67.00
240030067	Erica Brown	Clark DD-Reimb mileage Feb 24	03/15/2024	\$81.07
240030067	Jessica Messina	Clark DD-Reimb mileage Feb 24	03/15/2024	\$91.79
240030067	Kristen Wheeler	Clark DD-Reimb mileage Feb 24	03/15/2024	\$101.17
240030067	Rachelle McCarty	Clark DD-Reimb mileage 1/23-3/1/24	03/15/2024	\$103.18

# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

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PO Number	Vendor	Description	Post Date	Amount
240030067	Patty Davis	Clark DD-Reimb mileage Jan/Feb 24	03/15/2024	\$107.87
240030067	Melissa Hobson	Clark DD-Reimb mileage Feb 24	03/15/2024	\$138.69
240030067	Deborah Strobel	Clark DD-Reimb mileage 1/31-2/28/24	03/22/2024	\$19.43
240030067	Jill Stewart	Clark DD-Reimb mileage Feb 24	03/22/2024	\$40.20
240030067	Adam Allbright	Clark DD-Reimb mileage 2/14-2/21/24	03/22/2024	\$41.54
240030067	Lisa Leslie	Clark DD-Reimb mileage 1/16-2/26/24	03/22/2024	\$64.99
240030067	Taylor Barney	Clark DD-Reimb mileage 2/5-2/28/24	03/22/2024	\$99.83
240030067	Alma Cano	Clark DD-FNA Reimb mileage Feb 24 JM	03/22/2024	\$132.66
240030067	Susie Hartley	Clark DD-FNA Reimb mileage Jan 24 Ev H	03/29/2024	\$156.11
240030067	Bridgett Coffey	Clark DD-FNA Reimb miles Jan 24 AF	03/29/2024	\$188.27
240030067	Joi Lynne Lane	Clark DD-FNA Reimb miles Jan 24 BMcF	03/29/2024	\$152.76
240030067	Kristen Wheeler	Clark DD-FNA Reimb mileage 2/5/24 MW	03/29/2024	\$62.98
240030067	Theresa Golliugh	Clark DD-FNA reimb mileage 2/2 & 2/10/24	03/29/2024	\$40.20
240030067	Kathleen Brown	Clark DD-FNA Reimb mileage Feb 24 LS	03/29/2024	\$302.17
240030067	Maricela Mendoza	Clark DD-FNA Reimb mileage Feb 24 KM	03/29/2024	\$173.53
240030067	Sherri Wheeler	Clark DD-FNA Reimb mileage Feb 24 LM	03/29/2024	\$203.68
240030067	Gillermana Zaragoza	Clark DD-FNA Reimb mileage Feb 24 DS	03/29/2024	\$120.60
240030067	Amber Rice	Clark DD-FNA Reimb mileage Feb 24 JF	03/29/2024	\$241.20
240030067	Susie Hartley	Clark DD-FNA Reimb mileage Feb 24 EI H	03/29/2024	\$38.86
240030067	Bridgett Coffey	Clark DD-FNA Reimb mileage Feb 24 AF	03/29/2024	\$211.72
240030067	Renee Barnett	Clark DD-FNA Reimb mileage 2/20-3/12/24	03/29/2024	\$89.78
240030067	Hailey Ayala	Clark DD-Reimb mileage Feb 24	03/29/2024	\$40.20
240030067	Daryl Sue Osborne	Clark DD-Reimb mileage Feb 24	03/29/2024	\$87.77
240030067	Heather Hellwig	Clark DD-Reimb mileage Feb 24	03/29/2024	\$117.92
240030067	Molly Lacey	Clark DD-Reimb mileage Feb 24	03/29/2024	\$193.63
				<b>\$4,136.58</b>

## 2080-220-721000 Supplies

210021984	Bonnie Bazill- Davis	Clark DD-Reimb Best Buddies mtg supplies	03/08/2024	\$8.31
210021984	Aqua Falls Bottled Water/Culligan	Acct 186978 Clark DD-Bottle water delivery	03/22/2024	\$26.95
220024004	Bonnie Bazill- Davis	Clark DD-Reimb Best Buddies mtg supplies	03/08/2024	\$31.69
220024682	Bonnie Bazill- Davis	Clark DD-Reimb Best Buddies mtg supplies	03/08/2024	\$4.86
220024682	Huntington National Bank	Acct Ending 8004 Clark County,OH-Best Bu	03/29/2024	\$95.89
220025124	Bonnie Bazill- Davis	Clark DD-Reimb Best Buddies mtg supplies	03/08/2024	\$76.96
220025124	Office 360	Acct 38896 Clark DD-Office supplies	03/15/2024	\$37.38
220025124	Huntington National Bank	Acct Ending 8004 Clark County, OH-Best Bu	03/29/2024	\$11.80
220025621	Maricela Mendoza	Clark DD-FNA Reimb water play mat GM	03/22/2024	\$12.99
230027992	Mader Electric Motor Inc	Clark DD-Repair blower	03/08/2024	\$90.00
230027992	Grainger	Acct 882544745 Clark DD-Maint supplies	03/01/2024	\$336.10
230027992	Rocky's ACE Hardware	Acct 18348 Clark DD-Maint supplies/disc Fe	03/15/2024	\$272.96
230027992	Mader Electric Motor Inc	Clark DD-Maint repair parts	03/22/2024	\$222.40
230027992	Aqua Falls Bottled Water/Culligan	Acct 02739300 Clark DD-Bottled water CLS	03/22/2024	\$93.70
230027992	Katie Shields	Clark DD-FNA Reimb Ensure drink KS	03/29/2024	\$6.79
230028922	Emily Comer	Clark DD-FNA Reimb overnite pants CC	03/22/2024	\$23.97
230028922	Huntington National Bank	Acct Ending 8004 Clark County,OH-Parts fo	03/29/2024	\$194.94
240029908	Minuteman Press/Armstrong Print	Clark DD-Home visit forms-EI (1000)	03/01/2024	\$234.16
240029908	Office Depot	Acct 30234336 Clark DD-Office supplies	03/01/2024	\$227.03
240029908	Office Depot	Acct 30234336 Clark DD-Office supplies CI	03/08/2024	\$306.94
240029908	Robinson Insulation Co., Inc	Cust 17700 Clark DD-Ceiling tile for CLS	03/01/2024	\$115.60
240029908	Robinson Insulation Co., Inc	Cust 17700 Clark DD-Ceiling tile for CLS	03/08/2024	\$124.40
240029908	Huntington National Bank	Acct Ending 8004 Clark County, OH-Medica	03/29/2024	\$765.58
240030068	Business Equipment CO	Acct SP0346 Clark DD-Office chair & headr	03/08/2024	\$698.00
240030068	Office 360	Acct 38896 Clark DD-Office supplies	03/15/2024	\$75.36
240030068	Jose Osman Diaz	Clark DD-FNA Reimb-Indoor jungle gym/L	03/15/2024	\$136.73
240030068	Office Depot	Acct 30234336 Clark DD-Office supplies CI	03/15/2024	\$371.11
240030068	Security 101 Ohio, Llc	Clark DD-Repair doors not working	03/22/2024	\$370.00



# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

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PO Number	Vendor	Description	Post Date	Amount
240030068	Datataalk Telecom Inc	Cust 11556 Clark DD-Fix paging system in C	03/15/2024	\$300.00
240030068	Moriah R Smith	Clark DD-Children's theatre svcs 1/25/24	03/15/2024	\$70.00
240030068	Security 101 Ohio, Llc	Cust 3928 Clark DD-Repair doors not worki	03/15/2024	\$235.00
240030068	Office Depot	Acct 30234336 Clark DD-Office supplies CI	03/22/2024	\$36.09
240030068	Alma Cano	Clark DD-FNA Reimb carseat JM	03/22/2024	\$224.99
240030068	Emily Comer	Clark DD-FNA Reimb overnite pullups CC	03/29/2024	\$28.95
240030068	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	03/29/2024	\$2,335.99
240030068	Tiffany Williams	Clark DD-FNA Reimb Digital Thermometer	03/29/2024	\$65.11
240030068	Jeannette Wagner	Clark DD-FNA Reimb Lamp app KW	03/29/2024	\$321.74
240030068	Emily Comer	Clark DD-FNA Remib Wipes CC	03/29/2024	\$32.44
240030068	Huntington National Bank	Acct Ending 8004 Clark County, OH-Books	03/29/2024	\$556.22
				<b>\$9,179.13</b>

## 2080-220-740000 Repairs

210020815	Fast Lane Wash & Lube	Clark DD-Car wash 12/22/23	03/01/2024	\$50.35
210020815	Tom's Automotive Equipment Sol	Clark DD-Lift inspec/svc call	03/29/2024	\$175.00
220025619	D & S Auto Parts	Acct 70477 Clark DD-Repair parts	03/15/2024	\$548.18
220025619	Tesco Transportation, LLC	Clark DD-Repair parts	03/15/2024	\$393.20
220025619	Tesco Transportation, LLC	Cust ID C0007778 Clark DD-Repair parts	03/22/2024	\$185.81
220025619	WS Electronics, LLC	Clark DD-Tower space usage Mar 24	03/22/2024	\$225.00
220025619	Maine's	Clark DD-Tow 2013 Dodge Caravan-3/4/24	03/22/2024	\$75.00
220025619	Tesco Transportation, LLC	Cust C0007778 Clark DD-Repair parts	03/29/2024	\$463.92
220025619	Mansfield Oil Company Of Gains	Acct 36197 Clark DD-Fuel usage Feb 24	03/29/2024	\$1,832.37
				<b>\$3,948.83</b>

## 2080-220-743000 Contract Services - Facilitie

220024685	Ashley Anderson (Therapist)	Clark DD-Speech therp. svcs Feb 24	03/08/2024	\$522.50
230026155	CBTS/Altafiber	Acct 6282936 Clark DD-Phone usage 2/5-3/4	03/22/2024	\$4.67
230027414	Minuteman Press/Armstrong Print	Clark DD-Greeting/sympathy cards (200)	03/01/2024	\$137.85
230027414	Tac Industries Inc.	Clark DD-Leased cleaning svcs Jan 24	03/15/2024	\$1,315.84
230027414	Minuteman Press/Armstrong Print	Clark DD-Blue stamp	03/22/2024	\$41.00
230028176	Courtney Bacca	Clark DD-PT svcs Feb 24	03/15/2024	\$1,491.00
230028176	Courtney Bacca	Clark DD-PT svcs Jan 24	03/22/2024	\$2,627.00
230028297	Justifacts Credential Verification	Clark DD-Background checks 12/15/23-1/23	03/01/2024	\$733.50
230028297	Cook & Logan Enterprise, LLC	Clark DD-Prov Reimb-classes Mar 24	03/15/2024	\$70.00
230028297	Document Destruction LLC	Clark DD-Shredding svcs Feb 24	03/15/2024	\$110.39
230028297	Justifacts Credential Verification	Clark DD-New hire ref chks 2/21/24	03/15/2024	\$155.69
230028297	Salvation Army	Clark DD-Summer Day Camp (5 individuals	03/22/2024	\$450.00
230028297	Downsize Farm Support/B Custer	Clark DD-Prov Reimb NMT Feb 24 TC	03/22/2024	\$134.26
230028297	Emily Huey	Clark DD-FNA Reimb Angel Sense subscrip	03/29/2024	\$53.61
230028297	Paul Hahnnemann	Clark DD-FNA Reimb Respite Jan 24 J & W	03/29/2024	\$105.00
230028923	Boomershine Skill Center	Clark DD-Engraving of Cty Bd retirement gi	03/01/2024	\$30.00
230028923	Huntington National Bank	Acct Ending 8004 Clark County,OH-Cable fi	03/29/2024	\$58.83
230028925	Teresa Ehalt	Clark DD-Painting murals in EI classroom	03/08/2024	\$2,000.00
240029775	Priscilla Williams	Clark DD-FNA Respite reimb 2/2-2/11/24 SS	03/01/2024	\$200.00
240029775	Soul Bird Consulting	Clark DD-Consult for SM 1/31/24	03/01/2024	\$4,607.00
240029775	Interpreters of the Deaf, LLC	Clark DD-Interpreting svcs for AN-1/23-1/24	03/01/2024	\$796.04
240029775	Netts Floral Company	Cust 3078 Clark DD-Sympathy flowers S Gi	03/01/2024	\$48.00
240029775	OADSP	Clark DD-Synergy Conf. Sponsorship 2024	03/01/2024	\$300.00
240029775	Netts Floral Company	Clark DD-Sympathy flowers RC	03/01/2024	\$58.00
240029775	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Feb 24	03/15/2024	\$2,455.09
240029775	Tac Industries Inc.	Clark DD-Prov Reimb ADS/LF Jan 24	03/15/2024	\$2,422.87
240029775	Mary Katherine Somers Studio	Clark DD-Prov reimb piano classes Mar 24 K	03/15/2024	\$200.00
240029775	Downsize Farm Support/B Custer	Clark DD-Prov Reimb ADS Feb 24 TC	03/22/2024	\$1,725.74
240029775	Springfield Family YMCA	Clark DD-FNA Youth mbrshp GM	03/29/2024	\$231.66
240030069	Felicia King	Clark DD-FNA Respite reimb 1/17-1/22/24 F	03/01/2024	\$996.00
240030069	Cincinnati Bell/Altafiber	Acct 9373223961930 Clark DD-Phone usage	03/01/2024	\$320.62

# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

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PO Number	Vendor	Description	Post Date	Amount
240030069	Hauck Bros Inc	Cust 639/Plan C000134 Clark DD-Prev mair	03/01/2024	\$975.49
240030069	Gem City Psych Consultants LLC	Clark DD-Psych eval 2/12/24 PH	03/08/2024	\$175.00
240030069	EDOC Office	Clark DD-E-Sign mthly Feb 24	03/08/2024	\$575.00
240030069	Housing Connection of Clark Cou	Clark DD-Mgmt & Occup. fees Feb 24	03/08/2024	\$20,287.52
240030069	Datataalk Telecom Inc	Cust 11556 Clark DD-Phone repair	03/01/2024	\$420.00
240030069	American Red Cross	Cust P0004095 Clark DD-FA/CPR/AED clas	03/01/2024	\$273.60
240030069	Boomershine Skill Center	Clark DD-Prov reimb classes Jan 24	03/08/2024	\$1,115.00
240030069	Treasurer, State of Ohio BCI	Cust 1TA495 Clark DD-BCI/Rapback check	03/15/2024	\$222.00
240030069	American Red Cross	Cust P0004095 Clark DD-FA/CPR/AED clas	03/15/2024	\$205.20
240030069	Cook & Logan Enterprise, LLC	Clark DD-Prov Reimb-Classes Mar 24 (bal)	03/15/2024	\$5.00
240030069	Wiggins Cleaning and Carpet Serv	Clark DD-Janit.svcs T&C Mar 24	03/15/2024	\$2,257.20
240030069	Hope Tree Consulting LLC	Clark DD-Consultation & ind session JB Feb	03/15/2024	\$270.00
240030069	Autumn Trails Stable	Clark DD-Prov Reimb Spring therapeutic rid	03/15/2024	\$300.00
240030069	Esther Keyes	Clark DD-Translation svcs Feb 24	03/15/2024	\$2,610.00
240030069	UKG Inc	Clark DD-Ready Launch fee	03/15/2024	\$5,000.00
240030069	Tac Industries Inc.	Clark DD-Leased cleaning svcs Jan 24	03/15/2024	\$2,000.66
240030069	Waste Management of Ohio Inc	Acct 94132122003 Clark DD-Dumpster svcs	03/15/2024	\$673.63
240030069	Mercy Health Occupational Health	Clark DD-Drug screen/T Spot/Lift eval (4)	03/15/2024	\$669.00
240030069	Southern Ohio Council Of Govern	Clark DD-Med Admin QA Jan 24	03/15/2024	\$930.00
240030069	SWOCOG	Clark DD-Staff hrs 2 SSAs 2/4-3/2/24 (225 h	03/22/2024	\$14,202.38
240030069	Columbia Gas of Ohio	Acct 115544970030004 Clark DD-Gas usage	03/22/2024	\$1,842.87
240030069	Time Warner Cable/Charter Comm	Acct 057766001 Clark DD-Phone & internet	03/22/2024	\$1,926.42
240030069	Salvation Army	Clark DD-Summer Day camp (1 individual)	03/22/2024	\$100.00
240030069	T-Mobile	Acct 975818483 Clark DD-Phone usage 1/29	03/22/2024	\$103.99
240030069	Mary Katherine Somers Studio	Clark DD-Theatre classes Mar 24 KaS, KyS,	03/22/2024	\$320.00
240030069	Tac Industries Inc.	Clark DD-Prov Reimb ADS/IB Feb 24	03/22/2024	\$2,079.05
240030069	Columbia Gas of Ohio	Acct 115566540020009 Clark DD-Gas usage	03/22/2024	\$1,079.38
240030069	Crisis Prevention Institute	Clark DD-Trainer fee BR 5/26/24-5/25/25	03/22/2024	\$200.00
240030069	Shout It Out Design	Clark DD-Web hosting for County DD websi	03/22/2024	\$900.00
240030069	Rose City Boutique & Consulting	Clark DD-Soc media mgmt;Hub article;artist	03/22/2024	\$262.50
240030069	Autumn Trails Stable	Clark DD-FNA Theraputic riding Spring sess	03/22/2024	\$375.00
240030069	Verizon Wireless	Acct 342555962-00001 Clark DD-Phone usa	03/22/2024	\$596.76
240030069	Quest Adult Services	Clark DD-Retirement gifts for County Bd sta	03/29/2024	\$70.00
240030069	Autumn Trails Stable	Clark DD-FNA Therapeutic riding sessions/S	03/29/2024	\$1,150.00
240030069	Bricker Graydon LLP	Client 017876 Clark DD-Legal svcs Jan 24	03/29/2024	\$94.00
240030069	American Red Cross	Cust P0004095 Clark DD-FA/CPR/AED clas	03/29/2024	\$102.60
240030069	Tina McCormick	Clark DD-FNA Therapeutic riding sessions/S	03/29/2024	\$360.00
240030069	City of Springfield Utility Billing	Acct 84800-17041 Clark DD-Water/Sewer/S	03/29/2024	\$1,038.42
240030069	Amanda J McClain	Clark DD-FNA Reimb Respite 1/24-2/14/24	03/29/2024	\$500.00
240030069	Autumn Trails Stable	Clark DD-FNA Therapeutic Riding Spring 24	03/29/2024	\$750.00
240030069	Amber Rice	Clark DD-FNA Reimb Respite 2/3-2/19/24 J.	03/29/2024	\$270.00
240030069	Paul Hahnemann	Clark DD-FNA Reimb Respite Feb 24 J&W	03/29/2024	\$112.00
240030069	Emily Huey	Clark DD-FNA Reimb Angel Sense Sub Mar	03/29/2024	\$53.61
240030069	Renee Barnett	Clark DD-FNA Reimb Respite 2/20-3/01/24	03/29/2024	\$405.00
240030069	MVP Walk-In Tub and Shower Inc	Clark DD-Walk-in tub/shower (FCFC,Rotary	03/29/2024	\$10,500.00
240030069	Huntington National Bank	Acct Ending 8004 Clark County,OH-Refund	03/29/2024	-\$372.34
240030331	Mobility Solutions LLC	Clark DD-Prov Reimb NMT Jan 24	03/29/2024	\$7,640.64
240030331	Southern Ohio Council Of Govern	Clark DD-Med Admin Q/As & mileage Feb 2	03/29/2024	\$3,022.78
240030331	Go Concepts	Acct 20925 Clark DD-Managed IT svcs Mar	03/29/2024	\$33,711.73
240030331	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 2/	03/29/2024	\$3,200.78
240030331	EDOC Office	Clark DD-E-Sign mthly Mar 24	03/29/2024	\$575.00
240030331	Cincinnati Bell/Altafiber	Acct 9373223961930 Clark DD-Phone usage	03/29/2024	\$320.62
240030331	Huntington National Bank	Acct Ending 8004 Clark County,OH-Cognitc	03/29/2024	\$15.00
240030331	Hauck Bros Inc	Cust 639/Plan C134-Clark DD-Prev Maint M	03/29/2024	\$975.45

**\$151,850.10**

# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

9:07:03AM

PO Number	Vendor	Description	Post Date	Amount
<b>2080-220-746000 Rental/Leases</b>				
240030070	Pitney Bowes Global Financial Ser	Acct 0016513748 Clark DD-Postage meter/s	03/01/2024	\$272.22
240030070	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 2/20-3/	03/15/2024	\$1,086.45
240030276	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 2/20-3/	03/15/2024	\$2,438.12
				<b>\$3,796.79</b>
<b>2080-220-749000 Capital Assistance</b>				
240030372	Housing Connection of Clark Cou	Clark DD-Reimb for DMR 122403 - 2418 D	03/29/2024	\$87,709.34
				<b>\$87,709.34</b>
<b>2080-220-751000 Equipment</b>				
230026977	Huntington National Bank	Acct Ending 8004 Clark County,OH-Heater &	03/29/2024	\$179.07
230028827	Huntington National Bank	Acct Ending 8004 Clark County,OH-Heater &	03/29/2024	\$81.90
				<b>\$260.97</b>
<b>2080-220-790000 Other</b>				
240029772	Greater Springfield Chamber	Clark DD - Mbrshp Dues-Silver Level for W	03/15/2024	\$829.00
240029772	The Ohio Society of Certified Pub	ID #16285-Clark DD-Mbrshp 5/1/24-4/30/25	03/15/2024	\$450.00
				<b>\$1,279.00</b>
<b>Developmental Disabilities General</b>				<b>\$552,693.78</b>
<b>F.F. Mueller Res.Cntr.</b>				
<b>1271-220-715000 Dental</b>				
230029069	Medical Mutual	Grp 552866 Clark DD - Dental prem Mar 24	03/01/2024	\$753.92
240030051	Medical Mutual	Grp 552866 Clark DD - Dental prem Mar 24	03/01/2024	\$268.93
240030051	Medical Mutual	Grp 552866 Clark DD - Dental prem Apr 24	03/22/2024	\$1,126.20
				<b>\$2,149.05</b>
<b>1271-220-716000 Life Insurance</b>				
240029980	AMERICAN UNITED LIFE INSUR	Grp G00614491-0002-000 Clark DD-Life In	03/08/2024	\$159.00
				<b>\$159.00</b>
<b>1271-220-717000 Medical Insurance</b>				
230026151	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/01/2024	\$3,506.21
230026151	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/01/2024	\$959.23
230029067	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/01/2024	\$1,181.91
230029067	Medical Mutual	Grp 552866 Clark DD - Medical prem Mar 2	03/01/2024	\$5,878.52
240030052	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/08/2024	\$713.25
240030052	Medical Mutual	Grp 552866 Clark DD - Medical prem Mar 2	03/01/2024	\$19,464.70
240030052	Medical Mutual	Grp 552866 Clark DD - Medical prem Apr 2	03/22/2024	\$27,680.40
240030269	Positive Perspectives, Inc.	Clark DD-EAP hrs Dec 23 - Feb 24	03/22/2024	\$1,051.87
240030269	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	03/29/2024	\$12.85
				<b>\$60,448.94</b>
<b>1271-220-721000 Supplies</b>				
230028800	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	03/01/2024	\$550.13
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	03/01/2024	\$380.94
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	03/08/2024	\$2,585.56
230028800	Restaurant Equippers	Clark DD-Refrigerator for Blue cottage & fre	03/15/2024	\$125.31
230028800	Remedi SeniorCare	Cust FFMCTG FF Mueller-Facility hse chgs	03/15/2024	\$291.99
230028800	Office 360	Acct 38896 Clark DD-Office supplies	03/15/2024	\$376.91
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	03/29/2024	\$986.95
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	03/29/2024	\$697.50
230028800	Huntington National Bank	Acct Ending 8004 Clark County, OH-Laundr	03/29/2024	\$658.28
230028800	Huntington National Bank	Acct Ending 8004 Clark County,OH-Refund	03/29/2024	-\$83.49
240030053	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	03/08/2024	\$3,326.30
240030053	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	03/15/2024	\$3,216.14
240030053	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	03/29/2024	\$957.56

# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

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PO Number	Vendor	Description	Post Date	Amount
				<b>\$14,070.08</b>
<b>1271-220-743000 Contract Services</b>				
220024058	Sharon Mullins	FF Mueller-OT svcs Feb 24	03/15/2024	\$227.50
230028296	Document Destruction LLC	Clark DD-Shredding svcs Feb 24	03/15/2024	\$22.61
230028918	AMITA R PATEL MD INST PSY	FF Mueller-Prof svcs Feb 24	03/08/2024	\$203.96
240029773	Gordon Food Service	Cust 513230028 Clark DD-Food supplile	03/08/2024	\$1,563.63
240029773	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	03/01/2024	\$1,857.08
240029773	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	03/15/2024	\$1,022.89
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	03/15/2024	\$194.95
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	03/01/2024	\$16.70
240029773	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	03/22/2024	\$274.60
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	03/22/2024	\$142.40
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	03/29/2024	\$257.70
240030054	Response Fire Protection	Clark DD-Qtrly sprinkler inspec/Mueller	03/08/2024	\$700.00
240030054	Gem City Psych Consultants LLC	FF Mueller-Psych evals JC & RKC	03/01/2024	\$630.00
240030054	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endin	03/01/2024	\$6,061.56
240030054	REM Ohio Inc	FF Mueller-Day Hab svcs Jan 24	03/01/2024	\$34,724.25
240030054	Hauck Bros Inc	Cust 639/Plan C000134 Clark DD-Prev mair	03/01/2024	\$418.68
240030054	Alto Healthcare Staffing/Cirrus Cc	Clark DD 4254-Temp nursing staffing week	03/08/2024	\$4,136.84
240030054	AMITA R PATEL MD INST PSY	FF Mueller-Prof svcs Feb 24 (bal)	03/08/2024	\$418.34
240030054	Brady, Ware & Company	Client 14330.000 FF Mueller-Prof svcs Feb 2	03/08/2024	\$835.00
240030054	City of Springfield Utility Billing	Acct 24810-49763 Clark DD Water/Sewer/St	03/08/2024	\$243.13
240030054	Waste Management of Ohio Inc	Acct 123808773006 Clark DD-Dumpster svc	03/15/2024	\$535.52
240030054	Stericycle Inc	Cust 10008047874 FF Mueller-Medical wast	03/15/2024	\$57.17
240030054	Arjo Inc	Acct 2059774 Clark DD-Two casters kit/Ma	03/15/2024	\$364.01
240030054	PointClickCare Technologies Inc	Facility-FF Mueller Ctr-ALF ffmc-1 Sandbo	03/15/2024	\$456.22
240030054	Columbia Gas of Ohio	Acct 115544970060001 Clark DD-Gas usage	03/22/2024	\$1,186.72
240030054	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	03/22/2024	\$1,175.72
240030054	Primary Solutions, Inc.	FF Mueller - Advisor annual license 2024-20	03/15/2024	\$2,455.00
240030054	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week end 0	03/15/2024	\$5,418.16
240030054	T-Mobile	Acct 975818483 Clark DD-Phone usage 1/29	03/22/2024	\$2.69
240030054	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	03/22/2024	\$1,097.41
240030054	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endin	03/22/2024	\$2,587.00
240030054	D Elaine Dyar	FF Mueller-Dietitian consult Jan 24	03/22/2024	\$1,112.50
240030054	Bricker Graydon LLP	Client 017876 Clark DD-Legal svcs Jan 24	03/29/2024	\$611.00
240030054	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	03/29/2024	\$1,300.83
240030273	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endin	03/29/2024	\$3,558.84
240030273	City of Springfield Utility Billing	Acct 84800-17041 Clark DD-Water/Sewer/S	03/29/2024	\$833.89
240030273	Arjo Inc	Acct 2059774 Clark DD-Maxi-move maint	03/29/2024	\$294.90
240030273	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 2/	03/29/2024	\$2,224.27
240030273	Arthur H Win	FF Mueller-Med Dir svcs Sep 23 (inv recd 3/	03/29/2024	\$3,600.00
240030273	Hauck Bros Inc	Cust 639/Plan C000134 Clark DD-Prev main	03/29/2024	\$418.68
				<b>\$83,242.35</b>
<b>1271-220-746000 Rentals</b>				
240029774	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 2/20-3/	03/15/2024	\$61.31
240030274	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 2/20-3/	03/15/2024	\$819.83
				<b>\$881.14</b>
<b>1271-220-751000 Equipment</b>				
240030050	Restaurant Equippers	Clark DD-Refrigerator for Blue cottage & fre	03/15/2024	\$999.00
				<b>\$999.00</b>

**F.F. Mueller Res.Cntr.**

**\$161,949.56**

**Supported Living/Wavier Match**

**2090-220-744000.BODD0500311 Contract Services**

# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

9:07:03AM

PO Number	Vendor	Description	Post Date	Amount
230026949	Mary Katherine Somers Studio	Clark DD-Prov Reimb-music apprec. class M	03/15/2024	\$25.00
230027678	Michael M Brassfield	Clark DD-Prov Reimb HPC hrs 2/1-2/19/24	03/29/2024	\$470.26
230027993	Self-Reliance, Inc.	Clark DD-Prov Reimb NMT Jan 24	03/01/2024	\$614.24
230027993	Self-Reliance, Inc.	Clark DD-Prov Reimb ADS 2/24-2/29/24	03/29/2024	\$220.19
230028627	Grace and Hope Home Healthcare	Clark DD-Prov Reimb HPC hrs/transp. Dec 2	03/01/2024	\$1,100.60
230028627	Independent Living of Ohio, Inc.	Clark DD-Prov Reimb MM 1/9/24 M&RL	03/01/2024	\$83.68
230028627	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Feb 24	03/15/2024	\$568.12
230028924	Britney Healthcare Services LLC	Clark DD-Prov Reimb HPC 9/18-9/25/23 DE	03/08/2024	\$3,708.80
230028924	Karen Strines	Clark DD-Reimb family HPC hrs Jan 24 KI S	03/01/2024	\$559.92
230028924	Rebecca M Rowlett	Clark DD-Prov Reimb HPC miles Jan 24	03/01/2024	\$463.04
230028924	Toni Lewis	Clark DD-Prov Reimb HPC hrs Jan 24	03/01/2024	\$254.84
230028924	Independent Living of Ohio, Inc.	Clark DD-Prov Reimb HPC 1/25-1/27/24 M	03/01/2024	\$1,877.66
230028924	Vicki L Rayburn	Clark DD-Prov Reimb HPC hrs Jan 24	03/01/2024	\$366.64
230028924	Kyle Gambill	Clark DD-Reimb for emergency items for inc	03/15/2024	\$247.15
230028924	Phillip Myers	Clark DD-Rental Assist reimb/RAP Mar 24	03/15/2024	\$234.00
230028924	Choices in Community Living	Clark DD-Prov Reimb HPC hrs & transp Feb	03/15/2024	\$341.80
230028924	Tac Industries Inc.	Clark DD-Prov Reimb PAES Lab Jan 24	03/15/2024	\$209.28
230028924	Darren W Kaiser	Clark DD-Prov Reimb HPC miles Feb 24	03/22/2024	\$520.58
230028924	William B Gay	Clark DD-Prov Reimb HPC hrs 3/2-3/8/24	03/29/2024	\$98.00
240029776	Grace and Hope Home Healthcare	Clark DD-Prov Reimb HPC hrs/transp Jan 24	03/01/2024	\$1,410.60
240029776	Toni Lewis	Clark DD-Prov Reimb HPC hrs Jan 24 (bal)	03/01/2024	\$956.04
240029776	Independent Living of Ohio, Inc.	Clark DD-Prov Reimb MM 1/23/24 M&RL	03/01/2024	\$364.66
240029776	Vicki L Rayburn	Clark DD-Prov Reimb HPC hrs Jan 24 (bal)	03/01/2024	\$1,520.08
240029776	Karen L Henry	Clark DD-Prov Reimb HPC hrs Jan 24	03/01/2024	\$4,030.00
240029776	Stephanie Hudson	Clark DD-Prov Reimb HPC hrs Feb 24	03/08/2024	\$1,534.00
240029776	Grace Adult Programming	Clark DD-Prov Reimb NMT Feb 24	03/15/2024	\$1,088.10
240029776	Frank A Wilson	Clark DD-Prov Reimb HPC miles 2/1-2/29/2	03/15/2024	\$921.00
240029776	Vicki Vincent	Clark DD-Prov Reimb-Shared HPC miles Fe	03/15/2024	\$2,735.54
240029776	Vicki L Rayburn	Clark DD-Prov Reimb HPC hrs Feb 24	03/15/2024	\$1,760.00
240029776	Miss Bee's H.I.V.E. LLC	Clark DD-Prov Reimb NMT Feb 24	03/15/2024	\$834.34
240029776	Alan S Vickers	Clark DD-Prov Reimb HPC hrs Feb 24	03/29/2024	\$760.32
240030071	Ohio Treasurer of State	Cust Clark Cty Bd-CDC DB Jan 24 HB	03/01/2024	\$36,190.60
240030071	Consumer Support Services Inc	Clark DD-Prov Reimb NMT Jan 24 KD	03/08/2024	\$451.01
240030071	Downsize Farm Support/B Custer	Clark DD-Prov Reimb/Revised Jan 24 VD O	03/08/2024	\$1,043.15
240030071	Stephanie Hudson	Clark DD-Prov reimb-HPC hrs Feb 24 (bal)	03/08/2024	\$1,000.40
240030071	Boomershine Skill Center	Clark DD-Prov reimb classes Jan 24	03/08/2024	\$430.00
240030071	Caterpillars to Butterflies Inc	Clark DD-Prov reimb NMT 1/22-1/31/24	03/15/2024	\$908.20
240030071	Mary Katherine Somers Studio	Clark DD-Prov Reimb Ukulele class Mar 24	03/22/2024	\$60.00
240030071	Mary Katherine Somers Studio	Clark DD-Prov reimb music apprec. classes I	03/15/2024	\$75.00
240030071	Tac Industries Inc.	Clark DD-Prov Reimb-PAES Lab (bal)	03/15/2024	\$434.88
240030071	Downsize Farm Support/B Custer	Clark DD-Prov Reimb NMT Feb 24 RM	03/22/2024	\$2,318.34
240030071	Sarah M Stradling	Clark DD-Prov Reimb HPC miles 2/23-2/24/	03/29/2024	\$336.16
240030071	Consumer Support Services Inc	Clark DD-Prov Reimb NMT Feb 24 KD	03/29/2024	\$2,360.40
240030071	A-1 Able Pest Doctors	Clark DD-Prov Reimb Pest Control heat trtm	03/29/2024	\$950.00
240030277	Choices in Community Living	Clark DD-Prov Reimb HPC hrs & transp. Fe	03/15/2024	\$2,719.93
240030277	Ohio Treasurer of State	Clark DD-CDC DB 2/1-2/20/24 HB	03/22/2024	\$38,012.25
240030277	Downsize Farm Support/B Custer	Clark DD-Prov Reimb NMT Feb 24 CM	03/22/2024	\$3,607.04
240030277	Karen L Henry	Clark DD-Prov Reimb HPC hrs Feb 24	03/29/2024	\$3,770.00
240030277	Michael M Brassfield	Clark DD-Prov Reimb HPC miles KyS 2/22	03/29/2024	\$342.91
240030277	Self-Reliance, Inc.	Clark DD-Prov Reimb ADS 2/24-2/29/24	03/29/2024	\$1,133.23
240030277	William B Gay	Clark DD-Prov Reimb HPC hrs 3/2-3/8/24	03/29/2024	\$127.28

\$126,149.26

Supported Living/Wavier Match

\$126,149.26

# Clark County DD Board Voucher List for 03/01/2024 to 03/31/2024

04/04/2024

9:07:03AM

PO Number	Vendor	Description	Post Date	Amount
1271		Salaries F.F. Mueller		\$130,780.54
		P.E.R.S./E.R.I		\$18,151.92
		Medicare		\$1,849.86
		Dental		\$1,717.05
		Life Insurance		\$159.00
		Medical Insurance		\$58,587.64
				<b>\$211,246.01</b>
2080		Salaries Facilities Management		\$17,167.08
		Salaries Community Living		\$148,112.30
		Salaries Early Childhood Center		\$62,939.40
		Salaries Administration		\$102,492.80
		Salaries Adult Services		\$6,655.66
		Salaries Transportation		\$25,794.89
		Salaries Community Connection		\$57,074.70
		Pers/ERI		\$59,788.98
		Medicare		\$5,815.95
		Dental Insurance		\$7,522.90
		Life Insurance		\$692.32
		Medical Insurance		\$269,811.02
				<b>\$763,868.00</b>
2090		Contract Services		\$126,149.26
				<b>\$126,149.26</b>
4040		CAPITAL CONTRACT SERVICES		\$42,013.48
				<b>\$42,013.48</b>
DD General Fund Payroll & Benefits				<b>\$763,868.00</b>
DD General Fund Vouchers				<b>\$262,160.74</b>
DD General Fund Total				<b>\$1,026,028.74</b>
F.F. Mueller Fund Payroll & Benefits				<b>\$211,246.01</b>
F.F. Mueller Fund Vouchers				<b>\$99,192.57</b>
F.F. Mueller Fund Total				<b>\$310,438.58</b>

Grand Total of all Funds: \$1,504,630.06

ADJUSTMENT 6.30

PER ATTACHED

\$1,504,636.36



Amount

State Account Code

- Payroll

Description	

[Print Grid](#)☐ Show Modified By / When[illegible]

Clark County Board of Developmental Disabilities  
2527 Kenton Street, Springfield, Ohio 45505

**Finance Report**

Schedule of Receipts-Budget and Actual  
For the Period Ended April 30th , 2024

	Annual Budget 2024	Actual Year to Date 2024	Actual Year to Date 2023	% of Actual to Budget 2024	% of Actual to Budget 2023
Real Estate Tax	\$ 12,194,000.00	\$ 6,377,199.06	\$ 6,310,260.47	52%	52%
Federal/Medicaid/Targeted Case Management	\$ 1,000,000.00	\$ 372,482.58	\$ 225,105.31	37%	20%
Federal/Medicaid Administrative Claiming	\$ 712,000.00	\$ 331,389.40	\$ 178,065.74	47%	30%
Federal/Title XX	\$ 87,700.00	\$ 32,788.48	\$ 21,346.61	37%	25%
Federal - ICF DD	\$ 3,228,700.00	\$895,951.84	\$796,313.06	28%	29%
Federal - Part C - Early Intervention	\$ 322,500.00	\$48,519.85	\$63,619.41	15%	20%
Prior Year Medicaid Match Reconciliation	\$ 1,300,000.00		\$ 1,305,093.04	0%	82%
Prior Years cost reports settlements	\$ 740,000.00		\$ -	0%	
Active Treatment	\$ 48,100.00		\$ 68,001.45	0%	136%
Reimbursements/Refunds	\$ 30,800.00	\$ 25,106.89	\$ 11,975.03	82%	8%
Rental ECC	\$ 59,300.00	\$19,128.67	\$14,106.64	32%	33%
Rental Family Homes	\$ 35,800.00	\$ 14,202.00	\$ 13,015.00	40%	36%
FCFC Reimbursement	\$ 85,300.00	\$ 73,549.11	\$ 42,369.00	86%	46%
Capital Receipts	\$ -	\$ 113,671.80	\$ 887,180.75	0%	0%
Other Receipts	\$ 3,800.00	\$ 5,228.11	\$ 4,817.46	138%	963%
<b>Total Receipts</b>	<b>\$ 19,848,000.00</b>	<b>\$ 8,309,217.79</b>	<b>\$ 9,941,268.97</b>	<b>42%</b>	<b>51%</b>

Schedule of Disbursements-Budget and Actual  
For the Period Ended April 30th , 2024

	Annual Budget 2024	Actual Year to Date 2024	Actual Year to Date 2023	% of Actual to Budget 2024	% of Actual to Budget 2023
Salaries	\$ 7,512,800.00	\$ 2,198,152.90	\$ 2,170,894.95	29%	29%
Fringes & Benefits	\$ 4,641,300.00	\$ 1,170,144.40	\$ 1,138,292.01	25%	21%
Services & Materials	\$ 743,100.00	\$ 254,028.39	\$ 160,080.86	34%	33%
Program Services	\$ 5,990,800.00	\$ 1,783,021.32	\$ 1,734,835.36	30%	26%
Capital	\$ 464,500.00	\$ 158,456.28	\$ 41,052.53	34%	47%
<b>Total Disbursements</b>	<b>\$ 19,352,500.00</b>	<b>\$ 5,563,803.29</b>	<b>\$ 5,245,155.71</b>	<b>29%</b>	<b>27%</b>

Note:1. Available resources from the CCBDD year end carry over are budgeted to fund the difference between budgeted receipts and disbursements.

Note 2: Interfund transfers of \$0 are excluded from the Income and Disbursements in the statement above.



# Clark County DD Revenue Report for April 2024

Report Period: 04/01/2024 to 04/30/2024

May 2,2024

11:02:08AM

Account	Budget	April	YTD Total	% Received	To Be Received
<b>F.F. Mueller Res.Cntr.</b>					
1271-220-421000.BODDFR40700 Medicaid ICF/DD	\$3,062,700.00	\$253,588.40	\$851,689.84	27.81%	\$2,211,010.16
1271-220-431000.BODDLR50611 Res Fees/Social Security	\$166,000.00	\$0.00	\$44,262.00	26.66%	\$121,738.00
1271-220-431000.BODDLR50612 Rental Income	\$30,300.00	\$670.00	\$11,050.00	36.47%	\$19,250.00
1271-220-481000.BODDLR50609 Miscellaneous	\$0.00	\$2,237.26	\$2,237.26	100.00%	-\$2,237.26
1271-220-481000.BODDLR50610 Utility Reimbursement	\$5,500.00	\$394.00	\$3,152.00	57.31%	\$2,348.00
1271-220-540000 Transfer In	\$982,300.00	\$0.00	\$0.00	0.00%	\$982,300.00
	<b>\$4,246,800.00</b>	<b>\$256,889.66</b>	<b>\$912,391.10</b>	<b>21.48%</b>	<b>\$3,334,408.90</b>
<b>Developmental Disabilities General</b>					
2080-220-411100 Real Estate	\$10,777,000.00	\$0.00	\$6,359,399.53	59.01%	\$4,417,600.47
2080-220-411300 Tax Manufactured Homes	\$26,000.00	\$0.00	\$17,799.53	68.46%	\$8,200.47
2080-220-421000.BODDFR40400 Targeted Casemanagement	\$1,000,000.00	\$83,201.23	\$372,482.58	37.25%	\$627,517.42
2080-220-421000.BODDFR40800 Title XX	\$87,700.00	\$0.00	\$32,788.48	37.39%	\$54,911.52
2080-220-421000.BODDFR41301 Fed Other MAC	\$712,000.00	\$0.00	\$331,389.40	46.54%	\$380,610.60
2080-220-421000.BODDFR41302 Home Choice	\$0.00	\$0.00	\$3,316.00	100.00%	-\$3,316.00
2080-220-421000.BODDFR41700 JARC Grant Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDFR41800 State Funding/Bridges	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDL000001 Capital Assistance Grant	\$0.00	\$0.00	\$113,671.80	100.00%	-\$113,671.80
2080-220-421000.BODDLR50600 Local F&CFC	\$85,300.00	\$32,264.58	\$73,549.11	86.22%	\$11,750.89
2080-220-421000.BODDLR50601 Local CAPTA/Service Coordinatio	\$322,500.00	\$0.00	\$48,519.85	15.04%	\$273,980.15
2080-220-421000.BODDLR50606 Waiver Refund	\$1,300,000.00	\$0.00	\$0.00	0.00%	\$1,300,000.00
2080-220-421000.BODDLR50607 Misc Local Revenue	\$30,800.00	\$2,163.06	\$9,958.24	32.33%	\$20,841.76
2080-220-421000.BODDSR50607 Misc. State Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDSR50608 Family Outreach Communication C	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421010 Title XIX Medicaid Cluster	\$740,000.00	\$0.00	\$0.00	0.00%	\$740,000.00
2080-220-422110 Homestead Rollback Realestate	\$1,391,000.00	\$0.00	\$0.00	0.00%	\$1,391,000.00
2080-220-431000.BODDLR50602 Camp Fees	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-431000.BODDLR50603 Active Treatment	\$48,100.00	\$0.00	\$0.00	0.00%	\$48,100.00
2080-220-431000.BODDLR50612 Rental ECC	\$59,300.00	\$5,249.83	\$19,128.67	32.26%	\$40,171.33
2080-220-481000.BODDLR50608 Reimbursements	\$0.00	\$300.00	\$12,111.39	100.00%	-\$12,111.39
	<b>\$16,579,700.00</b>	<b>\$123,178.70</b>	<b>\$7,394,114.58</b>	<b>44.60%</b>	<b>\$9,185,585.42</b>
<b>Developmental Disabilities Risk Mgt</b>					
2085-220-540000 DD Medicaid Reserve Transfer In	\$370,000.00	\$0.00	\$0.00	0.00%	\$370,000.00
	<b>\$370,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$370,000.00</b>

# Clark County DD Revenue Report for April 2024

Report Period: 04/01/2024 to 04/30/2024

May 2, 2024

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Account	Budget	April	YTD Total	% Received	To Be Received
<b>Supported Living/Wavier Match</b>					
2090-220-481000.BODDLR50608 Misc Reimbursements	\$0.00	\$800.00	\$800.00	100.00%	-\$800.00
2090-220-540000 Tranfer from General Fund	\$3,046,400.00	\$0.00	\$0.00	0.00%	\$3,046,400.00
	<b>\$3,046,400.00</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>0.03%</b>	<b>\$3,045,600.00</b>
<b>Donation</b>					
2740-220-481000 Donation Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Bequest Neubert/Webb</b>					
2750-220-471000 Bequest Interest Earned	\$3,800.00	\$1,424.35	\$1,912.11	50.32%	\$1,887.89
	<b>\$3,800.00</b>	<b>\$1,424.35</b>	<b>\$1,912.11</b>	<b>50.32%</b>	<b>\$1,887.89</b>
<b>Developmental Disabilities Capital</b>					
4040-220-481000 Other Misc Capital Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-502000 Note Proceeds	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-540000 Operating Transfer Capital Fund	\$464,500.00	\$0.00	\$0.00	0.00%	\$464,500.00
	<b>\$464,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$464,500.00</b>
<b>Grand Totals:</b>	<b>\$24,711,200.00</b>	<b>\$382,292.71</b>	<b>\$8,309,217.79</b>	<b>33.63%</b>	<b>\$16,401,982.21</b>

# Clark County DD Fund Report

May 2,2024

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Report Period: 04/01/2024 to 04/30/2024

County Fund	2024 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
1271 F.F. Mueller Res.Cntr. Fund	\$5,040,273.17	\$0.00	\$1,095,156.70	\$912,391.10	\$4,857,507.57
2080 Developmental Disabilities General Fund	\$23,450,632.42	\$0.00	\$3,391,802.41	\$7,394,114.58	\$27,452,944.59
2085 Developmental Disabilities Risk Mgt Fund	\$5,275,275.17	\$0.00	\$0.00	\$0.00	\$5,275,275.17
2090 Supported Living/Wavier Match Fund	\$7,880,999.63	\$0.00	\$918,387.90	\$800.00	\$6,963,411.73
2740 Donation Fund	\$7,978.58	\$0.00	\$0.00	\$0.00	\$7,978.58
2750 Bequest Neubert/Webb Fund	\$102,677.51	\$0.00	\$0.00	\$1,912.11	\$104,589.62
4040 Developmental Disabilities Capital Fund	\$1,401,979.24	\$0.00	\$158,456.28	\$0.00	\$1,243,522.96
<b>Grand Totals:</b>	<b>\$43,159,815.72</b>	<b>\$0.00</b>	<b>\$5,563,803.29</b>	<b>\$8,309,217.79</b>	<b>\$45,905,230.22</b>

# Clark County DD Board Voucher List for 04/01/2024 to 04/30/2024

05/02/2024

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PO Number	Vendor	Description	Post Date	Amount
<b>Developmental Disabilities Capital</b>				
<b>4040-220-744000 CAPITAL CONTRACT SERVICES</b>				
220022488	Huntington National Bank	Acct Ending 8004 Clark County,OH-Lending	04/30/2024	\$959.54
220023306	Go Concepts	Acct 20925 Clark DD-ThinkPad T16 G2 (6)	04/05/2024	\$7,014.00
230027994	Security 101 Ohio, Llc	Acct 3928 Clark DD-New camera on EI & k	04/12/2024	\$1,165.69
240030046	Security 101 Ohio, Llc	Acct 3928 Clark DD-Replace S2 Netbox doo	04/12/2024	\$6,755.98
240030046	Go Concepts	Acct 20925 Clark DD-T24i-30 Monitor (4) &	04/05/2024	\$1,950.00
240030046	Hauck Bros Inc	Cust 639 Clark DD-Repair HVAC in Head S	04/12/2024	\$801.90
240030046	REM Communications, Inc.	Cust 9197 Clark DD-Install cameras in 2 van	04/12/2024	\$6,299.12
240030268	Stacy's Flooring	Clark DD-Deposit for carpet to be installed F	04/05/2024	\$10,408.50
240030615	Go Concepts	Cust 20925 Clark DD-Adobe Acrobat Pro(1)	04/30/2024	\$22,239.24

**\$57,593.97**

## Developmental Disabilities Capital

**\$57,593.97**

## Developmental Disabilities General

### 2080-220-715000 Dental Insurance

240030270	Medical Mutual	Grp 552866 Clark DD - Dental prem May 24	04/12/2024	\$1,003.83
240030350	Medical Mutual	Grp 552866 Clark DD - Dental prem May 24	04/12/2024	\$3,951.67
				<b>\$4,955.50</b>

### 2080-220-716000 Life Insurance

240030171	AMERICAN UNITED LIFE INSIGrp G00614491-0002-000 Clark DD-Life In:	04/05/2024	\$717.40
			<b>\$717.40</b>

### 2080-220-717000 Medical Insurance

240030272	Medical Mutual	Grp 552866 Clark DD - Medical prem May 2	04/12/2024	\$22,152.19
240030352	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	04/05/2024	\$1,944.05
240030352	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	04/12/2024	\$494.53
240030352	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	04/19/2024	\$301.98
240030352	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	04/30/2024	\$4,488.91
240030352	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	04/30/2024	\$354.37
240030353	Medical Mutual	Grp 552866 Clark DD - Medical prem May 2	04/12/2024	\$99,996.99
CSApr24	Central States H & W Fund	Clark DD-H&W Apr 24	04/12/2024	\$11,306.50
				<b>\$141,039.52</b>

### 2080-220-718400 Travel

240030067	Crystal Homberger	Clark DD-Reimb mileage 2/13-2/19/24	04/05/2024	\$39.53
240030067	Nicholas Jenkins	Clark DD-Reimb mileage 282-2/21/24	04/05/2024	\$50.25
240030067	Katherine Crew	Clark DD-Reimb mileage 1/25-2/15/24	04/05/2024	\$69.01
240030067	Kylie Roncolato	Clark DD-Reimb mileage 3/6-3/20/24	04/05/2024	\$109.88
240030067	Jill Stewart	Clark DD-Reimb mileage Mar 24	04/12/2024	\$149.41
240030067	Kaitlyn Nicholson	Clark DD-FNA Reimb mileage Feb 24 SN	04/05/2024	\$89.78
240030067	Amber Nikki Roberts	Clark DD-Reimb mileage 2/1-2/21/24	04/12/2024	\$101.17
240030067	Jessica Messina	Clark DD-Reimb mileage Mar 24	04/12/2024	\$85.09
240030067	Kim Brooks	Clark DD-Reimb mileage 2/8-2/12/24	04/05/2024	\$30.15
240030067	Melissa Hobson	Clark DD-Reimb mileage Mar 24	04/12/2024	\$60.30
240030067	Huntington National Bank	Acct Ending 8004 Clark County,OH-Box lun	04/30/2024	\$603.20
240030354	Tracy Hixon	Clark DD-Reimb mileage & meal 3/5-3/20/2	04/12/2024	\$12.69
240030354	Kyle Gambill	Clark DD-Reimb mileage Mar 24	04/12/2024	\$26.13
240030354	Erica Brown	Clark DD-Reimb mileage Mar 24	04/12/2024	\$119.26
240030354	Esmeralda Sanchez	Clark DD-FNA Reimb mileage 3/14-3/20/24	04/19/2024	\$62.98
240030354	Gillermana Zaragoza	Clark DD-FNA Reimb mileage Mar 24 DS	04/26/2024	\$172.86
240030354	Crisis Prevention Institute	Acct 675135 Clark DD-Credit on reschedule	04/26/2024	\$100.00
240030354	Melissa Hobson	Clark DD-Reimb mileage Mar 24 (bal)	04/12/2024	\$22.78
240030354	Alma Cano	Clark DD-FNA Reimb mileage Mar 24 JM	04/12/2024	\$164.82
240030354	Kyrstin Gilliam	Clark DD-FNA Reimb mileage 3/27 & 4/10/	04/26/2024	\$129.98
240030354	Maricela Mendoza	Clark DD-FNA Reimb mileage Mar 24 KG-1	04/12/2024	\$111.22

# Clark County DD Board Voucher List for 04/01/2024 to 04/30/2024

05/02/2024  
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PO Number	Vendor	Description	Post Date	Amount
240030354	Sherri Wheeler	Clark DD-FNA Reimb mileage 3/8-3/20/24	04/26/2024	\$139.36
240030354	Hailey Ayala	Clark DD-Reimb mileage Mar 24	04/26/2024	\$36.85
240030354	Patty Davis	Clark DD-Reimb mileage Mar 24	04/26/2024	\$55.61
240030354	Crystal Homberger	Clark DD-Reimb mileage Mar 24	04/26/2024	\$65.66
240030354	Heather Hellwig	Clark DD-Reimb mileage Mar 24	04/26/2024	\$98.49
240030354	Carlisa L Parker	Clark DD-Reimb mileage & hotel Ldrship tr	04/26/2024	\$311.21
240030354	Jessica Thompson	Clark DD-Reimb mileage 3/9-3/14/24	04/19/2024	\$29.48
240030354	Lisa McElroy	Clark DD-Reimb mileage 3/1-4/3/24	04/19/2024	\$61.64
240030354	Nicholas Jenkins	Clark DD-Reimb mileage Mar 24	04/19/2024	\$75.04
240030354	Kaitlin Cantrell	Clark DD-Reimb mileage 1/9-3/28/24	04/19/2024	\$72.36
240030354	Daryl Sue Osborne	Clark DD-Reimb mileage 3/6-3/25/24	04/26/2024	\$71.02
240030354	Adam Allbright	Clark DD-Reimb mileage Mar 24	04/26/2024	\$76.38
240030354	Taylor Barney	Clark DD-Reimb mileage 3/6-3/22/24	04/26/2024	\$138.02
				<b>\$3,541.61</b>

## 2080-220-721000 Supplies

210021984	Aqua Falls Bottled Water/Culligan	Acct 186978 Clark DD-Water delivery EI M	04/19/2024	\$17.06
220024682	Huntington National Bank	Acct Ending 8004 Clark County,OH-Food fo	04/30/2024	\$77.27
230027992	Mader Electric Motor Inc	Clark DD-5 amp CCMR fuse	04/05/2024	\$10.00
230027992	Rocky's ACE Hardware	Acct 18348 Clark DD-Maint supplies	04/12/2024	\$49.98
230027992	Aqua Falls Bottled Water/Culligan	Acct 02739300 Clark DD-Water delivery CL	04/12/2024	\$107.65
230027992	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint s	04/30/2024	\$139.93
230028922	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint s	04/30/2024	\$1,212.80
240029908	Emily Comer	Clark DD-FNA Reimb pullups CC	04/19/2024	\$9.99
240030068	Emily Comer	Clark DD-FNA Reimb pullups	04/26/2024	\$55.45
240030068	Aqua Falls Bottled Water/Culligan	Acct 186978 Clark DD-Water delivery EI Ap	04/19/2024	\$9.89
240030068	Huntington National Bank	Acct Ending 8004 Clark County,OH-Childre	04/30/2024	\$51.14
240030275	Business Equipment CO	Acct SP0346 Clark DD-Desk chair/CLS	04/05/2024	\$550.00
240030275	City Electric Supply	Acct 04440325001 Clark DD-Exit light batte	04/05/2024	\$142.45
240030275	Grainger	Acct 882544745 Clark DD-Sink faucets/Van	04/05/2024	\$322.12
240030275	Grainger	Acct 882544745 Clark DD-Toilet tank Unit /	04/12/2024	\$175.30
240030275	Office Depot	Acct 30234336 Clark DD-Office supplies EI	04/19/2024	\$53.97
240030275	Maricela Mendoza	Clark DD-FNA Reimb baby toys/items K G-	04/26/2024	\$144.98
240030275	Office 360	Acct 38896 Clark DD-Office supplies	04/12/2024	\$75.91
240030275	Kalin Bard	Clark DD-FNA Reimb training underwear/w	04/26/2024	\$68.97
240030275	Huntington National Bank	Acct Ending 8004 Clark County,OH-Best Bu	04/30/2024	\$1,328.50
240030275	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	04/30/2024	\$447.98
240030275	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	04/26/2024	\$664.18
240030745	Mansfield Oil Company Of Gainsv	Acct 36197 Clark DD-Fuel usage Mar 24	04/26/2024	\$1,422.55
				<b>\$7,138.07</b>

## 2080-220-740000 Repairs

220025619	WS Electronics, LLC	Cust CCDD Clark DD-Tower space usage A	04/19/2024	\$225.00
220025619	D & S Auto Parts	Acct 70477 Clark DD-Repair parts	04/19/2024	\$3,226.97
220025619	Mansfield Oil Company Of Gainsv	Acct 36197 Clark DD-Fuel usage Mar 24	04/26/2024	\$1,237.91
240030519	REM Communications, Inc.	Clark DD-Spare hard drive/vehicle cameras	04/26/2024	\$267.00
				<b>\$4,956.88</b>

## 2080-220-743000 Contract Services - Facilitie

220024685	Ashley Anderson (Therapist)	Clark DD-Speech therapy Mar 24	04/12/2024	\$605.00
230026155	Zoom Video Communications, Inc	Clark DD-Zoom Workplace Annual Renewal	04/19/2024	\$0.40
230026155	CBTS/Altafiber	Acct 6282936 Clark DD-Phone usage 3/5-4/	04/26/2024	\$3.80
230028176	Courtney Bacca	Clark DD-Phys.Therapy Mar 24	04/12/2024	\$3,905.00
230028297	Verizon Wireless	Acct 342555962-00001 Clark DD-Phone usa	04/26/2024	\$37.37
230028297	Document Destruction LLC	Clark DD-Shredding svcs Apr 24	04/12/2024	\$110.39
230028923	Huntington National Bank	Acct Ending 8004 Clark County,OH-Email n	04/30/2024	\$57.75
240029775	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Mar 24	04/12/2024	\$2,840.60

# Clark County DD Board Voucher List for 04/01/2024 to 04/30/2024

05/02/2024

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PO Number	Vendor	Description	Post Date	Amount
240029775	Mary Katherine Somers Studio	Clark DD-Prov Reimb-Piano class Apr 24 Kl	04/12/2024	\$200.00
240030069	Boomershine Skill Center	Clark DD-Prov reimb classes/supplies 1/29-2	04/05/2024	\$1,708.11
240030069	Hometown Urgent Care of Michig	Acct 107926 Clark DD-Drug screen for emp	04/12/2024	\$67.00
240030069	Tac Industries Inc.	Clark DD-Prov Reimb LF NMT 2/25-3/30/2	04/26/2024	\$608.38
240030069	Tina McCormick	Clark DD-FNA Reimb Respite 3/4-3/26/24 N	04/26/2024	\$440.00
240030069	Verizon Wireless	Acct 342555962-00001 Clark DD-Phone usa	04/26/2024	\$559.15
240030069	American Red Cross	Cust P0004095 Clark DD-FA/CPR/AED clas	04/12/2024	\$307.80
240030069	Boomershine Skill Center	Clark DD-Prov Reimb Mar 24 classes	04/26/2024	\$176.89
240030069	Cook & Logan Enterprise, LLC	Clark DD-Prov Reimb-classes Apr 24	04/12/2024	\$75.00
240030069	Tac Industries Inc.	Clark DD-Leased cleaning svcs Mar 24; LF	04/12/2024	\$6,415.55
240030069	Huntington National Bank	Acct Ending 8004 Clark County,OH-Transfe	04/30/2024	\$397.62
240030069	Netts Floral Company	Clark DD-Sympathy flowers DG	04/19/2024	\$72.95
240030069	Columbia Gas of Ohio	Acct 115566540020009 Clark DD-Gas usage	04/26/2024	\$953.79
240030331	Stephanie Anne Frantz	Clark DD-Reimb PT expenses	04/05/2024	\$208.82
240030331	Ohio Edison	Acct 110013657439 Clark DD-Elec usage 2/	04/05/2024	\$1,487.20
240030331	Primary Solutions, Inc.	Clark DD-Gatekeeper qtrly Apr-Jun 24	04/12/2024	\$7,070.50
240030331	Works International Inc	Clark DD-Annual renewal -EmployeeSafe pr	04/12/2024	\$3,585.00
240030331	Relias Learning, LLC	Cust 1518704 Clark DD-Annual fee - 61 use	04/05/2024	\$4,816.54
240030331	Housing Connection of Clark Cou	Clark DD-Management & Occup. fees Mar 2	04/12/2024	\$19,587.52
240030331	Clark County Agricultural Society	Clark DD-Sponsorship Clark Cty Fair 2024	04/05/2024	\$2,000.00
240030331	Soul Bird Consulting	Clark DD-Consultation 3/14/24	04/12/2024	\$175.00
240030331	Hope Tree Consulting LLC	Clark DD-Services for JB 3/6 & 3/8/24	04/12/2024	\$292.50
240030331	Roberta R Valley	Clark DD-OT svcs Feb 24	04/12/2024	\$2,695.00
240030331	Columbia Gas of Ohio	Acct 115544970030004 Clark DD-Gas usage	04/19/2024	\$1,120.91
240030331	City of Springfield Utility Billing	Acct 84830-17047 Clark DD-Water/Sewer/S	04/19/2024	\$1,061.04
240030331	T-Mobile	Acct 975818483 Clark DD-Phone usage 2/29	04/19/2024	\$1,744.53
240030331	Treasurer, State of Ohio BCI	Clark DD-Prov Reimb LF-NMT 1/23-2/24/2	04/12/2024	\$546.25
240030331	Time Warner Cable/Charter Comm	Acct 057766001 Clark DD-Phone & internet	04/19/2024	\$1,923.59
240030331	Tac Industries Inc.	Clark DD-Prov Reimb LF NMT & IB NMT	04/26/2024	\$7,456.74
240030331	Talisa Lyons	Clark DD-FNA Reimb Respite 3/15-3/18/24	04/26/2024	\$275.00
240030331	Autumn Trails Stable	Clark DD-FNA Therapeutic Riding/Spring -	04/12/2024	\$400.00
240030331	Tac Industries Inc.	Clark DD-Prov Reimb IB/NMT 12/31/23-1/2	04/12/2024	\$2,361.17
240030331	Mary Katherine Somers Studio	Clark DD-Apr 9th theater performance/JS,K	04/12/2024	\$480.00
240030331	Wiggins Cleaning and Carpet Serv	Clark DD-Custodial svcs T&C Apr 24	04/12/2024	\$2,257.20
240030331	ThyssenKrupp Elevator Corp.	Cust 51923 Clark DD-Elevator prev maint 4/	04/19/2024	\$606.09
240030331	Waste Management of Ohio Inc	Acct 94132792002 Clark DD-Dumpster svc	04/19/2024	\$440.31
240030331	Mercy Health Occupational Health	Clark DD-Drug screen/T Spot/Lift Eval 3/1-3	04/19/2024	\$552.00
240030331	Rose City Boutique & Consulting	Clark DD-Soc med mgmt KS/CJ;1st Fri Face	04/19/2024	\$487.50
240030331	Angela Ward	Clark DD-Prov Reimb classes Jan/Feb 24	04/19/2024	\$4,060.00
240030331	Go Concepts	Acct 20925 Clark DD-Managed IT svcs Apr	04/19/2024	\$28,446.13
240030331	Katherine Freeland	Clark DD-FNA Reimb Respite 3/2-3/23/24 C	04/19/2024	\$630.00
240030331	Emily Huey	Clark DD-FNA Reimb-Angel sense subscrip.	04/26/2024	\$53.61
240030331	Huntington National Bank	Acct Ending 8004 Clark County,OH-Cognito	04/30/2024	\$15.00
240030641	Zoom Video Communications, Inc	Clark DD-Zoom Workplace Annual Renewal	04/19/2024	\$14,954.00
240030706	MEORC (Mid East Ohio Regional	Clark DD-Accreditation Yr Support/Out of R	04/26/2024	\$5,700.00
240030706	Boomershine Skill Center	Clark DD-Prov Reimb Mar 24 classes (bal)	04/26/2024	\$1,162.11
240030706	EDOC Office	Clark DD-E-sign Apr 24	04/30/2024	\$575.00
240030706	Hauck Bros Inc	Cust 639/Plan C000134 Clark DD-Mthly Pre	04/30/2024	\$975.49
				<b>\$139,744.30</b>

## 2080-220-746000 Rental/Leases

240030276	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 3/20-4/	04/12/2024	\$561.88
240030355	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 3/20-4/	04/12/2024	\$3,000.00
240030626	U S Bank Equipment Finance	Acct 806554 Clark DD-Late charges	04/12/2024	\$295.83
				<b>\$3,857.71</b>

## 2080-220-790000 Other

# Clark County DD Board Voucher List for 04/01/2024 to 04/30/2024

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PO Number	Vendor	Description	Post Date	Amount
240029772	OSCBDD	Clark DD-OSCBDD Annual dues 2024 - WE	04/26/2024	\$75.00
				<b>\$75.00</b>
<b>Developmental Disabilities General</b>				<b>\$306,025.99</b>
<b>F.F. Mueller Res.Cntr.</b>				
<b>1271-220-715000 Dental</b>				
240030051	Medical Mutual	Grp 552866 Clark DD - Dental prem May 24	04/12/2024	\$604.87
240030345	Medical Mutual	Grp 552866 Clark DD - Dental prem May 24	04/12/2024	\$452.43
				<b>\$1,057.30</b>
<b>1271-220-716000 Life Insurance</b>				
240029980	AMERICAN UNITED LIFE INS	Grp G00614491-0002-000 Clark DD-Life In	04/05/2024	\$175.00
				<b>\$175.00</b>
<b>1271-220-717000 Medical Insurance</b>				
240030052	Medical Mutual	Grp 552866 Clark DD - Medical prem May 2	04/12/2024	\$2,141.65
240030269	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	04/12/2024	\$335.38
240030269	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	04/30/2024	\$1,906.71
240030347	Medical Mutual	Grp 552866 Clark DD - Medical prem May 2	04/12/2024	\$23,980.63
				<b>\$28,364.37</b>
<b>1271-220-721000 Supplies</b>				
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	04/05/2024	\$984.61
230028800	Lincare Long Term Care	Cust 1500-0952 FF Mueller-Oxygen concent	04/12/2024	\$120.64
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	04/19/2024	\$2,330.94
230028800	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint s	04/30/2024	\$870.10
240030053	Lincare Long Term Care	Cust 1500-0952 FF Mueller-Oxygen concent	04/12/2024	\$193.84
240030053	Remedi SeniorCare	Cust FFMCTG FF Mueller-Facility hse chgs	04/19/2024	\$374.50
240030053	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	04/26/2024	\$789.38
240030348	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	04/19/2024	\$70.16
240030348	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	04/26/2024	\$2,544.08
				<b>\$8,278.25</b>
<b>1271-220-743000 Contract Services</b>				
230028296	Document Destruction LLC	Clark DD-Shredding svcs Apr 24	04/12/2024	\$22.61
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	04/05/2024	\$203.00
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	04/12/2024	\$69.30
240029773	FilterShineMidwest, LLC	Clark DD-Filter exchange/kitchen hoods, 56	04/12/2024	\$83.00
240029773	Stericycle Inc	Cust 1000804874 FF Mueller-Medical waste	04/12/2024	\$38.78
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	04/19/2024	\$105.50
240029773	Creation Gardens	Rt CS41 FF Mueller-Milk & produce supplie	04/30/2024	\$115.02
240030054	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	04/12/2024	\$35.29
240030054	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	04/05/2024	\$1,551.28
240030054	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	04/12/2024	\$1,437.25
240030054	Stericycle Inc	Cust 1000804874 FF Mueller-Medical waste	04/12/2024	\$22.39
240030054	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	04/26/2024	\$902.22
240030054	Huntington National Bank	Acct Ending 8004 Clark County,OH-Food su	04/30/2024	\$92.17
240030273	Ohio Mutual Insurance Group	Acct ACC7634480 Clark DD-Ins B Cutright	04/05/2024	\$188.00
240030273	City of Springfield Utility Billing	Acct 248410-49763 Clark DD-Water/Sewer/	04/05/2024	\$201.41
240030273	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week end 0	04/12/2024	\$3,685.44
240030273	Spectrum	Acct 8363283230283133 FF Mueller-Digital	04/05/2024	\$157.42
240030273	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week end 0	04/05/2024	\$3,808.52
240030273	AMITA R PATEL MD INST PSY	FF Mueller-Prof Svcs Mar 24	04/05/2024	\$622.30
240030273	Columbia Gas of Ohio	Acct 115544970060001 Clark DD-Gas usage	04/19/2024	\$986.66
240030273	City of Springfield Utility Billing	Acct 84800-17041 Clark DD-Water/Sewer/S	04/19/2024	\$879.13
240030273	T-Mobile	Acct 975818483 Clark DD-Phone usage 2/25	04/19/2024	\$48.46
240030273	Brady, Ware & Company	Client 14330.000 FF Mueller-Prof Svcs Apr	04/26/2024	\$835.00

# Clark County DD Board Voucher List for 04/01/2024 to 04/30/2024

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PO Number	Vendor	Description	Post Date	Amount
240030273	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endin	04/12/2024	\$3,548.00
240030273	PointClickCare Technologies Inc	Fac FF Mueller-ALF ffmc-1 - Sandbox/SL P	04/12/2024	\$456.22
240030273	REM Ohio Inc	FF Mueller-Day Hab Svcs Feb 24 (at correct	04/26/2024	\$30,088.50
240030273	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	04/26/2024	\$1,479.18
240030273	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endin	04/30/2024	\$3,842.84
240030273	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endin	04/19/2024	\$4,417.00
240030273	Brady, Ware & Company	Client 14330.000 FF Mueller-Prof Svcs Mar	04/30/2024	\$835.00
240030273	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	04/26/2024	\$647.49
240030273	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endin	04/26/2024	\$4,333.00
240030273	Hauck Bros Inc	Cust 639/Plan C004724-Clark DD-Annual P	04/30/2024	\$1,162.68
240030273	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	04/30/2024	\$1,336.73
				<b>\$68,236.79</b>

## 1271-220-746000 Rentals

240030274	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 3/20-4/	04/12/2024	\$180.17
240030349	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 3/20-4/	04/12/2024	\$784.25
				<b>\$964.42</b>

## F.F. Mueller Res.Cntr.

**\$107,076.13**

## Supported Living/Wavier Match

### 2090-220-744000.BODD0000103 I/O Wavier Match

240030751	Ohio Treasurer of State	Cust Clark Cty Bd-Waiver IO Match 4/1-6/3	04/26/2024	\$222,622.00
				<b>\$222,622.00</b>

### 2090-220-744000.BODD0500311 Contract Services

230026949	Oseas Ayala	Clark DD-Prov Reimb-Interpretation/translat	04/12/2024	\$141.15
230028627	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Mar 24 (bal)	04/12/2024	\$669.57
230028627	Stephanie Hudson	Clark DD-Prov Reimb HPC hrs Mar 24 (bal)	04/12/2024	\$0.40
230028924	Darren W Kaiser	Clark DD-Prov Reimb HPC/miles Mar 24	04/12/2024	\$152.34
230028924	Bug Stompers	Clark DD-Prov reimb-Pest control followup .	04/12/2024	\$85.00
230028924	Rebecca M Rowlett	Clark DD-Prov Reimb HPC hrs 2/2-3/8/24	04/26/2024	\$529.12
230028924	Housing Connection of Clark Cou	Clark DD-Ind. rent Dec 23 KS	04/12/2024	\$350.00
230028924	Phillip Myers	Clark DD-Rent Assist. Mar 24 RAP P Myers	04/12/2024	\$234.00
230028924	Kevin Sanders	Clark DD-Rental Assist. RAP AA Mar & Ap	04/12/2024	\$874.00
240029776	Grace and Hope Home Healthcare	Clark DD-Prov Reimb HPC hrs/transp Feb/M	04/12/2024	\$589.40
240029776	Grace Adult Programming	Clark DD-Prov Reimb Mar 24 ADS & NMT	04/12/2024	\$1,632.15
240029776	Toni Lewis	Clark DD-Prov Reimb HPC hrs Feb 24	04/05/2024	\$1,043.96
240029776	Frank A Wilson	Clark DD-Prov Reimb HPC miles Mar 24	04/19/2024	\$826.38
240029776	Vicki Vincent	Clark DD-Prov Reimb Shared HPC miles M	04/19/2024	\$3,657.20
240029776	Moriah R Smith	Clark DD-Prov Reimb art classes Mar 24 DF	04/26/2024	\$131.89
240029776	Alan S Vickers	Clark DD-Prov Reimb HPC hrs Mar 24	04/26/2024	\$514.40
240029776	Miss Bee's H.I.V.E. LLC	Clark DD-Prov Reimb ADS & NMT Mar 24	04/12/2024	\$490.62
240029776	Independent Living of Ohio, Inc.	Clark DD-Prov Reimb MM 2/27/24 R&ML	04/19/2024	\$3,087.87
240030071	Consumer Support Services Inc	Clark DD-Prov Reimb ADS 2/27/24 KD	04/05/2024	\$55.75
240030071	Boomershine Skill Center	Clark DD-Prov reimb Feb 24 mtl	04/05/2024	\$612.50
240030071	Sarah M Stradling	Clark DD-Prov Reimb HPC hrs 3/15-3/16/24	04/26/2024	\$663.84
240030071	Boomershine Skill Center	Clark DD-Prov Reimb Mar 24 classes	04/26/2024	\$457.50
240030071	Stephanie Hudson	Clark DD-Prov Reimb HPC hrs Mar 24	04/12/2024	\$2,534.00
240030071	Mary Katherine Somers Studio	Clark DD-Prov Reimb-Music Apprec class A	04/12/2024	\$100.00
240030071	Consumer Support Services Inc	Clark DD-Prov Reimb ADS & NMT KD 3/1	04/26/2024	\$2,304.15
240030277	Toni Lewis	Clark DD-Prov Reimb HPC hrs Feb 24 (bal)	04/05/2024	\$138.76
240030277	Darren W Kaiser	Clark DD-Prov Reimb HPC/miles Mar 24 (b	04/12/2024	\$670.76
240030277	Bug Stompers	Clark DD-Prov Reimb-Pest control J Kruger	04/12/2024	\$650.00
240030277	Downsize Farm Support/B Custer	Clark DD-Prov Reimb ADS Mar 24 CM; NM	04/26/2024	\$6,392.96
240030277	Choices in Community Living	Clark DD-Prov Reimb HPC hrs/transp Mar 2	04/12/2024	\$2,280.07
240030277	Self-Reliance, Inc.	Clark DD-Prov Reimb ADS; NMT; Respite 1	04/26/2024	\$3,866.77



# Clark County DD Board Voucher List for 04/01/2024 to 04/30/2024

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PO Number	Vendor	Description	Post Date	Amount
240030277	Miss Bee's H.I.V.E. LLC	Clark DD-Prov Reimb NMT Mar 24 BB (bal	04/12/2024	\$574.26
240030277	Michael M Brassfield	Clark DD-Prov Reimb HPC miles Ky&KaS :	04/19/2024	\$425.77
240030277	Huntington National Bank	Acct Ending 8004 Clark County,OH-Toddler	04/30/2024	\$131.44
240030356	Grace and Hope Home Healthcare	Clark DD-Prov Reimb HPC hrs/transp Feb/N	04/12/2024	\$2,435.80
240030356	Prime Real Estate Partners LLC	Clark DD-Rent Assist Mar/Apr 24 & security	04/19/2024	\$1,625.80
240030356	Ohio Treasurer of State	Cust Clark Cty Bd-Clark DD-CDC DB Mar :	04/19/2024	\$35,042.15
240030356	Downsize Farm Support/B Custer	Clark DD-Prov Reimb ADS Mar 24 TC (bal)	04/26/2024	\$1,429.78
240030356	Alan S Vickers	Clark DD-Prov Reimb HPC hrs Mar 24 (bal)	04/26/2024	\$245.92
240030356	Rebecca M Rowlett	Clark DD-Prov Reimb HPC miles 2/2-3/8/24	04/26/2024	\$60.52
240030356	Choices in Community Living	Clark DD-Prov Reimb HPC hrs/transp Mar 2	04/12/2024	\$691.21
240030356	Sarah M Stradling	Clark DD-Prov Reimb HPC miles 3/29-3/30/	04/26/2024	\$925.76
240030356	Boomershine Skill Center	Clark DD-Prov Reimb Mar 24 materials	04/26/2024	\$68.00
240030356	Karen L Henry	Clark DD-Prov Reimb HPC hrs Mar 24	04/26/2024	\$4,030.00
240030356	Self-Reliance, Inc.	Clark DD-Prov Reimb Respite Mar 24 (bal)	04/26/2024	\$3,751.61
240030356	Angela Ward	Clark DD-Prov Reimb classes Jan/Feb 24	04/19/2024	\$1,435.00
240030752	Ohio Treasurer of State	Cust Clark Cty Bd-Administrative fees 1/1-3	04/26/2024	\$79,085.21
				<b>\$167,694.74</b>
<i>Supported Living/Wavier Match</i>				<b>\$390,316.74</b>

# Clark County DD Board Voucher List for 04/01/2024 to 04/30/2024

05/02/2024

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PO Number	Vendor	Description	Post Date	Amount
1271		Salaries F.F. Mueller		\$120,361.62
		P.E.R.S./E.R.I		\$16,819.86
		Medicare		\$1,698.88
		Dental		\$631.56
		Life Insurance		\$175.00
		Medical Insurance		\$27,003.07
				<b>\$166,689.99</b>
2080		Salaries Facilities Management		\$17,131.80
		Salaries Community Living		\$152,466.76
		Salaries Early Childhood Center		\$63,595.80
		Salaries Administration		\$102,492.80
		Salaries Adult Services		\$6,160.00
		Salaries Transportation		\$26,718.70
		Salaries Community Connection		\$57,074.70
		Pers/ERI		\$60,545.50
		Medicare		\$5,894.40
		Dental Insurance		\$2,447.52
		Life Insurance		\$717.40
		Medical Insurance		\$133,050.70
				<b>\$628,296.08</b>
2090		I/O Wavier Match		\$222,622.00
		Contract Services		\$167,694.74
				<b>\$390,316.74</b>
4040		CAPITAL CONTRACT SERVICES		\$57,593.97
				<b>\$57,593.97</b>
DD General Fund Payroll & Benefits				<b>\$628,296.08</b>
DD General Fund Vouchers				<b>\$159,313.57</b>
DD General Fund Total				<b>\$787,609.65</b>
F.F. Mueller Fund Payroll & Benefits				<b>\$166,689.99</b>
F.F. Mueller Fund Vouchers				<b>\$77,479.46</b>
F.F. Mueller Fund Total				<b>\$244,169.45</b>
Grand Total of all Funds:				<b>\$1,479,689.81</b>

## **Clark County Board of Developmental Disabilities** **Agreement for Services with Non-Government Entities**

This Professional Service Agreement is made between **Matchfoot Design (Contractor)**, and the **Clark County Board of Developmental Disabilities ("Board")**.

### **1. Term**

Contractor shall provide services to Board pursuant to this Agreement for a term commencing on **5/22/2024** and ending **06/01/2024**. The Agreement may be terminated by either party by giving thirty (30) days' written notice to the other party, however, that in the event of default by Contractor, the Board may terminate this Agreement immediately upon delivery of written notice to the last known address of Contractor.

### **2. Duties**

The Board and Contractor agree to the following: 3 years of hosting and maintaining the website clarkdd.org to include bandwidth, digital storage, offsite backups and security updates, and support as needed.

### **3. Service Site 2527 Kenton Street, Springfield, OH 45505**

### **4. Devotion of Time**

Contractor agrees to devote sufficient time as is reasonably necessary to fulfill the spirit and purpose of this Agreement and Contractor obligation hereunder.

### **5. Fees**

Contractor shall submit an itemized bill for services to the business office by the first working day of each month. In order for the bills to be paid, they must be accompanied by all of the supporting documentation forms.

This Agreement is in the amount of **Ten Thousand Seven Hundred and Sixty Five dollars** and shall not exceed dollars (**\$10,765.00**).

### **6. Confidentiality**

During the term of this Agreement, and thereafter in perpetuity, Contractor shall not, without the prior written consent of Board, disclose to anyone any Confidential Information. "Confidential Information" for the purposes of this Agreement shall include Board's proprietary and confidential information such as, but not limited to: customer lists, business plans, marketing plans, financial information, designs, drawings, specifications, models, software, source codes and object codes. Confidential Information shall not include any information that:

- a) is disclosed by Board without restriction;
- b) becomes publicly available through no act of Contractor
- c) is rightfully received by Contractor from a third party not associated with the Board.
- d) is a public record under Ohio Revised Code Section 149.43, subject to the limitations of Ohio Revised Code Section 149.431.

Notwithstanding the above, Contractor shall follow confidentiality requirements as outlined in the Ohio Revised Code Section 5126.044

## **7. Products of the Agreement**

- a. All products created for the Board by Contractor shall be the property of the Board and will remain the property of the Board after termination of this agreement.
- b. Contractor shall maintain all records and forms necessary to document the services provided through this Agreement for as long as required by any law, rule, or regulation but in all cases for a period of at least seven (7) years from receipt of payment or for six (6) years after any initiated audit is completed and adjudicated, whichever is longer.

## **8. Termination**

- a. This Agreement may be terminated by Board as follows:
  - i. If Contractor is unable to provide the service by reason of temporary or permanent illness, disability, incapacity or death.
  - ii. Nonperformance by Contractor of any terms, covenants, performance standards, or conditions of this Agreement.
  - iii. Breach or default by Contractor of any material obligation in this Agreement, which breach or default is not cured within five (5) days of written notice from Board.
- b. Any affirmative act of insolvency by Contractor or the filing by Contractor of any petition under any bankruptcy, reorganization, insolvency or moratorium laws, or any law for the relief of, or relating to debtors.
- c. The filing of any involuntary petition under any bankruptcy statute against Contractor or the appointment of any receiver or trustee to take possession of Contractor property.

## **9. Independent Contractor**

Contractor is now and throughout this Agreement shall be an independent contractor and not an employee, partner, or agent of the Board. Contractor shall not be entitled to nor receive any benefit normally provided to Board's employees such as, but not

limited to, vacation payment, retirement, health care, or sick pay. Board shall not be responsible for withholding income or other taxes from the payments made to Contractor pursuant to this Agreement. The parties hereby agree that all individuals employed by the Contractor who provide personal services to the Board are not public employees for purposes of Chapter 145 of the Ohio Revised Code.

#### **10. Use of Agents or Assistants:**

To the extent reasonably necessary to enable Contractor to perform the duties hereunder, Contractor shall be authorized to engage the services of any agents or assistants and may further employ, engage, or retain the services of any other persons or corporations to aid or assist in the proper performance of the duties.

Contractor agrees to be fully responsible for Agreements/Contracts signed with entities other than the Board.

#### **11. Insurance**

Matchfoot Design will present current certificates prior to the commencement of this agreement, and shall maintain during the term of this agreement, the insurance and bonds specified below or as otherwise required by the County's liability coverage provider:

- a. Worker's Compensation Insurance as required by Ohio law and any other state in which work will be performed, or letter of exemption.
- b. Commercial General Liability insurance for a minimum of \$1,000,000 per occurrence with an annual aggregate of at least \$2,000,000 including coverage for subcontractors, if any are used.
- c. Umbrella or Excess Liability\* insurance (over and above Commercial General Liability and Auto Liability) with a limit of at least \$2,000,000.
- d. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$1,000,000 Combined Single Limit.
- e. Board of Clark County Commissioners (3130 E. Main St., Springfield, Ohio 45503) must be included as "Additional Insured" on the policies listed in paragraphs b, c, and d above, as well as the Certificate Holder on all Certificates of Liability insurance.
- f. Professional liability or errors and omissions insurance for a minimum of \$1,000,000 per incident.

\*Note: Umbrella/Excess Liability coverage may be waived if the following limits are carried for Commercial General Liability and Auto Liability:

- a. Commercial General Liability Insurance for a minimum of \$3,000,000 per occurrence with an annual aggregate of at least \$4,000,000, including coverage for subcontractors, if any are used.

- b. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$3,000,000 Combined Single Limit

Matchfoot Design failure to maintain current insurance certificates at any time during the duration of the contract shall be deemed a breach of the contract if not cured within a reasonable time after click to enter text receives written notice from the County. In the event of such an uncured breach, the County shall have the right to withhold any further payment(s) due to Matchfoot Design and to terminate the contract immediately without liability for any such further payment(s). For purposes of clarity, any such termination shall not affect the County's responsibility for accrued charges for services performed prior to termination.

## **12. Equipment and Supplies**

Unless otherwise agreed to by the Board in advance, Contractor shall be solely responsible for procuring, paying for and maintaining any equipment or supplies. Equipment/supplies purchased by the Board and shall remain the property of the Board.

## **13. Controlling Law**

The Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

## **14. Severability**

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

## **15. Hold Harmless**

Each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its agents, employees and contracted servants and each party further agrees to defend itself and themselves and pay any judgments and cost arising out of such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

## **16. Nondiscrimination Clause**

(1) That, in the hiring of employees for the performance of work under this contract or any subcontract, no contractor or subcontractor, by reason of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates;

(2) That no contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry.

#### **17. Assignment**

Neither the Agreement nor any duties or obligations hereunder shall be assignable by Contractor without prior written consent by the Board. In the event of an assignment by Contractor to which the Board has consented, the assignee or a legal representative shall agree in writing with the Board to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.

#### **18. Successors**

Subject to the provision regarding assignment, the Agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.

#### **19. Solicitation**

Contractor warrants that it has not employed or retained any company or person, other than a bonafide employee, working solely for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person other than the bonafide employees working solely for Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Board has the right to annul this Agreement without liability.

#### **20. Compliance with HB 694**

Matchfoot Design hereby certifies that they are in full compliance with campaign contributions provisions as outlined in Ohio Revised code 3517.13.

#### **21. Final Agreements**

The Agreement constitutes the final understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements between the parties, whether written or oral. The Agreement may be amended, supplemented or changed only by an agreement in writing signed by both parties.

#### **22. Notices**

Any notice required to be given or otherwise given pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by certified mail, return receipt requested or sent by recognized overnight courier services to the following:

If to: Matchfoot Design  
Eric Hanley  
7050 151st Ave NE  
Redmond, WA 98052  
Web Developer

If to: Clark County Board of DD  
2527 Kenton Street  
Springfield, OH 45505  
Attn: Will Bagnola  
Title: Superintendent

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

**Clark County Board of DD**

By: \_\_\_\_\_

By: \_\_\_\_\_  
*Will Bagnola , Superintendent*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Approved as to form and legal sufficiency*  
By Clark County Prosecutor's Office approved to form Date: January 2024  
*William Hoffman Assistant Prosecuting Attorney*





Clark-Shawnee LSD • Greenon LSD • Northeastern LSD • Northwestern LSD • Southeastern LSD • Tecumseh LSD • Springfield City SD

## Clark County Educational Service Center

### Service Agreement FY 2024

This agreement shall serve as a contract between the Developmental Disabilities of Clark County (requesting party) and the Clark County Educational Service Center (providing district) April 1st, 2024- June 30th, 2024.

Developmental Disabilities of Clark County shall provide the following services as mutually agreed upon in this document:

Description of Service	Estimated Annual Cost
OT Services	\$80.00/hour (as needed)
Administrative Fee 7%	\$5.60/hour
<b><i>TOTAL ESTIMATE</i></b>	<b><i>\$85.60/hour (as needed)</i></b>

Developmental Disabilities of Clark County agrees to make payment directly to the Clark County ESC within 30 days of invoice. Services will be billed on a monthly basis.

*Please sign and return this agreement to the Treasurer, Clark County ESC.*

#### For the Developmental Disabilities of Clark County:

William Bagnola 4/10/2024  
Superintendent Date

Ravi Shankar 04-10-24  
Treasurer Date

#### For the Clark County ESC:

\_\_\_\_\_  
Superintendent Date

\_\_\_\_\_  
Treasurer Date

## **WITTENBERG UNIVERSITY INTERNSHIP AGREEMENT**

This Internship Agreement (“Agreement”) is made and entered into by the Board of Directors of Wittenberg College, operating as Wittenberg University (hereafter referred to as “Wittenberg”), located in Springfield, Ohio, and Developmental Disabilities of Clark County, located in Springfield, Ohio (hereafter referred to as “Organization”).

**WHEREAS**, Wittenberg offers qualified students the ability to enroll supervised practical internship experience outside the traditional classroom setting;

**WHEREAS**, the Organization is willing to provide practical internship experience pursuant to the terms of this Agreement and serve as an internship site by offering facilities, resources, and supervision to Wittenberg students.

**NOW, THEREFORE**, the Wittenberg and the Organization (collectively referred to as the “Parties”) agree to the following:

### **I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. Wittenberg will use the internship description prepared by the Organization (pursuant to Section II.A., below) to determine the suitability of the internship for academic credit.
- b. Wittenberg shall be responsible for determining the amount of academic credit to be earned by its students through the internship and will establish all academic requirements that its students must meet to earn the credit.
- c. Wittenberg agrees to pay 100% of students’ internship wages earned between May 28-May 31, 2024, and for Thursday evening meetings between June 5-July 26, 2024 and 50% of students’ internship wages earned between June 3, 2024 and July 26, 2024. Wittenberg also agrees to pay 100% of nine weeks of campus housing, and partner will pay no housing. Wittenberg will pay compensation for the work performed, will make any required income tax withholdings, and will make all payments due as an employer’s contribution under State or local workers’ compensation laws, State and Federal social security laws, or any other applicable laws. Wittenberg will invoice the Organization for student wages pursuant to this agreement (see Section II, C below).
- d. Wittenberg will verify that all student employees will complete and have on file at the Wittenberg University Student Employment Office the following: Student Employment Contract, Form W-4, Form I-9, Form IT-4 (Ohio State Tax Form)
- e. Wittenberg will be responsible for establishing internship criteria, selecting positions based on available funding, and advertising positions to students. Wittenberg will recommend for placement in an internship experience at the Organization those students who have the appropriate educational background and skills consistent with the advertised internship, are students in good standing, and have met Wittenberg’s requirements for participation.
- f. Wittenberg with the Organization’s required feedback will be responsible for the final evaluation of the students’ internship performance. Wittenberg will provide the

Organization with student learning objectives and/or guidelines to be used by the Organization in its provision of the internship experience to students and to enable the Organization to provide Wittenberg with information useful and/or necessary for Wittenberg's final evaluation of students' internship performance.

- g. Wittenberg will designate a qualified person to whom all communication from the Organization may be sent and will provide for a regular exchange of information between Wittenberg and the Organization, including checking the progress of the internship experiences being provided to Wittenberg's students by the Organization, through either on-site visits arranged at a mutually convenient time, or written or telephone communications.
- h. Wittenberg will inform its students that each student will be required by the Organization to comply with the policies, procedures, rules, and regulations of the Organization during the internship experience including, but not limited to, any regarding security clearance, health status and/or vaccinations, dress code, and confidentiality. Wittenberg will further inform its students that it will be the responsibility of each student to fulfill the Organization's participation eligibility requirements and provide the Organization with any information the Organization may require as conditions of participation.
- i. The University shall maintain Professional Liability and Commercial General Liability insurance covering the University and its students during the entire term of this Agreement. Such insurance shall have coverage limits of \$1,000,000 per occurrence, \$3,000,000 aggregate. Certificates indicating effective coverage will be furnished to the Organization upon request. Compliance with the foregoing requirements as to carrying insurance and furnishing evidence of such will not relieve the University of its liabilities and obligations under this Agreement.

## **II. DUTIES AND RESPONSIBILITIES OF THE ORGANIZATION**

- a. The Organization agrees to prepare an internship proposal that outlines the duties and responsibilities of the student intern and provides necessary details related to special criteria and meeting expectations of the internship program. Should changes to the internship description be necessary after the internship is approved, the Organization agrees to notify Wittenberg of the changes desired so that Wittenberg may assess whether the changed internship description would continue to meet Wittenberg's objectives.
- b. The Organization understands and agrees that the primary purpose of the students' placement at the Organization for internship experience is for the students' learning and students are placed with the Organization to receive experience as a part of their academic curriculum. The Organization agrees that it will be guided by Wittenberg's program and learning objectives and/or guidelines in its provision of supervised internship experiences to the students, and support the interns in participating in additional program requirements
- c. The Organization agrees to pay 50% of students' internship wages earned between June 3, 2024 and July 26, 2024. Wittenberg will invoice the Organization for reimbursement of student wages pursuant to this agreement.

- d. The Organization will designate a qualified person to whom all communication from Wittenberg may be sent and will provide for a regular exchange of information between Wittenberg and the Organization.
- e. The Organization will be responsible for determining the schedule that the students will maintain on the Organization's premises. The Organization will provide internship opportunities to Wittenberg's students from June 3, 2024 – July 26, 2024, and ensure that students do not work more than 30 hours per week on-site and will be responsible for verifying these work hours every 2 weeks.
- f. The Organization understands and agrees that students shall not be deemed to be employees of the Organization for purposes of compensation, fringe benefits, workers' compensation, unemployment compensation, minimum wage laws, income tax withholding, Social Security, or any other purpose due to their participation in the internship with the Organization pursuant to this Agreement.
- g. The Organization agrees to provide suitable work space and resources for the students to complete their internship assignment. The Organization will also provide orientation and training to, and supervision of, the students.
- h. The Organization will complete designated evaluation expectations and return any required evaluations to Wittenberg according to any reasonable schedule agreed to by Wittenberg and the Organization.
- i. The Organization agrees to the timely sharing of any information relating to possible concerns, disciplinary or otherwise, that the Organization may have, or of which the Organization is aware, relating to a Wittenberg student placed at the Organization pursuant to this Agreement. The Organization also agrees to provide timely responses to any reasonable requests for information that the Wittenberg may make regarding a Wittenberg student placed at the Organization pursuant to this Agreement.
- j. The Organization agrees to maintain general liability insurance. Organization shall provide Wittenberg with at least thirty (30) days prior written notice of any change, cancellation or termination of such insurance coverage. Upon request Organization will provide a certificate of insurance to Wittenberg.

### **III. CONFIDENTIALITY**

- a. Organization understands that information received from Wittenberg regarding students participating in internships is subject to the provisions of the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and its implementing regulations, 34 C.F.R. § 99.1 *et seq.*, and Organization agrees to use such information only for the purpose for which it was disclosed and not to make it available to any third party without first obtaining the student's consent. For the purposes of this Agreement, pursuant to FERPA, Wittenberg hereby designates the Organization as a school official with a legitimate educational interest in the educational records of the participating students to the extent that access to the records is required by the Organization to carry out the terms of this Agreement. The Organization further agrees that any information received regarding the student should be destroyed or returned to the student or university within a reasonable period after the completion of the internship experience.

- b. Notwithstanding anything else herein, nothing in this Agreement shall prevent either party from producing documents or disclosing information that is required by law.

#### IV. STUDENT ACCEPTANCE/REFUSAL; REMOVAL/WITHDRAWAL

- a. It shall be the responsibility of the Organization to set its own eligibility standards for student participation in an internship experience at the Organization. No provision of this Agreement shall prevent the Organization from refusing to accept any student for the internship experience for any reason that is not contrary to law. The decision whether to accept or decline a student shall be within the sole discretion of the Organization. The Organization shall notify Wittenberg of an acceptance determination in writing, including the basis for the Organization's determination. Wittenberg shall ensure that a student identified as declined by the Organization is not placed at the Organization for an internship experience.
- b. The Organization may take immediate action, without giving prior notice to Wittenberg, to temporarily remove a student from internship experience activities at the Organization **to correct an emergent situation where the Organization has deemed the student to be a risk to the safety** of the Organization's clients, customers, patients, guests, or employees, or the student him/herself. The Organization will notify Wittenberg by telephone and in writing as soon as possible of the action taken, including the basis for the Organization's determination.
- c. The Organization must submit a written request to Wittenberg for the temporary or permanent withdrawal of any student from the internship experience at the Organization for a reasonable cause related to the need for maintaining an acceptable standard of conduct and performance, and Wittenberg will immediately respond with such request, following the protocols of Wittenberg's student employment termination procedure. The written request from the Organization shall set forth the basis for the withdrawal.
- d. Wittenberg may terminate the internship placement for any student not complying with Wittenberg's guidelines and procedures for the internship program. Such action will not be taken without Wittenberg's prior consultation with the Organization.

#### V. INDEMNIFICATION

- a. Each party shall indemnify and hold harmless the other party, its board members, officers, employees, agents, and (if Wittenberg is the indemnified party) students from and against any costs, losses, damages, liabilities, expenses, demands and judgments, including court costs and attorney fees, which may arise out of the indemnifying party's acts or omissions under this Agreement for which the indemnifying party would be liable in law or equity. The indemnifying party shall keep the other reasonably apprised of the continuing status of the claim, including any proceedings resulting from it, and shall permit the other party, at its expense, to participate in the defense or settlement of the claim. When a claim is resolved by the indemnifying party's payment of money, it shall have final authority regarding defense and settlement. When a claim resolution requires equitable relief against the non-indemnifying party or the indemnifying party has not or will not pay the money required for resolution, the parties shall cooperate regarding defense and settlement. Indemnification shall survive any termination of this Agreement.

## VI. MUTUAL TERMS AND CONDITIONS

- a. Community partners shall adhere to Wittenberg's nondiscrimination policy because students are Wittenberg University employees. Wittenberg University does not discriminate on the basis of age, race, color, creed, religion, ancestry, national or ethnic origin, sex/gender, sexual orientation, gender identity, disability, genetic information, military status, veteran status, familial status or any other protected category under applicable local, state or federal law, ordinance or regulation. This includes protections for those opposing discrimination or participating in any complaint process on campus or within the Equal Employment Opportunity Commission, Ohio Civil Rights Commission or other human rights agencies, as well as in the planning and administration of educational programs, services, and activities, or employment. Sexual harassment, which includes acts of sexual violence, is a type of sex discrimination. Where harassment or discrimination of any kind is found to have occurred, the Hagen Center may take appropriate steps to address such harassment, up to and including severing the relationship with the community partner.
- b. Each party shall comply with all applicable federal, state, and local laws and regulations in connection with its activities pursuant to this Agreement.
- c. This Agreement does not create any agency, partnership, joint venture, or employment relationship between the parties.
- d. The term of this Agreement shall be effective upon the last signatory date below and shall continue for the duration of the current summer internship program, unless terminated as set forth in this section. This Agreement may be terminated by either of the parties by written notice given to the other party **at least two weeks** prior to the proposed date of termination. In the event of termination or expiration of this Agreement, the parties shall cooperate and use their reasonable best efforts to permit any students to complete an internship experience already in progress.
- e. Each party agrees it will not use the other party's name(s), mark(s), or logo(s) in any advertising, promotional material, press release, publication, public announcement, or through other media, whether written, oral, or otherwise, without the prior written consent of the other party. Prior written consent will not be required for use of the other party's name in the context of factual or descriptive statements regarding the subject matter of this Agreement.

- f. Any and all notices required pursuant to this Agreement shall be directed to:

Wittenberg:

Kristen Collier, Associate Director of the Hagen Center

Address: P.O. Box 720, Wittenberg University, Springfield OH 45501

Telephone: 937-327-7534

Email: [kcollier@wittenberg.edu](mailto:kcollier@wittenberg.edu)

Organization: Developmental Disabilities of Clark County

Attn: Sharon Pruzanec

Address: 2527 Kenton St. Springfield, Ohio 45505

Telephone: 937-965-7679

Email: [spruzanec@clarkdd.org](mailto:spruzanec@clarkdd.org)

- g. No amendment or modification to this Agreement, including any amendment or modification of this paragraph, shall be effective unless in writing and signed by both parties.
- h. This Agreement shall be deemed to be made under the laws of the State of Ohio and for all purposes shall be construed in accordance with the laws of the State of Ohio.
- i. Neither the Organization nor Wittenberg shall be liable for failure to perform its respective obligations under the Agreement when failure is caused by fire, explosion, water, act of God, civil disorder or disturbances, strikes, vandalism, war, riot, sabotage, weather and energy related closings, pandemic or epidemic, or like causes beyond the reasonable control of the party ("Force Majeure Event"). In the event that either party ceases to perform its obligations under this Agreement due to the occurrence of a Force Majeure Event, the party shall: (a) as soon as practicable notify the other party in writing of the Force Majeure Event and its expected duration; (b) take all reasonable steps to recommence performance of its obligations under this Agreement as soon as possible, including, as applicable, abiding by the disaster plan in place for Wittenberg. In the event that any Force Majeure Event delays a party's performance for more than thirty (30) calendar days following notice by the delaying party pursuant to this Agreement, the other party may terminate this Agreement immediately upon written notice.
- j. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof, and all prior discussions, agreements, and understandings between the parties regarding the subject matter hereof, whether oral or in writing, are hereby superseded by this Agreement.
- k. Should any provision of this agreement be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof, unless such invalidity or unenforceability would defeat an essential business purpose of this Agreement, in which case either party may terminate this Agreement by giving sixty (60) days written notice. Such option to terminate expires sixty (60) days after the party receives notice of the invalidity.
- l. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.

- m. The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.
- n. This Agreement is not assignable in whole or in part by either Wittenberg or Organization, but is binding on any corporate successor of either.
- o. This Agreement is non-exclusive and both parties have the right to enter into similar agreements with other institutions.



**Developmental Disabilities of Clark  
County**

By \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

**The Board of Directors of Wittenberg  
College operating as Wittenberg University**

By 

Date 4/15/24

Printed Name ROBERT A. YOUNG

Title VPFA

*Version approved for use without changes. Any changes to these terms must be submitted to Vice President for Finance and Administration for further review before execution.*

## **Clark County Board of Developmental Disabilities**

### **Agreement for Services with Government Entities**

This Professional Service Agreement is made between **Wiggins Cleaning & Carpet Service (Contractor)**, and the **Clark County Board of Developmental Disabilities ("Board")**.

#### **1. Term**

Contractor shall provide services to Board pursuant to this Agreement for a Two (2) year term commencing on **June 1, 2024** and ending **May 31, 2026**. The Agreement may be terminated by either party by giving thirty (30) days' written notice to the other party, however, that in the event of default by Contractor, the Board may terminate this Agreement immediately upon delivery of written notice to the last known address of Contractor.

#### **2. Duties**

The Board and Contractor agree to the following: **Attachment A, Custodial Specifications**

#### **3. Service Site 2430 Van Buren Avenue, Springfield, OH 45505**

#### **4. Devotion of Time**

Contractor agrees to devote sufficient time as is reasonably necessary to fulfill the spirit and purpose of this Agreement and Contractor obligation hereunder.

#### **5. Fees**

Contractor shall submit an itemized bill for services to the business office by the first working day of each month. In order for the bills to be paid, they must be accompanied by all of the supporting documentation forms.

This Agreement is in the amount of **Two Thousand Six Hundred Eight-One dollars and Forty cents (\$2681.40) per month**, and shall not exceed **Thirty-Two Thousand One Hundred Seventy-Six Dollars and Eighty cents (\$32,176.80) per year**.

#### **6. Confidentiality**

During the term of this Agreement, and thereafter in perpetuity, Contractor shall not, without the prior written consent of Board, disclose to anyone any Confidential Information. "Confidential Information" for the purposes of this Agreement shall include Board's proprietary and confidential information such as, but not limited to: customer lists, business plans, marketing plans, financial information, designs,

drawings, specifications, models, software, source codes and object codes. Confidential Information shall not include any information that:

- a) is disclosed by Board without restriction;
- b) becomes publicly available through no act of Contractor
- c) is rightfully received by Contractor from a third party not associated with the Board.
- d) is a public record under Ohio Revised Code Section 149.43, subject to the limitations of Ohio Revised Code Section 149.431.

Notwithstanding the above, Contractor shall follow confidentiality requirements as outlined in the Ohio Revised Code Section 5126.044

## **7. Products of the Agreement**

- a. All products created for the Board by Contractor shall be the property of the Board and will remain the property of the Board after termination of this agreement.
- b. Contractor shall maintain all records and forms necessary to document the services provided through this Agreement for as long as required by any law, rule, or regulation but in all cases for a period of at least seven (7) years from receipt of payment or for six (6) years after any initiated audit is completed and adjudicated, whichever is longer.

## **8. Termination**

- a. This Agreement may be terminated by Board as follows:
  - i. If Contractor is unable to provide the service by reason of temporary or permanent illness, disability, incapacity or death.
  - ii. Nonperformance by Contractor of any terms, covenants, performance standards, or conditions of this Agreement.
  - iii. Breach or default by Contractor of any material obligation in this Agreement, which breach or default is not cured within five (5) days of written notice from Board.
- b. Any affirmative act of insolvency by Contractor or the filing by Contractor of any petition under any bankruptcy, reorganization, insolvency or moratorium laws, or any law for the relief of, or relating to debtors.
- c. The filing of any involuntary petition under any bankruptcy statute against Contractor or the appointment of any receiver or trustee to take possession of Contractor property.

## **9. Independent Contractor**

Contractor is now and throughout this Agreement shall be an independent contractor and not an employee, partner, or agent of the Board. Contractor shall not be entitled to nor receive any benefit normally provided to Board's employees such as, but not limited to, vacation payment, retirement, health care, or sick pay. Board shall not be responsible for withholding income or other taxes from the payments made to Contractor pursuant to this Agreement. The parties hereby agree that all individuals employed by the Contractor who provide personal services to the Board are not public employees for purposes of Chapter 145 of the Ohio Revised Code.

#### **10. Use of Agents or Assistants:**

To the extent reasonably necessary to enable Contractor to perform the duties hereunder, Contractor shall be authorized to engage the services of any agents or assistants and may further employ, engage, or retain the services of any other persons or corporations to aid or assist in the proper performance of the duties.

Contractor agrees to be fully responsible for Agreements/Contracts signed with entities other than the Board.

#### **11. Insurance**

**Wiggins Cleaning & Carpet Service** will present current certificates prior to the commencement of this agreement, and shall maintain during the term of this agreement, the insurance and bonds specified below or as otherwise required by the County's liability coverage provider:

- a. Worker's Compensation Insurance as required by Ohio law and any other state in which work will be performed, or letter of exemption.
- b. Commercial General Liability insurance for a minimum of \$1,000,000 per occurrence with an annual aggregate of at least \$2,000,000 including coverage for subcontractors, if any are used.
- c. Umbrella or Excess Liability\* insurance (over and above Commercial General Liability and Auto Liability) with a limit of at least \$2,000,000.
- d. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$1,000,000 Combined Single Limit.
- e. Board of Clark County Commissioners (3130 E. Main St., Springfield, Ohio 45503) must be included as "Additional Insured" on the policies listed in paragraphs b, c, and d above, as well as the Certificate Holder on all Certificates of Liability insurance.
- f. Professional liability or errors and omissions insurance for a minimum of \$1,000,000 per incident.

\*Note: Umbrella/Excess Liability coverage may be waived if the following limits are carried for Commercial General Liability and Auto Liability:

- a. Commercial General Liability Insurance for a minimum of \$3,000,000 per occurrence with an annual aggregate of at least \$4,000,000, including coverage for subcontractors, if any are used.
- b. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$3,000,000 Combined Single Limit

click to enter text failure to maintain current insurance certificates at any time during the duration of the contract shall be deemed a breach of the contract if not cured within a reasonable time after click to enter text receives written notice from the County. In the event of such an uncured breach, the County shall have the right to withhold any further payment(s) due to click to enter text and to terminate the contract immediately without liability for any such further payment(s). For purposes of clarity, any such termination shall not affect the County's responsibility for accrued charges for services performed prior to termination.

## **12. Equipment and Supplies**

Unless otherwise agreed to by the Board in advance, Contractor shall be solely responsible for procuring, paying for and maintaining any equipment or supplies. Equipment/supplies purchased by the Board and shall remain the property of the Board.

## **13. Controlling Law**

The Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

## **14. Severability**

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

## **15. Nondiscrimination Clause**

(1) That, in the hiring of employees for the performance of work under this contract or any subcontract, no contractor or subcontractor, by reason of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates;

(2) That no contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry.

## **16. Assignment**

Neither the Agreement nor any duties or obligations hereunder shall be assignable by Contractor without prior written consent by the Board. In the event of an assignment by Contractor to which the Board has consented, the assignee or a legal representative shall agree in writing with the Board to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.

## **17. Successors**

Subject to the provision regarding assignment, the Agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.

## **18. Solicitation**

Contractor warrants that it has not employed or retained any company or person, other than a bonafide employee, working solely for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person other than the bonafide employees working solely for Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Board has the right to annul this Agreement without liability.

## **19. Compliance with HB 694**

**Wiggins Cleaning & Carpet Service** hereby certifies that they are in full compliance with campaign contributions provisions as outlined in Ohio Revised code 3517.13.

## **20. Final Agreements**

The Agreement constitutes the final understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements between the parties, whether written or oral. The Agreement may be amended, supplemented or changed only by an agreement in writing signed by both parties.

## **21. Notices**

Any notice required to be given or otherwise given pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by certified mail, return receipt requested or sent by recognized overnight courier services to the following:

If to: Wiggins Cleaning & Carpet Service  
6543 Sandpebble Court  
Englewood, OH 45434  
Attn: Jewel Wiggins  
Title: President

If to: Clark County Board of DD  
2527 Kenton Street  
Springfield, OH 45505  
Attn: Will Bagnola  
Title: Superintendent

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

**Wiggins Cleaning & Carpet Service**

**Clark County Board of DD**

By: \_\_\_\_\_

By: \_\_\_\_\_  
*Will Bagnola, Superintendent*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Approved as to form and legal sufficiency*  
*By Clark County Prosecutor's Office approved to form Date: January 2024*  
*William Hoffman Assistant Prosecuting Attorney*

# **Attachment A**

## **CUSTODIAL SPECIFICATIONS**

The building has five tenants plus community use which results in various room usages which include child care, classrooms, therapy, offices, conference rooms, gym, storage, etc.

### **Security:**

Knowledge and operation of the security system to be utilized  
The building must be ready for tenants by 6:00 AM (M-F) with lights on, designated interior doors unlocked, etc.

### **Daily:**

#### **Restrooms**

Clean and disinfect toilets and urinals to include seat and all surfaces  
Clean and polish sinks and fixtures and counters  
Wipe down and refill dispensers (soap, towels, toilet paper from owner's supply)  
Polish mirrors  
Wipe down hand rails  
Wipe down door hardware

#### **Flooring**

Sweep all carpeted areas  
Spot clean carpeted areas as they occur. Should be addressed same day to prevent stains  
Sweep, wet mop all tile/vinyl flooring  
Remove scuff marks in hallways  
Dry mop gym

#### **General housekeeping**

Remove all trash and recyclables and re-line trash cans  
Check for hand prints, marks, dirt, etc. on walls, door hardware, doors, wall plates, door frames and clean as they occur  
Clean lobby doors (all)  
Clean drinking fountains  
Clean large spills, restroom accidents, and so on that would be generated by building use and child care as occurs while on duty  
Check and replenish soap & paper towel dispensers in all rooms  
Re-fill disinfectant spray bottles for day care use

### **Weekly:**

Clean entry glass at the other three staff entrances.  
Clean lobby windows  
Clean all interior door window glass  
Each Friday the Multipurpose Room shall have the floors swept and mopped and all trash and refuse removed.

### **Monthly:** or more often as needed:

Clean window sills (If items are removed by owner)



Remove cobwebs, etc. in doorways, accessible floor and ceiling corners  
Dust/clean countertops in conference rooms.  
Dust heat registers, door frames, speakers, block/wall edges, alarm boxes,  
any other protrusions in the hallway which might collect dust, etc.  
Wash walls in all restroom stalls  
Wipe down doors  
Check and clean aerators on all sink faucets  
Dust ceiling fans

**Annually:** Strip VCT tile floors, apply 4 coats of wax. 1 time each Summer.  
Clean windows inside and out. 1 time each Spring and 1 time each Fall.

**As Needed:** Wipe down conference room tables (check scheduling book for usage)  
Light Maintenance: to include adjusting toilets if continuously running

**Outside:** Keep all four entrances clean, swept, etc.

**Miscellaneous information:**

Developmental Disabilities of Clark County (DDCC) will provide the following supplies: Toilet paper, paper towels, trash bags, and hand soap for dispensers, floor cleaner used for mopping, liquid disinfectant. The vendor will provide all additional supplies and materials. Any supplies brought into and maintained in the building will need prior approval and MSDS information on site.

Cleaning devices such as vacuum, mops, buffer, etc. will be supplied by the vendor for use in the building.

This listing is not all inclusive as tasks may arise that are not listed pertinent to the daily operation of the building. Such tasks would not be deemed out of the scope of those tasks that would be considered general custodial and light maintenance duties. Such tasks would be worked into the schedule as needed and as determined by the building manager and contract personnel.

The cleaning schedule will follow the building operations calendar.

Vendor will identify the daily schedule for which the contract employee will be responsible (ex: from XXX to YYY Tuesday-Friday, from XXX to YYY Monday, etc.)

The contract price will include all labor, materials, equipment, all taxes which are now in force (except Sales Tax), such as State Compensation, Social Security, Unemployment Insurance and the like of which vendor must carry and are complete in every way. Vendor will also be fully insured and meet all requirements as listed on the County's "Insurance and Indemnification Requirements for Contractors" Form

The Town & Country Early Childhood Center is a smoke free facility. Smoking is not permitted anywhere on the property. NO EXCEPTIONS.

**CLARK COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
2024 ADMINISTRATIVE AGENT AGREEMENT**

**PREAMBLE**

This agreement is made and entered into on the 1<sup>st</sup> day of July, 2024, by and between the Clark County Family and Children First Council (Council) and the Clark County Board of Developmental Disabilities as the designated Administrative Agent for Council, for the purposes of appointing the Administrative Agent and defining the rights and duties of the parties pursuant to Section 121.37 of the Ohio Revised Code. (See attached.)

Council hereby meets the full membership requirements as stated in Section 121.37 (B) (1) of the Ohio Revised Code.

Council hereby agrees to fulfill the duties and obligations as outlined in Section 121.37 (B)(2) through (B)(4) of the Ohio Revised Code.

Council hereby has agreed to designate the Clark County Board of Developmental Disabilities as its Administrative Agent as required by Section 121.37 (B) (5) of the Ohio Revised Code.

**DUTIES OF THE ADMINISTRATIVE AGENT**

Thereby, in consideration of the mutual promises and agreements of the above parties, it is agreed as follows:

1. Administrative Agent shall serve as Council's appointing authority. Administrative Agent shall hire with the advice and consent of Council. This function can be handled directly by administrative agent or via subcontract with approval of Council. Council shall abide by the personnel policies and rules of the Administrative Agent or subcontractor. Personnel issues involving Council staff shall be jointly addressed by Council and Administrative Agent and/or subcontractor.
2. Council shall direct the expenditure of the following funds and/or any other funds, under the management of the Administrative Agent.
  - Early Intervention – General Revenue Fund (state)
  - Early Intervention – PART C (federal)
  - Family Centered Services and Supports – (federal & state)
  - Administrative/Governor's OFCF Grant (state)
  - Other grants and contracts as awarded (federal, state and/or local)
3. Administrative Agent shall ensure that all expenditures are handled in accordance with policies, procedures, and activities prescribed by state departments in rules or interagency agreement that are applicable to Council's function.

4. Administrative Agent may do the following on behalf of Council only with expressed approval of Council
  - a. Enter into agreements or administer contracts with public or private entities to fulfill specific Council business.
  - b. At the direction of the Council, provide financial stipends, reimbursements, or both, to fulfill family representatives for expenses related to Council activity.
  - c. Receive by gift, grant, devise, or bequest any moneys, lands, or other property for the purpose for which the Council is established. Administrative Agent shall hold, apply, and dispose of the monies, lands, or other property according to the terms of the gift, grant, devise, or bequest.
5. The Administrative Agent shall charge the Council no administrative fee for this service; all interest received from investment of Council funds shall be retained by the Clark County Treasurer.

#### **DUTIES OF THE COUNCIL**

1. Council shall develop with Administrative Agent assistance and approve an annual budget. This budget will guide the expenditures by the Administrative Agent.
2. Council shall direct the expenditure of the following funds and/or any other funds, under the management of Administrative Agent:

Early Intervention – General Revenue Fund (state)  
Early Intervention – PART C (federal)  
Family Centered Services and Supports – (federal & state)  
Administrative/Governor’s OFCF Grant (state)  
Other grants and contracts as awarded (federal, state and/or local)

#### **PURPOSE**

This Agreement is made and entered into for the purposes of appointing the Administrative Agent and defining the rights and duties of the parties pursuant of 121.37 (B)(4) of the Ohio Revised Code.

#### **TERMINATIONS**

This Agreement is effective July 1, 2024, and terminates on June 30, 2025, and may be terminated upon ninety (90) days written notice by either party. Upon termination, all funds subject to this Agreement shall be transferred to another public entity selected by Council as the new Administrative Agent.

CLARK COUNTY FAMILY AND  
CHILDREN FIRST COUNCIL

CLARK COUNTY BOARD OF  
DEVELPMENTAL DISABILITIES

\_\_\_\_\_  
Gina Burke, Executive Director

\_\_\_\_\_  
Will Bagnola, Superintendent

Date\_\_\_\_\_

Date\_\_\_\_\_

\_\_\_\_\_  
Dr. Robert Hill, President FCFC Board of Trustees

\_\_\_\_\_  
Date

# CLARK COUNTY FAMILY AND CHILDREN FIRST COUNCIL

## FY 2025 POOLED FUNDING AGREEMENT

### 1. PREAMBLE

This Fiscal Year (“FY”) 2025 pooled funding agreement (“Agreement”) entered into on the 1<sup>st</sup> day of July 1, 2024, lays out the agreed funding provided by the members of the Clark County Family and Children First Council (“FCFC”) and the services the agreed funding will provide for.

### 2. PARTIES

The following members of the FCFC, listed below, will throughout this Agreement be referred to collectively as the “Parties” and individually as “Party.”

- Board of Education of the Springfield City Schools
- Clark County Department of Job & Family Services
- Clark County Combined Health District
- Clark County Board of Developmental Disabilities
- Mental Health Recovery Board of Clark, Greene & Madison Counties
- Clark County Juvenile Court
- Clark County Educational Service Center

### 3. FUNDING ARRANGEMENT AGREEMENT

In consideration of the mutual promises and agreements the Parties have agreed to the following pooled funding arrangement outlined below:

<i>Clark County Department of Job &amp; Family Services</i>	707,077
<i>Mental Health Recovery Board of Clark, Greene &amp; Madison Counties</i>	211,992
<i>Clark County Juvenile Court</i>	56,000
<i>Clark County Board of Developmental Disabilities</i>	39,000
<i>Board of Education of Springfield City Schools</i>	10,907 <sup>1</sup>
<i>Clark County Combined Health District</i>	8,000
<i>Clark County Educational Service Center</i>	8,373 <sup>2</sup>
<b>TOTAL</b>	<b>\$1,041,349</b>

### 4. SERVICES TO BE FUNDED

This Agreement is for the funding of the following services to be provided in the State FY 2025 (*the Pooled Funding Summary is attached to this Agreement as Addendum I*)

Placement	454,679
Cluster Services – Youth Challenges, MH Assessments	520,540
FCFC Administration, UW Information & Referral	66,130
<b>TOTAL</b>	<b>\$1,041,349</b>

<sup>1</sup> 1.50 per pupil contingent on the availability of funds for FCFC Administration

<sup>2</sup> \$.75 per pupil contingent on the availability of funds for FCFC Administration

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**5. DESIGNATED ADMINISTRATIVE AGENT(S)**

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1. The Clark County Board of Developmental Disabilities (“DD”) is the designated administrative agent for this Agreement.
2. Clark County Job & Family Services (“CCDJFS”) will assume all fiscal responsibility for management of all state and local funds pertaining to the funding of services for FCFC Administration and Cluster Services (Youth Challenges and MH Assessment services) and Placement as covered by this Agreement July 1, 2024 through June 30, 2025.
3. Each party to this Agreement will pay its funds to the designated fiscal agent.
4. The fiscal agent will invoice participants in the Agreement as agreed between the parties.
5. Any funds remaining unused will be used for the continuation of Family Council programs with a priority placed on Placement Services and including FCFC Administration.

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**6. NON- DISCRIMINATION REQUIREMENTS**

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1. The Parties agree:
  - a. That, in the hiring of employees for the performance of work under this contract or any subcontract, no contractor or subcontractor, by reason of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates;
  - b. That no contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry.

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**7. PARTY RESPONSIBILITIES**

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1. Each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its agents, employees and contracted servants and each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

## 8. AMENDMENTS

1. If any Party or FCFC requires an amendment to this Agreement, said amendment shall be in writing, agreed upon by all Party members and authorized by the Clark County Board of Commissioners.

## 9. TERMINATION DATE

1. This Agreement will terminate June 30, 2025.

## 10. SIGNATURE BLOCKS

1. By signing the below designated signature box, each Party agrees to comply with their respective Agreement terms. Furthermore, each Party must have the designated individual who is authorized to sign on behalf of the Party.

X_____ Date Director Clark County Department of Job and Family Services	X_____ Date Superintendent Springfield City Schools
X_____ Date Board President Springfield City Schools	X_____ Date Treasurer Springfield City Schools
X_____ Date Superintendent Clark County Board of Developmental Disabilities	X_____ Date Judge Clark County Juvenile Court
X_____ Date CEO Mental Health Recovery Board Clark, Greene & Madison Counties	X_____ Date Health Commissioner Clark County Combined Health District
X_____ Date Superintendent Clark County Educational Services Center	
Approved as to form and legal sufficiency  By: _____ _____ For Dan Driscoll Date	Resolution No. _____ X_____ Date Jennifer Hutchinson County Administrator Board of Clark County Commissioners

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**ADDENDUM I**  
**Pooled Funding Summary for FY2025**

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**Clark County Family & Children First Council**  
**FY25 Contributions to Funding Agreements**  
**(Pooled Funding)**

	CLUSTER	PLACEMENT	FCFC ADMIN		Total
	<i>Youth Challenges, MHS Assessments</i>				
<b>Agency</b>					
<b>JFS</b>	\$372,465	\$318,687	\$15,925	\$0	\$707,077
<b>MHRB</b>	\$98,075	\$111,992	\$1,925	\$0	\$211,992
<b>DD</b>	\$0	\$24,000	\$15,000	\$0	\$39,000
<b>JC</b>	\$50,000	\$0	\$6,000	\$0	\$56,000
<b>CCCHD</b>	\$0	\$0	\$8,000	\$0	\$8,000
<b>SCSD</b>	\$0	\$0	\$10,907	\$0	\$10,907
<b>ESC</b>	\$0	\$0	\$8373	\$0	\$8,373
<b>Total FY25</b>	\$520,540	\$454,679	\$66,130	\$0	\$1,041,349
		\$50,201.51			
<b>FY25</b>	\$520,540	\$504,880.51	\$66,130	\$0	\$1,091,550.51
<b>Fiscal Oversight</b>	JFS	JFS	JFS		



**DEVELOPMENTAL DISABILITIES OF CLARK COUNTY**  
**2023 – 2027 STRATEGIC PLAN**

<b><u>Vision</u></b>  All persons are respected, valued, and embraced in their community.	<b><u>Mission</u></b>  Empowering people throughout their lifetime, to achieve their fullest potential.
<p style="text-align: center;"><b><u>Core Values</u></b></p> <p>Respect: <i>We honor all people by valuing their contributions, choices, and achievements.</i></p> <p>Integrity: <i>We are accountable for our actions, fiscally responsible, and sincere in all our efforts.</i></p> <p>Excellence: <i>We strive for innovative and continuous quality improvement in all of our services.</i></p> <p>Partnership: <i>A culture of working together and community collaboration.</i></p>	

## Service Commitment

***We embrace individuality - We see the whole person, celebrate our differences, and offer the people we serve and our team opportunities tailored to them.***

***We are heart-driven – Every interaction matters to us; we go the extra mile to care for the people we serve and our team.***

***We take strategic risks – Fueled by the urgency of our mission, we continually push for better and more innovative approaches.***

***We are action-oriented – We are creative, resourceful, and have a “get it done” approach to overcoming challenges.***

***We promote equity and respect – We value the different identities and experiences of the people and communities we work with, and we build respectful relationships to meet them where they are.***

<u>Strategic Goals</u>	<u>Objectives and Initiatives</u>	<u>Performance Measures</u>
<p><b><u>Goal A:</u></b>  <b>Strengthen relationships with and among families, providers, and partners, helping individuals &amp; families to create their best life.</b></p>	<ol style="list-style-type: none"> <li>1. Develop a parent network to increase self-advocacy among families and deliver education and social &amp; emotional support.</li> <li>2. Create broad community understanding of the role of DD among families, partners, &amp; providers.</li> <li>3. Assure consistent follow-up of EC advocates and SSA's with individuals &amp; families served.</li> <li>4. Train and empower parents to be effective advocates with schools for their children.</li> <li>5. Increase the availability of providers in Clark County.</li> <li>6. Educate partners on the structure &amp; resources of DD.</li> </ol>	<ol style="list-style-type: none"> <li>1. Yearly identify five (5) groups in the community for whom CCBDD will provide a presentation regarding Board services, in order to provide to the groups a greater awareness of the work of CCBDD. (The five groups chosen each year will be different than the previous year's five groups.)</li> <li>2. Semi-yearly meetings of families, providers, and partners will be held, during which concerns of the groups may be aired. There will be a reduction in the number of these concerns by 25% yearly.</li> </ol>

## Strategic Plan Progress Report

May, 2024



Goal A: Strengthen relationships with and among families, providers, and partners, helping individuals & families to create their best life					
Key Decisions and/or Action(s)	Objective(s) Supported	Responsibility	Start Date	Scheduled Completion Date	Outcome(s) to Date
Create separate parent networks for EC, CLS and CCE.	A1	CLS, Amen	June 21, 2024	Ongoing	Meeting has been scheduled for June 21, 2024.
Create separate parent networks for EC, CLS and CCE	A1	EC, Chatfield	First meeting was held 9/2023	Ongoing	Meetings have been monthly and we have new families attend each month. Different topics are discussed and sometimes it is just talking with each other for support. AAA - Autism Advocates in Action
Create separate parent networks for EC, CLS and CCE	A1	CCE, Jones	3/2024 4/23/2024	Ongoing	We have identified approx. 6 parents interested in starting a parent group for school age families. We hope to support the first meeting at Co Hatch in February or March 2024. After the first meeting, we hope to learn next steps and topics of interest/need in order to assist with coordination. We will focus on relationships first and then offer local and/or state supports such as ARC of Ohio, Ohio Legal Rights, Behavioral Health, etc.
					The parent group has met 4 times so far. They plan to have a summer picnic /activities for families and hope to increase interests. Met with Lora to discuss the groups interest in communicating with families, sharing resources, etc. Agreed Facebook seems to be best option. Discussion will continue in order to address current resources available, where families can access them, and info. the parent group chooses to share aligns with DODD/County agencies. Based on the group's ideas and plans, there may be times EI staff/families would be interested in attending activities, presentations,

					<p>etc, especially since some families will transition to CCE based on eligibility.</p> <p>Met with Boundless on 4/23 to discuss case management services available to all families and more of a direct support such as help with school work, community engagement, chores, crisis etc. Will have Boundless present to the parent group on resources available.</p>
Within EC, CCE and CLS parent network quarterly meetings to parents on school responsibility, JFS and law enforcement.	A2	CLS, Amen CCE, Jones EC, Chatfield	TBD	Quarterly	Discussion around having a parent advocate from the ESC attend and present information regarding schools' responsibilities. More info is needed
Continue partner visits and meetings to strengthen interaction and mutual expectations for them within each dept.	A3	EC, Chatfield CCE, Jones	9/2023	Ongoing	<p>Each staff person in EC is responsible for reaching out to our community partners monthly to ensure knowledge of how to make referrals.</p> <p>EC attends community outings such as health fairs to offer our information regarding EC services.</p> <p>CCE presents in schools, community agencies routinely.</p>

Maximize use and distribution of Clark DD brochures for EC, CCE, and CLS	A4	CCE, Jones and Krugh		Ongoing	Will work with Lora Krugh Campbell to update brochures for CCE. Forms are current for EC.
	A4	EC, Chatfield	9/2023	Ongoing	EC does outreach monthly and takes our brochures with them to our community partners so they are current with our information in EC.
Create a short video/media presentation on the role of Clark DD and our services and distribute.	A5	CEM, Krugh	10/23	Ongoing	Working on updating the video and list of who to distribute to.

<u>Strategic Goals</u>	<u>Objectives and Initiatives</u>	<u>Performance Measures</u>
<p><b><u>Goal B:</u></b>  Create access for those we serve to community resources with opportunities for socialization, work, transportation, and commerce in partnership with community groups and volunteers.</p>	<ol style="list-style-type: none"> <li>1. Increase the exposure &amp; presence of Special Olympics in Clark County.</li> <li>2. Empower parents of school-aged children to access sports &amp; activities for their children.</li> <li>3. Evaluate the potential of a recreation coordinator or partner for Clark County.</li> <li>4. Increase the number of volunteers &amp; program sponsors among business, churches, and community groups to support individuals served.</li> <li>5. Bolster recreational activities for individuals served.</li> <li>6. Evaluate models of partnership which expand transportation resources for individuals served.</li> </ol>	<ol style="list-style-type: none"> <li>1. There will be a yearly percentage increase from a 2023 baseline in the number of volunteers involved in "work" supported by CCBDD.</li> <li>2. There will be a yearly percentage decrease from a 2023 baseline in the amount of transportation "needs" for individuals-served in Clark County.</li> </ol>



## Strategic Plan Progress Report

May, 2024



**Goal B: Create access for those we serve to community resources with opportunities for socialization, work, transportation, and commerce in partnership with community groups and volunteers**

Key Decisions and/or Action(s)	Objective(s) Supported	Responsibility	Start Date	Scheduled Completion Date	Outcome(s) to Date
1. Develop a community resource planning group (team) among CLS, CCE, Mueller, & EC to better integrate community opportunities for individuals & families.	B1-B6	<ul style="list-style-type: none"> <li>• Superintendent</li> <li>• Director of Mueller Center</li> <li>• Community Volunteer Coordinator</li> <li>• SSA Representative</li> <li>• (CCE) Community Connections Director</li> </ul>	Sept 2023	Monthly for 6 months  April 2024	<p>Met w/ Cuyahoga and will maybe use their system.</p> <p>Gave leadership our recommendations in terms of the functionality of the site, what we hope to include, etc. I think from this point, Leadership needs to look at the budget and work with community ed manager to figure out the best solutions. I think we could be available to review design ideas or provide other feedback as it develops. We just think there is not much else that we as a committee can do at this point, until something begins to take shape.</p>
2. Improve & optimize our software system & processes (website, database, etc.) to increase access & referral to community resources.	B1-B6	<ul style="list-style-type: none"> <li>• Provider Liaison</li> <li>• Community Volunteer Coordinator</li> <li>• SSA Supervisor</li> <li>• Community Navigator</li> <li>• CLS Director</li> </ul>	October 2023	June 2024	Met with group B1 (merged groups). See above for update.
3. Introduce "Model of Unified Special Olympics" to school districts in Clark County	B1	<ul style="list-style-type: none"> <li>• SSA Representatives</li> </ul>	April 2024	May 2025 & Ongoing	Meeting to be scheduled. Community Education Manager to update as to who to add to list.



encouraging its adoption. Consider DD Board stipend for participating coaches and regional leadership. Assist Special Olympics in re-organizing. Consider assuming regional leadership, if needed for effective operations.		<ul style="list-style-type: none"> <li>Community Volunteer Coordinator</li> </ul>			
5. Reach out to each department (to identify needs) every 3 months to increase the number of volunteers & program sponsors to include businesses, churches, and community groups to host & support events.	B4	<ul style="list-style-type: none"> <li>Community Volunteer Coordinator</li> <li>CCE Director</li> <li>Mueller Director</li> </ul>	Underway	3-month cycle	More emphasis on interns is needed.
7A. Study our current transportation department for capacity to serve nights & weekends with limited hours.	B6	<ul style="list-style-type: none"> <li>Superintendent</li> <li>Transportation Director</li> <li>CLS Director</li> <li>CCE Director</li> <li>Facility Manager</li> </ul>	Sept. 2023	April 2024	Group has met and the “outcome” of the meeting was that the SSAs are going to be “surveyed” about the transportation needs of the people on their caseloads. Survey did not produce enough data to indicate “changes” need to be made within our current transportation department.
7B. Develop a pilot contract transportation program (for example with Mobility Solutions) for 6 months similar to the housing connections process. Based on a 6-month trial of a transportation contract for evenings & weekends, adjust service levels based upon demand.	B6	<ul style="list-style-type: none"> <li>Superintendent</li> <li>Transportation Director</li> <li>CLS Director</li> <li>CCE Director</li> <li>Facility Manager</li> <li>Community Volunteer Coordinator</li> </ul>	April 2024	Sept. 2024	On hold until 7A is completed.

<u>Strategic Goals</u>	<u>Objectives and Initiatives</u>	<u>Performance Measures</u>
<p><b><u>Goal C:</u></b>  <b>Work towards a consistent standard of excellence in policies, procedures, training, technology and communication which enhance service delivery to individuals, families, &amp; staff.</b></p>	<ol style="list-style-type: none"> <li>1. Create a uniform orientation for all employees.</li> <li>2. Conduct a comprehensive review of all policies &amp; procedures by department for consistency and user-friendly understanding.</li> <li>3. Update our personnel and program manuals.</li> <li>4. Facilitate departmental parent gatherings at least annually to strengthen awareness of their advocacy role.</li> <li>5. develop a robust internet &amp; web presence to educate individuals &amp; families served on access to services.</li> <li>6. continue to evolve our intranet and protocols for staff access to improve consistent understanding of our resources.</li> <li>7. Evaluate the need for an HRIS system for DD which interfaces with payroll.</li> <li>8. Strengthen mentorships, performance management, and career paths to enhance employee effectiveness.</li> <li>9. Strengthen customer service training &amp; best practices</li> </ol>	<ol style="list-style-type: none"> <li>1. There will be yearly reviews of 25%-30% of Board policies/procedures by Board-management. (The policies reviewed in subsequent years will differ than those reviewed in previous years.)</li> <li>2. There will be an annual percentage increase from a 2023 baseline in the positive results of customer satisfaction-surveys administered by the Board. (These surveys will be generated both "externally" [to the community] and "internally" [in the form of employee-engagement surveys].)</li> </ol>

## Strategic Plan Progress Report

May, 2024



Strategic Goal C: Work towards a consistent standard of excellence in policies, procedures, training, technology and communication which enhance service delivery to individuals, families, & staff.					
Key Decisions and/or Action(s)	Objective(s) Supported	Responsibility	Start Date	Scheduled Completion Date	Outcome(s) to Date
1. Retain a customer service consultant to evaluate & train staff on internal & external effective customer service.	C9	<ul style="list-style-type: none"> <li>Director of Human Resources</li> <li>Superintendent</li> <li>Director of CLS</li> <li>Director of EC</li> <li>Director of CCE</li> </ul>	January 2024	December 2024 (ongoing within department s)	Reached out to other counties that have gone through customer service training to get recommendations of consultants or programs. Reviewed several recommended facilitators.
2. Revamp the new employee orientation with our trainer to include customer service component.	C1	<ul style="list-style-type: none"> <li>Director of Human Resources</li> </ul>	January 2024	July 2024	In conjunction with Training Specialist, orientation has been changed to improve employee experience and engagement with organization leaders. Customer service module has been added and is continuing to develop as a part of revamping the entire orientation curriculum.
3. Review departmental orientation processes for consistency & comprehension.	C1	<ul style="list-style-type: none"> <li>Director of CLS</li> <li>Director of EC</li> <li>Director of CCE</li> </ul>	Originally planned to start Oct 2023. Moved to Aug 2024	Ongoing	Department review pushed to after accreditation.
4. Develop a 3-year cycle & schedule of review for key policies & procedures beginning with those most critical. Appoint an agency-wide review panel to assess policy changes for consistent implementation.	C2	<ul style="list-style-type: none"> <li>Superintendent</li> <li>Director of CLS</li> <li>Director of EC</li> <li>Director of CCE</li> </ul>	Originally planned to start Jan 2024. Moved to Aug 2024	December 2027	Department review pushed to after accreditation.

5. Review & update the personnel policy (procedures) manual for consistency & understanding. Train supervisors on policy changes and educate employees on key changes. Maintain an ongoing cycle of HR policy reviews.	C3	<ul style="list-style-type: none"> <li>• Director of Human Resources</li> <li>• Superintendent</li> </ul>	September 2023	September 2024	HR team and Business Services Supervisor began identifying areas of personnel manual that need immediate attention due to outdated, inconsistent, or unclear language. Purchased employee handbook builder tool. Gathered personnel manuals from other DD county boards for comparison.
6. Evaluate HRIS systems for acquisition & implementation. Assure consistent interface with payroll system.	C7	<ul style="list-style-type: none"> <li>• Director of Human Resources</li> <li>• Superintendent</li> </ul>	September 2023	Originally: June 2024 (evaluation complete) April 2025 (installation)	After meeting with several vendors entered into contract with UKG as of February 2024. Targeted implementation/installation date of September 2024. System is being built with option of scaling up or adding on payroll component in the future.
7A. Continue to study & evaluate other DD Board models of externally facing social media & web presence. As needed, implement plan to hire staff position to improve digital presence to families.	C5	<ul style="list-style-type: none"> <li>• Community Education Manager (added)</li> <li>• Director of Human Resources</li> <li>• Superintendent</li> </ul>	September 2023	Originally: January 2024 and ongoing. Planned for January 2025	Hired Community Education Manager in August 2023. Community Education Manager took charge of website and social media. Reviewed other county sites for comparison. Currently working on updates to website behind the scenes so that functionality allows for better and easier changes and updates for information on the site.
7B. As part of a new social media & internet strategy, build a staff intranet capacity.	C6	<ul style="list-style-type: none"> <li>• Director of Human Resources</li> <li>• Superintendent</li> <li>• Community Education Manager (added after hire)</li> </ul>	Originally: January 2024. Moved to January 2025	TBD	Staff intranet is on hold until external facing website has been revamped. May require budget request for 2025.
8. Develop a system & method for employee advancement within a type of position (i.e., SSA1, SSA2, etc.). Study models from other counties.	C8	<ul style="list-style-type: none"> <li>• Director of Human Resources</li> <li>• Superintendent</li> <li>• Director of CLS (added)</li> </ul>	January 2025	Ongoing	Began gathering position descriptions and plans that other counties have implemented.

9. Develop an internal "Leadership Academy" with training & mentors for key employees each year who seek and are recognized for their talent potential.	C8	<ul style="list-style-type: none"> <li>• Superintendent</li> <li>• Director of Human Resources</li> <li>• Program Directors</li> </ul>	January 2025	Ongoing	Discussion with Training Specialist to begin research on models or plans for a Leadership Academy.
10. Conduct an annual leadership training refresher program for supervisors & managers.	C8	<ul style="list-style-type: none"> <li>• Director of Human Resources</li> <li>• Program Directors</li> </ul>	Originally January 2025. Moved up to June 2024	Annually	Scheduled full-day leadership workshop for all supervisory staff in June 2024. Workshop is based on Five Behaviors of Cohesive Teams and DiSC models.

Strategic Goals	Objectives and Initiatives	Performance Measures
<b><u>Goal D:</u></b> <b>Sustain a fiscally strong and flexible organization to deliver services across the lifespan for people served.</b>	<ol style="list-style-type: none"> <li>1. Make the community case for the future of the Mueller Center and its residents in more inclusive environments.</li> <li>2. Continue to update the 10-year cash flow projection model.</li> <li>3. Continue to pursue relevant grant opportunities.</li> <li>4. Continue to benchmark our service &amp; wage levels with other counties.</li> <li>5. Assess the effective utilization of staff to maximize service impact on individuals &amp; families.</li> <li>6. Reassess our wage position relative to other adjacent counties.</li> <li>7. Increase access to Medicaid waivers for individuals as appropriate.</li> <li>8. Build relationships with community colleges &amp; universities to build our talent pipeline.</li> <li>9. Build relationships with state representatives &amp; government officials to foster support &amp; awareness of our mission.</li> <li>10. Conduct a comprehensive facility utilization study.</li> </ol>	<ol style="list-style-type: none"> <li>1. Comparison with other surrounding counties on case management investment and retention rates per individual served.</li> <li>2. Year over year growth of expenditures by approximately 4% or less.</li> </ol>



## Strategic Plan Progress Report

May, 2024



Goal D: Sustain a fiscally strong and flexible organization to deliver services across the lifespan for people served					
Key Decisions and/or Action(s)	Objective(s) Supported	Responsibility	Start Date	Scheduled Completion Date	Outcome(s) to Date
Undertake a study of the Mueller Center and other county ICF's with comparison of models & staffing levels.	D 1	Comptroller, Director FF Mueller Residential services, HR Director and Business Services Supervisor and Director Brady ware.	April 2024	October 2024	Have spoken with Director of Brady ware the CPA firm that has been working with our board for the last four decades in assisting with our ICF cost reports and Audits. They work with more than 45 private ICFS. They have detailed knowledge of ICF finances. Contract for these additional professional services will be presented at the August board meeting.
Make a recommendation to the board for future ICF models & the Mueller Center and appropriate staffing levels.	D 2	Comptroller, Director FF Mueller Residential services, HR Director and Business Services Supervisor and Director Brady ware.	April 2024	December 2024	This will be based on the item that is being worked on item D1. Will keep the board updated at the next quarterly update.
10-year cash flow projection model annually with a report to the board.	D3	Comptroller, Business Services Supervisor and Waiver Analyst (Medicaid Manager)	April 2024	December 2024	Filed the ten-year cash flow projection of the board at the Ohio Department of Developmental disabilities portal. I am planning to provide highlights of the 10 year cash flow projections to the board at the June board meeting.
Conduct a comprehensive facility utilization study to optimize our campus facility capacity and resources.	D 4	Comptroller: Facility Maintenance Manager, Leadership team and BSO staff.	April 2024	December 2024	Held discussion with Facility Maintenance Manager. Initial discussion revolves around better utilization of our existing space due to remote working by staff at different areas of the board and the impact of reduction of census at Mueller.
Every three years conduct a compensation study by positions & employment levels to reassess our wages & benefits compared to other counties.	D 5	HR Director, Comptroller, Business Services Supervisor and Leadership team.	April 2024	December 2024	Met with HR Director. Comptroller has provided certain financial parameters for wage increase to Union staff based on our cash flow projections. HR Director is also working on salary survey results based on OACB survey. The goal is to provide appropriate salary increases and adjustments to attract and retain the staff.

Continue to utilize statewide TCM productivity report to continually assess our effective service utilization.	D 6	CLS Director, CEC Director, Supervisors in CLS and CEC department, Business services Supervisor and Waiver Analyst (Medicaid Manager).	April 2024	December 2024	Conducted an all-staff in-service for all the SSAs, SSA supervisor to educate how to document TCM billable and non- billable units. Provided them with the relevant rules and case noting tips. We will revisit the impact of enhanced billing at the end of October of this year to ensure that we are able to capture increased federal dollars on TCM services.
Convene grants planning group across departments to determine opportunities to pursue annually.	D 7	Community Education Manager, Comptroller and Leadership team.	June 2024	December 2024	Plan to work with Community Education Manager to explore grant opportunities. I will provide updates on this goal as part of the next quarterly updates.
Continue our projection of waivers which can be supported by Medicaid and local funding options. Continue to assist individuals & families to apply for Medicaid waivers for critical services they need.	D8	CLS Director, CEC Director, CLS and CEC supervisor and BSO staff.	June 2024	December 2024	This has been an on-going project. Waiver Analyst (Medicaid Manager) is in constant contact with SSA supervisor and CLS Director to explore the options available to better utilize local funds and leverage the same with federal funds. Internal procedure will be developed in June to assist the SSAs in optimal use of local funds with exploring other options such as federal or other local resources outside of board funds such as grant funds.
Establish a formal talent development pipeline for future key staff with Clark State, Clark CTC, Wittenberg, and Cedarville to offer potential internships, co-op options, & volunteer service for credit.	D 09		June 2024	December 2024	Will work with HR Director to provide updates to the board at the next quarterly updates
Conduct annual community leadership breakfasts for groups of public officials at the local & state level to build awareness of our work & mission.	D 10		April 2024	December 2024	Updates will be provided by Superintendent
Convene action planning groups semi-annually to assess progress on the strategic	D 11		April 2024	December 2024	Updates will be provided by Superintendent



**Resolution 2024-01**

**A Resolution to Authorize Purchase of One (1) – 2024 Handicap Assessable Chrysler Voyager LX Mini Van for Developmental Disabilities of Clark County.**

The Clark County Board of Developmental Disabilities moved, per the request of the Superintendent to authorize the purchase of One (1) – New 2024 Handicap Assessable Chrysler Voyager LX Mini Van. These vehicles are necessary to support the Transportation Department and are budgeted for in the 2024 Capital Improvement plan.

The purchase price is \$62,317.00 (less trade in \$18,500.00) **net price \$43,817.00.**

Further move to authorize the Superintendent or designee to execute all related documents.

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## 2025 PROGRAM CALENDAR

### JANUARY

1 NEW YEAR'S DAY OBSERVED (ALL OFFICES CLOSED)  
20 MARTIN LUTHER KING JR. DAY (ALL OFFICES CLOSED)

21 BOARD MEETING 5:15

### FEBRUARY

17 PRESIDENT'S DAY (ALL OFFICES CLOSED)

18 BOARD MEETING 5:15

### MARCH

18 BOARD MEETING 5:15

### APRIL

15 BOARD MEETING 5:15 (No board meeting)

### MAY

20 BOARD MEETING 5:15

26 MEMORIAL DAY (ALL OFFICES CLOSED)

### JUNE

19 JUNETEENTH DAY (ALL OFFICES CLOSED)

17 BOARD MEETING 5:15

### JULY

4 INDEPENDENCE DAY (ALL OFFICES CLOSED)

15 BOARD MEETING 5:15 (No board meeting)

### AUGUST

19 BOARD MEETING 5:15

### SEPTEMBER

1 LABOR DAY (ALL OFFICES CLOSED)

16 BOARD MEETING 5:15

### OCTOBER

21 BOARD MEETING 5:15

### NOVEMBER

11 VETERAN'S DAY (ALL OFFICES CLOSED)

18 BOARD MEETING 5:15

27 THANKSGIVING (ALL OFFICES CLOSED)

28 BOARD ADMINISTRATIVE DAY (ALL OFFICES CLOSED)

### DECEMBER

16 BOARD MEETING 5:15

25 CHRISTMAS OBSERVED (ALL OFFICES CLOSED)

26 BOARD ADMINISTRATIVE DAYS (ALL OFFICES CLOSED)

29 BOARD ADMINISTRATIVE DAYS (ALL OFFICES CLOSED)

30 BOARD ADMINISTRATIVE DAYS (ALL OFFICES CLOSED)

31 BOARD ADMINISTRATIVE DAYS (ALL OFFICES CLOSED)

### JANUARY 2025

1 NEW YEAR'S DAY OBSERVED (ALL OFFICES CLOSED)

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## **Early Childhood**

Staff helped prepare for the Dye Hard race by stuffing volunteer and participant bags. We do this every year, as we love to help out where we can. We worked along side the MUI department to get it done in record time.



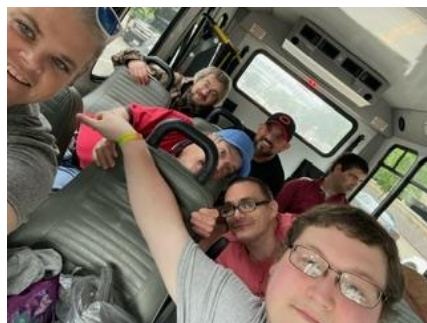
We are preparing for our annual family gathering event, that will take place on June 27<sup>th</sup> down at Snyder Park. We invite our families to enjoy some time at the splash pad and offer snow cones to all who are at the event. We have received a few referrals from our event which, is always great.

## **Community Living Services**



This is my friend Chloe G. She is participating in the art class at the Springfield Museum of Art. She receives transportation from Mobility Solutions funded by local funds. I took her to her this class thanks to the connection of CC&E to ensure that she felt comfortable and enjoyed the experience. She absolutely LOVES going and is learning social skills while she works on art projects!

SAY group attended a Reds game and Lisa McElroy and myself also attended. I had 3 gentlemen from my caseload who attended (Paris, Matthew, and Clarence). Even saw a rainbow on the way.





## Community Connections and Employment

### Employment News

Tim Horton's	Team Member/Stock/Lobby	8 years
571 Grille	Dishwasher	5 years
United Senior Services	Site Aid	3 years
Wendy's	Crew Member	3 years
Big Lots	Retail Salesperson	1 year
Fresh Abilities/TAC	Apprentice	1 year
Park Hurst Dining Services	Busser/Dishwasher	1 year
Tow Truck Company	Crew Member	1 year
Catanzaro's	Food Service Worker	1 year
Texas Roadhouse	Silverware Roller	New this month
Wendy's	Dining Room Attendant	New this month



Angie Maroney/ Employment Navigator, Nick Jenkins /SSA, and Melissa Treon/ Job Coach, represented the County Board at the 8<sup>th</sup> Grade Job Fair held at the Hollenbeck Bayley Conference Center on May 9<sup>th</sup>. There were 29 employers and about 900 8<sup>th</sup> graders from Springfield City, Greenon, Shawnee, Northeastern, Northwestern, and Kenton Ridge. Our bright display of fidgets was a hit and it helped the students approach our table and engage in conversation! We're confident that at least 400 students stopped by to learn about the career opportunities available in our field that include Human Services, Government, Business and Transportation. The students were professional and

inquisitive. We are hopeful some of them were moved by the ability to make a difference in someone's life that they will pursue this career!

## F. F. Mueller Center



### Birthday Month

Throughout April and the beginning of May FF Mueller staff each week surprised Tom with a gift, or outings to places of his choice to celebrate his upcoming birthday. On May 19<sup>th</sup> Tom will be turning 101 years old. One of his favorite surprises was when his nephew George Rogers & niece Merian Rogers came from Massachusetts to surprise him on April 11<sup>th</sup>.

### Nurses Week

Nurses' appreciation week took place from May 5<sup>th</sup> to the 11<sup>th</sup>. We were so happy to surprise the nurses at FF Mueller with a taco bar!! They truly deserve it for their excellent work!



**Celebrating the FF Muller Nurses and all the Nurses for "Nurses Week"!!!**