

Clark County Board of Developmental Disabilities Agenda



Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.

**Tuesday, 12/19/2023 5:15 p.m.
Buckeye Conference Room.**

1.	Call to Order	President called the meeting to order at _____ p.m.																												
2.	Roll Call	In attendance were: <input type="checkbox"/> Brad Boyer <input type="checkbox"/> Darrell Jackson <input type="checkbox"/> Becky Carden <input type="checkbox"/> Andy Irick <input type="checkbox"/> Carmen Miesse <input type="checkbox"/> Eddie Ford <input type="checkbox"/> Rita Marshall																												
	Others in Attendance:																													
3.	Introduction of Visitors																													
4.	Approval of Agenda	Motion to approve the Agenda as presented. – Action Needed	1 2																											
5.	Approval of Minutes	Motion to approve the Minutes of the November 15, 2022 Board Meeting as presented. – Action Needed	1 2																											
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		Motion for contracts as presented: Action Needed:																												

	b.	Resolution	<p>Match commitment for Medicaid Services:</p> <p>Resolved that The Clark County Board of Developmental Disabilities will use up to \$7,387,000 in Calendar year 2024 to pay for the non- federal share of services required by Section 5126.057(A) of the Ohio Revised Code. This amount shall be adequate to assure that Medicaid Services will be available in the county in a manner that conforms to all state and federal laws.</p> <p>Then and Now Payments: Calendar Year 2024</p> <p>Approve the payment of bills and issuance of warrants of payment of those obligations for the Clark County Board of Developmental Disabilities that do not receive proper certifications, but will be certified by the County Auditor, pursuant to ORC and that the said funds are encumbered appropriated and available for said obligations for the period of January 1, 2024 through December 31, 2024</p> <p>Managed IT services</p> <p>Approve the unit prices for Managed computer services and the virtual data services effective January 1st 2024 as annexed, with Go concepts based on the proposal received from the entity pursuant to the Request for proposal floated by the board.</p> <p>The annual contract amount shall not exceed \$400,000 for calendar year 2024. Further authorize the Comptroller and the Superintendent to bring a formal contact for Managed Computer services for the period from January 1st 2024 to December 31st 2026 for its approval at the January Board meeting.</p> <p>Motion to approve 2023 budget as presented – Action Needed:</p>	1 2
	c.	De Minimis Fringe Benefits	Motion to approve the De Minimis Fringe Benefits policy as presented – Action Needed	1 2
10.		Superintendent’s Report Bagnola	Motion to approve Superintendent’s Report as presented. Action Needed	1 2
11.		Communications	▪	
12.		Comments from the Board Members		
13.		The Next Meeting	The next regular meeting of the Clark County Board of Developmental Disabilities will be held on Tuesday, January 16, 2024 5:15 p.m., Buckeye Conference Room, 2527 Kenton Street.	
14.		Adjournment	Motion to adjourn the meeting at p.m. - Action Needed	1 2

Clark County Board of Developmental Disabilities Minutes



Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.

**Tuesday, 11/21/2023 5:15 p.m.
Buckeye Conference Room.**

1.	Call to Order	President called the meeting to order at 5:15 p.m.																														
2.	Roll Call	In attendance were: <input checked="" type="checkbox"/> Brad Boyer <input checked="" type="checkbox"/> Darrell Jackson <input checked="" type="checkbox"/> Becky Carden <input checked="" type="checkbox"/> Andy Irick <input checked="" type="checkbox"/> Carmen Miesse <input type="checkbox"/> Eddie Ford (absent) <input checked="" type="checkbox"/> Rita Marshall																														
	Others in Attendance:	Ravi S., Scott J, Shannon C, Will B, Tim N, Gretchen H, Shundrick P, Scott A																														
3.	Introduction of Visitors																															
4.	Approval of Agenda	Motion to approve the Agenda – Action Needed: Motion Approved		1 A. Irick 2 D. Jackson 6 Ayes 0 Nays																												
5.	Approval of Minutes	Motion to approve the Minutes of the October 17, 2023 Board Meeting as presented. – Action Needed: Motion Approved		1 D. Jackson 2 C. Miesse 6 Ayes 0 Nays																												
6.	Financial Reports	<table border="1"> <thead> <tr> <th>October 31, 2023</th> <th>Expenditure</th> <th>Revenue</th> </tr> </thead> <tbody> <tr> <td>General Fund</td> <td>\$ 941,624.72</td> <td>\$ 145,129.15</td> </tr> <tr> <td>Community Residential Fund</td> <td>\$ 492,466.29</td> <td>-</td> </tr> <tr> <td>FF Mueller Center Fund</td> <td>\$ 297,082.98</td> <td>\$ 281,391.00</td> </tr> <tr> <td>Capital Improvement Fund</td> <td>\$ 70,176.33</td> <td>-</td> </tr> <tr> <td>Donation Fund</td> <td>-</td> <td>\$ 2,304.40</td> </tr> <tr> <td>Bequest Fund</td> <td>-</td> <td>\$ 461.30</td> </tr> <tr> <td>Medicaid Reserve Fund</td> <td>-</td> <td>-</td> </tr> <tr> <td>Totals</td> <td>\$ 1,801,350.32</td> <td>\$ 429,285.85</td> </tr> </tbody> </table>			October 31, 2023	Expenditure	Revenue	General Fund	\$ 941,624.72	\$ 145,129.15	Community Residential Fund	\$ 492,466.29	-	FF Mueller Center Fund	\$ 297,082.98	\$ 281,391.00	Capital Improvement Fund	\$ 70,176.33	-	Donation Fund	-	\$ 2,304.40	Bequest Fund	-	\$ 461.30	Medicaid Reserve Fund	-	-	Totals	\$ 1,801,350.32	\$ 429,285.85	1 B. Boyer 2 D. Jackson 6 Ayes 0 Nays
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		Motion for financials as presented: Action Needed: Motion Approved Ravi presented the October financial report.																														
7.	<p>Board Committees – Personnel Committee had a meeting prior to the November Board Meeting. Minutes will be presented at the December Board Meeting. Started at 4:15pm on 11/21/2023 Shundrick Parker and Tim Newell shared with the committee that we are in discussion with UAW to review DSP wages and some other potential contract changes. Information only. No action needed. Entered committee executive session at 4:37 pm. Ended committee executive session at 4:52. Tim Newell shared with the committee that he would be presenting the employee dental insurance renewal at the full board meeting. Darryl Jackson made a motion to recommend to the board to create two new positions: <i>Assistive Technology Specialist</i> and <i>SSA Clerical Assistant</i>. Becky second. Approved. Committee adjourned at 5:10 pm</p>																															
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DODD	Title XX Grant Agreement	\$87,786.00	Fiscal year 2024-2025																	
		Motion for contracts as presented: Action Needed: Motion Approved																		
	b.	OACB Delegate	Motion to nominate an OACB Delegate and Alternate for the Annual Meeting in December. Action Needed – The board decided they do not need to vote on this. They just need to elect a delegate. Andy will be in person and will be the delegate. Brad will be virtual.																	
	c.	Review MUI Data and MUI Training	Review MUI Data and MUI Training: Presented by Gretchen Hovda – Gretchen did the MUI/ UI Training for the board.																	
11.		Superintendent's Report Bagnola	<p>Motion to approve Superintendent's Report as presented. Action Needed: Motion Approved</p> <ul style="list-style-type: none"> Tech coming to Clark County – Open house for our Tech Center is Friday December 15th from 2pm – 6pm at our Van Buren office. Scott Amen – Went over Waiver information attached to the board packet in November. This informational sheet also showed the available areas under each waiver type. 	1 B. Carden 2 D. Jackson 6 Ayes 0 Nays																
12.		Executive Session	<p>Motion to enter into Executive Session for the purpose of consideration of compensation of employees and other personnel matters (ORC 121.22[g][1]). - Action Needed: Motion Approved</p> <p> <input checked="" type="checkbox"/> Andy Irick <input checked="" type="checkbox"/> Brad Boyer <input checked="" type="checkbox"/> Carmen Miesse <input checked="" type="checkbox"/> Darrell Jackson <input checked="" type="checkbox"/> Becky Carden <input type="checkbox"/> Eddie Ford (absent) <input checked="" type="checkbox"/> Rita Marshall </p>	1 A. Irick 2 B. Boyer 6 Ayes 0 Nays																
a.		Continued New Business	<p>Motion for compensation of employees and other personnel matters. Action Needed: Motion Approved</p> <p>Started at 6:12 pm. Ended at 6:32 pm.</p> <p>Brad Boyer made a motion to create two positions: <i>SSA Clerical Assistant</i> and <i>Assistive Technology Specialist</i> (with the modification to change the Tech Spec position to the SSA job grade). Darryl Jackson seconded. Approved unanimously.</p>	1 B. Boyer 2 D. Jackson 6 Ayes 0 Nays																
b.		Health Insurance Update	<p>Motion for Health Insurance, Dental and Vision as presented: Action Needed: Motion Approved</p> <p>Darryl Jackson made a motion to renew the employee dental insurance for one year with a 5% increase and with the Board covering the increase so no change to employee premiums. Andy Irick second. Approved unanimously.</p>	1 D. Jackson 2 A. Irick 6 Ayes 0 Nays																
13.	Communications																			
	▪																			
14.	Comments from the Board Members																			

15.	The Next Meeting	The next regular meeting of the Clark County Board of Developmental Disabilities will be held on Tuesday, December 19, 2023 5:15 p.m., Buckeye Conference Room, 2527 Kenton Street.	
16.	Adjournment	Motion to adjourn the meeting at 6:45 p.m. - Action Needed: Motion Approved	1 A. Irick 2 C. Miesse 6 Ayes 0 Nays

Financial Report (December 2023)
(Ravi Shankar, Comptroller)

Revenues:

The General fund revenue for the month of November 2023 include federal TCM, Help Me Grow Part C, reimbursement from Family and Children First Council and other local rental receipts

Expenses:

The expenses for the month are normal program expenses.

Resolution for the Now and then payments: As required by the county auditor, the annual resolution is presented to the board for its adoption.

Medicaid Match commitment: As required by Ohio Revised code, an annual match commitment report is being presented to the board for its adoption.

Budget 2023: In-services are slated with the board members to review the draft 2023 program budget. A resolution for adoption of the 2023 program budget, will be presented at the board meeting.

De Minimis Fringe Benefit : A resolution for adoption of Board policies regarding De Minimis Fringe Benefit will be presented to the board for adoption.

Managed Computer Services: A recommendation will be presented to the board for Managed Computer services based on the quotes received for Managed Computer services effective January 1st 2024.

Clark County Board of Developmental Disabilities
2527 Kenton Street, Springfield, Ohio 45505

Finance Report

Schedule of Receipts-Budget and Actual
For the Period Ended November 30th , 2023

	Annual Budget 2023	Actual Year to Date 2023	Actual Year to Date 2022	% of	
				Actual to Budget 2023	% of Actual to Budget 2022
Real Estate Tax	\$ 12,043,000.00	\$ 12,445,294.69	\$ 12,237,688.49	103%	103%
Federal/Medicaid/Targeted Case Management	\$ 1,100,000.00	\$ 842,852.05	\$986,243.79	77%	82%
Federal/Medicaid Administrative Claiming	\$ 600,000.00	\$ 366,445.48	\$ 621,528.10	61%	109%
Federal/Title XX	\$ 87,000.00	\$ 68,335.75	\$88,196.00	79%	99%
Federal - ICF DD	\$ 2,723,000.00	\$2,501,986.85	\$3,117,253.59	92%	97%
Federal - Part C - Early Intervention	\$ 323,900.00	\$265,471.80	\$287,182.67	82%	92%
Prior Year Medicaid Match Reconciliation	\$ 1,599,000.00	\$ 1,305,093.04	\$ 1,225,249.97	82%	114%
Prior Years cost reports settlements	\$ 630,000.00	\$ 635,032.40	\$0.00	101%	
Active Treatment	\$ 50,000.00	\$ 115,140.93	\$79,958.03	230%	800%
Reimbursements/Refunds	\$ 141,000.00	\$ 146,464.69	\$ 92,486.33	104%	90%
Rental ECC	\$ 42,300.00	\$47,321.66	\$ 24,447.76	112%	28%
Rental Family Homes	\$ 35,700.00	\$ 34,570.00	\$30,570.22	97%	67%
FCFC Reimbursement	\$ 92,400.00	\$ 86,867.20	\$ 99,759.81	94%	114%
Capital Receipts	\$ -	\$ 1,377,651.23	\$ 86,041.65	0%	17%
Other Receipts	\$ 500.00	\$ 14,420.17	\$ 17,396.18	2884%	3479%
Total Receipts	\$ 19,467,800.00	\$ 20,252,947.94	\$ 18,994,002.59	104%	99%

Schedule of Disbursements-Budget and Actual
For the Period Ended November 30th , 2023

	Annual Budget 2023	Actual Year to Date 2023	Actual Year to Date 2022	% of	
				Actual to Budget 2023	% of Actual to Budget 2022
Salaries	\$ 7,623,400.00	\$ 6,296,078.00	\$ 5,984,596.19	83%	77%
Fringes & Benefits	\$ 4,430,700.00	\$ 3,036,900.04	\$ 3,204,673.94	69%	55%
Services & Materials	\$ 694,700.00	\$ 993,923.40	\$ 572,630.66	143%	41%
Program Services	\$ 6,460,200.00	\$ 4,600,655.80	\$ 4,325,395.27	71%	56%
Capital	\$ 494,500.00	\$ 272,910.39	\$ 390,059.44	55%	51%
Total Disbursements	\$ 19,703,500.00	\$ 15,200,467.63	\$ 14,477,355.50	77%	62%

Note:1. Available resources from the CCBDD year end carry over are budgeted to fund the difference between budgeted receipts and disbursements.

Note 2: Interfund transfers of \$0 are excluded from the Income and Disbursements in the statement above.

Clark County DD Revenue Report for November 2023

November 30, 2023

Report Period: 11/01/2023 to 11/30/2023

2:02:52PM

Account	Budget	November	YTD Total	% Received	To Be Received	
<i>F.F. Mueller Res.Cntr.</i>						
1271-220-421000.BODDFR40700	Medicaid ICF/DD	\$2,557,200.00	\$264,542.49	\$2,340,972.85	91.54%	\$216,227.15
1271-220-431000.BODDLR50611	Res Fees/Social Security	\$165,800.00	\$14,754.00	\$161,014.00	97.11%	\$4,786.00
1271-220-431000.BODDLR50612	Rental Income	\$30,300.00	\$2,530.00	\$29,070.00	95.94%	\$1,230.00
1271-220-481000.BODDLR50609	Miscellaneous	\$0.00	\$0.00	\$18,298.74	100.00%	-\$18,298.74
1271-220-481000.BODDLR50610	Utility Reimbursement	\$5,400.00	\$785.00	\$5,500.00	101.85%	-\$100.00
1271-220-540000	Transfer In	\$982,300.00	\$0.00	\$0.00	0.00%	\$982,300.00
		\$3,741,000.00	\$282,611.49	\$2,554,855.59	68.29%	\$1,186,144.41
<i>Developmental Disabilities General</i>						
2080-220-411100	Real Estate	\$10,592,000.00	\$0.00	\$11,099,726.47	104.79%	-\$507,726.47
2080-220-411300	Tax Manufactured Homes	\$28,000.00	\$0.00	\$22,825.53	81.52%	\$5,174.47
2080-220-421000.BODDFR40400	Targeted Casemanagement	\$1,100,000.00	\$91,802.81	\$842,852.05	76.62%	\$257,147.95
2080-220-421000.BODDFR40800	Title XX	\$87,000.00	\$0.00	\$68,335.75	78.55%	\$18,664.25
2080-220-421000.BODDFR41301	Fed Other MAC	\$600,000.00	\$0.00	\$366,445.48	61.07%	\$233,554.52
2080-220-421000.BODDFR41302	Home Choice	\$0.00	\$0.00	\$7,812.00	100.00%	-\$7,812.00
2080-220-421000.BODDFR41700	JARC Grant Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDFR41800	State Funding/Bridges	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDL000001	Capital Assistance Grant	\$0.00	\$0.00	\$562,863.87	100.00%	-\$562,863.87
2080-220-421000.BODDLR50600	Local F&CFC	\$92,400.00	\$20,840.37	\$86,867.20	94.01%	\$5,532.80
2080-220-421000.BODDLR50601	Local CAPTA/Service Coordinatio	\$323,900.00	\$0.00	\$265,471.80	81.96%	\$58,428.20
2080-220-421000.BODDLR50606	Waiver Refund	\$1,599,000.00	\$0.00	\$1,305,093.04	81.62%	\$293,906.96
2080-220-421000.BODDLR50607	Misc Local Revenue	\$93,000.00	\$2,532.67	\$31,314.26	33.67%	\$61,685.74
2080-220-421000.BODDSR50607	Misc. State Revenue	\$48,000.00	\$0.00	\$57,795.42	120.41%	-\$9,795.42
2080-220-421000.BODDSR50608	Family Outreach Communication C	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421010	Title XIX Medicaid Cluster	\$630,000.00	\$0.00	\$635,032.40	100.80%	-\$5,032.40
2080-220-422110	Homestead Rollback Realestate	\$1,423,000.00	\$0.00	\$1,322,742.69	92.95%	\$100,257.31
2080-220-431000.BODDLR50602	Camp Fees	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-431000.BODDLR50603	Active Treatment	\$50,000.00	\$0.00	\$115,140.93	230.28%	-\$65,140.93
2080-220-431000.BODDLR50612	Rental ECC	\$42,300.00	\$3,164.86	\$47,321.66	111.87%	-\$5,021.66
2080-220-481000.BODDLR50608	Reimbursements	\$0.00	\$23,154.68	\$37,608.77	100.00%	-\$37,608.77
		\$16,708,600.00	\$141,495.39	\$16,875,249.32	101.00%	-\$166,649.32
<i>Developmental Disabilities Risk Mgt</i>						
2085-220-540000	DD Medicaid Reserve Transfer In	\$630,000.00	\$0.00	\$0.00	0.00%	\$630,000.00
		\$630,000.00	\$0.00	\$0.00	0.00%	\$630,000.00

Clark County DD Revenue Report for November 2023

November 30, 2023

Report Period: 11/01/2023 to 11/30/2023

2:02:52PM

Account	Budget	November	YTD Total	% Received	To Be Received
Supported Living/Wavier Match					
2090-220-481000.BODDLR50608 Misc Reimbursements	\$0.00	\$0.00	\$1,447.50	100.00%	-\$1,447.50
2090-220-540000 Transfer from General Fund	\$3,522,300.00	\$0.00	\$0.00	0.00%	\$3,522,300.00
	\$3,522,300.00	\$0.00	\$1,447.50	0.04%	\$3,520,852.50
Donation					
2740-220-481000 Donation Revenue	\$2,500.00	\$0.00	\$2,304.40	92.18%	\$195.60
	\$2,500.00	\$0.00	\$2,304.40	92.18%	\$195.60
Bequest Neubert/Webb					
2750-220-471000 Bequest Interest Earned	\$500.00	\$481.54	\$4,303.77	860.75%	-\$3,803.77
	\$500.00	\$481.54	\$4,303.77	860.75%	-\$3,803.77
Developmental Disabilities Capital					
4040-220-481000 Other Misc Capital Revenue	\$0.00	\$0.00	\$814,787.36	100.00%	-\$814,787.36
4040-220-502000 Note Proceeds	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-540000 Operating Transfer Capital Fund	\$494,500.00	\$0.00	\$0.00	0.00%	\$494,500.00
	\$494,500.00	\$0.00	\$814,787.36	164.77%	-\$320,287.36
Grand Totals:	\$25,099,400.00	\$424,588.42	\$20,252,947.94	80.69%	\$4,846,452.06

Clark County DD Fund Report

December 1, 2023

10:56:47AM

Report Period: 11/01/2023 to 11/30/2023

County Fund	2023 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
1271 F.F. Mueller Res.Cntr. Fund	\$4,756,527.29	\$0.00	\$3,092,763.01	\$2,554,855.59	\$4,218,619.87
2080 Developmental Disabilities General Fund	\$21,956,819.32	\$0.00	\$9,513,301.91	\$16,875,249.32	\$29,318,766.73
2085 Developmental Disabilities Risk Mgt Fund	\$4,645,275.17	\$0.00	\$0.00	\$0.00	\$4,645,275.17
2090 Supported Living/Wavier Match Fund	\$6,944,997.13	\$0.00	\$2,321,492.32	\$1,447.50	\$4,624,952.31
2740 Donation Fund	\$10,228.58	\$0.00	\$0.00	\$2,304.40	\$12,532.98
2750 Bequest Neubert/Webb Fund	\$97,904.19	\$0.00	\$0.00	\$4,303.77	\$102,207.96
4040 Developmental Disabilities Capital Fund	\$372,538.81	\$0.00	\$272,910.39	\$814,787.36	\$914,415.78
Grand Totals:	\$38,784,290.49	\$0.00	\$15,200,467.63	\$20,252,947.94	\$43,836,770.80

Clark County DD Board Voucher List for 11/01/2023 to 11/30/2023

12/01/2023

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PO Number	Vendor	Description	Post Date	Amount
Developmental Disabilities Capital				
4040-220-744000 CAPITAL CONTRACT SERVICES				
170010630	Carmichael Appliances	Acct 3282675 Clark DD-1 washer & 2 dryer:	11/17/2023	\$1,728.27
230027994	Huntington National Bank	Acct Ending 8004 Clark County OH-Items fc	11/24/2023	\$121.98
				\$1,850.25
<i>Developmental Disabilities Capital</i>				\$1,850.25
Developmental Disabilities General				
2080-220-715000 Dental Insurance				
230028381	Medical Mutual	Grp 552866 Clark DD - Dental prem Dec 23	11/10/2023	\$4,373.64
				\$4,373.64
2080-220-717000 Medical Insurance				
230026154	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	11/17/2023	\$4,728.05
230026154	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	11/10/2023	\$987.88
230026154	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	11/24/2023	\$4,381.97
230026154	Positive Perspectives, Inc.	Clark DD-EAP svcs Oct 23	11/17/2023	\$187.00
230027990	Medical Mutual	Grp 552866 Clark DD - Medical prem Dec 2	11/10/2023	\$122,149.18
CSNov23	Central States H & W Fund	Clark DD-H&W Nov 23	11/10/2023	\$8,533.20
				\$140,967.28
2080-220-718400 Travel				
220025368	Jill Stewart	Clark DD-Reimb mileage 10/10-10/31/23	11/17/2023	\$50.00
230026975	Jill Stewart	Clark DD-Reimb mileage 10/10-10/31/23	11/17/2023	\$48.25
230027679	Kristen Wheeler	Clark DD-Reimb mileage 10/11-10/30/23	11/17/2023	\$84.37
230027679	Lisa McElroy	Clark DD-Reimb mileage 9/27-10/25/23	11/10/2023	\$37.27
230027991	Lisa McElroy	Clark DD-Reimb mileage 9/27-10/25/23	11/10/2023	\$18.41
230028626	Kyle Gambill	Clark DD-Reimb mileage Oct 23	11/10/2023	\$77.95
230028626	Susie Hartley	Clark DD-FNA Reimb mileage 8/7&8/21 23	11/10/2023	\$68.12
230028626	Shannon Chatfield	Clark DD-Reimb mileage Oct 23	11/17/2023	\$36.03
230028626	Aubry Vantress	Clark DD-Reimb mileage 10/23-26 & meal a	11/17/2023	\$57.78
230028626	Kristen Wheeler	Clark DD-Reimb mileage 10/11-10/30 & me:	11/17/2023	\$139.78
230028626	Melissa Hobson	Clark DD-Reimb mileage 10/6-10/27	11/17/2023	\$95.63
230028626	Tracy Hixon	Clark DD-Reimb mileage 10/2-10/23/23	11/17/2023	\$46.51
230028626	Molly Lacey	Clark DD-Reimb mileage Oct 23	11/17/2023	\$178.16
230028626	Erica Brown	Clark DD-Reimb mileage Oct 23	11/17/2023	\$102.84
230028626	Percy "Marty" Fagans	Clark DD-Reimb mileage 9/13-11/2/23	11/17/2023	\$79.91
230028626	Alma Cano	Clark DD-FNA Reimb mileage Oct 23 J Mer	11/17/2023	\$104.80
230028626	Kaitlin Cantrell	Clark DD-Reimb mileage 9/5-10/31/23	11/17/2023	\$91.70
230028626	Nicholas Jenkins	Clark DD-Reimb mileage Oct 23	11/17/2023	\$36.03
230028626	Daryl Sue Osborne	Clark DD-Reimb mileage 10/11-27 & meal a	11/17/2023	\$103.63
230028626	Hailey Ayala	Clark DD-Reimb mileage Oct 23	11/17/2023	\$159.82
230028626	Jessica Messina	Clark DD-Reimb mileage 10/17-18 & meal a	11/17/2023	\$20.45
				\$1,637.44
2080-220-721000 Supplies				
210020708	Rocky's ACE Hardware	Acct 18348 Clark DD-Maint. supplies	11/10/2023	\$47.39
210020708	Huntington National Bank	Acct Ending 8004 Clark County OH-Lunche	11/24/2023	\$182.74
210020708	Emily Comer	Clark DD-FNA Reimb-Diapers	11/24/2023	\$20.00
210021984	Aqua Falls Bottled Water/Culligan	Acct 186978 Clark DD-Water delivery EI	11/17/2023	\$26.95
220024004	Huntington National Bank	Acct Ending 8004 Clark County OH-Office s	11/24/2023	\$45.74
220025124	Shannon Chatfield	Clark DD-Reimb for BooFest items	11/17/2023	\$47.46
220025124	Grainger	Acct 882544745 Clark DD-Vacuum parts	11/24/2023	\$270.08
220025124	Huntington National Bank	Acct Ending 8004 Clark County OH-Qtrly H	11/24/2023	\$761.47
220025124	Dooley Service Pro	Clark DD-Drain cleaning (inv. recd. 11/14/23	11/24/2023	\$245.00
220025621	Aqua Falls Bottled Water/Culligan	Acct 02739300 Clark DD-Water delivery to (11/17/2023	\$79.75
220025621	Mansfield Oil Company Of Gains	Acct 36197 Clark DD-Fuel supplies Oct 23	11/30/2023	\$2,124.88

Clark County DD Board Voucher List for 11/01/2023 to 11/30/2023

12/01/2023

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PO Number	Vendor	Description	Post Date	Amount
230027992	Aqua Falls Bottled Water/Culligan	Acct 02739300 Clark DD-Water delivery to t	11/17/2023	\$21.90
230027992	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	11/10/2023	\$1,521.54
230027992	Huntington National Bank	Acct Ending 8004 Clark County OH-Comm	11/24/2023	\$2,383.58
230027992	Diona Kuhn	Clark DD-FNA Reimb-Develop. toys for A K	11/24/2023	\$376.66
				\$8,155.14
2080-220-740000 Repairs				
210020815	Fast Lane Wash & Lube	Clark DD-Vehicle wash - 5/10, 9/15 & 10/13	11/24/2023	\$33.57
220025619	WS Electronics, LLC	Cust CCDD-Clark DD-Tower space usage N	11/17/2023	\$225.00
220025619	D & S Auto Parts	Acct 70477 Clark DD-Repair parts	11/17/2023	\$1,184.19
				\$1,442.76
2080-220-743000 Contract Services - Facilitie				
210021252	Huntington National Bank	Acct Ending 8004 Clark County OH-Maint s	11/24/2023	\$54.95
220024003	Huntington National Bank	Acct Ending 8004 Clark County OH-Kahoot	11/24/2023	\$52.25
230026155	Mary Katherine Somers Studio	Clark DD-Prov Reimb Piano class KS	11/17/2023	\$62.50
230026155	American Red Cross	Cust P0004095 Clark DD-FA/CPR/AED clas	11/17/2023	\$388.80
230026155	American Red Cross	Cust P0004095 Clark DD-FA/CPR/AED clas	11/24/2023	\$381.60
230026155	Wiggins Cleaning and Carpet Serv	Clark DD-Custod. Svcs T&C Nov 23	11/10/2023	\$2,257.20
230026155	Waste Management of Ohio Inc	Acct 9-41321-22003 Clark DD-Dumpster sv	11/10/2023	\$670.44
230026155	Theresa Gollihugh	Clark DD-FNA Reimb mileage 10/7-10/28/2	11/17/2023	\$58.95
230027414	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Oct 23	11/10/2023	\$1,314.37
230027414	Mary Katherine Somers Studio	Clark DD-Prov Reimb Piano class KS Nov 2	11/17/2023	\$587.50
230027414	Shout It Out Design	Clark DD-Google Ads 10/2/23	11/10/2023	\$420.49
230027414	Tac Industries Inc.	Clark DD-Leased cleaning svcs Oct 23	11/10/2023	\$1,564.80
230027414	Quest Adult Services	Clark DD-Reimb for retirements gifts for sta	11/17/2023	\$140.00
230027414	Treasurer, State of Ohio BCI	Cust 1TA495 Clark DD-BCI/Rapback 9/19-1	11/17/2023	\$160.00
230027414	Huntington National Bank	Acct Ending 8004 Clark County OH-Glass W	11/24/2023	\$72.00
230028176	Courtney Bacca	Clark DD-PT svcs Oct 23	11/17/2023	\$4,295.50
230028297	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Oct 23	11/10/2023	\$876.95
230028297	Mobility Solutions LLC	Clark DD-Prov Reimb NMT Aug 23	11/17/2023	\$5,092.79
230028297	Document Destruction LLC	Clark DD-Shredding svcs Nov 23	11/24/2023	\$110.39
230028297	Huntington National Bank	Acct Ending 8004 Clark County OH-Items fc	11/24/2023	\$2,071.25
230028297	Justifacts Credential Verification	Clark DD-Background pre-employment chec	11/24/2023	\$343.50
230028297	Southern Ohio Council Of Govern	Clark DD-Med. Admin QA's & mileage Aug	11/17/2023	\$905.36
230028297	Verizon Wireless	Acct 342555962-0001 Clark DD-Phone usag	11/24/2023	\$594.84
230028297	Esther Keys	Acct Ending 8004 Clark County OH-FNA Pt	11/24/2023	\$2,810.00
230028297	Go Concepts	Acct 20925-Managed IT svcs Nov 23	11/17/2023	\$21,862.27
230028297	Tac Industries Inc.	Clark DD-Prov Reimb-LF transp. Oct 23	11/17/2023	\$7,162.37
230028297	Tac Industries Inc.	Clark DD-Prov Reimb-ADS-IB Sep 23	11/17/2023	\$3,250.05
230028297	Time Warner Cable/Charter Comm	Acct 057766001 Clark DD-Phone & internet	11/17/2023	\$1,913.99
230028297	Renee Barnett	Clark DD-FNA Reimb-Respite 9/21-10/11/2	11/10/2023	\$278.11
230028297	Cincinnati Bell/Altafiber	Acct 9373223961930-Clark DD Phone usage	11/30/2023	\$320.62
230028297	ThyssenKrupp Elevator Corp.	Cust 51923 Clark DD-Elevator maint. 10/1-1	11/17/2023	\$561.20
230028297	Housing Connection of Clark Cou	Clark DD-Mgmt & Occupancy fees-Oct 23	11/10/2023	\$19,170.36
230028297	Rose City Boutique & Consulting	Clark DD-Artist support/artist board/soc mec	11/17/2023	\$675.00
230028297	Columbia Gas of Ohio	Acct 115544970030004 Clark DD-Gas usage	11/17/2023	\$807.33
230028297	Columbia Gas of Ohio	Acct 115566540020009 Clark DD-Gas usage	11/17/2023	\$734.20
230028297	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 10	11/30/2023	\$2,956.85
230028297	Ohio Edison	Acct 110013657439 Clark DD-Elec usage 9/	11/10/2023	\$1,951.73
230028297	WYSO	Cont 25-00196774-005 Clark DD-Radio ads	11/17/2023	\$800.00
230028297	Mercy Health Occupational Health	Clark DD-Drug screen/Lift test/TB test/T Spi	11/17/2023	\$815.00
230028297	Roberta R Valley	Clark DD-OT svcs Oct 23	11/17/2023	\$2,240.00
230028297	T-Mobile	Acct 975818483 Clark DD-Phone usage 9/25	11/17/2023	\$1,702.32
				\$92,487.83

2080-220-746000 Rental/Leases

Clark County DD Board Voucher List for 11/01/2023 to 11/30/2023

12/01/2023

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PO Number	Vendor	Description	Post Date	Amount
230027415	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 10/20-	11/17/2023	\$3,347.46
				\$3,347.46
2080-220-751000 Equipment				
210020493	Huntington National Bank	Acct Ending 8004 Clark County OH-Standin	11/24/2023	\$139.99
230026977	Huntington National Bank	Acct Ending 8004 Clark County OH-Food fc	11/24/2023	\$353.91
230028681	National Business Furniture	Clark DD-Office furniture	11/17/2023	\$716.80
230028681	Office Furniture 2Go.Com/Everytl	Clark DD-Desk & lateral file	11/10/2023	\$1,774.00
230028827	Business Equipment CO	Acct SP0346 Clark DD-X3 A.T.R. Mgmt cha	11/10/2023	\$925.00
				\$3,909.70
Developmental Disabilities General				\$256,321.25
F.F. Mueller Res.Cntr.				
1271-220-715000 Dental				
230027639	Medical Mutual	Grp 552866 Clark DD - Dental prem Dec 23	11/10/2023	\$1,117.80
				\$1,117.80
1271-220-717000 Medical Insurance				
230026151	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	11/24/2023	\$1,804.93
230026151	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	11/10/2023	\$596.54
230026151	Positive Perspectives, Inc.	Clark DD-EAP svcs Oct 23	11/17/2023	\$153.00
230027640	Medical Mutual	Grp 552866 Clark DD - Medical prem Dec 2	11/10/2023	\$30,840.00
				\$33,394.47
1271-220-721000 Supplies				
230028298	Carmichael Appliances	Acct 3282675 Clark DD-1 washer & 2 dryer	11/17/2023	\$2,221.58
230028298	Remedi SeniorCare	Cust FFMCTG - FF Mueller Facility Hse chg	11/17/2023	\$730.10
230028298	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	11/10/2023	\$1,191.04
230028298	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	11/10/2023	\$1,804.91
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	11/17/2023	\$453.30
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	11/17/2023	\$2,942.93
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	11/10/2023	\$491.34
230028800	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	11/24/2023	\$2,502.86
				\$12,338.06
1271-220-743000 Contract Services				
230028296	Document Destruction LLC	Clark DD-Shredding svcs Nov 23	11/24/2023	\$22.61
230028296	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	11/17/2023	\$1,368.55
230028296	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	11/24/2023	\$1,774.22
230028296	City of Springfield Utility Billing	Acct 248410-49763 Clark DD-Water/Sewer/	11/10/2023	\$104.00
230028561	Waste Management of Ohio Inc	Acct 12-38087-73006 Clark DD-Dumpster s	11/10/2023	\$365.53
230028792	Alto Healthcare Staffing	Clark DD-Temp nursing staffing week end 1	11/24/2023	\$6,327.36
230028792	Alto Healthcare Staffing	Clark DD-Temp nursing staffing week end 10	11/17/2023	\$7,107.28
230028792	PointClickCare Technologies Inc	FF Mueller-Sandbox/SL Prof/IMM Nov 23	11/17/2023	\$436.58
230028792	Medicaid Personal Allowance Fun	FF Mueller-Bank Fees for Medicaid Fund/K€	11/24/2023	\$824.00
230028792	Waste Management of Ohio Inc	Acct 9-41321-22003 Clark DD-Dumpster sv	11/10/2023	\$405.22
230028792	Columbia Gas of Ohio	Acct 115544970060001 Clark DD-Gas usage	11/17/2023	\$715.78
230028792	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 10	11/30/2023	\$2,054.76
230028792	T-Mobile	Acct 975818483 Clark DD-Phone usage 9/25	11/17/2023	\$48.16
230028792	Stericycle Inc	Cust 1000804874 FF Mueller-Medical waste	11/17/2023	\$57.17
				\$21,611.22
1271-220-746000 Rentals				
230028582	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 10/20-1	11/17/2023	\$836.89
				\$836.89
F.F. Mueller Res.Cntr.				\$69,298.44

Clark County DD Board Voucher List for 11/01/2023 to 11/30/2023

12/01/2023
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PO Number	Vendor	Description	Post Date	Amount
Supported Living/Wavier Match				
2090-220-744000.BODD0500311 Contract Services				
220025365	Phillip Myers	Clark DD-Rent assist reimb Nov 23	11/10/2023	\$234.00
230026949	Mary Katherine Somers Studio	Clark DD-Prov Reimb Yoga class CC Nov 2:	11/17/2023	\$55.00
230027416	Mary Katherine Somers Studio	Clark DD-Prov Reimb Yoga class CC Nov 2:	11/17/2023	\$32.50
230027416	John Misocky	Clark DD-Prov Reimb-HPC Med miles DF 1	11/17/2023	\$1,192.80
230027416	Kevin Sanders	Clark DD-Rent Assist-RAP A Armstrong No'	11/10/2023	\$69.90
230027678	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Oct 23	11/10/2023	\$1,075.37
230027678	Frank A Wilson	Clark DD-Prov Reimb HPC hrs Oct 23	11/17/2023	\$182.60
230027678	Michael M Brassfield	Clark DD-Prov Reimb-HPC miles Ky&KaS	11/17/2023	\$400.50
230027678	Stephanie Hudson	Clark DD-Prov Reimb HPC hrs Oct 23	11/10/2023	\$378.80
230027678	Grace Adult Programming	Clark DD-Prov Reimb ADS & NMT Oct 23	11/10/2023	\$1,333.28
230027678	Restpoint Program Services, LLC	Clark DD-Prov Reimb-Respite V Dolence O	11/17/2023	\$585.00
230027678	Kevin Sanders	Clark DD-Rent Assist-RAP A Armstrong No'	11/10/2023	\$367.10
230027993	Karen L Henry	Clark DD-Prov Reimb HPC Oct 23	11/24/2023	\$3,770.00
230027993	Choices in Community Living	Clark DD-Prov Reimb HPC hrs & transp. Oc	11/17/2023	\$2,317.86
230027993	Deana E Lawson	Clark DD-Prov Reimb HPC hrs 10/17-10/31,	11/17/2023	\$2,754.56
230027993	Vicki Vincent	Clark DD-Prov Reimb/HPC miles Oct 23 RL	11/17/2023	\$3,262.12
230027993	Miss Bee's H.I.V.E. LLC	Clark DD-Prov Reimb HPC/ADS/NMT Oct :	11/17/2023	\$2,369.94
230027993	Sage J Acton	Clark DD-Prov Reimb HPC miles Oct 23	11/17/2023	\$759.76
230028627	Karen L Henry	Clark DD-Prov Reimb HPC Oct 23	11/24/2023	\$260.00
230028627	Huntington National Bank	Acct Ending 8004 Clark County OH-Maint c	11/24/2023	\$625.60
230028627	Frank A Wilson	Clark DD-Prov Reimb Vocal class JS Nov 23	11/17/2023	\$517.24
230028627	Independent Living of Ohio, Inc.	Clark DD-Prov Reimb -MM RL&ML 9/20/2	11/24/2023	\$1,875.69
230028627	Stephanie Hudson	Clark DD-Prov Reimb HPC hrs Oct 23	11/10/2023	\$1,558.00
230028627	Housing Connection of Clark Cou	Clark DD-Rent assist (pend.housing vouch.).	11/10/2023	\$410.00
230028627	Alan S Vickers	Clark DD-Prov Reimb-HPC hrs Oct 23	11/24/2023	\$581.04
230028627	Restpoint Program Services, LLC	Clark DD-Prov Reimb-Respite V Dolence O	11/17/2023	\$5,460.00
230028627	Dana Shawler	Clark DD-Prov Reimb-Money Mgmt Oct 23	11/17/2023	\$191.84

\$32,620.50

Supported Living/Wavier Match

\$32,620.50

Clark County DD Board Voucher List for 11/01/2023 to 11/30/2023

12/01/2023
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PO Number	Vendor	Description	Post Date	Amount
1271		Salaries F.F. Mueller		\$122,887.78
		P.E.R.S./E.R.I		\$16,865.65
		Medicare		\$1,736.79
		Dental		\$631.24
		Medical Insurance		\$31,533.17
				\$173,654.63
2080		Salaries Facilities Management		\$17,111.55
		Salaries Community Living		\$152,159.75
		Salaries Early Childhood Center		\$62,623.64
		Salaries Administration		\$97,985.24
		Salaries Adult Services		\$14,903.08
		Salaries Transportation		\$26,081.70
		Salaries Community Connection		\$53,230.81
		Pers/ERI		\$60,160.86
		Medicare		\$5,898.21
		Dental Insurance		\$1,899.66
		Medical Insurance		\$131,062.73
				\$623,117.23
2090		Contract Services		\$32,620.50
				\$32,620.50
4040		CAPITAL CONTRACT SERVICES		\$1,850.25
				\$1,850.25
DD General Fund Payroll & Benefits				\$623,117.23
DD General Fund Vouchers				\$110,980.33
DD General Fund Total				\$734,097.56
F.F. Mueller Fund Payroll & Benefits				\$173,654.63
F.F. Mueller Fund Vouchers				\$34,786.17
F.F. Mueller Fund Total				\$208,440.80
Grand Total of all Funds:				\$977,009.11

SOFTWARE MAINTENANCE AGREEMENT

This Software Maintenance Agreement ("Agreement") is made and effective this January 1, 2024 by and between Primary Solutions, an Ohio Corporation ("Developer") and Clark County Board of DD ("Customer").

Developer will provide maintenance services for its software program marketed under the name Infal (the "Software").

NOW, THEREFORE, in consideration of the mutual promises set forth herein, Developer and Customer agree as follows:

1. **Restrictions.**

Customer shall not modify, copy, duplicate, reproduce, license or sublicense the Software with the exception of the Customers right to install the software on multiple computers within Customers organization, or transfer or convey the Software or any right in the Software to anyone else without the prior written consent of Developer. That Customer may make one copy of the Software for backup or archival purposes.

Maintenance of the Software will be restricted to the following modules and limits, as defined by the Software:

- Infal 1
- Infal Lite Budgeting
- Infal Lite TimeCard
- Infal Auditor Interface
- Infal Touch Screen TimeClock (No Charge)

2. **Fees.**

In consideration for the maintenance of the Software for a period of one year, Customer agrees to pay Developer the sum of Twelve Thousand Three Hundred and Sixteen dollars (\$12,316.00).

In consideration for the on-going support of the Software, Customer agrees to pay Developer at a rate of Zero dollars (\$0) per hour for the first 4 hours of support, and rate of Ninety dollars (\$90) per hour for each hour thereafter. Custom software development will be billed at a rate of One-Hundred Twenty-Five dollars (\$125) per hour. All hourly charges will be billed in fifteen (15) minute increments. Support can and will include any consultation requested by Customer or deemed reasonably necessary by Developer in connection with support for the Customer. Customer will approve any such consultation prior to the commencement of the work. Hours included in this Support will include travel time to the Customer's site. Customer will be charged separately for reasonable charges for any overnight or extraordinary travel expenses incurred in connection with support for the Customer. Installation of upgrades (including hours spent and miles traveled) to the Software will be performed at no charge to the Customer.

3. **Payment.**

Payment of the maintenance fee and any other amount owed by Customer to Developer pursuant to this Agreement shall be paid within thirty (30) days following invoice from Developer. In the event any overdue amount owed by Customer is not paid following ten (10) days written notice

SOFTWARE MAINTENANCE AGREEMENT

from Developer, then in addition to any other amount due, Developer may impose and Customer shall pay a late payment charge at the rate of one percent (1%) per month on any overdue amount.

4. **Taxes.**

In no event shall Customer be obligated to pay any tax paid on the income of Developer or paid for Developer's privilege of doing business.

5. **Warranty of Title.**

Developer hereby represents and warrants to Customer that Developer is the owner of the Software or otherwise has the right to grant to Customer the rights set forth in this Agreement. In the event of any breach or threatened breach of the foregoing representation and warranty, Customer's sole remedy shall be to require Developer, at Developer's expense to either: i) procure, at Developer's expense, the right to use the Software, ii) replace the Software or any part thereof that is in breach and replace it with Software of substantially similar functionality that does not cause any breach, or iii) refund to Customer the full amount of the maintenance fee immediately upon the return of the Software and all copies thereof to Developer.

6. **Warranty of Functionality.**

For a period of ninety (90) days following applicable Maintenance Service of the Software for the Customer (the "Warranty Period"), Developer warrants that the Software shall perform in all material respects according to the Developer's specifications concerning the Software when used with the appropriate computer equipment. Customer's sole remedy shall be that Developer shall correct the Software, at Developer's expense, so that it operates according to the warranty. Notwithstanding the foregoing, in the event Developer is unable to correct the software so that it operates according to the warranty within ten (10) days from the date the software is returned to the Developer, this agreement shall terminate upon written notice of Customer and all fees paid by Customer to Developer hereunder shall immediately be refunded to Customer upon receipt of written notice. This warranty shall not apply to the Software if modified by anyone or if used improperly or in an operating environment not approved by Developer.

7. **Warranty Disclaimer.**

DEVELOPER'S WARRANTIES SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE AND ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. **Software Maintenance and Technical Support.**

For the duration of this maintenance agreement, Developer shall provide to Customer any new, corrected or enhanced version of the Software as created by Developer. Such enhancement shall include all modifications to the Software which increase the speed, efficiency or ease of use of the Software as well as any new or rewritten version of the Software. Developer shall have no obligation to fix errors in the Software within specific time duration.

SOFTWARE MAINTENANCE AGREEMENT

9. **Limitation of Liability.**

Developer shall not be responsible for, and shall not pay, any amount of incidental, consequential or other indirect damages, whether based on lost revenue or otherwise, regardless of whether Developer was advised of the possibility of such losses in advance. In no event shall Developer's liability hereunder exceed the amount of license fees paid by Customer, regardless of whether Customer's claim is based on contract, tort, strict liability, product liability or otherwise.

10. **Notice.**

Any notice required by this Agreement or given in connection with it, shall be in writing and shall be given to the appropriate party by personal delivery or by certified mail, postage prepaid, or recognized overnight delivery services.

11. **Cancellation.**

Cancellation of this contract may be requested by either party, at any time during the contract term. Notice must be given in written form to the parties listed in the agreement no later than 60 days prior to the requested termination date.

12. **Governing Law.**

This Agreement shall be construed and enforced in accordance with the laws of the state of Ohio.

13. **No Assignment.**

Neither this Agreement nor any interest in this Agreement may be assigned by Customer without the prior express written approval of Developer.

14. **Final Agreement.**

This Agreement terminates and supersedes all prior understandings or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties.

15. **Severability.**

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

IN WITNESS WHEREOF, Developer and Customer have executed this Software Maintenance Agreement on the day and year first above written.

Primary Solutions

Clark County Board of DD

By: _____
Brian Marshall
President

By: _____

Printed Name & Title

Primary Solutions
 2780 Airport Drive, Suite 130
 Columbus, OH 43219
 United States
 (614) 430-0355



Bill To:
Clark County Board of DD Attn: Ravi Shankar 2527 Kenton Street Springfield, OH 45505

Date	Invoice
01/01/2024	46458
Account	
Clark	

Terms	Due Date	PO Number	Reference
Net 30 Days	01/31/2024		Annual Billing for 2024

Description	Quantity	Price	Amount
Agreement Infal Maintenance Agreement			
Tech support/Upgrades for Infal I software	1.00	5,693.00	5,693.00
Software License for Infal 1 Lite Budgeting	1.00	2,712.00	2,712.00
Software License for Infal 1 Lite TimeCard	1.00	3,533.00	3,533.00
Software License for Infal Auditor Payroll and/or Voucher Interface	2.00	189.00	378.00
Software License for Infal Touch Screen TimeClock	1.00	0.00	0.00

Make checks payable to Primary Solutions	Invoice Subtotal:	12,316.00
	Sales Tax:	0.00
	Invoice Total:	12,316.00
	Payments:	0.00
	Credits:	0.00
	Balance Due:	12,316.00

Thank you for your business!

**AGREEMENT
BY AND BETWEEN
SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS
AND
DEVELOPMENTAL DISABILITIES OF CLARK COUNTY**

THIS AGREEMENT is entered into by and between the Southwestern Ohio Council of Governments, located at 412 S. East Street, Lebanon, OH 45036 hereinafter referred to as “SWOCOG”, a Council of Governments organized according to the laws of the State of Ohio pursuant to Chapter 167 of the Ohio Revised Code, and Developmental Disabilities of Clark County, located at 2527 Kenton Street, Springfield, OH, 45505 hereinafter referred to as “DD of CLARK COUNTY”. **The term of this contract shall commence on January 1, 2024 and shall remain in effect through December 31, 2024.**

WHEREAS, DD OF CLARK COUNTY desires to obtain the services of SWOCOG, to provide Service and Support Administration and;

WHEREAS, SWOCOG desires to provide Service and Support Administration for the benefit of individuals served by DD OF CLARK COUNTY;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

Section I SWOCOG’s Obligations

SWOCOG will provide the following services to DD OF CLARK COUNTY:

1. SWOCOG personnel will provide Service and Support Administration monitoring and follow up to individuals assigned by DD OF CLARK COUNTY in accordance with the [Ohio Administrative Code Section 5123:4-02](#)
2. SWOCOG shall ensure that personnel (providing services under this contract) have sufficient academic background, experience, certification, and licensure necessary to provide the services under this contract in accordance with [Ohio Administrative Code Section 5123:2-5-02](#)
3. SWOCOG personnel will provided monitoring and follow up to individuals via phone, virtually, and in person.
4. SWOCOG personnel will document case notes directly into the DD OF CLARK COUNTY targeted case management database.
5. SWOCOG will cooperate with any reviews of the individuals served by the COG.
6. SWOCOG personnel will report unusual incidents to DD OF CLARK COUNTY in accordance with [Ohio Administrative Code Section 5123:17-02](#)

7. SWOCOG agrees to abide by all applicable Rules and Regulations of the Ohio Department of Developmental Disabilities.
8. SWOCOG employees shall in no way be considered employees of DD OF CLARK COUNTY for any purpose including, but not limited to, retirement benefits, worker's compensation, unemployment compensation, health insurance, or any other fringe benefit.

Section II **Developmental Disabilities of Clark County Obligations**

1. DD OF CLARK COUNTY shall be responsible for identifying the eligible individuals who are referred to SWOCOG for purposes of acquiring services.
2. DD OF CLARK COUNTY shall assist SWOCOG by placing at its disposal all available information pertinent to the services to be provided.
3. DD OF CLARK COUNTY shall provide SWOCOG personnel access into their case note database.
4. DD OF CLARK COUNTY agrees to abide by all applicable Rules and Regulations of the Ohio Department of Developmental Disabilities.
5. DD OF CLARK COUNTY shall provide SWOCOG with information or other assistance that is deemed necessary to perform the stated responsibilities.

Section III **Compensation**

1. SWOCOG will provide up to two people working 37.5 hours a week each.
2. SWOCOG's rate is \$51.59 per hour per SSA plus mileage at the IRS rate. Mileage not to exceed \$17,000.00 annually.
3. The total contract will not exceed \$218,100.00.
4. SWOCOG shall invoice DD of CLARK COUNTY by the end of the following month the service was provided.
5. DD of CLARK COUNTY shall make invoices payable to SWOCOG within 15 days of receipt.

Section IV **Laws and Regulations**

1. SWOCOG will ensure that a criminal background investigation is completed of all personnel who will be engaged under this agreement to provide service. SWOCOG will provide evidence of compliance with Ohio Revised Code 5126.28 and 5126.281 when requested.
2. SWOCOG shall comply with all local, state, and federal requirements regarding fair employment practices and wage/hour standards.

3. SWOCOG shall document services provided under this contract in a format and manner mutually agreed upon by the parties. A copy of such documentation shall be maintained for a period of six years from the date SWOCOG receives payment for the services or until any audit initiated during the six years is completed, whichever is longer.
4. HIPPA Compliance and Confidentiality. The parties shall comply with all laws and regulations that relate to confidentiality of information regarding individuals receiving DD services. The parties shall cooperate to operationalize the Health Insurance Portability and Accountability Act of 1996 (HIPAA) requirements, including but not limited to, the requirement set forth in a Memorandum of Understanding between the parties.

Section V Insurance

SWOCOG shall maintain appropriate liability insurance and the cost of this coverage shall be borne by SWOCOG. SWOCOG shall carry comprehensive General Liability insurance in an amount of at least \$1,000,000 per occurrence with an annual aggregate limit of at least \$2,000,000.

Section VI Disclosure

1. SWOCOG shall maintain such records as are required to fulfill reporting requirements to the State of Ohio.
2. SWOCOG shall make its records available for examination by DD OF CLARK COUNTY.

Section VII Dispute Resolution

SWOCOG shall respond in a timely manner to any deficiencies or complaints made by DD OF CLARK COUNTY for services described herein.

Section VIII Termination/Amendment/Addendum

1. Either party may cancel this contract at any time with sixty (60) days written notice sent by certified mail, return receipt requested, to the other party.
2. This contract may be amended by mutual agreement of both parties.
3. DD OF CLARK COUNTY and SWOCOG may mutually agree to attach an addendum to this contract. The terms and provisions of any addendum shall supersede any other conflicting or inconsistent terms and provision in this agreement to which an addendum is attached, including all exhibits or attachments thereto and all documents incorporated therein by reference.

Section IX Employment Opportunity

In accordance with SWOCOG policies against discrimination, no person shall be illegally excluded from employment, participation in, or be denied the benefits of, the programs which

are subject to this contract on the basis of race, color, religion, sex, military status, national origin, disability, age, or veteran status.

Section X Notices

All notices or other communication shall be in writing with respect to this agreement and shall be effective upon receipt if personally delivered, or 3 days after being deposited in the United States mail, properly stamped and addressed as follows:

If to DD OF CLARK COUNTY:

Will Bagnola
Superintendent
Developmental Disabilities of Clark County
2527 Kenton Street
Springfield, OH 45505
(937) 328-2675
wbagnola@clarkdd.org

If to SWOCOG:

Sharon Travis
Executive Director
Southwestern Ohio Council of Governments
412 S. East Street
Lebanon, OH 45036
(513) 559-4413
Sharon.travis@swocog.org

Section XI Miscellaneous

1. Should any administrative or judicial officer or tribunal or competent jurisdiction deem any portion of this contract unenforceable, the balance of this contract shall remain in full force and effect unless amended or terminated pursuant to Section VI of this Contract.
2. This contract supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and any other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall not be valid or binding.
3. At all times, the relationship of the parties shall be as independent contractors.
4. Neither this contract nor any duties or obligations hereunder shall be assignable by either party without the prior written consent of the other party.
5. Neither party shall be liable to the other in the event that circumstances or events beyond that party's reasonable control (a "Force Majeure Event") prevents, restricts, or interferes with that party's performance of its obligations under this Agreement, so long as the affected party notifies the other party when the Force Majeure Event occurs and uses its best efforts to resume performance promptly after the Force Majeure Event.
6. This Contract shall be governed by and interpreted in accordance with the laws of Ohio.

DEVELOPMENTAL DISABILITIES OF CLARK COUNTY

By: _____ Date _____
Signature
William Bagnola

Print Name
Superintendent

Title

SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS

By: _____ Date _____
Signature
Sharon Travis

Print Name
Executive Director

Title

BUSINESS ASSOCIATE AGREEMENT

This Agreement is entered into, by and between Southwestern Ohio Council of Governments (referred to hereinafter as “Business Associate”) and Developmental Disabilities of Clark County (referred hereinafter as “DD Board”). The parties are entering into this agreement in consideration of the mutual promises contained herein and for other good and valuable consideration.

The term of this Agreement shall commence on January 1, 2024 and shall remain in effect through December 31, 2024.

WHEREAS, the DD Board will make available and/or transfer to the Business Associate confidential, personally identifiable health information in conjunction with the services delivered by SWOCOG to the DD Board; and

WHEREAS, such information may be used or disclosed only in accordance with the privacy regulations [45 CFR §§ 164.502(e); 164.504(e)] issued pursuant to the Health Insurance Portability and Accountability Act [42 USC §§ 1320 - 1320d-8], the American Recovery and Reinvestment Act of 2009 and the terms of this Agreement, or more stringent provisions of the law of the State of Ohio;

1. Definitions

Catch-all definition:

- a. The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required By-Laws, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

Specific definitions:

- b. *Applicable Law* means Federal and Ohio law which applies to transactions and entities covered by this Agreement.
- c. *Applicable Requirements* means all of the following:
 - i. applicable law
 - ii. policies and procedures of the DD Board which are consistent with applicable law and which apply to information covered by this Agreement and the requirements of this Agreement.
- d. *ARRA* means the American Recovery and Reinvestment Act of 2009.
- e. *Business Associate* means the same as the term “business associate” at 45 CFR 160.103, and in reference to the party to this agreement, means SWOCOG.
- f. *HIPAA* means the Health Care Portability and Accountability Act of 1996, 42 USC §§ 1320 - 1320d-8 and regulations promulgated there under as may be amended.
- g. *HIPAA Rules* means the Privacy, Security, Breach Notification, and Enforcement Rules

at 45 CFR Part 160 and Part 164.

- h. *Individual* includes the individual receiving services from the DD Board and the Personal Representative selected by the individual or other person legally authorized to act on behalf of the individual.
 - i. *Protected Health Information* ("PHI") is information received from or on behalf of the Covered Entity that meets the definition of PHI as defined by HIPAA and the regulations promulgated by the United States Department of Health and Human Services, specifically 45 CFR 164.501, and any amendments thereto.
 - j. *Underlying Service Contract* means the contract entered into between the DD Board and the Business Associate.
2. The Business Associate is acting as an independent contractor for all functions set forth in this Business Associate Agreement. Nothing in this Business Associate Agreement shall be construed to give the DD Board any right to control the Business Associate's conduct in the course of performing a service on behalf of the DD Board.
 3. The DD Board shall provide to the Business Associate a copy of the current Notice of Privacy Practices and any relevant information on changes to or agreed upon restrictions relating to legal permissions for the use or disclosure of PHI.
 4. This Business Associate Agreement states terms and conditions which are in addition to those in the Underlying Service Contract. Nothing in this Agreement shall be interpreted to change the terms of the Underlying Service Contract except to the extent that such a change is specifically required under the terms of this Agreement.
 5. The Business Associate agrees that it shall not receive, create, use or disclose PHI except in accordance with applicable requirements, including, without limitation, all HIPAA Rules applicable to covered entities and business associates, and as follows:
 - a. If necessary for the proper management and administration of the Business Associate or to carry out legal responsibilities of the Business Associate. PHI may only be disclosed to another person/entity for such purposes if:
 - Disclosure is required by law; or
 - Where the Business Associate obtains reasonable assurances from the person to whom disclosure is made that the PHI released will be held confidentially, and only may be used or further disclosed as required by law or for the purposes of the disclosure; and
 - the person/entity agrees to notify the Business Associate of any breaches of confidentiality;
 - b. To permit the Business Associate to provide data aggregation services relating to the health care operations of the DD Board.
 6. The Business Associate and the DD Board agree that neither of them will request, use or release more than the minimum amount of PHI necessary to accomplish the purpose of the use, disclosure or request.

7. The Business Associate shall establish, use, and maintain appropriate safeguards to prevent any unauthorized use or disclosure of PHI and shall comply with the HIPAA Rules and requirements regarding security of electronic PHI including, without limitation, the requirements of 45 CFR §§ 164.308 (administrative safeguards), 164.310 (physical safeguards), 164.312 (technical safeguards), and 164.316 (policies, procedures and documentation).
8. The Business Associate shall report to the DD Board any unauthorized uses/disclosures of which it becomes aware, including unauthorized uses/disclosures by subcontractors, and shall take all reasonable steps to mitigate the potentially harmful effects of such unauthorized uses/disclosures. Such report shall be made immediately but not later than 30 days after discovery of the unauthorized uses/disclosures. The report of the unauthorized uses/disclosures, shall include the following information:
 - a. A brief description of what happened, including the date of the unauthorized uses/disclosures and the date of the discovery of the unauthorized uses/disclosures, if known;
 - b. A description of the types of unsecured PHI involved in the unauthorized uses/disclosures (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
 - c. Any steps individuals should take to protect themselves from potential harm resulting from the unauthorized uses/disclosures;
 - d. A brief description of what the Business Associate is doing to investigate the unauthorized uses/disclosures, to mitigate harm to individuals, and to protect against any further unauthorized uses/disclosures.
9. The Business Associate shall ensure that any of its subcontractors and agents that create, receive, maintain, or transmit PHI on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information, and shall give prior notice to the DD Board of any subcontractors or agents who are to be given access to PHI.
10. The Business Associate shall make all PHI and related information in its possession available as follows:
 - a. To the DD Board, to the extent necessary to permit the DD Board to fulfill any obligation of the DD Board to allow access for inspection and copying in accordance with the provisions of 45 CFR § 164.524, including, without limitation, requirements for providing records PHI in electronic form;
 - b. To the DD Board, to the extent necessary to permit the DD Board to fulfill any obligation of the DD Board to account for disclosures of PHI in accordance with 45 CFR § 164.528.
11. The Business Associate shall make PHI available to the DD Board to fulfill the DD Board's obligation to amend PHI and related information in accordance with 45 CFR § 164.526, and shall, as directed by the DD Board, incorporate any approved amendments to PHI or related statements into the information held by the Business Associate and any subcontractors or agents.
12. The Business Associate shall make its internal practices, books and records relating to the use or disclosure of information received from or on behalf of the DD Board available to the U. S.

Secretary of Health and Human Services, or the Secretary's designee, for purposes of determining the DD Board's compliance with the HIPAA Rules, and any amendments thereto.

13. Upon request by an individual, the Business Associate shall account for all disclosures related to such individual made by the BA pursuant to the HIPAA Rules, including, without limitation, accountings required under 45 CFR 164.528.
14. Upon termination of this Agreement, the Business Associate shall, at the option of the DD Board, return or destroy all PHI created or received from or on behalf of the DD Board. The Business Associate shall not retain any copies of PHI except as required by law. If PHI is destroyed, the Business Associate shall provide the DD Board with appropriate documentation/certification evidencing such destruction. If return or destruction of all PHI, and all copies of PHI, is not feasible, the Business Associate shall extend the protections set forth in applicable HIPAA Rules to such information for as long as it is maintained. Termination of this Agreement shall not affect any of its provisions that, by wording or nature, and are intended to remain effective and to continue in operation.
15. The PHI and any related information created or received from or on behalf of the DD Board is and shall remain the property of the DD Board. The Business Associate agrees that it acquires no title in or rights to the information, including any de-identified information.
16. Any non-compliance by the Business Associate or DD Board with the terms of this Agreement or the HIPAA Rules shall be a breach of this Agreement. If either the Business Associate or DD Board knows of such a breach, each shall take immediate and reasonable steps to cure the non-compliance. In the event that such breach continues, this Agreement shall terminate immediately.
17. Notwithstanding any rights or remedies under this Agreement or provided by law, the DD Board retains all rights to seek injunctive relief to prevent or stop the unauthorized use or disclosure of PHI by the Business Associate, any of its subcontractors or agents, or any third party who has received PHI from the Business Associate.
18. This Agreement shall be binding on the parties and their successors, but neither party may assign the Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld.
19. The obligations to safeguard the confidentiality and security of PHI imposed herein shall survive the termination of this Agreement.
20. Any ambiguities in this Agreement shall be resolved in favor of an interpretation that promotes compliance with HIPAA and regulations promulgated there under. The parties agree that any modifications to those laws shall modify the obligations of the parties hereunder without the need for formal amendment of the Agreement. Any other amendments to this Agreement shall not be effective without the written agreement of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Business Associate Agreement by their duly authorized representatives on the dates shown below.

DEVELOPMENTAL DISABILITIES OF CLARK COUNTY

By: _____
Will Bagnola, Superintendent
Developmental Disabilities of Clark County
2527 Kenton Street
Springfield, OH 45505
(937) 328-2675
wbagnola@clarkdd.org

Date _____

SOUTHWESTERN OHIO COUNCIL OF GOVERNMENTS

By: _____
Sharon Travis, Executive Director
Southwestern Ohio Council of Governments
412 S. East Street
Lebanon, OH 45036
(513) 559-4413
Sharon.travis@swocog.org

Date _____

Match commitment for Medicaid Services:

Resolved that The Clark County Board of Developmental Disabilities will use up to \$7,387,000 in Calendar year 2024 to pay for the non- federal share of services required by Section 5126.057(A) of the Ohio Revised Code. This amount shall be adequate to assure that Medicaid Services will be available in the county in a manner that conforms to all state and federal laws.

Then and Now Payments: Calendar Year 2024

Approve the payment of bills and issuance of warrants of payment of those obligations for the Clark County Board of Developmental Disabilities that do not receive proper certifications, but will be certified by the County Auditor, pursuant to ORC and that the said funds are encumbered appropriated and available for said obligations for the period of January 1, 2024 through December 31, 2024

Approve the unit prices for Managed computer services and the virtual data services effective January 1st 2024 as annexed, with Go concepts based on the proposal received from the entity pursuant to the Request for proposal floated by the board.

The annual contract amount shall not exceed \$400,000 for calendar year 2024. Further authorize the Comptroller and the Superintendent to bring a formal contract for Managed Computer services for the period from January 1st 2024 to December 31st 2026 for its approval at the January Board meeting.

Addendum B

Managed IT Services & Support Agreement Costs

Item	Quantity	Per Unit	Total Per Month
Employee/User*	105	\$150.00	\$ 15,750.00
Contractor User (See Below)*	5	\$ 55.00	\$ 275.00
Lite User*	39	\$ 30.00	\$ 1,170.00
Hosts & Servers (GO Private Cloud)*	9	\$249.00	\$ 2,241.00
Buildings with Managed Firewall*	2	\$549.00	\$ 1,098.00
Buildings without Managed Firewall*	3	\$349.00	\$ 1,047.00
Optional Onsite Staffing – 40 Hours per Month	1	\$5,995.00	\$ 5,995.00

*Actual quantity is dependent upon the actual count each month

Estimated Total Managed IT Investment - Month: \$ 27,576.00

based on counts above, subject to growth, see recommendation below

Renewal Discount/Credit – 32% Per Month: (\$ 6,905.92)

estimated based on counts above, not applicable to Optional services, see Addendum E

Fee Waiver: (\$ 5,995.00)

see Addendum E

Estimated Total Managed IT Investment - Monthly: \$ 14,675.08

*based on counts above, subject to growth, see recommendation below

IMPORTANT RECOMMENDATION:

All counts above are based on recent data available from Client prior to the preparation of this document. All billed counts are based on actual data calculated monthly. As this is a usage-based service, we highly recommend Client to approve this as a 'Master Agreement' to account for growth in users and services.

Client Initials: _____ Date: _____

Exhibit A
Term: Thirty-six (36) months

Qty	Description	Unit Price	Setup Cost	Monthly Cost	Annual Cost
Virtual Data Center Service					
148	Virtual Private Cloud - 1GB of Ram, 500Mhz of CPU	\$ 29.00	\$ -	\$ 4,292.00	
2582	1 GB Storage Space	\$ 0.25	\$ -	\$ 645.50	
0	Virtual Private Cloud Setup	\$ 1,000.00	\$ -		
Server Management Services					
0	Management and Monitoring	Included	\$ -		
	2 hours of OS Support, Proactive monitoring and notifications				
0	OS Installation and Configuration - Virtual	\$ 300.00	\$ -		
	OS Install and configuration, monitoring setup.				
Server Software					
9	Windows Server Standard x64 (unlimited user CALs)	\$ 45.00	\$ -	\$ 405.00	
1	Microsoft SQL Server Standard Edition (unlimited user CALs)	\$ 378.00	\$ -	\$ 378.00	
112	Microsoft Windows Remote Desktop Services SAL	\$ 9.50	\$ -	\$ 1,064.00	
User Software & Applications					
0	Adobe All Apps* (yearly only)	\$ 959.88	\$ -		\$ -
0	Adobe Acrobat Pro DC* (yearly only)	\$ 203.88	\$ -		\$ -
149	Duo* (required)	\$ 3.00	\$ 447.00	\$ 447.00	
	2-Factor Authentication (2FA) / Multifactor Authentication (MFA)				
1	Keeper Security Enterprise*	\$ 5.00	\$ 5.00	\$ 5.00	
	Password Management				
32	Microsoft Office Standard SAL	\$ 17.00	\$ 544.00	\$ 544.00	
80	Microsoft Office Pro SAL	\$ 24.00	\$ 1,920.00	\$ 1,920.00	
0	Microsoft SharePoint - Plan 1*	\$ 5.00	\$ -	\$ -	
0	Microsoft SharePoint - Plan 2*	\$ 10.00	\$ -	\$ -	
0	Microsoft Teams - Free*	\$ -	\$ -	\$ -	
0	Microsoft Teams - Essentials*	\$ 4.00	\$ -	\$ -	
0	Microsoft Office 365 E1*	\$ 8.00	\$ -	\$ -	
0	Microsoft Office 365 E3*	\$ 23.00	\$ -	\$ -	
2	Microsoft OneDrive for Business*	\$ 5.00	\$ 10.00	\$ 10.00	
3	Microsoft Power BI Pro*	\$ 10.00	\$ 30.00	\$ 30.00	
Hosted Backup & DR Service					
42892	1GB Backup Storage	\$ 0.15	\$ -	\$ 6,433.80	
	Priced by storage				
9	Backup & DR Service & Management (includes MSSQL agent)	\$ 100.00	\$ -	\$ 900.00	
	Per VM backup Maintenance				
0	Backup Configuration	\$ 300.00	\$ -		
	Per VM backup setup				
Managed Network Services					
0	Advanced Virtual Firewall Hosting & Management - 1-50 users	\$ 150.00	\$ -	\$ -	
	Includes Client VPN; site-to-site VPNs, VLANs, Gateway Anti-virus, Anti-Spyware, Intrusion Prevention, Content Filtering				
1	Advanced Virtual Firewall Hosting & Management - 51-150 users	\$ 250.00	\$ -	\$ 250.00	
	Includes Client VPN; site-to-site VPNs, VLANs, Gateway Anti-virus, Anti-Spyware, Intrusion Prevention, Content Filtering				
0	Advanced Virtual Firewall Hosting & Management - 151-250 users	\$ 350.00	\$ -	\$ -	
	Includes Client VPN; site-to-site VPNs, VLANs, Gateway Anti-virus, Anti-Spyware, Intrusion Prevention, Content Filtering				
0	Advanced Virtual Firewall Hosting & Management - 251+ users	\$ 450.00	\$ -	\$ -	
	Includes Client VPN; site-to-site VPNs, VLANs, Gateway Anti-virus, Anti-Spyware, Intrusion Prevention, Content Filtering				
0	Firewall Configuration	\$ 500.00	\$ -		
	Setup and Configuration				
0	Site to Site VPN Configuration	\$ 250.00	\$ -		
	Setup and Configuration				
Internet Access					
0	Internet Connectivity	\$ 150.00	\$ -	\$ -	
	20Mbps bandwidth included (95th percentile), 11 IP addresses				
1	Internet Connectivity	\$ 250.00	\$ 250.00	\$ 250.00	
	50Mbps bandwidth included (95th percentile), 11 IP addresses				
0	Internet Connectivity	\$ 350.00	\$ -	\$ -	
	100Mbps bandwidth included (95th percentile), 11 IP addresses				
0	Internet Connectivity	\$ 500.00	\$ -	\$ -	
	200Mbps bandwidth included (95th percentile), 11 IP addresses				
Estimated Totals*			N/A	\$ 17,574.30	\$ -

Does not include applicable sales tax or other required taxes/fees. This is meant to be for estimating purposes only, actual cost is based on actual storage needs, user count, etc. each month. * indicates User Software & Applications that are subject to vendor pricing and license agreements, thus they may adjust at any time based on changes required by vendor.

Estimated Monthly Cost: **\$ 17,574.30**

Total monthly cost is dependent on actual storage needs, user count, etc. over the term

IMPORTANT NOTICE:

All counts above are based on most recent data available prior to the preparation of this document. All billed counts are based on actual data calculated monthly. As this is a usage-based service, we highly recommend Client to approve this as a 'Master Agreement' to account for growth in users and services.

***De Minimis* Fringe Benefits/Provision of Beverages and Refreshments**

Purpose

The purpose of this policy is to authorize *de minimis* fringe benefits for employees of Clark County Board of Developmental Disabilities (CCBDD) and to approve expenditures of public funds for certain circumstances stated herein.

Policy

Pursuant to its power to establish fringe benefits for employees, the CCBDD approves the expenditure of public funds for the purchase of refreshments, snacks, meals, or other amenities for employees, as *de minimis* fringe benefits as recognized by the Internal Revenue Service, and for events that support the mission of CCBDD.

Beverages and snacks may be provided in the common area for CCBDD employees and offered to visitors of the administrative office. The public purpose is to provide common hospitality and refreshments found in other places of business.

For the convenience of CCBDD, it may provide employees and Board members attending necessary meetings or trainings on CCBDD's premises an appropriate meal, including reasonable gratuities not to exceed twenty percent (20%), in order to facilitate their attendance. The public purpose is that it is a captive event and those in attendance do not have the opportunity to leave for meals.

CCBDD may provide beverages and modest refreshments as part of public awareness activities or public meetings such as open houses or events where the general public is invited by CCBDD. The public purpose is one of general hospitality.

Refreshments purchased with public funds for any of these events shall be modest and appropriate to a work setting. Alcoholic beverages shall never be purchased with public funds or served on CCBDD premises.

Procedure

The Business Services Office will develop a procedure for requesting and submitting needed paperwork for processing these requests by the Departments.

Rule Reference: ORC 5126.05, IRS Publication 15-B;

Policy Dates: 11/28/2023

Early Childhood

A few of the ladies attended the OACB conference in Columbus. This is the first time some of them have been over to the event and felt it was a good experience and gained some great information.

We are gearing up to help with Toys for Tots. We love giving back to the community so by volunteering to help fill Christmas lists is a good way for us to do just that.

We are getting closer to having our home visit room completed with new toys and painting. Stay tuned for the end result.

Community Living Services

Just wanted to share that last night several individuals put on a Christmas show, including Tony (the tall one) who is on my case load.

Tony's family was wanting for him to be involved with music. Sharon Pruzanek helps set him up with private lessons with Mary Katherine.

Another bonus, my other person David Dubose was proud to share his cookies once again. He also stayed and enjoyed the performance.

If you know Tony, you know that he doesn't really talk. He says one word in response to you. Last night, I heard him sing and you can't help but be emotional to hear it.

Another take away, is my person Joe. Pictured in the pink Christmas hat. When Mary Katherine invited our individuals to come up and sing, he was the first one!

Everyone had a great time!





Community Connections and Employment



SSA's (L to R) -Nick Jenkin's , Hailey Ayala, Heather Hellwig, Crystal Homberger, Melissa Treon, & Scott Jones

It's the Most Wonderful Time of the Year!

Yes, it's that time of the year for busy schedules, deadlines, the flu bug, and the annual Rotary Christmas party! Although we missed a few staff joining us this year due to illness,

about 100 children had their picture taken with the Minions and showed off their “one in a Minion dance moves “on the dance floor at the annual Rotary Christmas party



Check out an amazing story featuring Kenny and teamwork with CCE, CLS, and Rocky Grimes. <https://youtu.be/YE6n8PC-mTw>

Kenny's Spotlight video was posted to DODD's YouTube channel and featured on the homepage of the DODD/OhioISP website.

Kenny began working with Rocky at Unlimited Boundaries this past year to learn the skill of 3-D Printing. Kenny brought in an extensive knowledge of computers and a curiosity to learn more about what a computer could do! For 8 weeks, they worked together to adapt the program and machine to meet Kenny's needs as a man with complete visual impairment. Quickly, Kenny mastered the basic skills, and even learned how to troubleshoot the 3-D Printer!

PERSONAL JOURNEY: Project Search helps people with disabilities build futures

Springfield woman credits the program for helping her become more confident.



By Beth Anspach – Contributing Writer

For many people with disabilities, becoming self-sufficient, including living on their own, working and even driving remain out of reach. But for Kirsten Fager of Springfield, all of these things and more have become reality since she connected with the Springfield-Clark Career Technology Center's (CTC) program – Project Search.

"I grew up in Enon," Fager said. "I graduated from Greenon High School in 2013 and my mom (who has been a nurse for 20 years) introduced me to Project Search."

"I wasn't really sure what to do or about going to college," Fager said. "I'm usually very shy around new people."

"I started working in the supply chain area," Fager said. "I took care of picking and delivering and taking orders for patients."

After a year, Fager officially graduated from the Project Search program and was offered a part-time position in the hospital's shipping and receiving department. Without prior experience, Fager attributes her success to the year she spent as an intern in the department.

"I didn't know anything about supplies and delivery, but I learned how to do it," Fager said. "And now I love this job!"

Fager's successful transition to regular paid employment has helped her build confidence. She grew confident enough to test for and receive her driver's license in 2014 and purchase her first car. And she ended up meeting her now husband, Michael Fager, while working at the hospital.

"Michael works in the kitchen at the hospital, and I met him when I would go in to get my meals," Fager said. "He started talking to me and after a little bit, I started talking back."

The couple got engaged in October of 2020 and they were married in June of 2021.

According to Angela Clark, the manager of supply chain at Springfield Regional, Fager made a complete transformation since starting the program.

"Kristen's transformation over the past nine years has been remarkable," Clark said. "She is now driving, has her own home, and is married. She now even mentors other students in the Project Search program and her responsibilities in her job continue to increase."

And all of this is just fine with Fager, who said she was so shy in the beginning that she couldn't look people in the eye or even talk to them.

My mom told me that I needed to take it day by day," Fager said. "She told me she knew I could do it and would grow to love it."

