

# Clark County Board of Developmental Disabilities Agenda



*Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.*

**Tuesday, 11/18/2025 5:15 p.m.  
Buckeye Conference Room.**

1.	Call to Order	President called the meeting to order at p.m.																												
2.	Roll Call	In attendance were: <input type="checkbox"/> Brad Boyer <input type="checkbox"/> Ebony Whitesell <input type="checkbox"/> Becky Garden <input type="checkbox"/> Andy Irick <input type="checkbox"/> Robyn Calliccoat <input type="checkbox"/> Eddie Ford <input type="checkbox"/> Rita Marshall																												
	Others in Attendance:																													
3.	Introduction of Visitors																													
4.	Approval of Agenda	Motion to approve the Agenda – <b>Action Needed:</b>	1 2																											
5.	Approval of Minutes	Motion to approve the Minutes of the October 21, 2025 Board Meeting as presented. – <b>Action Needed:</b>	1 2																											
6.	Financial Reports	<table border="1"> <thead> <tr> <th>October 31, 2025</th> <th>Expenditure</th> <th>Revenue</th> </tr> </thead> <tbody> <tr> <td>General Fund</td> <td>\$ 1,087,035.62</td> <td>\$ 449,254.86</td> </tr> <tr> <td>Community Residential Fund</td> <td>\$ 616,612.38</td> <td>\$ 80.00</td> </tr> <tr> <td>FF Mueller Center Fund</td> <td>\$ 352,734.12</td> <td>\$ 1,476,804.55</td> </tr> <tr> <td>Capital Improvement Fund</td> <td>\$ 19,945.50</td> <td>-</td> </tr> <tr> <td>Donation Fund</td> <td>-</td> <td>-</td> </tr> <tr> <td>Bequest Fund</td> <td>-</td> <td>\$ 406.22</td> </tr> <tr> <td>Medicaid Reserve Fund</td> <td>-</td> <td>-</td> </tr> <tr> <td>Totals</td> <td>\$ 2,076,327.62</td> <td>\$ 1,926,545.63</td> </tr> </tbody> </table>	October 31, 2025	Expenditure	Revenue	General Fund	\$ 1,087,035.62	\$ 449,254.86	Community Residential Fund	\$ 616,612.38	\$ 80.00	FF Mueller Center Fund	\$ 352,734.12	\$ 1,476,804.55	Capital Improvement Fund	\$ 19,945.50	-	Donation Fund	-	-	Bequest Fund	-	\$ 406.22	Medicaid Reserve Fund	-	-	Totals	\$ 2,076,327.62	\$ 1,926,545.63	1 2
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7.	Board Committees – none																													
8.	Old Business – none																													
9.	Employee Recognition - none																													
10.	New Business																													
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Motion for contracts as presented: <b>Action Needed:</b>																														
b.	OACB Delegate	Motion to nominate an OACB Delegate and Alternate for the Annual Meeting in December. <b>Action Needed:</b>	1 2																											
c.	Review MUI Data and MUI Training	Review MUI Data and MUI Training: Presented by Gretchen Hovda																												
d.	New Board Policy	Motion to approved Acceptable AI Use Policy: Action Needed:	1 2																											

11.	<b>Superintendent's Report</b> Bagnola	Motion to approve Superintendent's Report as presented. <b>Action Needed:</b>	1 2
12.	Executive Session	Motion to enter into Executive Session for the purpose of consideration of compensation of employees and other personnel matters (ORC 121.22[g][1]). - <b>Action Needed:</b>  <input type="checkbox"/> Andy Irick <input type="checkbox"/> Brad Boyer <input type="checkbox"/> Robyn Callicoa <input type="checkbox"/> Ebony Whitesell <input type="checkbox"/> Becky Carden <input type="checkbox"/> Eddie Ford <input type="checkbox"/> Rita Marshall	1 2
a.	Continued New Business	Motion for compensation of employees and other personnel matters. <b>Action Needed:</b>	1 2
12.	<b>Communications</b>		
	▪		
13.	<b>Comments from the Board Members</b>		
14.	<b>The Next Meeting</b>	The next regular meeting of the Clark County Board of Developmental Disabilities will be held on <b>Monday, December 22, 2025 5:15 p.m.</b> , Buckeye Conference Room, 2527 Kenton Street.	
15.	<b>Adjournment</b>	Motion to adjourn the meeting at      p.m. - <b>Action Needed:</b>	1 2

# Clark County Board of Developmental Disabilities Minutes

*Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.*



**Tuesday, 10/21/2025, 5:15 p.m.  
Buckeye Conference Room.**

1.	<b>Call to Order</b>	President called the meeting to order at 5:15 p.m.																														
2.	<b>Roll Call</b>	In attendance were: <input type="checkbox"/> Brad Boyer (excused) <input checked="" type="checkbox"/> Ebony Whitesell <input checked="" type="checkbox"/> Becky Carden <input checked="" type="checkbox"/> Andy Irick <input checked="" type="checkbox"/> Robyn Calliccoat <input checked="" type="checkbox"/> Eddie Ford <input checked="" type="checkbox"/> Rita Marshall																														
	<b>Others in Attendance:</b>	Will B, Heather B, Scott J, Shannon C, Gretchen H, Shundrick P, Tim N, Ravi S																														
3.	<b>Introduction of Visitors</b>	Shannon, Lane, Adam, Pam, Mary																														
4.	<b>Approval of Agenda</b>	Motion to approve the Agenda as presented. – <b>Action Needed: Motion Approved</b>		1 A. Irick 2 B. Carden 6 Ayes 0 Nays																												
5.	<b>Approval of Minutes</b>	Motion to approve the Minutes of the September 16, 2025 Board Meeting as presented. – <b>Action Needed: Motion Approved</b>		1 E. Ford 2 R. Calliccoat 6 Ayes 0 Nays																												
6.	<b>Financial Reports</b>	<table border="1"> <thead> <tr> <th>September 30, 2025</th> <th>Expenditure</th> <th>Revenue</th> </tr> </thead> <tbody> <tr> <td><b>General Fund</b></td> <td><b>\$ 912,291.01</b></td> <td><b>\$ 104,787.18</b></td> </tr> <tr> <td><b>Community Residential Fund</b></td> <td><b>\$ 114,323.10</b></td> <td><b>\$ 80.00</b></td> </tr> <tr> <td><b>FF Mueller Center Fund</b></td> <td><b>\$ 300,011.02</b></td> <td><b>\$ 17,301.00</b></td> </tr> <tr> <td><b>Capital Improvement Fund</b></td> <td><b>\$ 108,570.68</b></td> <td><b>\$ 885.92</b></td> </tr> <tr> <td><b>Donation Fund</b></td> <td>-</td> <td>-</td> </tr> <tr> <td><b>Bequest Fund</b></td> <td>-</td> <td><b>\$ 423.80</b></td> </tr> <tr> <td><b>Medicaid Reserve Fund</b></td> <td>-</td> <td>-</td> </tr> <tr> <td><b>Totals</b></td> <td><b>\$ 1,435,195.81</b></td> <td><b>\$ 123,477.90</b></td> </tr> </tbody> </table>			September 30, 2025	Expenditure	Revenue	<b>General Fund</b>	<b>\$ 912,291.01</b>	<b>\$ 104,787.18</b>	<b>Community Residential Fund</b>	<b>\$ 114,323.10</b>	<b>\$ 80.00</b>	<b>FF Mueller Center Fund</b>	<b>\$ 300,011.02</b>	<b>\$ 17,301.00</b>	<b>Capital Improvement Fund</b>	<b>\$ 108,570.68</b>	<b>\$ 885.92</b>	<b>Donation Fund</b>	-	-	<b>Bequest Fund</b>	-	<b>\$ 423.80</b>	<b>Medicaid Reserve Fund</b>	-	-	<b>Totals</b>	<b>\$ 1,435,195.81</b>	<b>\$ 123,477.90</b>	1 B. Carden 2 A. Irick 6 Ayes 0 Nays
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<b>Action Needed: Motion Approved</b> Ravi presented the financials to the board.																																
7.	<b>Board Committees</b> – Attached is the corrected position control report Tim N. - Informational																															
8.	<b>Old Business - none</b>																															
9.	<b>Employee Recognition</b> – Mary Kelley, Mary is a nurse at the FF Mueller Center. Mary is retiring after 10 ½ years with the county board. Shundrick will present to the board.																															
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Stacy's Flooring	LPV Flooring at 2414 Sunset Ave.	\$8664.00	Completed within 120 days																													

		Motion for contracts as presented - <b>Action Needed: Motion Approved</b> Will presented the contracts to the board.	
11.	<b>Professional Development Plan</b>	Motion to approve Will's Professional Development Plan as presented. <b>Action Needed: Motion Approved</b> <b>Will presented his professional development plan to the board.</b>	1 R. Callicoa 2 E. Ford 6 Ayes 0 Nays
12.	<b>Superintendent's Report</b> Bagnola	Motion to approve Superintendent's Report as presented. <b>Action Needed: Motion Approved</b> <b>Will presented his report.</b> <ol style="list-style-type: none"> <li>1. OACB Conference – If anyone would like to attend please let Heather know and she will register you.</li> <li>2. Policy – AI policy is in the works. We need to have a policy in place.</li> <li>3. Procedure – Working internally on how we can support our individuals better. We are going to ask for a special board meeting (line an in-service). This way SSA's and Ravi can share in detail about our needs and how they are growing. What this looks like financially and how the board wants to look approach it.</li> <li>4. Pumkin Carving on 10/22/2025. Glow Walk on 10/23/2025.</li> </ol>	1 B. Carden 2 R. Callicoa 6 Ayes 0 Nays
13.	<b>Communications</b>		
	▪ <b>OACB Conference</b>		
14.	<b>Comments from the Board Members</b>		
15.	<b>The Next Meeting</b>	The next regular meeting of the Clark County Board of Developmental Disabilities will be held on <b>Tuesday, November 18,2025</b> , 5:15 p.m., Buckeye Conference Room, 2527 Kenton Street.	
16.	<b>Adjournment</b>	Motion to adjourn the meeting at 6:40 p.m. - <b>Action Needed: Motion Approved</b>	1 A. Irick 2 R. Callicoa 6 Ayes 0 Nays

Financial Report (November 2025)  
(Ravi Shankar, Comptroller)

**Revenues:**

The General fund revenue for the month of October 2025 includes TCM reimbursements, ICF/DD Medicaid payments, Part C reimbursements.

**Expenses:**

In addition to the normal program expenses, October payments include Second quarter state fiscal year 2026 waiver payment of \$436,395 and Admin fee of \$79,085.21

Clark County Board of Developmental Disabilities  
2527 Kenton Street, Springfield, Ohio 45505

**Finance Report**

Schedule of Receipts-Budget and Actual  
For the Period Ended October 31, 2025

	Annual Budget 2025	Actual Year to Date 2025	Actual Year to Date 2024	% of Actual to Budget 2025	% of Actual to Budget 2024
Real Estate Tax	\$ 12,334,000.00	\$ 12,898,605.84	\$ 12,485,530.65	105%	102%
Federal/Medicaid/Targeted Case Management	\$ 920,000.00	\$ 637,778.04	\$ 794,489.27	69%	79%
Federal/Medicaid Administrative Claiming	\$ 660,000.00	\$ 381,187.57	\$ 664,850.64	58%	93%
Federal/Title XX	\$ 86,900.00	\$ 64,148.15	\$ 87,507.48	74%	100%
Federal - ICF DD	\$ 3,201,000.00	\$2,653,552.95	\$1,928,472.43	83%	60%
Federal - Part C - Early Intervention	\$ 324,000.00	\$250,031.71	\$249,752.22	77%	77%
Prior Year Medicaid Match Reconciliation	\$ 1,261,700.00	\$ 932,088.67	\$ 1,359,298.48	74%	105%
Prior Years cost reports settlements	\$ -		\$ -	0%	0%
Reimbursements/Refunds	\$ 157,600.00	\$ 194,011.72	\$ 269,210.94	123%	752%
Rental ECC	\$ 54,700.00	\$38,975.24	\$45,267.94	71%	76%
Rental Family Homes	\$ 28,000.00	\$ 29,898.00	\$ 31,001.38	107%	87%
FCFC Reimbursement	\$ 119,500.00	\$ 83,999.82	\$ 128,904.22	70%	151%
Capital Receipts	\$ 520,000.00	\$ 146,739.21	\$ 661,669.31	28%	67%
Other Receipts	\$ 12,700.00	\$ 12,194.71	\$ 12,613.48	96%	332%
<b>Total Receipts</b>	<b>\$ 19,680,100.00</b>	<b>\$ 18,323,211.63</b>	<b>\$ 18,718,568.44</b>	<b>93%</b>	<b>102%</b>

Schedule of Disbursements-Budget and Actual  
For the Period Ended October 31, 2025

	Annual Budget 2025	Actual Year to Date 2025	Actual Year to Date 2024	% of Actual to Budget 2025	% of Actual to Budget 2024
Salaries	\$ 8,132,700.00	\$ 6,378,531.20	\$ 5,838,283.45	78%	78%
Fringes & Benefits	\$ 4,698,200.00	\$ 2,846,421.70	\$ 2,861,120.91	61%	62%
Services & Materials	\$ 696,300.00	\$ 515,175.82	\$ 1,236,553.71	74%	110%
Program Services	\$ 7,163,600.00	\$ 5,742,927.58	\$ 4,757,737.10	80%	74%
Capital	\$ 1,046,500.00	\$ 524,280.58	\$ 343,842.20	50%	32%
<b>Total Disbursements</b>	<b>\$ 21,737,300.00</b>	<b>\$ 16,007,336.88</b>	<b>\$ 15,037,537.37</b>	<b>74%</b>	<b>73%</b>

Note:1. Available resources from the CCBDD year end carry over are budgeted to fund the difference between budgeted receipts and disbursements.

Note 2: Interfund transfers of \$370,000 are excluded from the Income and Disbursements in the statement above.

# Clark County DD Fund Report

November 10, 2025

3:01:12PM

Report Period: 10/01/2025 to 10/31/2025

County Fund	2025 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
1271 F.F. Mueller Res.Cntr. Fund	\$5,626,297.05	\$0.00	\$2,991,357.94	\$2,683,788.89	\$5,318,728.00
2080 Developmental Disabilities General Fund	\$26,143,013.34	\$0.00	\$9,362,452.89	\$15,633,924.03	\$32,414,484.48
2085 Developmental Disabilities Risk Mgt Fund	\$5,275,275.17	\$0.00	\$0.00	\$370,000.00	\$5,645,275.17
2090 Supported Living/Wavier Match Fund	\$8,207,666.24	\$0.00	\$3,645,984.68	\$480.00	\$4,562,161.56
2740 Donation Fund	\$7,328.58	\$0.00	\$0.00	\$0.00	\$7,328.58
2750 Bequest Neubert/Webb Fund	\$108,712.45	\$0.00	\$0.00	\$4,132.79	\$112,845.24
4040 Developmental Disabilities Capital Fund	\$976,787.36	\$0.00	\$377,541.37	\$885.92	\$600,131.91
<b>Grand Totals:</b>	<b>\$46,345,080.19</b>	<b>\$0.00</b>	<b>\$16,377,336.88</b>	<b>\$18,693,211.63</b>	<b>\$48,660,954.94</b>

# Clark County DD Revenue Report for October 2025

Report Period: 10/01/2025 to 10/31/2025

November 3, 2025

6:32:07AM

Account	Budget	October	YTD Total	% Received	To Be Received	
<b><i>F.F. Mueller Res. Cntr.</i></b>						
1271-220-421000.BODDFR40700	Medicaid ICF/DD	\$3,035,000.00	\$1,458,744.55	\$2,514,898.95	82.86%	\$520,101.05
1271-220-431000.BODDLR50611	Res Fees/Social Security	\$166,000.00	\$13,891.00	\$138,654.00	83.53%	\$27,346.00
1271-220-431000.BODDLR50612	Rental Income	\$23,300.00	\$2,790.00	\$25,070.00	107.60%	-\$1,770.00
1271-220-481000.BODDLR50609	Miscellaneous	\$0.00	\$0.00	\$337.94	100.00%	-\$337.94
1271-220-481000.BODDLR50610	Utility Reimbursement	\$4,700.00	\$1,379.00	\$4,828.00	102.72%	-\$128.00
1271-220-540000	Transfer In	\$982,300.00	\$0.00	\$0.00	0.00%	\$982,300.00
		<b>\$4,211,300.00</b>	<b>\$1,476,804.55</b>	<b>\$2,683,788.89</b>	<b>63.73%</b>	<b>\$1,527,511.11</b>
<b><i>Developmental Disabilities General</i></b>						
2080-220-411100	Real Estate	\$10,940,000.00	\$0.00	\$11,524,622.85	105.34%	-\$584,622.85
2080-220-411300	Tax Manufactured Homes	\$25,000.00	\$0.00	\$31,126.18	124.50%	-\$6,126.18
2080-220-421000.BODDFR40400	Targeted Casemanagement	\$920,000.00	\$269,713.99	\$637,778.04	69.32%	\$282,221.96
2080-220-421000.BODDFR40800	Title XX	\$86,900.00	\$0.00	\$64,148.15	73.82%	\$22,751.85
2080-220-421000.BODDFR41301	Fed Other MAC	\$660,000.00	\$0.00	\$381,187.57	57.76%	\$278,812.43
2080-220-421000.BODDFR41302	Home Choice	\$8,900.00	\$0.00	\$6,696.00	75.24%	\$2,204.00
2080-220-421000.BODDFR41700	JARC Grant Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDFR41800	State Funding/Bridges	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDL000001	Capital Assistance Grant	\$432,000.00	\$0.00	\$146,739.21	33.97%	\$285,260.79
2080-220-421000.BODDLR50600	Local F&CFC	\$119,500.00	\$0.00	\$83,999.82	70.29%	\$35,500.18
2080-220-421000.BODDLR50601	Local CAPTA/Service Coordinatio	\$324,000.00	\$167,740.19	\$250,031.71	77.17%	\$73,968.29
2080-220-421000.BODDLR50606	Waiver Refund	\$1,261,700.00	\$0.00	\$932,088.67	73.88%	\$329,611.33
2080-220-421000.BODDLR50607	Misc Local Revenue	\$32,600.00	\$3,956.05	\$64,630.40	198.25%	-\$32,030.40
2080-220-421000.BODDSR50607	Misc. State Revenue	\$125,000.00	\$2,500.00	\$94,470.03	75.58%	\$30,529.97
2080-220-421000.BODDSR50608	Family Outreach Communication C	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421010	Title XIX Medicaid Cluster	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-422110	Homestead Rollback Realestate	\$1,369,000.00	\$0.00	\$1,342,856.81	98.09%	\$26,143.19
2080-220-431000.BODDLR50602	Camp Fees	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-431000.BODDLR50603	Active Treatment	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-431000.BODDLR50612	Rental ECC	\$54,700.00	\$3,219.42	\$38,975.24	71.25%	\$15,724.76
2080-220-481000.BODDLR50608	Reimbursements	\$0.00	\$2,125.21	\$34,573.35	100.00%	-\$34,573.35
		<b>\$16,359,300.00</b>	<b>\$449,254.86</b>	<b>\$15,633,924.03</b>	<b>95.57%</b>	<b>\$725,375.97</b>
<b><i>Developmental Disabilities Risk Mgt</i></b>						
2085-220-540000	DD Medicaid Reserve Transfer In	\$370,000.00	\$0.00	\$370,000.00	100.00%	\$0.00
		<b>\$370,000.00</b>	<b>\$0.00</b>	<b>\$370,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>

# Clark County DD Revenue Report for October 2025

Report Period: 10/01/2025 to 10/31/2025

November 3, 2025

6:32:07AM

Account	Budget	October	YTD Total	% Received	To Be Received
<b><i>Supported Living/Wavier Match</i></b>					
2090-220-481000.BODDLR50608 Misc Reimbursements	\$0.00	\$80.00	\$480.00	100.00%	-\$480.00
2090-220-540000 Tranfer from General Fund	\$2,554,800.00	\$0.00	\$0.00	0.00%	\$2,554,800.00
	<b>\$2,554,800.00</b>	<b>\$80.00</b>	<b>\$480.00</b>	<b>0.02%</b>	<b>\$2,554,320.00</b>
<b><i>Donation</i></b>					
2740-220-481000 Donation Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b><i>Bequest Neubert/Webb</i></b>					
2750-220-471000 Bequest Interest Earned	\$3,800.00	\$406.22	\$4,132.79	108.76%	-\$332.79
	<b>\$3,800.00</b>	<b>\$406.22</b>	<b>\$4,132.79</b>	<b>108.76%</b>	<b>-\$332.79</b>
<b><i>Developmental Disabilities Capital</i></b>					
4040-220-481000 Other Misc Capital Revenue	\$88,000.00	\$0.00	\$885.92	1.01%	\$87,114.08
4040-220-502000 Note Proceeds	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-540000 Operating Transfer Capital Fund	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>\$88,000.00</b>	<b>\$0.00</b>	<b>\$885.92</b>	<b>1.01%</b>	<b>\$87,114.08</b>
<b>Grand Totals:</b>	<b>\$23,587,200.00</b>	<b>\$1,926,545.63</b>	<b>\$18,693,211.63</b>	<b>79.25%</b>	<b>\$4,893,988.37</b>

**Clark County DD Board Voucher List for 10/01/2025 to 10/31/2025**

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PO Number	Vendor	Description	Post Date	Amount
<b>Developmental Disabilities Capital</b>				
<b>4040-220-744000 CAPITAL CONTRACT SERVICES</b>				
250033674	VC3/Go Concepts	Acct 20925 Clark DD-Lenova Monitor/Q #R	10/02/2025	\$202.00
250033675	Huntington National Bank	Acct Ending 8004 Clark County,OH-Windov	10/31/2025	\$507.59
250034666	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint c	10/31/2025	\$243.31
250034666	Weatherproofing Technologies Inc	Acct 6114955 Clark DD-Infrated scan of roo	10/02/2025	\$3,482.33
250034888	VC3/Go Concepts	Acct 20925 Clark DD-Migration to Office 3€	10/10/2025	\$3,990.00
250034889	Custom Way Welding	Clark DD-New elec jack for trailer	10/01/2025	\$2,162.60
250034889	Grainger	Acct 882544745 Clark DD-Bathroom faucets	10/10/2025	\$553.00
250035316	Huntington National Bank	Acct Ending 8004 Clark County, OH-Windov	10/31/2025	\$1,019.76
250035316	Hauck Bros Inc	Cust 639 Clark DD-Fix boiler/replace bldg p	10/02/2025	\$2,418.48
250035316	Mader Electric Motor Inc	Clark DD-Bldg pump/motor Van Buren boile	10/02/2025	\$3,850.00
250035316	City Electric Supply	Acct 04440325001 Clark DD-New lights Rrr	10/10/2025	\$1,516.43
				<b>\$19,945.50</b>
<i>Developmental Disabilities Capital</i>				<b>\$19,945.50</b>
<b>Developmental Disabilities General</b>				
<b>2080-220-715000 Dental Insurance</b>				
250035181	Medical Mutual	Grp 552866 Clark DD - Dental prem Nov 25	10/10/2025	\$2,734.05
250035467	Medical Mutual	Grp 552866 Clark DD - Dental prem Nov 25	10/10/2025	\$2,088.89
				<b>\$4,822.94</b>
<b>2080-220-716000 Life Insurance</b>				
250035183	AMERICAN UNITED LIFE INSURANCE	Grp 006144910002000 Clark DD-Life Ins pr	10/31/2025	\$692.60
				<b>\$692.60</b>
<b>2080-220-717000 Medical Insurance</b>				
250033236	Positive Perspectives, Inc.	Clark DD-EAP svcs Sep 25	10/17/2025	\$327.25
250034663	Medical Mutual SuperMed	Grp 552866 Clark DD SuperMed Share Weel	10/24/2025	\$7,573.18
250034663	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/02/2025	\$3,698.40
250034663	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/10/2025	\$2,193.51
250034663	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/17/2025	\$1,615.93
250035182	Medical Mutual	Grp 552866 Clark DD - Medical prem Nov 2	10/10/2025	\$115,419.67
CS Oct 25	Central States H & W Fund	Central States H&W Oct 25 - \$10,446.00 pre	10/17/2025	\$10,446.00
				<b>\$141,273.94</b>
<b>2080-220-718400 Travel</b>				
250034885	Taylor Barney	Clark DD-Reimb mileage Sep 25	10/24/2025	\$98.00
250034885	Erica Brown	Clark DD-Reimb mileage Sep 25	10/24/2025	\$177.10
250034885	Heather Hellwig	Clark DD-Reimb mileage Sep 25	10/24/2025	\$180.60
250034885	Nicholas Jenkins	Clark DD-Reimb mileage 9/16-9/25/25	10/24/2025	\$53.20
250034885	Molly Lacey	Clark DD-Reimb mileage Sep 25	10/24/2025	\$111.30
250034885	Patricia McNeil	Clark DD-Reimb mileage 9/11-9/30/25	10/24/2025	\$63.00
250034885	Jessica Messina	Clark DD-Reimb mileage Sep 25	10/24/2025	\$101.50
250034885	Nicole Nawman	Clark DD-Reimb mileage Sep 25	10/24/2025	\$65.10
250034885	Aubry Vantress	Clark DD-Reimb mileage Sep 25	10/24/2025	\$58.10
250034885	Kristen Wheeler	Clark DD-Reimb mileage Sep 25	10/24/2025	\$31.50
250034885	Maricela Mendoza	Clark DD-FNA Reimb mileage 9/4-9/26/25 f	10/24/2025	\$110.60
250034885	Sherri Wheeler	Clark DD-Reimb FNA mileage Sep 25 for L	10/24/2025	\$245.00
250034885	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint c	10/31/2025	\$450.00
250034885	Gillermina Zaragoza	Clark DD-FNA Reimb mileage 8/15-9/2/25	10/01/2025	\$207.20
250034885	Lisa Leslie	Clark DD-Reimb mileage 7/30-8/28/25	10/01/2025	\$47.60
250034885	Kylie Roncolato	Clark DD-Reimb mileage 8/20-9/9/25	10/01/2025	\$15.40
250034885	Heather Hellwig	Clark DD-Reimb mileage Jul 25; Reimb mil	10/01/2025	\$169.40
250034885	Sherri Wheeler	Clark DD-FNA Reimb mileage Aug 25 for L	10/01/2025	\$140.00
250034885	Rosa Mendoza	Clark DD-FNA Reimb mileage Aug 25 for JI	10/01/2025	\$23.80
250034885	Maricela Mendoza	Clark DD-FNA Reimb mileage 8/5-8/28 for l	10/01/2025	\$262.50

**Clark County DD Board Voucher List for 10/01/2025 to 10/31/2025**

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PO Number	Vendor	Description	Post Date	Amount
250034885	Heather Hellwig	Clark DD-Reimb mileage Mar 25; Reimb mi	10/02/2025	\$392.70
250034885	Nicholas Jenkins	Clark DD-Reimb mileage Apr 25; Reimb mil	10/02/2025	\$148.40
250034885	Misty Turner	Clark DD-Reimb Notary test & stamp	10/02/2025	\$101.00
250034885	Patricia McNeil	Clark DD-Reimb mileage Jul 25; Reimb mil	10/02/2025	\$205.80
250034885	Kim Miller	Clark DD-FNA Reimb mileage 8/1-8/5/25 fo	10/17/2025	\$149.80
250034885	Alma Cano	Clark DD-FNA Reimb mileage 8/13-9/3/25 f	10/17/2025	\$44.80
250034885	Joy Folden	Clark DD-FNA Reimb mileage 8/10-8/30/25	10/24/2025	\$940.10
250034885	Margerett Floyd	Clark DD-FNA Reimb mileage 8/15-9/5/25 f	10/02/2025	\$74.20
250034885	Lisa McElroy	Clark DD-Reimb mileage 9/10-9/29/25	10/17/2025	\$71.40
250034885	Kyle Gambill	Clark DD-Reimb mileage Sep 25	10/17/2025	\$35.70
250034885	Jill Stewart	Clark DD-Reimb mileage 7/30-8/29/25	10/17/2025	\$105.00
250034885	Ohio Attorney General's Office	Clark DD-Finding Words Training Fall cours	10/10/2025	\$325.00
250034885	Kaitlyn Smith	Clark DD-FNA Reimb mileage Sep 25 for S	10/24/2025	\$117.00
				<b>\$5,321.80</b>

**2080-220-721000 Supplies**

230028922	Magnetic Springs Water Co	Acct 602523 Clark DD-Water cooler rental/v	10/24/2025	\$11.85
240031212	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint s	10/31/2025	\$59.50
240031212	Magnetic Springs Water Co	Acct 602523 Clark DD-Water cooler rental/v	10/24/2025	\$5.05
240032231	City Electric Supply	Acct 0440325001 Clark DD-Maint supplies	10/10/2025	-\$184.02
250033238	Mansfield Oil Company Of Gains	Acct 36197 Clark DD-Fuel usage Oct 25	10/31/2025	\$1,847.91
250034568	Huntington National Bank	Acct Ending 8004 Clark County,OH-Phone c	10/31/2025	\$715.38
250034568	Erwin Rodriguez	Clark DD-FNA Reimb for Pediasure for LR	10/31/2025	\$39.98
250034568	Shella Denis	Clark DD-FNA Reimb transition harness boc	10/01/2025	\$149.00
250034568	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	10/01/2025	\$1,460.90
250034568	Cara Brewer	Clark DD-FNA Reimb wagon stroller for LB	10/01/2025	\$289.56
250034568	Carr Supply	Cust 00748-047325 Clark DD-New toilet for	10/02/2025	\$461.58
250034568	Rocky's ACE Hardware	Acct 18348 Clark DD-Maint supplies	10/10/2025	\$168.15
250034568	Aqua Falls Bottled Water/Culligan	Acct 7301083153 Clark DD-Water delivery/l	10/10/2025	\$65.40
250034568	Equiparts Corp	ID 6332 Clark DD-Toilet jack	10/10/2025	\$435.59
250034568	Office Depot	Acct 30234336 Clark DD-Office supplies/CI	10/10/2025	\$137.52
250034568	Hauck Bros Inc	Cust 639 Clark DD-Repairs to HVAC @ CL	10/10/2025	\$141.14
250034568	iSpring Solutions	Cust ID19596367 Clark DD-iSpring Suite an	10/10/2025	\$900.00
250034568	Grainger	Acct 882544745 Clark DD-Gas can spouts	10/17/2025	\$114.60
250034568	Office Depot	Acct 30234336 Clark DD-Office supplies/BS	10/17/2025	\$193.88
250034568	Hauck Bros Inc	Cust 639 Clark DD-Repair HVAC Van Burer	10/02/2025	\$458.97
250034568	Grand Rental Station	Cust 1142 Clark DD-Generator for MACU tr	10/17/2025	\$624.88
250034568	Mader Electric Motor Inc	Clark DD-Boiler pump parts (invoices recd l	10/17/2025	\$618.60
250034568	Bakers Locksmith LLC	Clark DD-New padlock for A/C gates at Van	10/17/2025	\$1,000.00
250034568	Bakers Locksmith LLC	Clark DD-New door lock for MACU trailer	10/17/2025	\$143.00
250034924	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint c	10/31/2025	\$609.95
250035185	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint c	10/31/2025	\$713.21
250035185	Erwin Rodriguez	Clark DD-FNA Reimb baby wipes for LR	10/31/2025	\$21.74
250035185	Kiishia Morris	Clark DD-Reimb FNA baby bath seat for KC	10/24/2025	\$36.67
250035185	Erwin Rodriguez	Clark DD-Reimb FNA car seat for LR	10/24/2025	\$179.00
250035185	Mader Electric Motor Inc	Clark DD-Pump coupling/Maint. bldg	10/24/2025	\$61.00
250035185	Suburban Propane	Acct 7670-104430 Clark DD-Propane for for	10/24/2025	\$132.79
250035185	Hillyard Ohio	Cust 277977 Clark DD-Skid of sidewalk rocl	10/24/2025	\$673.75
				<b>\$12,286.53</b>

**2080-220-740000 Repairs**

240030519	WS Electronics, LLC	Cust CCDD Clark DD-Tower Space usage S	10/01/2025	\$225.00
240030519	WS Electronics, LLC	Cust CCDD-Tower space usage Oct 25	10/24/2025	\$225.00
240030519	WS Electronics, LLC	Cust CCDD-450-470 MHz glass Mt Ant w/1-	10/10/2025	\$453.42
240030519	D & S Auto Parts	Acct 70477 Clark DD-Repair parts	10/10/2025	\$1,446.78
240030519	D & S Auto Parts	Acct 70477 Clark DD-Repair parts	10/01/2025	\$336.47

## Clark County DD Board Voucher List for 10/01/2025 to 10/31/2025

PO Number	Vendor	Description	Post Date	Amount
				<b>\$2,686.67</b>
<b>2080-220-743000 Contract Services - Facilitie</b>				
230027414	Minuteman Press/Armstrong Print	Clark DD-Bus cds for RMcG (250)	10/02/2025	\$55.00
240031045	Document Destruction LLC	Clark DD-Shredding svcs Oct 25	10/24/2025	\$110.39
240032233	CBTS/Altafiber	Acct 6282936 Clark DD-Phone usage 9/5-10	10/24/2025	\$1.65
240032233	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint c	10/31/2025	\$128.94
240032233	Moriah R Smith	Clark DD-Art class/supplies Sep 25 for SF	10/17/2025	\$75.00
250033242	Justifacts Credential Verification	Clark DD-Background ck new hires 8/13-8/1	10/01/2025	\$292.42
250034370	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/01/2025	\$360.00
250034370	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/17/2025	\$259.60
250034886	Tac Industries Inc.	Clark DD-Leased cleaning svcs Sep 25	10/17/2025	\$1,749.30
250035186	Verizon Wireless	Acct 342555962-00001 Clark DD-Phone usa	10/24/2025	\$700.00
250035186	Intermedia.net, Inc	Acct 3781859 Clark DD-Phone svc 9/2-10/1	10/24/2025	\$1,202.43
250035186	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/24/2025	\$792.00
250035186	Rumpke	Cust 1202331079 Clark DD-Dumpster svc O	10/24/2025	\$542.96
250035186	City of Springfield Utility Billing	Acct 84800-17041 Clark DD-Water/Sewer/S	10/24/2025	\$1,468.90
250035186	Boomershine Skill Center	Clark DD-Classes Sep 25 for RN & GS	10/24/2025	\$105.00
250035186	Matchfoot Design LLC	Clark DD-Approved developer time after Mi	10/24/2025	\$2,856.00
250035186	Time Warner Cable/Charter Comm	Acct 8363283230790012 Clark DD-Internet	10/24/2025	\$100.00
250035186	NACL Salt Spa	Clark DD-Chair massages Oct 25	10/24/2025	\$487.50
250035186	Huntington National Bank	Acct Ending 8004 Clark County,OH-Speaker	10/31/2025	\$1,887.54
250035186	Southern Ohio Council Of Govern	Clark DD-Med Admin QA Aug 25	10/02/2025	\$1,771.00
250035186	Brittco LLC	Clark DD-Brittco Pro Subscrip. Sep 25	10/01/2025	\$2,750.00
250035186	Kristen Wheeler	Clark DD-FNA Reimb dance classes for MW	10/01/2025	\$94.25
250035186	Ashley Long	Clark DD-Reimb OT expenses; Reimb Speec	10/01/2025	\$676.09
250035186	Malia Lee Lavelle	Clark DD-Reimb Speech Therapy 9/11/25	10/01/2025	\$500.00
250035186	Priscilla Williams	Clark DD-FNA Reimb Respite Aug/Sep 25 fi	10/01/2025	\$200.00
250035186	EDOC Office	Clark DD - E-sign Sep 25; Onboarding lic. sc	10/02/2025	\$575.00
250035186	Datataalk Telecom Inc	Cust 11556 Clark DD-Add WMB/line cords	10/02/2025	\$260.06
250035186	Boomershine Skill Center	Clark DD-Class & mtls Aug 25 RN & GS	10/10/2025	\$148.00
250035186	Wiggins Cleaning and Carpet Serv	Clark DD-Janit. svcs T&C Oct 25	10/10/2025	\$2,681.40
250035186	MR Solutions LLC	Clark DD-Pumpkins for Glow Walk event	10/10/2025	\$1,000.00
250035186	Nicole Howell	Clark DD-FNA Reimb Respite 8/1-8/21/25 fi	10/01/2025	\$900.00
250035186	Justifacts Credential Verification	Clark DD-Background ck new hires 8/13-8/1	10/01/2025	\$65.38
250035186	Greater Springfield Chamber	Clark DD-Job Fair-Employer cost 10/1/25	10/17/2025	\$100.00
250035186	Time Warner Cable/Charter Comm	Acct 252608101 Clark DD-Internet Oct 25 K	10/17/2025	\$1,013.28
250035186	The Old Pine Coffee Co	Clark DD-Coffee Talk event fee for trailer	10/17/2025	\$200.00
250035186	ThyssenKrupp Elevator Corp.	Cust 51923-US22869 Clark DD-Elevator pre	10/17/2025	\$642.46
250035186	Coverall North America, Inc	Acct 140-040210 Clark DD-Cleaning svcs O	10/17/2025	\$2,958.00
250035186	Family Service Association	Clark DD-Interpreter svcs 9/23/25 for JL	10/17/2025	\$130.00
250035186	Southern Ohio Council Of Govern	Clark DD-Med Admin QA Sep 25;Prov Com	10/24/2025	\$3,770.00
250035186	Amanda J McClain	Clark DD-Reimb Respite 8/14-8/28/25 for SI	10/24/2025	\$339.38
250035186	Brittco LLC	Clark DD-Pro Subscrip Oct 25	10/24/2025	\$2,750.00
250035186	Margerett Floyd	Clark DD-FNA Reimb Respite 8/16-9/12/25	10/02/2025	\$155.00
250035186	Miss Bee's H.I.V.E. LLC	Clark DD-NMT Sep 25 for AC;NMT Sep 25	10/10/2025	\$672.24
250035186	Ohio Edison	Acct 110013657439 Clark DD-Elec usage 8/	10/02/2025	\$6,880.10
250035186	VC3/Go Concepts	Acct 20925 Clark DD-Virt Data Ctr Sep 25; l	10/02/2025	\$30,364.60
250035186	Nineteen Services, Inc	Clark DD-Prov. training 9/2/25	10/17/2025	\$907.40
250035186	Security 101 Ohio, Llc	Acct 3928 Clark DD-Security cameras qtrly	10/17/2025	\$4,784.75
250035186	Housing Connection of Clark Cou	Clark DD-Mgmt fee Sep 25;Vacancy fee Sep	10/17/2025	\$21,556.64
250035186	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/17/2025	\$64.40
250035186	Brittany Cassada	Clark DD-Reimb Speech therapy for HC	10/17/2025	\$530.00
250035186	Esther Keyes	Clark DD-Translation svcs Sep 25	10/17/2025	\$1,980.00
250035186	RTC Industries Inc	Clark DD-Sep IES for CA	10/17/2025	\$132.00
250035186	T-Mobile	Acct 975818483 Clark DD-Phone usage 8/25	10/17/2025	\$1,817.54

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PO Number	Vendor	Description	Post Date	Amount
250035186	Greater Springfield Chamber	Clark DD-Annual Safety Council fee	10/02/2025	\$275.00
250035186	VC3/Go Concepts	Acct 20925 Clark DD-APC replacement batt	10/02/2025	\$344.00
250035186	Kidz Thrive Therapy LLC	Clark DD-OT svcs Sep 25	10/10/2025	\$2,400.00
250035186	Denise Hawkins LPCC	Clark DD-Consult svcs 9/1-10/3/25 (Dual di	10/17/2025	\$2,316.00
250035186	Columbia Gas of Ohio	Acct 115544970030004-Clark DD Gas usage	10/17/2025	\$682.77
250035186	Mercy Health Occupational Health	Clark DD-Drug screen/T Spot/Lift Eval 9/4-6	10/24/2025	\$636.56
250035186	Justifacts Credential Verification	Clark DD-Background ck new hires 8/13-9/1	10/24/2025	\$795.26
250035470	Cincinnati Bell/Altafiber	Acct 937328055374 Clark DD-Phone usage	10/31/2025	\$380.56
250035470	City of Springfield Utility Billing	Acct 841880-65419 Clark DD-Stormwater 9/	10/31/2025	\$322.34
250035470	Cedar Hill Furniture	Clark DD-Lift recliner for DH (\$2037.70-\$1:	10/10/2025	\$1,899.95
250035470	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 9/	10/31/2025	\$6,178.08
				<b>\$122,774.12</b>
<b>2080-220-746000 Rental/Leases</b>				
250035187	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 9/20-10	10/17/2025	\$4,538.80
				<b>\$4,538.80</b>
<b>Developmental Disabilities General</b>				
				<b>\$294,397.40</b>
<b>F.F. Mueller Res.Cntr.</b>				
<b>1271-220-715000 Dental</b>				
250035175	Medical Mutual	Grp 552866 Clark DD - Dental prem Nov 25	10/10/2025	\$1,515.08
				<b>\$1,515.08</b>
<b>1271-220-716000 Life Insurance</b>				
250033774	AMERICAN UNITED LIFE INSURANCE	Grp 006144910002000 Clark DD-Life Ins pr	10/31/2025	\$183.00
				<b>\$183.00</b>
<b>1271-220-717000 Medical Insurance</b>				
250033224	Positive Perspectives, Inc.	Clark DD-EAP svcs Sep 25	10/17/2025	\$267.75
250033773	Medical Mutual SuperMed	Grp 552866 Clark DD SuperMed Share Weel	10/24/2025	\$806.58
250035176	Medical Mutual	Grp 552866 Clark DD - Medical prem Nov 2	10/10/2025	\$27,010.30
250035462	Medical Mutual	Grp 552866 Clark DD - Medical prem Nov 2	10/10/2025	\$6,844.94
				<b>\$34,929.57</b>
<b>1271-220-718400 Travels/Expense</b>				
250035565	United Way of Clark & Champaign	Clark DD-Soc Svcs 101 train.-5 staff from R	10/24/2025	\$100.00
250035565	Clark State College	Clark DD-Workforce CNA training YH	10/10/2025	\$1,200.00
250035565	Jacolyn Anderson	Clark DD-Reimb mileage 9/9-9/30/25	10/24/2025	\$106.40
				<b>\$1,406.40</b>
<b>1271-220-721000 Supplies</b>				
240031040	Huntington National Bank	Acct Ending 8004 Clark County,OH-Battery	10/31/2025	\$5.84
250034566	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint c	10/31/2025	\$453.54
250034566	Dooley Service Pro	Clark DD-Clean main drain/Red Cottage	10/01/2025	\$512.22
250034566	Superior Printing Inc	FF Mueller/Residential Ctr-Checking supplie	10/02/2025	\$228.08
250034566	Lincare Long Term Care	Cust 1500-0952 FF Mueller-Oxygen concent	10/10/2025	\$129.60
250034566	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies for	10/17/2025	\$174.10
250034566	Remedi SeniorCare	Cust FFMCTG FF Mueller-Fac. Hse chg Sep	10/17/2025	\$605.74
250034566	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	10/10/2025	\$639.82
250035178	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/01/2025	\$716.60
250035178	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/02/2025	\$3,941.87
250035178	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/02/2025	\$716.60
250035178	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/17/2025	\$369.47
250035178	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/24/2025	\$2,344.22
250035178	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/10/2025	\$1,916.06
250035178	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/24/2025	\$1,058.56
250035464	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	10/24/2025	\$2,558.37

## Clark County DD Board Voucher List for 10/01/2025 to 10/31/2025

PO Number	Vendor	Description	Post Date	Amount
				<b>\$16,370.69</b>
<b>1271-220-743000 Contract Services</b>				
240032227	Huntington National Bank	Acct Ending 8004 Clark County,OH-Spectru	10/31/2025	\$8.95
240032227	FilterShineMidwest, LLC	Clark DD-Filter exchg 56 days/kitchen hood:	10/10/2025	\$42.00
240032227	Document Destruction LLC	Clark DD-Shredding svcs Oct 25	10/24/2025	\$22.61
250033228	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/02/2025	\$291.93
250034567	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint c	10/31/2025	\$2,889.67
250034567	Arjo Inc	Acct 2059774 Clark DD-Prev Maint Maxi Li	10/01/2025	\$306.78
250034567	AMITA R PATEL MD INST PSY	FF Mueller-Prof Svcs Sep 25	10/02/2025	\$622.30
250034567	PointClickCare Technologies Inc	Fac FF Mueller Ctr-ALF/Fac code FFMA-1 :	10/17/2025	\$221.90
250034567	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 8/	10/02/2025	\$3,239.66
250034567	City of Springfield Utility Billing	Acct 24810-49763 Clark DD-Water/Sewer/S	10/10/2025	\$67.39
250035179	City of Springfield Utility Billing	Acct 84800-17041 Clark DD-Water/Sewer/S	10/24/2025	\$1,272.14
250035179	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/24/2025	\$3,134.50
250035179	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endi	10/24/2025	\$6,833.32
250035179	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week end 1	10/24/2025	\$576.94
250035179	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/24/2025	\$805.88
250035179	Rumpke	Cust 1102001277 Clark DD-Dumpster svc O	10/24/2025	\$473.77
250035179	Stericycle Inc	Cust 1000804874 FF Mueller-Med. waste rei	10/24/2025	\$65.45
250035179	Huntington National Bank	Acct Ending 8004 Clark County,OH-Food w	10/31/2025	\$1,082.50
250035179	Time Warner Cable/Charter Comn	Acct 8363283230283133 FF Mueller-Digital	10/31/2025	\$189.45
250035179	City of Springfield Utility Billing	Acct 841890-65421 Clark DD-Stormwater 9	10/31/2025	\$209.14
250035179	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/02/2025	\$373.22
250035179	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endi	10/02/2025	\$5,547.62
250035179	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/02/2025	\$2,526.30
250035179	Brady, Ware & Company	Client 14330.000 FF Mueller-Prof svcs Sep 2	10/02/2025	\$950.00
250035179	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/02/2025	\$701.54
250035179	FilterShineMidwest, LLC	Clark DD-Filter exchg 56 days/kitchen hood:	10/10/2025	\$46.00
250035179	Time Warner Cable/Charter Comn	Acct 8363283230794469 Clark DD-Internet	10/17/2025	\$100.00
250035179	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/10/2025	\$842.67
250035179	PointClickCare Technologies Inc	Fac FF Mueller Ctr-ALF/Fac code FFMC-1 :	10/17/2025	\$250.29
250035179	Security 101 Ohio, Llc	Acct 3928 Clark DD-Security cameras qtrly 1	10/17/2025	\$941.26
250035179	T-Mobile	Acct 975818483 Clark DD-Phone usage 8/25	10/17/2025	\$48.44
250035179	Amergis Healthcare Staffing Inc	Acct ERM122292 F Mueller-Temp nursing str	10/10/2025	\$5,023.00
250035179	Columbia Gas of Ohio	Acct 115544970060001-Clark DD Gas usage	10/17/2025	\$523.58
250035179	Alto Healthcare Staffing/Cirrus Cc	Clark DD-Temp nursing staffing week endi	10/17/2025	\$1,075.36
250035179	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/17/2025	\$3,978.35
250035179	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/24/2025	\$1,291.42
250035179	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 9/	10/31/2025	\$2,724.77
				<b>\$49,300.10</b>
<b>1271-220-746000 Rentals</b>				
250035180	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 9/20-10	10/17/2025	\$1,134.70
				<b>\$1,134.70</b>
<b>F.F. Mueller Res.Cntr.</b>				<b>\$104,839.54</b>
<b>Supported Living/Wavier Match</b>				
<b>2090-220-744000.BODD0000103 I/O Wavier Match</b>				
250035649	Consumer Support Services Inc	Clark DD-ADS Sep 25 KD; NMT Sep 25 KI	10/24/2025	\$4,211.43
250035649	Boomershine Skill Center	Clark DD-Classes Sep 25; mtl's Sep 25	10/24/2025	\$886.15
250035649	Tac Industries Inc.	Clark DD-NMT Sep 25 for JC,BG,JH,EL,CP	10/24/2025	\$1,772.93
250035649	Ohio Treasurer of State	Cust Clark Cty Bd-Admin Fees 7/1-9/30/25;	10/24/2025	\$515,480.21
				<b>\$522,350.72</b>
<b>2090-220-744000.BODD0500311 Contract Services</b>				
250033264	Consumer Support Services Inc	Clark DD-Prov Reimb HPC 7/26/25 for DI (1	10/01/2025	\$72.16

## Clark County DD Board Voucher List for 10/01/2025 to 10/31/2025

PO Number	Vendor	Description	Post Date	Amount
250034887	The H.A.R.D. Acre Farm, LLC	Clark DD-ADS Sep 25 for QL (partial)	10/17/2025	\$72.58
250035155	The H.A.R.D. Acre Farm, LLC	Clark DD-ADS Sep 25 for QL (partial)	10/17/2025	\$44.21
250035317	Advocate Healthcare Services LLC	Clark DD-Prov Reimb HPC for CW Aug 25	10/01/2025	\$9,947.04
250035317	Angel M Venrick	Clark DD-Prov Reimb HPC Jul 25 for DL; H	10/01/2025	\$1,351.68
250035317	Self-Reliance, Inc.	Clark DD-Prov Reimb ADS Aug 25 DB-J; N	10/01/2025	\$1,966.71
250035317	Rebecca M Rowlett	Clark DD-HPC hrs/mileage Sep 25 for ML	10/02/2025	\$315.39
250035317	Consumer Support Services Inc	Clark DD-ADS Aug 25 for KD; NMT Aug 2	10/02/2025	\$3,549.44
250035317	Independent Living of Ohio, Inc.	Clark DD-HPC 7/6-7/12/25 MC;7/9 MM M	10/02/2025	\$2,550.07
250035317	Boomershine Skill Center	Clark DD-Classes & mtls/Aug 25	10/10/2025	\$877.00
250035317	The H.A.R.D. Acre Farm, LLC	Clark DD-Aug 25 ADS for QL; Aug 25 NM	10/02/2025	\$690.12
250035317	Darren W Kaiser	Clark DD-HPC hrs/transp Sep 25 DF	10/10/2025	\$955.89
250035317	Champaign Residential Services In	Clark DD-HPC hrs/transp Aug 25 for EH	10/10/2025	\$1,967.47
250035317	Phillip Myers	Clark DD-Rent assist (RAP) Oct 25	10/10/2025	\$282.00
250035317	Tippierosa Transport Service, LLC	Clark DD-NMT Sep 25 for QL & CE	10/10/2025	\$336.12
250035317	Marla Kaye Stouffer	Clark DD-HPC Sep 25 for KH	10/10/2025	\$1,337.40
250035317	Broader Horizons	Clark DD-ADS & NMT Sep 25 for NL	10/10/2025	\$3,026.01
250035317	The H.A.R.D. Acre Farm, LLC	Clark DD-ADS Sep 25 for QL (bal); NMT S	10/17/2025	\$220.37
250035472	Ohio Treasurer of State	Cust Clark Cty Bd-CDC DB Aug 25 WB, M	10/01/2025	\$35,596.68
250035472	Vicki Vincent	Clark DD-Sep 25 HPC - ML hrs; ML miles; .	10/10/2025	\$2,864.60
250035472	CLW	Clark DD-Sep 25 ADS/VOC for EF	10/10/2025	\$424.80
250035472	Frank A Wilson	Clark DD-Sep 25 HPC hrs/transp. for JG	10/10/2025	\$967.61
250035472	Miss Bee's H.I.V.E. LLC	Clark DD-Sep 25 ADS/NMT for WW	10/10/2025	\$750.24
250035472	Moriah R Smith	Clark DD-Art class/supplies Sep 25 for CG;A	10/17/2025	\$646.00
250035472	Miss Bee's H.I.V.E. LLC	Clark DD-Sep 25 ADS for BB; Sep 25 NMT	10/17/2025	\$937.80
250035472	Tac Industries Inc.	Clark DD-GES/VOC Sep 25 for ZB,EL,JL,C	10/24/2025	\$3,311.61
250035472	The H.A.R.D. Acre Farm, LLC	NMT Sep 25 for QL (bal)	10/17/2025	\$122.92
250035472	Choices in Community Living	Clark DD-ADS Sep 25 JS;NMT Sep 25 JS;H	10/17/2025	\$5,533.94
250035472	Grace and Hope Home Healthcare	Clark DD-HPC Sep 25 for KN; NMT Sep 25	10/17/2025	\$1,917.36
250035472	CLW	Clark DD-Sep 25 ADS/VOC for MN; Sep 25	10/17/2025	\$1,238.64
250035472	Mary Katherine Somers Studio	Clark DD-Music Apprec. Oct 25 AC;Vocal le	10/17/2025	\$550.00
250035472	Tac Industries Inc.	Clark DD-VOC/GES Sep 25 for DD,RL,BR;	10/24/2025	\$4,407.03
250035472	Linda C Cabaluna	Clark DD-Paint. sessions Sep 25 CJ	10/24/2025	\$500.00
250035472	Resident Home Association of Gre	Clark DD-HPC/HPC miles Sep 25 DB	10/24/2025	\$230.77
250035648	Tac Industries Inc.	Clark DD-NMT Sep 25 for JC,BG,JH,EL,CP	10/24/2025	\$2,568.62
250035648	Tac Industries Inc.	Clark DD-GES/VOC Sep 25 for ZB,EL,JL,C	10/24/2025	\$2,131.38
				<b>\$94,261.66</b>

Supported Living/Wavier Match

\$616,612.38

**Clark County DD Board Voucher List for 10/01/2025 to 10/31/2025**

11/10/2025  
2:59:40PM

PO Number	Vendor	Description	Post Date	Amount
1271		Salaries F.F. Mueller		\$216,368.66
		P.E.R.S./E.R.I		\$28,296.02
		Medicare		\$3,057.89
		Dental		\$761.36
		Life Insurance		\$183.00
		Medical Insurance		\$35,855.30
				<b>\$284,522.23</b>
2080		Salaries Facilities Management		\$27,260.55
		Salaries Community Living		\$263,644.31
		Salaries Early Childhood Center		\$106,530.67
		Salaries Administration		\$162,927.86
		Salaries Transportation		\$39,926.05
		Salaries Community Connection		\$92,038.18
		Pers/ERI		\$97,833.15
		Medicare		\$9,759.41
		Dental Insurance		\$2,166.14
		Life Insurance		\$692.60
		Medical Insurance		\$136,648.78
				<b>\$939,427.70</b>
2090		I/O Wavier Match		\$522,350.72
		Contract Services		\$94,261.66
				<b>\$616,612.38</b>
4040		CAPITAL CONTRACT SERVICES		\$19,945.50
				<b>\$19,945.50</b>
<b>DD General Fund Payroll &amp; Benefits</b>				<b>\$939,427.70</b>
<b>DD General Fund Vouchers</b>				<b>\$147,607.92</b>
<b>DD General Fund Total</b>				<b>\$1,087,035.62</b>
<b>F.F. Mueller Fund Payroll &amp; Benefits</b>				<b>\$284,522.23</b>
<b>F.F. Mueller Fund Vouchers</b>				<b>\$68,211.89</b>
<b>F.F. Mueller Fund Total</b>				<b>\$352,734.12</b>
<b>Grand Total of all Funds:</b>				<b>\$2,076,327.62</b>

## **Clark County Board of Developmental Disabilities** **Agreement for Services with Non-Government Entities**

This Professional Service Agreement is made between **Intellinetics Inc. (Contractor)**, and the **Clark County Board of Developmental Disabilities (“Board”)**.

### **1. Term**

Contractor shall provide services to Board pursuant to this Agreement for a term commencing on **12/01/2025** and ending **11/30/2026**. The Agreement may be terminated by either party by giving thirty (30) days’ written notice to the other party, however, that in the event of default by Contractor, the Board may terminate this Agreement immediately upon delivery of written notice to the last known address of Contractor.

### **2. Duties**

The Board and Contractor agree to the following: **As indicated in the proposal from Intellinetics Inc. marked Annexure A**

### **3. Service Site 2527 Kenton Street, Springfield, OH 45505**

### **4. Devotion of Time**

Contractor agrees to devote sufficient time as is reasonably necessary to fulfill the spirit and purpose of this Agreement and Contractor obligation hereunder.

### **5. Fees**

Contractor shall submit an itemized bill for services to the business office by the first working day of each month. In order for the bills to be paid, they must be accompanied by all of the supporting documentation forms.

This Agreement is in the amount of **Sixteen Thousand Forty Seven dollars** and shall not exceed Sixteen Thousand One Hundred dollars (**\$16,100.00**).

Payment cycle:

The invoices for services will be processed within 30 business days of receipt of a valid invoice by the Business office of the Board at the address indicated below. If there are any errors on the invoice, they will be sent to the service provider for correction, and the payment cycle of 30 business days will begin when the valid corrected invoice is received by the Board. The business office will date stamp when the invoices are received for the start of the 30-business day payment cycle as above.

If sent by postal mail the mailing address to be used:

Accounts Payable

Attn: Patricia Brandon

Business services

2527 Kenton Street, Springfield, OH 45505  
If sent as an email attachment the email address to be used:  
pbrandon@clarkdd.org.

## **6. Confidentiality**

During the term of this Agreement, and thereafter in perpetuity, Contractor shall not, without the prior written consent of Board, disclose to anyone any Confidential Information. "Confidential Information" for the purposes of this Agreement shall include Board's proprietary and confidential information such as, but not limited to: customer lists, business plans, marketing plans, financial information, designs, drawings, specifications, models, software, source codes and object codes. Confidential Information shall not include any information that:

- a) is disclosed by Board without restriction;
- b) becomes publicly available through no act of Contractor
- c) is rightfully received by Contractor from a third party not associated with the Board.
- d) is a public record under Ohio Revised Code Section 149.43, subject to the limitations of Ohio Revised Code Section 149.431.

Notwithstanding the above, Contractor shall follow confidentiality requirements as outlined in the Ohio Revised Code Section 5126.044

## **7. Products of the Agreement**

- a. All products created for the Board by Contractor shall be the property of the Board and will remain the property of the Board after termination of this agreement.
- b. Contractor shall maintain all records and forms necessary to document the services provided through this Agreement for as long as required by any law, rule, or regulation but in all cases for a period of at least seven (7) years from receipt of payment or for six (6) years after any initiated audit is completed and adjudicated, whichever is longer.

## **8. Termination**

- a. This Agreement may be terminated by Board as follows:
  - i. If Contractor is unable to provide the service by reason of temporary or permanent illness, disability, incapacity or death.
  - ii. Nonperformance by Contractor of any terms, covenants, performance standards, or conditions of this Agreement.
  - iii. Breach or default by Contractor of any material obligation in this Agreement, which breach or default is not cured within five (5) days of written notice from Board.

- b. Any affirmative act of insolvency by Contractor or the filing by Contractor of any petition under any bankruptcy, reorganization, insolvency or moratorium laws, or any law for the relief of, or relating to debtors.
- c. The filing of any involuntary petition under any bankruptcy statute against Contractor or the appointment of any receiver or trustee to take possession of Contractor property.

**9. Independent Contractor**

Contractor is now and throughout this Agreement shall be an independent contractor and not an employee, partner, or agent of the Board. Contractor shall not be entitled to nor receive any benefit normally provided to Board's employees such as, but not limited to, vacation payment, retirement, health care, or sick pay. Board shall not be responsible for withholding income or other taxes from the payments made to Contractor pursuant to this Agreement. The parties hereby agree that all individuals employed by the Contractor who provide personal services to the Board are not public employees for purposes of Chapter 145 of the Ohio Revised Code.

**10. Use of Agents or Assistants:**

To the extent reasonably necessary to enable Contractor to perform the duties hereunder, Contractor shall be authorized to engage the services of any agents or assistants and may further employ, engage, or retain the services of any other persons or corporations to aid or assist in the proper performance of the duties.

Contractor agrees to be fully responsible for Agreements/Contracts signed with entities other than the Board.

**11. Insurance**

click to enter text will present current certificates prior to the commencement of this agreement, and shall maintain during the term of this agreement, the insurance and bonds specified below or as otherwise required by the County's liability coverage provider:

- a. Worker's Compensation Insurance as required by Ohio law and any other state in which work will be performed, or letter of exemption.
- b. Commercial General Liability insurance for a minimum of \$1,000,000 per occurrence with an annual aggregate of at least \$2,000,000 including coverage for subcontractors, if any are used.
- c. Umbrella or Excess Liability\* insurance (over and above Commercial General Liability and Auto Liability) with a limit of at least \$2,000,000.
- d. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$1,000,000 Combined Single Limit.

- e. Board of Clark County Commissioners (3130 E. Main St., Springfield, Ohio 45503) must be included as “Additional Insured” on the policies listed in paragraphs b, c, and d above, as well as the Certificate Holder on all Certificates of Liability insurance.
- f. Professional liability or errors and omissions insurance for a minimum of \$1,000,000 per incident.

\*Note: Umbrella/Excess Liability coverage may be waived if the following limits are carried for Commercial General Liability and Auto Liability:

- a. Commercial General Liability Insurance for a minimum of \$3,000,000 per occurrence with an annual aggregate of at least \$4,000,000, including coverage for subcontractors, if any are used.
- b. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$3,000,000 Combined Single Limit

Failure to maintain current insurance certificates at any time during the duration of the contract shall be deemed a breach of the contract if not cured within a reasonable time after click to enter text receives written notice from the County. In the event of such an uncured breach, the County shall have the right to withhold any further payment(s) due to click to enter text and to terminate the contract immediately without liability for any such further payment(s). For purposes of clarity, any such termination shall not affect the County’s responsibility for accrued charges for services performed prior to termination.

## **12. Equipment and Supplies**

Unless otherwise agreed to by the Board in advance, Contractor shall be solely responsible for procuring, paying for and maintaining any equipment or supplies. Equipment/supplies purchased by the Board and shall remain the property of the Board.

## **13. Controlling Law**

The Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

## **14. Severability**

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

## **15. Hold Harmless**

Each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its agents, employees and contracted servants and each party further agrees to defend itself and themselves and pay any judgments and cost arising out of

such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

**16. Nondiscrimination Clause**

(1) That, in the hiring of employees for the performance of work under this contract or any subcontract, no contractor or subcontractor, by reason of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates;

(2) That no contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry.

**17. Assignment**

Neither the Agreement nor any duties or obligations hereunder shall be assignable by Contractor without prior written consent by the Board. In the event of an assignment by Contractor to which the Board has consented, the assignee or a legal representative shall agree in writing with the Board to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.

**18. Successors**

Subject to the provision regarding assignment, the Agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.

**19. Solicitation**

Contractor warrants that it has not employed or retained any company or person, other than a bonafide employee, working solely for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person other than the bonafide employees working solely for Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Board has the right to annul this Agreement without liability.

**20. Compliance with HB 694**

Inellinetics Inc. hereby certifies that they are in full compliance with campaign contributions provisions as outlined in Ohio Revised code 3517.13.

**21. Final Agreements**

The Agreement constitutes the final understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements between the parties, whether written or oral. The Agreement may be amended, supplemented or changed only by an agreement in writing signed by both parties.

**22. Notices**

Any notice required to be given or otherwise given pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by certified mail, return receipt requested or sent by recognized overnight courier services to the following:

If to: Inellinetics Inc.  
Jim DeSocio  
President/CEO  
2190 Dividend Dr.  
Columbus, OH 43228

If to: Clark County Board of DD  
2527 Kenton Street  
Springfield, OH 45505  
Attn: Will Bagnola  
Title: Superintendent

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

**Intellinetics**

**Clark County Board of DD**

By: \_\_\_\_\_  
*Jim DeSocio, President/CEO*

By: \_\_\_\_\_  
*Will Bagnola, Superintendent*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Approved as to form and legal sufficiency*

*By Clark County Prosecutor's Office approved to form Date: January 2025*

*William Hoffman Assistant Prosecuting Attorney*



2190 Dividend Drive Columbus, Ohio 43228 | +1 614 921 8170

## **Proposal for Services:**

# **Migration to IntelliCloud™ with Brittco**

# **Clark County Board of Developmental Disabilities**

08/04/2025

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**Overview:**

Clark County Board of Developmental Disabilities (CCBDD) is currently running the premise version of Intellivue™ on a server in VC3's hosting site. CCBDD has moved from Gatekeeper to Brittco and would like to continue similar integration capabilities that they had with Gatekeeper. The integration to Brittco requires a migration to IntelliCloud™, the cloud-based version of Intellivue.

This Proposal is for the upgrade and migration of CCBDD's Intellivue applications and data to their own instance of IntelliCloud™ with integration capabilities to Brittco. This Proposal is subject to and governed by all terms and conditions of Intellinetics' Software as a Service Terms, available [here](#).

**Current Summary:**

CCBDD is using Brittco

Intellivue Concurrent User Licenses: 50

Currently on Intellivue GX version- 2.7.9023.1000 (release date 5/6/2019)

Authmode: 6

Current Number of GX Capture Licenses: 0

Current storage size:

	<b>On 7/16/2025</b>
LSM (GB)	87.2
Database (GB)	3.7
<b>Total (GB)</b>	<b>90.9</b>

Services and their dates: ICMCISVC (1/29/2016), ICMDPSVC (2/23/2015), intellisync (5/24/2016), usersync (6/23/2016)

Anything special: RDA, integration with Gatekeeper.

Current Intellivue Annual Support & Maintenance Costs:

- \$7,562.70 for the period October 1, 2024 through September 30, 2025

**IntelliCloud Key Advantages:**

The software, professional service, and training deliverables presented within this proposal will deliver significant strategic, financial, and tactical benefits to CCBDD's business, Information Technology, and service operations, further described below.

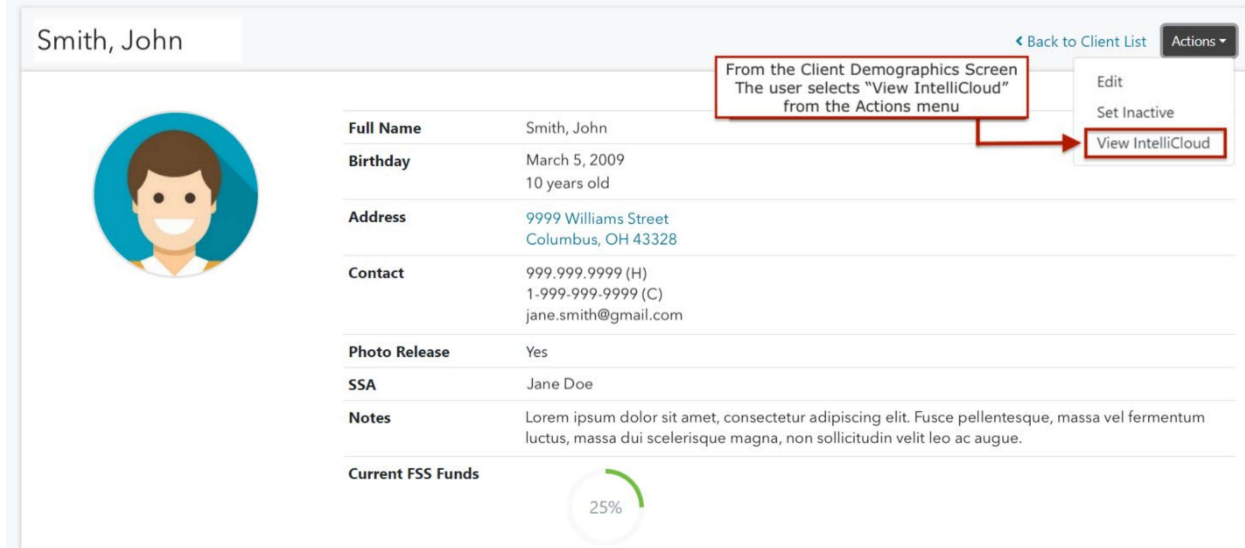
1. Active integration capabilities to Brittco
2. Authorized users have secure access anywhere, anytime user has an internet connection
3. Major and minor IntelliCloud releases included
4. Help Desk and Support included
5. Automated backups
6. Enterprise class infrastructure, redundancy, disaster recovery, and security monitoring
7. Database and operating system patches and updates
8. Eliminates the need to upgrade server hardware

9. Eliminates hardware & operating system maintenance costs
10. Eliminates valuable IT time for back-ups and general system maintenance
11. Includes IntelliCloud | VUE™ web client

### IntelliCloud with Brittco Integration User Experience:

#### Brittco Client Demographics Screen

LCBDD can enable document access from the Client Demographic Screen with the “View IntelliCloud” link from the Actions menu.



Smith, John

Full Name: Smith, John

Birthday: March 5, 2009 (10 years old)

Address: 9999 Williams Street, Columbus, OH 43328

Contact: 999.999.9999 (H), 1-999-999-9999 (C), jane.smith@gmail.com

Photo Release: Yes

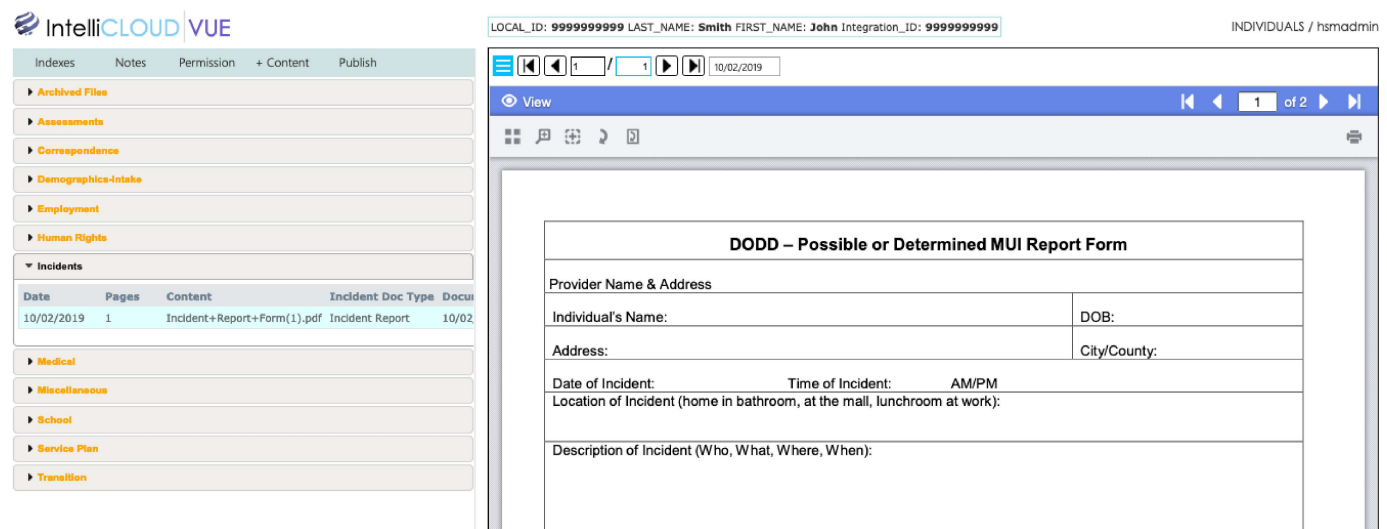
SSA: Jane Doe

Notes: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Fusce pellentesque, massa vel fermentum luctus, massa dui scelerisque magna, non sollicitudin velit leo ac augue.

Current FSS Funds: 25%

Actions menu: Edit, Set Inactive, View IntelliCloud

#### IntelliCloud VUE Screen



IntelliCLOUD | VUE

LOCAL\_ID: 9999999999 LAST\_NAME: Smith FIRST\_NAME: John Integration\_ID: 9999999999

INDIVIDUALS / hsmadmin

Archived Files

Assessments

Correspondence

Demographics-Intake

Employment

Human Rights

Incidents

Date	Pages	Content	Incident Doc Type	Docu
10/02/2019	1	Incident+Report+Form(1).pdf	Incident Report	10/02

Medical

Miscellaneous

School

Service Plan

Transition

### DODD – Possible or Determined MUI Report Form

Provider Name & Address

Individual's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ City/County: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_ AM/PM

Location of Incident (home in bathroom, at the mall, lunchroom at work): \_\_\_\_\_

Description of Incident (Who, What, Where, When): \_\_\_\_\_

**IntelliCloud Software and Service Deliverables:**

IntelliCloud for County Boards of Developmental Disabilities platform setup and training that includes:

- 1) IntelliCloud cloud-based platform activation / provisioning
  - a. Enterprise Suite – Base Configuration:
    - ✓ IntelliCloud GX and IntelliCloud | VUE (web) client configuration
    - ✓ Fifty (50) Concurrent Users
    - ✓ Brittco Integration module
    - ✓ Unlimited Multi-function device (Copiers) connections
    - ✓ Full-text OCR
    - ✓ Workflow engine
    - ✓ AuditShield™
    - ✓ Publishing / PDF Rendering
    - ✓ IntelliCloud | VUE Web Client Access
  - b. IntelliCloud Platform Services Included:
    - ✓ Cloud Storage
    - ✓ All IntelliCloud Updates
    - ✓ SQL Server Licensing
    - ✓ Operating System Licensing
    - ✓ Enterprise Class Infrastructure
    - ✓ Data Backups
    - ✓ User Passwords Encryption at rest and in transmission / Data at Rest
    - ✓ Helpdesk / Support - Unlimited Support M-F 8AM – 5PM EST excluding Company Holidays
- 2) Creation and provisioning of an IntelliCloud site exclusively for CCBDD
- 3) Migration of all current applications, data & documents from VC3's server to the IntelliCloud site.
- 4) IntelliCloud Soft Gateway (XLL) installation – used for automated scanned document intake from CCBDD's existing Multi-Function-Devices (Copiers). A non-dedicated server will be required
- 5) IntelliCloud / Brittco Interface
  - a. IntelliSync™ for Brittco Enablement
    - i. Intellinetics will work with Brittco Software to provide an integration between IntelliCloud and the Brittco applications. Utilizing an export provided by Brittco, Intellinetics will configure IntelliSync to automatically create and update client folders in IntelliCloud.
    - ii. The ability to invoke a search and retrieve documents stored in IntelliCloud from within the Brittco application will be the responsibility of Brittco Software
    - iii. UserSync not available at this time.

- 6) Training- Numerous existing features are being underutilized or not being used at all and new features are being introduced as part of this Proposal. New users need training and existing users need refresher training to be able to take full advantage of the features/functionality available in the IntelliCloud platform. Sessions can be recorded for re-use.
  - a. End User Training (up to 2 hours) – This remote session will focus on general use of the system. It will cover topics such as IntelliCloud VUE with Brittco integration (if applicable), searching, viewing, printing, notes, and annotations, digital document capture, and scanning via multi-function devices (MFP's / Copiers)
  - b. Remote Administrators Training (HSM) (up to 1 hour)

**Clark County Board of DD Responsibilities:**

- Appoint system administrator and project lead
- Provide remote access for installation, configuration, training, and support
- Provide an IT resource with complete working knowledge of existing MFP device(s) to set up needed network folder to select and direct scanned images using Intellinetics-provided configuration information
- Provide a non-dedicated server for Soft Gateway installation on the same network as any MFP devices
- Provide a PC for use with each GX Capture+ software installation if applicable

**Intellinetics Responsibilities:**

- Assign Solution Specialist for setup and training
- Provide all services shown above
- Provide comprehensive helpdesk support
- Maintain timely and accurate project communication, written and verbal, to ensure the Project Team is aware of project status
- Work with the Project Lead to resolve any concerns and/or changes to the scope of this implementation
- Configure and install all software in accordance with this proposal

**Pricing:**

Description	Qty	Unit Cost	Total Cost
<b>One-Time Fees</b>			
<b>Migration to IntelliCloud SaaS with Brittco</b> Professional Services for Upgrade, Migration to Cloud, and Training services as described in the proposal.	1	\$5,700.00	\$5,700.00
<b>One Time Total</b>			<b>\$5,700.00</b>
<b>Yearly Recurring Fees</b>			
<b>IntelliCloud SaaS Platform, 12-month term:</b>			
<ul style="list-style-type: none"> <li>• 50 Concurrent Users</li> <li>• 250 GB Storage</li> <li>• Brittco Integration Module (IntelliSync)</li> </ul>	1	\$32,095.00	\$32,095.00
<b>Migration Discount*</b>	1	(\$16,047.50)	(\$16,047.50)
<b>Total Recurring</b>			<b>\$16,047.50</b>

\* Migration Discount is permanent, however total recurring fees are subject to an annual increase to keep up with natural inflation.

Growth Options	Each
Additional 250 GB Storage	\$600 / year
Additional Concurrent Users (each)	\$600 / year
GX Capture+ Licenses - each seat requires a one-time setup and configuration and monthly recurring	\$1,990 / one time \$600 / year

The hours represent our best estimate in good faith. Intellinetics will not exceed the hours estimated; however, if unexpected challenges arise, the project may not be completed within the estimated time frame. Intellinetics will immediately communicate any unexpected challenges and will coordinate a client-approved scope change or a revision to this enhancement/change request. Further, any change request made beyond the original scope will result in additional charges. Intellinetics' standard Customer Support Hours are 8:00 a.m. to 5:00 p.m. E.S.T. time, five (5) business days per week (Monday, Tuesday, Wednesday, Thursday and Friday), (not including weekends and Intellinetics' holidays). Intellinetics rate for support other than during Intellinetics normal support hours is 2X our standard rate.

**Payment Terms:**

Professional Services: 100% of Professional Services and Twelve (12) months Software as a Service fees will be billed upon acceptance of this proposal. Net 30. Any existing and incremental Annual Maintenance & Support will be credited on a pro-rated basis and will be replaced with and invoiced as Cloud Solutions.

**Timing:**

Estimated at 2-4 weeks from acceptance of this proposal.

**Authorization and Acceptance**

I agree to the scope and terms as described. As an authorized representative of my organization, I authorize Intellinetics to begin:

---

CLARK COUNTY BOARD OF DD - SIGNATURE

DATE SIGNED

---

CLARK COUNTY BOARD OF DD - PRINTED NAME & TITLE

---

INTELLINETICS SIGNATURE

James F. DeSocio, President & CEO

DATE SIGNED

## **Clark County Board of Developmental Disabilities** **Agreement for Services with Non-Government Entities**

This Professional Service Agreement is made between **Eagle Consulting Partners, Inc. (Contractor)**, and the **Clark County Board of Developmental Disabilities (“Board”)**.

### **1. Term**

Contractor shall provide services to Board pursuant to this Agreement for a term commencing on **12/01/2025** and ending **11/30/2028** The Agreement may be terminated by either party by giving thirty (30) days’ written notice to the other party, however, that in the event of default by Contractor, the Board may terminate this Agreement immediately upon delivery of written notice to the last known address of Contractor.

### **2. Duties**

The Board and Contractor agree to the following: **As indicated in the proposal from Eagle Consulting marked Annexure A**

**3. Service Site** 2527 Kenton Street, Springfield, OH 45505

### **4. Devotion of Time**

Contractor agrees to devote sufficient time as is reasonably necessary to fulfill the spirit and purpose of this Agreement and Contractor obligation hereunder.

### **5. Fees**

Contractor shall submit an itemized bill for services to the business office by the first working day of each month. In order for the bills to be paid, they must be accompanied by all of the supporting documentation forms.

This Agreement is in the amount of **Thirty two thousand dollars** and shall not exceed dollars (**\$32,000.00**).

Payment cycle:

The invoices for services will be processed within 30 business days of receipt of a valid invoice by the Business office of the Board at the address indicated below. If there are any errors on the invoice, they will be sent to the service provider for correction and the payment cycle of 30 business days will begin when the valid corrected invoice is received by the Board. The business office will date stamp when the invoices are received for the start of the 30-business day payment cycle as above.

If sent by postal mail the mailing address to be used:

Accounts Payable

Attn: Patricia Brandon

Business services

2527 Kenton Street, Springfield, OH 45505  
If sent as an email attachment the email address to be used:  
pbrandon@clarkdd.org.

## **6. Confidentiality**

During the term of this Agreement, and thereafter in perpetuity, Contractor shall not, without the prior written consent of Board, disclose to anyone any Confidential Information. "Confidential Information" for the purposes of this Agreement shall include Board's proprietary and confidential information such as, but not limited to: customer lists, business plans, marketing plans, financial information, designs, drawings, specifications, models, software, source codes and object codes. Confidential Information shall not include any information that:

- a) is disclosed by Board without restriction;
- b) becomes publicly available through no act of Contractor
- c) is rightfully received by Contractor from a third party not associated with the Board.
- d) is a public record under Ohio Revised Code Section 149.43, subject to the limitations of Ohio Revised Code Section 149.431.

Notwithstanding the above, Contractor shall follow confidentiality requirements as outlined in the Ohio Revised Code Section 5126.044

## **7. Products of the Agreement**

- a. All products created for the Board by Contractor shall be the property of the Board and will remain the property of the Board after termination of this agreement.
- b. Contractor shall maintain all records and forms necessary to document the services provided through this Agreement for as long as required by any law, rule, or regulation but in all cases for a period of at least seven (7) years from receipt of payment or for six (6) years after any initiated audit is completed and adjudicated, whichever is longer.

## **8. Termination**

- a. This Agreement may be terminated by Board as follows:
  - i. If Contractor is unable to provide the service by reason of temporary or permanent illness, disability, incapacity or death.
  - ii. Nonperformance by Contractor of any terms, covenants, performance standards, or conditions of this Agreement.
  - iii. Breach or default by Contractor of any material obligation in this Agreement, which breach or default is not cured within five (5) days of written notice from Board.

- b. Any affirmative act of insolvency by Contractor or the filing by Contractor of any petition under any bankruptcy, reorganization, insolvency or moratorium laws, or any law for the relief of, or relating to debtors.
- c. The filing of any involuntary petition under any bankruptcy statute against Contractor or the appointment of any receiver or trustee to take possession of Contractor property.

**9. Independent Contractor**

Contractor is now and throughout this Agreement shall be an independent contractor and not an employee, partner, or agent of the Board. Contractor shall not be entitled to nor receive any benefit normally provided to Board's employees such as, but not limited to, vacation payment, retirement, health care, or sick pay. Board shall not be responsible for withholding income or other taxes from the payments made to Contractor pursuant to this Agreement. The parties hereby agree that all individuals employed by the Contractor who provide personal services to the Board are not public employees for purposes of Chapter 145 of the Ohio Revised Code.

**10. Use of Agents or Assistants:**

To the extent reasonably necessary to enable Contractor to perform the duties hereunder, Contractor shall be authorized to engage the services of any agents or assistants and may further employ, engage, or retain the services of any other persons or corporations to aid or assist in the proper performance of the duties.

Contractor agrees to be fully responsible for Agreements/Contracts signed with entities other than the Board.

**11. Insurance**

click to enter text will present current certificates prior to the commencement of this agreement, and shall maintain during the term of this agreement, the insurance and bonds specified below or as otherwise required by the County's liability coverage provider:

- a. Worker's Compensation Insurance as required by Ohio law and any other state in which work will be performed, or letter of exemption.
- b. Commercial General Liability insurance for a minimum of \$1,000,000 per occurrence with an annual aggregate of at least \$2,000,000 including coverage for subcontractors, if any are used.
- c. Umbrella or Excess Liability\* insurance (over and above Commercial General Liability and Auto Liability) with a limit of at least \$2,000,000.
- d. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$1,000,000 Combined Single Limit.

- e. Board of Clark County Commissioners (3130 E. Main St., Springfield, Ohio 45503) must be included as “Additional Insured” on the policies listed in paragraphs b, c, and d above, as well as the Certificate Holder on all Certificates of Liability insurance.
- f. Professional liability or errors and omissions insurance for a minimum of \$1,000,000 per incident.

\*Note: Umbrella/Excess Liability coverage may be waived if the following limits are carried for Commercial General Liability and Auto Liability:

- a. Commercial General Liability Insurance for a minimum of \$3,000,000 per occurrence with an annual aggregate of at least \$4,000,000, including coverage for subcontractors, if any are used.
- b. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$3,000,000 Combined Single Limit

Failure to maintain current insurance certificates at any time during the duration of the contract shall be deemed a breach of the contract if not cured within a reasonable time after click to enter text receives written notice from the County. In the event of such an uncured breach, the County shall have the right to withhold any further payment(s) due to click to enter text and to terminate the contract immediately without liability for any such further payment(s). For purposes of clarity, any such termination shall not affect the County’s responsibility for accrued charges for services performed prior to termination.

**12. Equipment and Supplies**

Unless otherwise agreed to by the Board in advance, Contractor shall be solely responsible for procuring, paying for and maintaining any equipment or supplies. Equipment/supplies purchased by the Board and shall remain the property of the Board.

**13. Controlling Law**

The Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

**14. Severability**

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

**15. Hold Harmless**

Each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its agents, employees and contracted servants and each party further agrees to defend itself and themselves and pay any judgments and cost arising out of

such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

**16. Nondiscrimination Clause**

(1) That, in the hiring of employees for the performance of work under this contract or any subcontract, no contractor or subcontractor, by reason of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates;

(2) That no contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry.

**17. Assignment**

Neither the Agreement nor any duties or obligations hereunder shall be assignable by Contractor without prior written consent by the Board. In the event of an assignment by Contractor to which the Board has consented, the assignee or a legal representative shall agree in writing with the Board to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.

**18. Successors**

Subject to the provision regarding assignment, the Agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.

**19. Solicitation**

Contractor warrants that it has not employed or retained any company or person, other than a bonafide employee, working solely for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person other than the bonafide employees working solely for Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Board has the right to annul this Agreement without liability.

**20. Compliance with HB 694**

Eagle Consulting hereby certifies that they are in full compliance with campaign contributions provisions as outlined in Ohio Revised code 3517.13.

**21. Final Agreements**

The Agreement constitutes the final understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements between the parties, whether written or oral. The Agreement may be amended, supplemented or changed only by an agreement in writing signed by both parties.

**22. Notices**

Any notice required to be given or otherwise given pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by certified mail, return receipt requested or sent by recognized overnight courier services to the following:

If to: Eagle Consulting Partners, Inc.  
Gary Pritts, President  
6779 Memphis Ave. #7  
Cleveland, OH 44144

If to: Clark County Board of DD  
2527 Kenton Street  
Springfield, OH 45505  
Attn: Will Bagnola  
Title: Superintendent

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

Eagle Consulting Partners, Inc.

**Clark County Board of DD**

By: \_\_\_\_\_  
*Gary Pritts, President*

By: \_\_\_\_\_  
*Will Bagnola, Superintendent*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Approved as to form and legal sufficiency*

*By Clark County Prosecutor's Office approved to form Date: January 2025*

*William Hoffman Assistant Prosecuting Attorney*



# CLARK COUNTY BOARD OF DD

## PRIVACY AND SECURITY COMPLIANCE

*11/2/2025*

**Eagle Consulting Partners, Inc.**

6779 Memphis Ave. #7 | Cleveland, Ohio 44144 | USA  
+1.216.503.0333 | [www.eagleconsultingpartners.com](http://www.eagleconsultingpartners.com)

**Contact: Gary Pritts**

Office: +1.216.503.0355 | Cell: +1.216.233.4960  
Email: [gpritts@eagleconsultingpartners.com](mailto:gpritts@eagleconsultingpartners.com) | Fax: +1.216.503.0344

## 1. ENGAGEMENT SUMMARY

Clark County Board of DD ("ClarkDD") is a an Ohio government entity providing services to HIPAA covered entities.

### **Eagle Overview and Experience with Ohio County Boards**

Eagle Consulting Partners, Inc. ("EAGLE") is a consulting firm with a specialty in privacy and security including HIPAA, FERPA, IDEA, and security standards including NIST CSF, CIS, and ISO 27001. EAGLE has extensive experience with hospitals, physician practices, insurance plans, technology companies, behavioral health agencies, home health agencies, government agencies, and other HIPAA-regulated entities.

EAGLE has particularly deep experience with Ohio's County Boards of Developmental Disability. Over the last 24 years, Eagle has served over 75 of Ohio's county boards including the following projects:

- Initial HIPAA implementation for 55 county boards in 2002 and 2005, including a partnership with OACBDD. Creation of HIPAA Privacy and Security Policies, delivery of risk assessments to 55 county boards, and training for HIPAA officers.
- Engagements with over 43 individual County Boards to conduct HIPAA Security risk analyses, integrate Eagle HIPAA policies into the county board policy manual, conduct HIPAA audits, and HIPAA risk management
- Retainer agreements with 17 county boards for ongoing security risk assessment, risk management, policy and procedure update, training and HIPAA hotline
- Creation and ongoing update of of 4th generation privacy and security policies and procedures for Ohio County Boards, which integrate and simultaneously comply with HIPAA, FERPA, IDEA and Ohio Revised Code regulations, currently used by over 50 county boards, including compliance with the 2024 House Bill 96
- Training including online platforms for both policies and procedures and Security Awareness Training plus in-person training
- Interim IT management for multiple county boards including during absence of IT director
- Security, compliance and information technology projects including penetration testing, web application testing, network vulnerability scans, support for OCR inquiries, support with data breach response, negotiation of provider agreements, evaluation of MSPs, technology needs studies, and drafting of IT operating procedures
- Security incident response planning and incident response tabletop exercises
- Contracts with 6 Ohio DD COGS either for direct services to COG or pass through services to county boards
- Regular presenter presenter and trainer at OACB meetings including annual meeting, Tech Alliance, and Business Manager meetings on various HIPAA topics

### **Service Overview**

EAGLE offers an ongoing service with an initial 3-year term to support CLIENT with its privacy and security compliance including HIPAA, FERPA, IDEA, and Ohio Revised Code 9.64 (House Bill 96).

## 2. SCOPE OF WORK (SOW)

The following services are offered to Clark County Board of DD:

### 1. Privacy and Security Compliance as a Service -- Summary

The following HIPAA Services will be provided:

Service	Included
<b>Key Assumptions</b>	
# of Employees	139
# of Office Locations	Up to 5
<b>Security Risk Assessment</b>	
Eagle Instrument	Medium
Method	NIST SP 800-30 with FAIR Method
Update frequency	Every 3 years
Physical Security Review	On-Sitel
On Prem Network	Yes
Cloud Network or Cloud Services	Yes
# of Applications	Up to 15
# Security Tools Examined	Up to 4
# of Controls	~100 Examined
# of IT Assets	Up to 500
# of Vendors	Up to 5
# of Employees/Contractors	139
#of Quantified Risks	4 risk scenarios
<b>Risk Management</b>	
# of Formal Sessions / Year	4
Documentation Maintained?	Yes
<b>Policies and Procedures</b>	
Eagle Version	DD Board Version 2025
Customization	Yes, one time, initial
Updates for HIPAA Regulatory Changes	Yes, annually
<b>Contingency Plans</b>	
Disaster Recovery Plan	Template provided; customization is Customer Responsibility
Security Incident Response Plan	Customized by Eagle Annually
Business Continuity Plan	Customer Responsibility
<b>Security Awareness Training (SAT)</b>	Not included – provided by VC3
Enhanced SAT Reporting	Not included
<b>Policy Training</b>	

Annual Training	Included – Via Eagle's Online Platform
Customized Training	Yes
Frequency	Annual
User Onboarding / Offboarding	Customer Responsibility
Custom Branded Portal	No, Eagle Branded
Single Sign In / Integration	No
<b>HIPAA Hotline</b>	Yes, 1 hour per issue, for HIPAA regulatory questions, no preset limit
<b>VCISO Services</b>	
Assistance with Cybersecurity Insurance Questionnaire	Not included
HIPAA BAA Negotiation Support	Not included
Customer Security Evaluations	Not included
Vendor Management	Not included
MSP Evaluation	Not included
Incident Support	Not included
Additional VCISO Hours	Not included
<b>Security Services</b>	
Vulnerability Assessment	Not included
Penetration Testing	Not included
24x7 Monitoring, Detection and Response	Not included
M365 Cloud Backup	Not included
24x76 Cloud Security Posture Monitoring	Not included

### 3. SERVICE DESCRIPTIONS

#### Security Risk Assessment

EAGLE will conduct a Security Risk Assessment for compliance with the requirements of 45 CFR 164.308(a)(1). The Assessment will use the methodology specified in NIST SP 800-30. The Assessment process will be as follows:

- 1) **Process Kickoff.** A telephone and/or video conference will be conducted with the CLIENT Point of Contact (see section "Client Responsibilities" below), and any other appropriate CLIENT personnel.
- 2) **Documentation Requests.** EAGLE will submit a documentation request for materials and information necessary to begin the Assessment. This will include previously completed risk analyses, network vulnerability analyses, hardware/software inventories, employee security awareness assessments, application software security assessments, and other relevant information. A control assessment will be included for CLIENT to complete, which details the presence or absence of controls. Information will be uploaded to EAGLE's secure portal and/or entered into online worksheets provided by EAGLE. EAGLE will perform one follow-up when information is not provided.
- 3) **Application/Data Set Review.** EAGLE will review with CLIENT details regarding up to 4 applications and/or data repositories containing ePHI. These could include, for example
  - Client custom applications
  - Electronic Record Software
  - Cloud Portals (e.g. Microsoft 365, Google Workspace)
  - Customer Relationship Management Software (e.g. Salesforce)
  - VoIP Phone Systems
  - Financial Accounting Systems
  - Cloud storage or network file servers storing other data with electronic PHI

Each of the applications detailed above will be reviewed to identify the quantity of data, where it is stored, and the associated security controls. A total of 19 items will be reviewed for each.

- 4) **Site Review.** EAGLE will perform a review of physical security for client worksites. For clients who select a virtual review, CLIENT will complete a physical security questionnaire for each site and upload to EAGLE portal. Clients using a work-from-home model will upload any written and unwritten policies. For clients who select an on-site review, EAGLE will travel to client site and perform a walk-through of client facilities to evaluate physical security. For on-site reviews, CLIENT will provide a Point of Contact at each site who can provide access to the entire premises.
- 5) **Policy Review.** CLIENT will upload any existing policies and procedures. EAGLE will review CLIENT's entire policy and procedure manual.
- 6) **CLIENT Interview(s).** EAGLE will conduct one or more interviews with Point of Contact, senior leadership, IT Department specialists, department managers, and other individuals in the organization.

- 7) **Risk Assessment Report.** EAGLE will prepare the written Risk Assessment report. See below for a description of the content.

### Deliverables

The written deliverables for this engagement will include:

1. **Medium Organization Template.** EAGLE will prepare the written Risk Assessment report with the following sections:
  - a. **Executive Summary with Top Findings.** An itemization of top risks and corrective action recommendations.
  - b. **Risk Quantification.** A minimum of 4 risks with probability quantified (percent) and impact quantified (dollars and other impacts).
  - c. **SRA Detail.** An itemization of detailed findings. For each control area, the report will document existing controls to mitigate the risk, best practices for addressing the risk, the probability that the risk will occur, the impact if it does occur, corrective action recommendations, and the priority of addressing the risk.
  - d. **IT Asset Inventory.** An inventory of IT Assets which itemizes each IT asset (physical and virtual) along with key security details including location, operating system, and encryption status.
  - e. **Impact Analysis.** An analysis of the financial and other impacts of security failures, including data breach, system downtime, and/or data loss.
  - f. **Application Security Review.** An itemization of each application included in the assessment, with a characterization and quantification of the ePHI, and a description of the controls in place.

### Notes

1. The Risk Assessment will review the declarations page of any cyber-liability, business-interruption, and loss-of-accounts-receivables policies. This Assessment does not include a detailed review of the insurance policy form.
2. CLIENT is responsible for securing cooperation of any third-parties involved in the discovery phase of this engagement.

### Risk Management Support

EAGLE will provide risk management support, consistent with the requirements of 45 CFR 164.308(a)(1), to assist the CLIENT in addressing and remediating the findings of their Security Risk Assessment and documenting these risk management activities. Meetings will begin upon completion of the Security Risk Assessment. Services provided will be as follows:

1. **Risk Management Meetings.** Phone/videoconference meetings are led by EAGLE to prioritize, document and track security and risk remediation. Meetings include:
  - a. Goal setting for short- and medium-term improvement goals with creation of action plans
  - b. Review of progress, with update to risk management documentation, with revision to action plans as necessary

### Deliverables

The written deliverables for this engagement, as detailed above, include:

- 1) Meeting Summaries are provided to document decisions, action plans, and progress reports.
- 2) Formal documentation of the above information in the risk register.

## Notes

- The Scope of Work does not include correcting deficiencies (for example, performing data recovery tests), in-depth project management, or other work outside of the scheduled meetings and HIPAA questions described above.

## Privacy and Security Policies and Procedures

CLIENT's existing Policies and Procedures Manual will be updated with policies and procedures necessary for compliance with the privacy and security requirements of the following:

- 1) HIPAA regulations
- 2) The Federal IDEA and FERPA regulations
- 3) The Ohio Revised Code including ORC §9.64 which mandates a cybersecurity program

### First Year Procedure

CLIENT's entire Policy Manual will be reviewed to ensure clear, consistent instructions to staff by eliminating contrary policies dealing with the same subject. The following process will be used:

- 1. Upload Policies and Procedures to EAGLE.** CLIENT will upload to Eagle's file sharing service a Microsoft Word version of each policy, procedure, form and any other compliance document. ALL CLIENT policies and procedures will be delivered, not just those with HIPAA content.
- 2. Deliverable Format.** EAGLE will deliver a customized version of Eagle's *Privacy and Security Standards* and provide suggested edits to CLIENT's existing policy manual.
- 3. First Draft.** EAGLE will interview CLIENT regarding existing staff, practices and workflows to perform edits. A first draft will be prepared, which includes:
  - a. Customizations to Eagle's *Privacy and Security Standards*, and
  - b. A set of edits to CLIENT's current policy and procedure manual, including policy deletions, revisions, and additions. Eagle will identify obsolete policies to delete. Eagle will also identify existing board policies which require HIPAA content. For example, the Staff Orientation policy will be adjusted to specify that HIPAA training will be included in the curriculum.
- 4. Feedback / Questions.** EAGLE will solicit input from CLIENT Point of Contact for any questions and revision suggestions. CLIENT Point of Contact is responsible for soliciting any desired input from other CLIENT staff including legal counsel, department leadership, and any other individuals.
- 5. Second Draft.** EAGLE will create a revised draft of the materials based on feedback from CLIENT staff.
- 6. Adoption.** CLIENT shall implement any further actions as necessary for adoption by the CLIENT's board of trustees.

### Notes to First Year Procedure

1. CLIENT is responsible for providing ALL policy and other compliance materials to EAGLE as the initial step. Failure to provide all information will likely result in an additional costs which will be billed on an hourly basis.
2. All work will be done remotely.

### Subsequent Year Procedure

EAGLE will provide updates to Eagle's *Privacy and Security Standards* manual.

## HIPAA Policy Training (Eagle LMS)

Eagle will provide training materials for CLIENT staff to educate them regarding CLIENT's HIPAA policies and procedures. The training is tailored to the Privacy and Security Standards provided as part of this agreement. The training program will be delivered via Eagle's Learning Management System (LMS).

The features and implementation details for Eagle's services, training program, and LMS include:

1. CLIENT will enroll its employee/contractor identities and will inform staff regarding the training program,
2. LMS will notify each employee/contractor via email with instructions regarding setting up account on the LMS,
3. LMS will notify employee/contractor regarding assigned course, and continue reminding until course is completed,
4. LMS will deliver training program, a full copy of HIPAA policies, provide a competency test, and obtain employee sign-off/agreement for compliance,
5. LMS will maintain all HIPAA-mandated records of training, and
6. A CLIENT administrator will be provided access to the system for adding/terminating employees, generating reports, and performing other administrative activities.

### CLIENT Responsibilities

- 1) CLIENT will communicate with employees the importance of the program and will reinforce this message to ensure employee participation,
- 2) CLIENT shall configure its systems for whitelisting of the LMS emails.

## Contingency Plan Creation

Contingency plans will be created. This will include a customized incident response plan and a generic business continuity / disaster recovery plan designed for compliance with HIPAA and ORC §9.64 compliance. The plans will include:

- **Security Incident Response Plan.** The plan will be customized by Eagle. Sections include plan activation, incident response team contact information, decision making protocols, the incident triage, process, and up to 5 playbooks for the most likely incidents.
- **Business Continuity / Disaster Recovery Plan.** A generic plan will be provided to respond in a disaster including loss of an agency facility and/or computing capability.

### Process

The following process will be used:

- 1) **Discovery.** Eagle will interview the organization's technical (VC3) and business staff to document advanced preparations necessary, the decision-making structure during a disaster or incident, communications protocol, and playbook for 1 scenario in each plan.
- 2) **Plan Creation.** EAGLE's contingency plan templates will be used as a base. These templates will be lightly customized based on the interviews.

### Deliverables

- 1) Security Incident Response Plan (customized)
- 2) Business Continuity / Disaster Recovery Plan (generic – customization is CLIENT responsibility)

## Incident Response Tabletop Exercise (TTX)

EAGLE will conduct an Incident Response Tabletop Exercise (TTX) for CLIENT to test and evaluate their Incident Response (IR) plan in a simulated, interactive environment. This exercise will help the CLIENT team assess the effectiveness of their current IR protocols, identify potential gaps, and ensure readiness in the event of a real security incident. The scope of this effort will include:

- 1) **Scenario Development:** EAGLE will work with CLIENT to develop realistic incident scenarios that could impact critical systems or data. One scenario will be selected per annual test. Scenarios will be tailored to CLIENT's environment and focus on various types of security incidents, including:
  - a) Cyber Attacks (e.g., ransomware, phishing)
  - b) Insider Threats (e.g., unauthorized data access, data leakage)
  - c) External Threats (e.g., DDoS attacks, supply chain compromises)
- 2) **Role Assignment and Team Preparation:** Key roles and responsibilities will be assigned to CLIENT's personnel. Each participant will have a defined role to play in the exercise to ensure that all critical functions and departments are represented. EAGLE will guide CLIENT in identifying necessary participants, including IT, security, legal, public relations, and executive leadership.
- 3) **Exercise Execution:** EAGLE will facilitate the tabletop exercise, presenting scenarios to the team in real-time and guiding the team through response actions. This process will involve:
  - a) Simulated decision-making: Navigating resource allocation, containment, eradication, and recovery steps during the incident
  - b) Testing Incident Response Procedures: Evaluating CLIENT's ability to follow IR protocols, including evidence preservation, threat containment, and impact assessment.
  - c) Communication Protocols: Testing internal and external communication protocols, including notification procedures for affected parties, stakeholders, and regulatory bodies.
- 4) **After-Action Review and Report:** Following the exercise, EAGLE will conduct a debrief session with CLIENT to discuss observations and gather feedback. An After-Action Report (AAR) will be produced, detailing:
  - a) Key findings from the exercise
  - b) Identified gaps or weaknesses in the IR plan
  - c) Recommended actions to enhance CLIENT's IRP readiness based on exercise outcomes
- 5) **Roles and Responsibilities**
  - a) EAGLE: EAGLE will act as the primary facilitator for the exercise, guiding the scenario, managing the flow of the exercise, and recording observations. EAGLE will also prepare and deliver the After-Action Report with actionable recommendations.
  - b) CLIENT: CLIENT management and technical staff will actively participate in the exercise, execute simulated response actions, and provide feedback during the After-Action Review. CLIENT will also be responsible for making necessary improvements to the IR plan based on findings from the exercise.

### Key Deliverables

- 1) Tabletop exercise write up and presentation
- 2) Tabletop exercise development documents

### Client Responsibilities

- 1) Designation of Point of Contact (POC)
- 2) Identification of Key Participants
- 3) Secure participation of 3<sup>rd</sup> party MSP staff (VC3)

## 4. ADDITIONAL AND/OR UPGRADED SERVICES

An array of additional and/or upgraded services is available. These are itemized in the above section, Scope of Work. CLIENT may request updates to these services, and EAGLE will provide pricing.

## 5. COSTS ESTIMATE AND PAYMENT TERMS

CLIENT elects the following services (please mark checkbox at left):

Yes	No	Service	Cost
X	<input type="checkbox"/>	<b>Privacy and Security Compliance as a Service</b> <ul style="list-style-type: none"> <li>• 3 Year Initial Term</li> <li>• Staff in excess of 139 in training program are \$2/person/month</li> <li>• Travel for 1 visit during 3 year period is included</li> </ul>	\$10,273/year

Additional support beyond the Scope of Work, when requested by CLIENT, will be billed at EAGLE's then-current hourly rates, which vary by individual consultant, and currently range between \$250/hour to \$300/hour.

Pricing is valid for 60 days from date of proposal.

### Billing and Payment Terms

1. Services will begin on the 1<sup>st</sup> of the month following completion of agreement. Fees are due annually at the beginning of the service year.
2. For any hourly services, invoices will be submitted monthly for payment based on hours delivered for hourly services, due Net 15.
3. For any fixed-price services, an invoice will be submitted for 50% of the cost upon completion of the Agreement. The remaining 50% will be billed upon conclusion. For extended projects, monthly progress billing will be submitted monthly based on percent complete.

### Expenses

Except when explicitly included, normal travel expenses, if required, are additional and will be billed monthly at cost. These expenses may include airfare, hotel, transportation, mileage, and meals.

## TERMS AND CONDITIONS

This Agreement is made between Clark County Board of DD ("CLIENT") with a principal place of business at 2527 Kenton St., Springfield, OH 45505, and Eagle Consulting Partners, Inc. ("EAGLE"), with a principal place of business at 6779 Memphis Ave. #7, Brooklyn, OH 44144.

1. **Services.** The initial scope of this Agreement is as detailed above in the section "Scope of Work." EAGLE offers various other services, and EAGLE and CLIENT may agree to modify this Scope of Work from time to time, and if so, will amend this base Agreement in writing.
2. **Term and Termination of this Agreement**
  - a. This Agreement will become effective when signed by both Parties.

- a. Initial term of agreement is three years. Agreement will automatically renew for additional one-year periods, on the renewal date, unless cancelled by CLIENT 30 days prior to anniversary date.
  - b. Pricing is subject to change upon renewal date. EAGLE will notify CLIENT regarding any scope of work and/or pricing updates 60 days prior to the renewal date of the agreement.
3. **Fees and Terms of Payment.** Fees and payment terms are detailed in the section above "Pricing and Payment Terms."
  4. **Authorization for Scanning and Penetration Testing.** If network scanning and/or penetration testing is included in the Scope of Services, CLIENT authorizes EAGLE, and our agents, to perform such scanning and penetration testing services and activities, which may include scanning your network, both externally and internally, as well as attempting to gain access to internal computer systems and resources. Further, by your agreement to this engagement, you represent that you are fully authorized to grant EAGLE permission to perform the scanning and/or testing as outlined in this document. EAGLE recommends targeting a test environment when possible. When testing a production application/environment, EAGLE will make best efforts to avoid causing disruption, but we are unable to guarantee that disruption will not occur.
  5. **Warranty and Limitation of Liability.** EAGLE warrants that its services will be performed in a professional and workmanlike manner in accordance with applicable professional standards. EAGLE will re-perform any work not in compliance with this warranty which is brought to our attention within 30 days after the work is performed.

THE PRECEDING IS EAGLE'S ONLY WARRANTY CONCERNING THE SERVICES AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, OR OTHERWISE. EAGLE SHALL NOT BE LIABLE FOR ANY LOSS OF USE, INTERRUPTION OF BUSINESS, OR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING LOST REVENUE, LOSS OF DATA, REGULATORY FINES, OR ANY OTHER DAMAGES.

6. **Compliance with Applicable Law and Other Obligations.** Each Party agrees to comply with all laws, regulations, and policies applicable to the delivery and use of the computer-security related products and professional services, as applicable.
7. **HIPAA Business Associate Agreement.** If EAGLE will be exposed to Protected Health Information, EAGLE agrees to execute a HIPAA Business Associate Agreement.
8. **Confidentiality.**
  - a. EAGLE acknowledges that in performing services for CLIENT, it will have access to confidential and proprietary information regarding CLIENT including business plans, software designs, client lists, other trade secrets, (the "Confidential Information"). EAGLE agrees (1) to hold the Confidential Information in strict confidence, (2) not to use Confidential Information for any purpose other than the performance of its obligations in this Agreement, (3) not to disclose Confidential Information except to employees and agents who are bound to these same terms, and (4) to return to CLIENT, as instructed, all documents and other materials embodying Confidential Information (including copies) in EAGLE's possession or under its control upon termination of this Agreement.
  - b. The obligations of this section, Confidentiality, shall survive termination or expiration of this Agreement.
9. **Referral Fee Disclosure.** EAGLE maintains relationships with various third parties and may provide referrals to one or more of these third parties as part of a service delivered under this

agreement. EAGLE provides a referral only consistent with professional ethics based on its professional expertise and potential benefits to CLIENT. In some cases, EAGLE is paid a fee by these third parties.

- 10. Resolving Disputes.** If a dispute arises under this Agreement, the Parties agree to first try to resolve the dispute with the help of a mutually agreed-upon arbitrator. Any costs and fees including attorney fees associated with the mediation shall be shared equally by the Parties. If the dispute is not resolved with arbitration, either Party may seek legal remedy.
- 11. Entire Agreement.** The terms and conditions detailed in this section, "Terms and Conditions," along with other portions explicitly referenced by this section, constitute the complete Agreement between the Parties and supersede all previous discussions and communications relating to the subject matter of this arrangement.
- 12. Notices.** All notices and other communications in connection with this Agreement shall be in writing and shall be considered given when delivered to recipient's address as stated on this Agreement.
- 13. Applicable Law.** This Agreement will be governed by the laws of the state of Ohio.

**Accepted by:**  
CLIENT

**Accepted by:**  
EAGLE

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name and Title

Gary Pritts, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Ravi Shankar

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**From:** Gary Pritts <gpritts@eagleconsultingpartners.com>  
**Sent:** Sunday, November 2, 2025 8:18 PM  
**To:** Ravi Shankar  
**Cc:** Tom Fazio  
**Subject:** Proposal for services  
**Attachments:** Eagle-Clark Privacy and Security 2025.pdf; Eagle Consulting Partners References 2025-08-15.pdf

Hi Ravi,

Thank you for your patience. Here is the proposal for services. For compliance with HIPAA and the new Ohio cybersecurity law, we are recommending an ongoing service with a 3 year term. We have designed this service with a core of services. The benefit of the 3 year term is that we offer a substantial discount over a la carte pricing. We currently have 17 other DD Boards on one of these service bundle programs. We customize each program to the size and needs of the agency.

These services are designed to help the agency prevent cybersecurity incidents such as ransomware attacks. As you know, at least 4 of your fellow DD Boards have experienced these attacks over the last 3 years. Many other cities and county agencies across Ohio have also experienced attacks. In addition to this business benefit, the services also ensure compliance with HIPAA, FERPA, IDEA and the new Ohio Cybersecurity law.

Briefly, this package provides:

- A risk assessment every 3 years
- Quarterly risk management meetings
- Annual updates to your policies and procedures
- Annual policy training for the entire staff via our on-line platform (in addition to and complimentary to the current training from VC3!)
- Annual updates to a security incident response plan
- Annual exercises with your management and MSP to test your preparedness for an incident

At our standard price, over the 3 year period, this collection of services would cost a total of \$49,191. With the 3 year contract, the total price is \$30,818, a substantial discount.

To achieve the benefit of security risk reduction, we recommend all the above services, at a minimum, on an ongoing basis.

You may wonder what these separate prices are, so here is the detail:

Security Risk Assessment: \$10,000 plus travel costs  
Quarterly Risk Management: \$4000/year  
Policies and Procedure update: \$1,500 per year  
Policy Training: \$1500 initial setup plus \$1814/year  
HIPAA Hotline Service: \$250/hour  
Security Incident Response Plan – initial creation and annual update: \$2000/year  
Annual Security Incident Response Plan Test - \$3000/year

As I said, this is a core of services. We will likely recommend additional services, including penetration testing, vulnerability management, customized disaster recovery planning, and if you decide to shop for a different MSP, we

provide support for that process and can quote pricing. We won't know the strength of any such recommendation until we complete the security risk assessment. If you decide to take advantage of any of these other services, we can provide them a la carte or we can add them to the annual fee.

I know this is a lot!

Let me know if you would like to discuss.

We look forward to working with you.



## Gary Pritts

President, Eagle Consulting Partners, Inc.

t: (216) 503-0355 | m: (216) 233-4960

e: [gpritts@eagleconsultingpartners.com](mailto:gpritts@eagleconsultingpartners.com)

a: 6779 Memphis Ave. #7, Cleveland, OH, 44144



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# Client References

Updated August 2025

## HIPAA BUSINESS ASSOCIATES

### Software-as-a-Service Vendors

#### **Arise Virtual Solutions**, Miramar, FL

Arise provides on-demand customer service agents by connecting independent call center businesses to Fortune 500 and other large companies. Arise provides a cloud-based scheduling system and "pipeline" to connect at-home call center agents with the client's customer service system. Eagle updated Arise's existing policies and procedures for full compliance with HIPAA policies and procedure requirements.

#### **Astute, Inc.**, Manhattan Beach, CA

Astute provides services to healthcare organizations through remote patient monitoring. Eagle has provided Astute with HIPAA Policies and Procedures support.

**Contact:**      **Nick Vassilakis, CEO**  
310-993-1585  
[nickv@astuteinc.com](mailto:nickv@astuteinc.com)

#### **Brainstorme**, Los Angeles, CA

Brainstorme, Inc. is a startup organization with a data warehouse platform for brain images designed for use with medical research. Eagle provides ongoing privacy and security services including continual support for achieving compliance with GDPR, PIPEDA and HIPAA) plus testing and certification for the FDA's electronic signature regulation 21 CFR Part 11.

**Contact:**      **David Liebeskind, Owner**  
[davidliebeskind@yahoo.com](mailto:davidliebeskind@yahoo.com)

#### **Brittco Software**, Cleveland, OH

Brittco Software provides leading software solutions that serve the needs of the Developmentally Disabled and Vocational Rehabilitation communities. Eagle completed a Security Risk Assessment for Brittco and provided Risk Management support.

**Contact:**      **Scott Flowers, President**  
440-221-0443  
[scott@brittcosoftware.com](mailto:scott@brittcosoftware.com)

#### **ConverSage**, Needham, MA

ConverSage offers AI tools with human avatars for conducting employee mental health surveys. Eagle has provided a HIPAA Security Risk Assessment and a comprehensive set of HIPAA Privacy & Security Policies.

**Contact:**      **Maryann Sullivan, President & CEO**  
[MSullivan@wellesleypartners.com](mailto:MSullivan@wellesleypartners.com)

**CronWell**, Fort Lauderdale, FL

ChronWell is a software and healthcare services organization offering outsourced chronic care management to physician practices. Eagle provided HIPAA Policies and Procedures and consulting regarding HIPAA compliance in the software development process.

**Contact:** **Sam Rubinsztain, Owner**  
954-347-1049  
[sam.rubinsztain@chronwell.com](mailto:sam.rubinsztain@chronwell.com)

**Cydoc LLC**, Durham, NC

Cydoc LLC is a startup software and healthcare services organization offering AI tools for medical notetaking. Eagle conducted a comprehensive HIPAA Security Risk Assessment and provided support for HIPAA compliance during their development phase.

**Contact:** **Rachel Ballantyne Draelos, Owner**  
425-802-0575  
[rachel.draelos@cydoc.ai](mailto:rachel.draelos@cydoc.ai)

**Patient Prism**, Tampa, FL

Patient Prism helps dental practices improve patient acquisition and retention through call tracking, AI-driven insights, and staff coaching solutions. Eagle provides ongoing HIPAA services including continual support for achieving compliance with several international regulations (including GPDR, PIPEDA, and HIPAA), HIPAA Security Risk Assessments, and Security Awareness Training.

Contact: **Amol Nirgudkar, CEO**  
813-468-9191  
[amol@patientprism.com](mailto:amol@patientprism.com)

**Whitney Suiter, VP of People & Operations**  
[whitney@patientprism.com](mailto:whitney@patientprism.com)

**McKesson**, Irving, TX

The CoverMyMeds division of McKesson acquired the company FastAuth which provides automated insurance pre-authorization for physicians and other professional services providers. Eagle served as the virtual CISO of FastAuth prior to the acquisition. In this capacity, Eagle operated the security and compliance program. Since the acquisition, Eagle is supporting McKesson's integration of the business into its technology platform.

**Contact:** **Cyrus Peyrovian, CEO**  
732-216-6088  
[cyrus@fastauth.com](mailto:cyrus@fastauth.com)

**Fluxon Apps LLC**, San Francisco, CA

Fluxon Apps is a software development and infrastructure management company serving diverse clients with rapid software development plus ongoing operation of cloud-based applications.

Eagle provided comprehensive support to help this company become HIPAA compliant including developing HIPAA Policies and Procedures, conducting a Security Risk Assessment, and creating training for staff. Eagle also assisted with a compliance program for Medicare Part D and Part C compliance.

**Contact:** **Ena Zheng, Chief Operating Officer**  
415-860-0176

[Ena@fluxon.com](mailto:Ena@fluxon.com)

**Heartland Payment Systems, Palo Alto, CA**

Eagle provided support for the GetHired subsidiary which operates a human resource management hiring and employment management platform used by payroll processing companies, small businesses and health insurance brokers. Eagle provided an assessment of their HIPAA status, conducted a HIPAA Gap Analysis against their SOC 2 policies, remediated all gaps with an update of their policies, and conducted a HIPAA Security Risk Assessment to support their simultaneous compliance with SOC 2 and HIPAA.

**Contact:**        **Sarah Rankin, COO / CFO**  
[Sarah@GetHired.com](mailto:Sarah@GetHired.com)

**GS Healthcare Innovations, LLC, Bethesda, MD**

GS Healthcare Innovations, LLC was a technology company that operated a secure messaging platform for physicians to enable them to securely conduct instant messaging. The company no longer operates its service. Owners may still be contacted for references.

Eagle served as the HIPAA Security Officer for GS Healthcare Innovations and services have included compliance analysis, HIPAA policy and procedure development, risk analysis, strategic advice, penetration testing, source code review, and contract negotiation.

**Contacts:**        **Rahul Shah, M.D. (ENT)**  
American Academy of Otolaryngology  
[703-836-4444](tel:703-836-4444)  
**Alex Grilli, M.D. (ENT)**  
Massachusetts Eye and Ear  
617-990-2138  
[alexgrilli@yahoo.com](mailto:alexgrilli@yahoo.com)

**Intra-Tech Solutions, Inc, Cleveland, OH**

Intra-Tech Solutions is a startup with a software-as-a-service offering for medium to large sized home health agencies. In 2021, Eagle provided a set of HIPAA policies and a review of its software for HIPAA compliance.

**Contact:**        **Hari Dahal,**  
216-774-9100  
[hkdahal@intratech.us](mailto:hkdahal@intratech.us)

**RemoniHealth, White Plains, NY**

RemoniHealth (formerly known as Keep Your Sight Foundation) is a software-as-a-service company which delivers FDA-approved medical tests to ophthalmologic patients in their homes, providing the results to the ophthalmologists for remote patient management.

In 2021, Eagle provided HIPAA Policies and Procedures, a HIPAA Security Risk Assessment, and a review of its software for HIPAA compliance. Eagle has also provided HIPAA Security Risk Management services.

**Contact:**        **Elina Ianchulev, Chief Business Officer**  
KYS Foundation  
617-233-3517  
[eianchulev@keepyoursight.org](mailto:eianchulev@keepyoursight.org)

**Kinto**, Cambridge, MA

Kinto was a startup offering a web/smartphone application to support caregivers for Alzheimer's patients, acquired by Alzheimer's care provider Rippl in 2024. Kinto built a platform and service that supports caregivers of Alzheimer's patients.. The company had an affiliation with the Alzheimer's Association.

Eagle has provided HIPAA Policies and Procedures, a HIPAA Security Risk Assessment, and provides ongoing services to support their HIPAA compliance.

**Contact:**        **Joe Chung**

**Multiview, Inc.**, Ottawa, ON, Canada

Multiview, Inc., is a financial accounting solution vendor who supports both the cloud and on-premises models. They serve the U.S. hospital market through a partnership with a major EHR vendor. Eagle completed a Security Risk Assessment, customized HIPAA Policies and Procedures, and provided other HIPAA Compliance Support.

**Contact:**        **Sinan Serifov, Director of Technology Services**  
1-800-463-4147 x4316  
[Sinan.Serifov@multiviewcorp.com](mailto:Sinan.Serifov@multiviewcorp.com)

**NexBen**, Minneapolis, MN

NexBen offers a technology platform connecting the entire insurance industry, from national carriers, independent agencies, large and small businesses, all the way down to individuals and their families. Eagle provided a set of HIPAA Policies and Procedures and HIPAA Security Risk Assessment.

**Contact:**        **John Kelly, President**  
**866-836-8656**  
[JKelly@NexBen.com](mailto:JKelly@NexBen.com)

**NurseNav Oncology**, North Charleston, SC

NurseNav Oncology is a Software-as-a-Service vendor offering an electronic record system for oncology case managers in hospitals nationwide. Eagle performed a computer security risk analysis; developed comprehensive HIPAA Privacy and Security policies and procedures; provides ongoing compliance support regarding HIPAA matters.

**Contact:**        **Melanie Infinger, CEO**  
843-207-7004  
[melanie@nursenav.com](mailto:melanie@nursenav.com)

**Page 23 Solutions LLC**, Seoul, South Korea

Page 23 Solutions is the developer of Chrome extension *Classwork Zoom*, and extension of the Google Classroom platform targeting English and Composition teachers. Eagle provided a set of custom policies for compliance with the Federal FERPA regulations, which regulate K-12 and Universities. Support also completed policy update for compliance with and state laws in New York, Connecticut, and Texas, plus an assessment of applicability of the COPPA regulation.

**Contact:**        **Eric Burton, Owner**  
[EricB321@gmail.com](mailto:EricB321@gmail.com)

**Prescribe FIT, LLC**, Columbus, OH

Prescribe FIT, LLC offers fitness and nutritional counseling to promote positive lifestyle changes using a technology platform to connect referring physicians, health risk assessors and planners, and specialists, such as personal trainers and nutrition coaches. Eagle provides ongoing HIPAA services including continually updated Policies and Procedures for compliance with several international regulations (including GDPR, PIPEDA, and HIPAA), HIPAA Security Risk Assessments, Security Awareness Training, and VCISO consulting.

**Contact:**        **Brock Leonti, CEO**  
833-332-3348 x700  
[brock@prescribefit.com](mailto:brock@prescribefit.com)

**SkyGazer Labs LTD**, Cambridge, Cambridgeshire, United Kingdom

SkyGazer Labs offers the mySymptoms iPhone and Android Apps to help over 500,000 app users worldwide who suffer irritable bowel syndrome (IBS). The app identifies trigger foods by analyzing diet and symptoms logged in a food journal. Treating physicians access and monitor their patients' data via a clinician web portal. Eagle provided HIPAA/GDPR Policies and Procedures, conducted a HIPAA Security Risk Assessment, and provided other HIPAA/GDPR Services.

**Contact:**        **Damian Helme, Co-Founder / COO**  
+44 (0)7973 197423  
[damianhelme@skygazerlabs.com](mailto:damianhelme@skygazerlabs.com)

**Sound Payments, Inc**, Jacksonville, FL

Sound Payments is a financial and data services vendor offering banking, commerce and health solutions. Eagle provided a HIPAA Security Risk Analysis as required for HIPAA compliance for a division which serves the dental market.

**TrialCard**, Morrisville, NC

TrialCard (who acquired RXSolutions), provides co-pay discount cards for the pharmaceutical industry, and also serves the clinical research sector. Eagle completed a High-Level Security Risk Assessment, a Compliance Assessment, and provided ongoing Vendor Support (for RXSolutions).

**XSELL Technologies**, Chicago, IL

XSell Technologies is a cloud services provider offering proprietary machine learning technology designed to enhance the effectiveness of customer service agents using chatbots. Eagle provided HIPAA compliance support.

**Contact:**        **Brendan Downing, President**  
[brendan.downing@xselltechnologies.com](mailto:brendan.downing@xselltechnologies.com)

## IT Managed Services Providers

### **Argentium IT Solutions**, Stuart, FL

Argentium IT Solutions is a Florida managed services provider specializing in serving health care providers. Eagle provided HIPAA Policies and Procedures, a HIPAA Security Risk Assessment, and ongoing consulting regarding contracting.

**Contact:** **Michael Srebro, Owner**  
800-917-6712 x1  
[Msrebro@ArgentiumITS.com](mailto:Msrebro@ArgentiumITS.com)

### **CloudPoint Technology**, Charleston, WV

Value-added reseller and managed services provider supporting over 100 physician practices and other clients. Services delivered include electronic records software, practice management software, cloud storage backup, cloud hosting, and other services. Previously, the company has provided medical billing services.

Eagle provided a wide range of services over the past 10 years including custom HIPAA policies and procedures, technical consulting, regarding HIPAA compliant configuration of systems, and services for CloudPoint customers, including Computer Security Risk Analyses and Policy and Procedure Development.

**Contact:** **James Hall, President**  
304-389-4678 (cell)  
[james.hall@cloudpointtech.com](mailto:james.hall@cloudpointtech.com)

### **DP Tech Group**, Glendale Heights, IL

DP Tech Group provides IT services, including managed IT support, network solutions, and web development, to businesses and organizations. Eagle licensed its proprietary compliance tools to DP Tech for use both to support internal compliance and to use with its HIPAA-regulated customers.

**Contact:** **Raj Lamba, Owner**  
630-372-0100 x103  
[rlamba@dptechgroup.com](mailto:rlamba@dptechgroup.com)

### **Gallery IT Solutions**, Chapel Hill, NC

Gallery IT Solutions is the US division of a UK-based IT managed services firm providing IT support and managed services to small to medium sized organizations, including health care providers and other organizations subject to HIPAA. Eagle provided policies and procedures specifically tailored to the managed services business.

**Contact:** **Pete Vanolinda, Consultant**  
919-448-7997  
[pete@galleryITSolutions.com](mailto:pete@galleryITSolutions.com)

### **Netgain Cloud**, St. Cloud, MN

Netgain is a cloud-focused managed services provider offering services for the healthcare, legal and financial services markets. Eagle provided private-labeled security services including security risk assessments, security policies and procedures, security risk management, HIPAA and other compliance services to Netgain's customers. Eagle also provided HIPAA Security Policies and Procedures for Netgain's internal use.

**Valiantys Group**, Paris, France

Valiantys Group is an international IT managed services provider operating throughout Europe, Australia, and North America. They are one of the largest global partners of Atlassian which offers a suite of products for software project management. Eagle supported their entry to the U.S. market with a HIPAA gap analysis of their ISO 27001 security policies, and remediation of deficiencies for compliance with both HIPAA and ISO 27001. Eagle provides ongoing VCISO services which include support for its ISO 27001 program, interaction with customers, contract negotiation, and support for its global privacy program (GDPR, PIPEDA, CCPA, other US State Laws, and the EU-US Data Privacy Framework).

**Contact:**      **Dan Buffham**, Global CIO  
617-795-6449  
[daniel.buffham@valiantys.com](mailto:daniel.buffham@valiantys.com)

## Billing Services / Revenue Cycle Management

### **American Physician Services**, Dillon, MT

American Physician Services provides outsourced medical billing and full practice management solutions to healthcare providers across the United States. Eagle provided customized HIPAA policies & procedures.

**Contact:**       **Mandy Holland**, Owner  
406-925-3940  
[holland.mandy95@gmail.com](mailto:holland.mandy95@gmail.com)

### **NE2NE**, Cleveland, OH

NE2NE is an EDI Services company providing health claim repricing and other services. Eagle has conducted a HIPAA Security Risk Assessment and provided comprehensive HIPAA Privacy & Security policies.

**Contact:**       **Steve Pappadakes, Jr.**, CEO  
[steven@ne2ne.com](mailto:steven@ne2ne.com)

### **PracticeWorks MD**, Sarasota, FL

PracticeWorks MD provides management, operational, and administrative support services to help medical practices run efficiently. Eagle has conducted a comprehensive HIPAA security risk assessment.

**Contact:**       **Karen Vale**, President  
941-371-7700  
[karenv@PracticeWorksMD.com](mailto:karenv@PracticeWorksMD.com)

### **RhinoBill**, Vancouver, British Columbia, Canada

RhinoBill offers a billing / revenue cycle management platform for small Medicaid providers in the Ohio market. Eagle provided overall HIPAA compliance services including policy and procedure development, HIPAA security risk assessment, training, and ongoing risk management services.

**Contact:**       **Josh Bailar**, CEO  
614-441-4211  
[josh.bailar@rhinobill.comsinger](mailto:josh.bailar@rhinobill.comsinger)

### **Stark Billing**, Minneapolis, MN

Stark Billing is a billing service specializing in pathology billing. Eagle provided HIPAA Policies and Procedures and guidance on completing a HIPAA security risk assessment.

**Contact:**       **Kelly Schneider**, Owner  
612-747-3113  
[KellyKSchneider@gmail.com](mailto:KellyKSchneider@gmail.com)

### **Waveland RCM**, East Coast, US

Waveland RCM offered a variety of revenue cycle management services to hospitals and large health providers. Eagle provided HIPAA compliance (HIPAA Security Risk Assessment and HIPAA Policy Procedure development) plus support with SOC 2 compliance using the Vanta platform. Waveland RCM was acquired by Experian in 2023.

**The Wellington Group**, Independence, OH

The Wellington Group is a hospital revenue cycle software and consulting firm specializing in clinical revenue cycle management. The Wellington Group offers web-based, software-as-a-service applications used by hospital billing departments. Eagle provided customized HIPAA policy and procedures, a risk analysis, and a technical vulnerability assessment.

**Contact:**        **Doug Whinnie, Principal**  
216-525-2200 x200  
dwhinnie@wellingtongroup.biz

## Miscellaneous

### **Allotta & Farley Co., LPA**, Perrysburg, OH

Allotta & Farley is a law firm specializing in legal services for labor unions and employee benefit plans, offering expertise in ERISA, workers' compensation, and labor law compliance. Eagle provides ongoing HIPAA and Department of Labor (DOL) compliance including annual policy and procedure updates, security risk assessments, and DOL compliance audits.

**Contact:**       **Jonathan Winters**, Managing Partner  
419-535-0075  
[jwinters@allottafarley.com](mailto:jwinters@allottafarley.com)

### **Alabama Hands and Voices**, Birmingham, AL

Alabama Hands & Voices is a non-profit supporting families of children who are deaf or hard of hearing by providing resources, advocacy, and guidance in their chosen communication methods and educational paths. Eagle offers continuous HIPAA support to strengthen their ongoing compliance program.

**Contact:**       **Maria Kats**, Executive Director  
205-335-5263  
[mkatz@alhandsandvoices.org](mailto:mkatz@alhandsandvoices.org)

### **American Accounts and Advisers**, Cottage Grove, MN

American Accounts and Advisers is a medical bill collection agency. Eagle conducted a computer security risk assessment, and is contracted to provide ongoing security awareness training.

**Contact:**       **Phil Fahey**, Vice President and CFO  
651-405-9760  
[PFahey@amaacct.com](mailto:PFahey@amaacct.com)

### **ColdTrack, Inc.**, Edison, NJ

ColdTrack is a third party logistics company specializing in refrigerated/frozen products. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training, external and internal penetration testing, and VCISO services.

**Contact:**       **Paul Dangler**, IT Project Manager  
201-259-5576  
[paul@coldtrack.com](mailto:paul@coldtrack.com)

### **Corporate Chaplains of America**, Wake Forest, NC

Corporate Chaplains is a faith-based organization that provides chaplains to hundreds of businesses across the United States. Eagle provided a set of policies to support their ethic of confidentiality with policies aligned with federal confidentiality regulations including HIPAA and the Substance Use Disorder Confidentiality Regulations, also known as 42 CFR Part 2.

Contact:       **Diane Parker**, Head of Human Resources  
919-263-0488  
[Diane.hr@chaplain.org](mailto:Diane.hr@chaplain.org)

**Parlance Corporation**, Woburn, MA

Parlance Corporation provides call routing systems which offer a human-like experience using computerized speech synthesis, speech recognition, natural language processing, call routing, and related technologies. Eagle provided a comprehensive set of privacy and security compliance to support NIST CSF and HIPAA compliance.

**Contact:**        **Michael Plummer, CFO**  
888-700-6263  
mplummer@myparlance.com

**Propio Language Services**, Kansas City, KS

Propio is a nationwide interpreting and translation services provider serving over 2000 clients with interpreters for over 200 languages. They have over 4,000 interpreters. They serve healthcare, government, education, and commercial clients. Eagle provided customized policies for HIPAA and Medicare Part C & D Compliance, a security risk assessment, and a network and web application penetration test.

**Contact:**        **Eric Pare, Security and Compliance Manager**  
913-278-1341 x 1041  
EPare@Propio-ls.com

**Reputation Earth**, Moscow, Russia

Reputation Earth provides brand management services to organizations worldwide. They legally remove harmful content from the internet, create advertising and PR campaigns, and other reputation management services. Eagle supported the company's entry to the U.S. market with counseling regarding the HIPAA regulations especially as it relates to social media.

**Contact:**        **Arsenii Katkov, CEO**  
+1 (347) 508-4179  
ceo@rep.earth

**Stockland & Trantham**, Fayetteville, AR

Stockland & Trantham is a law office serving the needs of individuals, businesses, and commercial clients in northwest Arkansas. Eagle provided HIPAA support for a mutual client during litigation.

**Contact:**        **Tom Stockland, Attorney**  
479-521-7130  
[tstockland@sandtlaw.com](mailto:tstockland@sandtlaw.com)

**UCO Industries**, Marysville, OH

Non-profit organization with mission to provide employment opportunities for developmentally disabled individuals. UCO operates a shredding business, *File 13 at UCO Industries*, which services clients in the healthcare industry. Eagle created policies and procedures for *File 13* that comply with both HIPAA and National Association of Information Destruction certification criteria, provided counseling regarding implementation steps required to implement policies, and provided training to all staff.

**Contact:**        **Ted Ebelberter, acting Executive Director**  
937-645-6767  
[tebelberger@ucoindustries.com](mailto:tebelberger@ucoindustries.com)

**Scorpion Enterprises LLC**, Leti, UT

Scorpion Enterprises is an electronic marketing agency serving thousands of customers with an extensive array of e-marketing services including custom web site, internet advertising, customer relationship management systems and other services. A percentage of the company's clients are HIPAA-regulated and Eagle assisted the company with its compliance framework as a HIPAA Business Associate serving those HIPAA-regulated customers.

**Contact:**        **Brandon McFarland, Director of Information Security**  
801-618-0166  
Brandon.McFarland@scorpion.co

**ECHO Community Healthcare**, Evansville, IN

ECHO Community Healthcare is a 10-physician Federally Qualified Health Center offering comprehensive services (family healthcare, prenatal healthcare, women's healthcare, dental services, recovery services, and behavior health services) to all members of the community, including the uninsured, the underinsured, and the homeless. Eagle assisted ECHO with compliance under 42 CFR Part 2.

**Contact:**        **Stephany Stanton, Compliance Officer**  
812-602-2159  
sstanton@echohc.org

**Family Health Care of Northwest Ohio**, Van Wert, OH

Non-profit health clinic is a Federally Qualified Health Center offering comprehensive family care, behavioral health, substance abuse treatment and dental care. Eagle conducted a computer security risk analysis, including a technical vulnerability analysis of the computer network; created HIPAA Security policies. Eagle provides ongoing risk management support.

**Contact:**        **Jennifer Smith, Executive Director**  
**Dr. Cody Cramer, Director of Behavioral Health**  
419-238-6747

**One Health Ohio**, Youngstown, OH

Eight location Federally Qualified Health Center providing comprehensive medical, behavioral and dental services in Youngstown, Warren and surrounding areas with a staff of approximately 200. Eagle conducted a computer security risk analysis, created HIPAA Privacy and Security Policies, trained the entire staff regarding HIPAA policies, consulted regarding 42 CFR Part 2 compliance, and provides ongoing HIPAA compliance support.

**Contacts:**        **Ronald Dwinells, MD, CEO**  
330-747-2330  
**Mark Haddle, Compliance Officer**  
330-747-9551  
[mhaddle@onehealthohio.org](mailto:mhaddle@onehealthohio.org)

## HOSPITALS AND MEDIUM TO LARGE PHYSICIAN PRACTICES

### **Advanced Cardiac Healthcare**, Kalamazoo, MI

Advanced Cardiac Healthcare is a medical practice specializing in cardiology located in Kalamazoo, Michigan. The practice employs 10 physicians and operates at 8 locations (6 office sites and 2 hospital locations).

Eagle performed multiple Computer Security Risk Analyses for Meaningful Use and MIPS compliance, provided support during the remediation process, and provided risk management support.

**Contact:**        **Kurt Kuppler, Practice Administrator**  
269-744-2854  
[kkuppler@bacardiac.com](mailto:kkuppler@bacardiac.com)

### **Aurora Diagnostics**, Palm Beach Gardens, FL

Aurora Diagnostics is a 180-physician pathology company providing dermatopathology, anatomic pathology, and hospital-based pathology. Aurora has 28 labs across the United States and operates the pathology department in 10 hospitals. Eagle has provided multiple services, including:

- Current partnership through which Aurora offers MIPS consulting services, delivered by Eagle, to Aurora's dermatology, GI, and oncology clients
- Provided best-practice education for PQRS and MIPS compliance for Aurora to counsel its 200 practice partners with TC-PC arrangements
- Support for the practice's ICD-10 conversion, including training for 1100 employees using an on-line platform, and assistance with other employee communications efforts
- Education of over 500 client organizations across the country regarding ICD-10 using a mix of in-person training plus creation and delivery of on-line training, customized for the different roles in the physician practice
- Education and training for over 200 Aurora clients including dermatology, gastroenterology, urology and other practices regarding the meaningful use and MIPS programs
- Training of Aurora Diagnostics sales force regarding the Medicare Incentive programs

**Contact:**        **Gary Davis, Vice President of Dermatopathology sales**  
407-619-6635  
[gdavis@auroradx.com](mailto:gdavis@auroradx.com)

**Doctors Community Hospital, Lanham, MD**

Non-profit, 219-bed hospital that provides a wide range of inpatient and outpatient medical and surgical services to residents of Prince George's County, Maryland. DCH employs over 1,500 employees and 503 medical staff.

Eagle conducted multiple HIPAA computer security risk assessment and provided ongoing advisory services.

**Lutheran Medical Center, Brooklyn, NY**

Lutheran HealthCare (LHC) is a 450-bed teaching hospital that operates 8 Family Health Centers, a skilled nursing facility with four doctors, Z employees. Hospital is currently a facility of New York-Presbyterian.

Eagle conducted a HIPAA Computer Security Risk Analysis and conducted an internal audit of its compliance with meaningful use requirements both for CMS (Medicare program) and New York State (Medicaid Program). [Approx. 2,500 workstations on network, 8 locations].

**Contact:**        **Steve Art, previously Sr. Vice President and Chief Information Officer**  
*(currently retired)*

**Northern Lakes Community Mental Health Authority, Traverse City, MI**

Northern Lakes Community Mental Health Authority serves adults with mental illness, persons with intellectual and developmental disabilities, and children with serious emotional disturbance in 6 counties in northern Michigan.

Eagle performed (and continues to perform) the following services for Northern Lakes: HIPAA Policies and Procedures customization, HIPAA Project Management, multiple Security Risk Assessments, ongoing Risk Management, Security Awareness Training, and a Technical Vulnerability Analysis.

**Contact:**        **Karl Kovacs, CEO**  
231-922-4850  
[Karl.kovacs@nlcmh.org](mailto:Karl.kovacs@nlcmh.org)

**Dan Mauk, CIO**  
231-922-4850  
[Dan.mauk@nlcmh.org](mailto:Dan.mauk@nlcmh.org)

**Pikeville Medical Center, Pikeville, KY**

Pikeville Medical Center is an integrated system including a 300-bed inpatient facility, 15 outpatient locations, approximately 109 physicians providing outpatient services, and approximately 3000 employees.

Eagle Conducted a HIPAA Security Risk Assessment in 2017.

**Contact:**        **Steve Endicott, Information Security Officer**  
606-218-3500  
[Steven.Endicott@PikevilleHospital.org](mailto:Steven.Endicott@PikevilleHospital.org)

**Riveon Mental Health & Recovery, Lorain, OH**

Riveon is a behavioral health practice with approximately 275 employees and multiple programs including psychiatry, counseling, alcohol and substance abuse treatment, crisis residential stabilization, residential, forensic sexual assault services. Riveon operates the Lorain County, OH 24-hour suicide hotline.

Eagle provided comprehensive support for the Medicare and Medicaid version of the Meaningful Use program from registration through attestation. This included completing multiple computer security risk analyses. Other support included assistance with the PQRS and Promoting Interoperability program as well as other privacy and security services including HIPAA Security Risk Assessments.

**Contact:**        **Jack Holt, Director of Information Systems**  
440-233-7232  
[jholt@nordcenter.org](mailto:jholt@nordcenter.org)

**Vohra Post-Acute Physicians, Miramar, FL**

300-physician specialty practice focusing on wound-care in post-acute facilities nationwide. Practice services several thousand long-term care facilities. Practice uses its own, proprietary EHR system. Eagle provides annual HIPAA Security Risk assessments, HIPAA Policies and Procedures, and other privacy and IT security related services.

**Contact:**        **Vishal Modi, Chief Technology Officer**  
954-399-4620  
[vmodi@vohraphysicians.com](mailto:vmodi@vohraphysicians.com)

### **Brainstorme**, Los Angeles, CA

Brainstorme, Inc. is a startup organization with a data warehouse platform for brain images designed for use with medical research. Eagle provides ongoing privacy and security services including continual support for achieving compliance with GPDR, PIPEDA and HIPAA) plus testing and certification for the FDA's electronic signature regulation 21 CFR Part 11.

**Contact:** **David Liebeskind, Owner**  
[davidliebeskind@yahoo.com](mailto:davidliebeskind@yahoo.com)

### **CAVA Robotics International, LLC**, Northampton, MA

CAVA Robotics is located in Northampton, Massachusetts. CAVA helps hospitals and IDNs enhance their robotic surgery program's net margin, efficiency, clinical results, and growth. Eagle has provided GDPR Compliance support and conducted a Security Risk Analysis.

**Contact:** **Josh Feldstein, President**  
413-359-1000 x100  
[jfeldstein@cava-robotics.com](mailto:jfeldstein@cava-robotics.com)

### **Hunter International**, Avon, OH

Hunter International is a staffing & recruiting agency that provides staffing and workforce services, matching businesses with workers in STEM, engineering, and other professional services. Eagle provides ongoing support with achieving and maintaining compliance with GDPR and state privacy law compliance.

**Contact:** **Scott Christman, COO**  
440-389-7187  
[scott@hirecruiting.com](mailto:scott@hirecruiting.com)

### **SkyGazer Labs LTD**, Cambridge, Cambridgeshire, United Kingdom

SkyGazer Labs offers the mySymptoms iPhone and Android Apps to help over 500,000 app users worldwide who suffer irritable bowel syndrome (IBS). The app identifies trigger foods by analyzing diet and symptoms logged in a food journal. Treating physicians access and monitor their patients' data via a clinician web portal. Eagle provided HIPAA/GDPR Policies and Procedures, conducted a HIPAA Security Risk Assessment, and provided other HIPAA/GDPR Services.

**Contact:** **Damian Helme, Co-Founder / COO**  
+44 (0)7973 197423  
[damianhelme@skygazerlabs.com](mailto:damianhelme@skygazerlabs.com)

### **Patient Prism**, Tampa, FL

Patient Prism helps dental practices improve patient acquisition and retention through call tracking, AI-driven insights, and staff coaching solutions. Eagle provides ongoing HIPAA services including continual support for achieving compliance with several international regulations (including GPDR, PIPEDA, and HIPAA), HIPAA Security Risk Assessments, and Security Awareness Training.

**Contacts:** **Amol Nirgudkar, CEO**  
813-468-9191  
[amol@patientprism.com](mailto:amol@patientprism.com)  
**Whitney Suiter**, VP of People & Operations  
[whitney@patientprism.com](mailto:whitney@patientprism.com)

**Valiantys Group**, Paris, France

Valiantys Group is an international IT managed services provider operating throughout Europe, Australia, and North America. They specialize in offering managed hosting of the Atlassian suite of products to enterprise customers. Eagle supported their entry to the U.S. market with a HIPAA gap analysis of their ISO 27001 security policies, and remediation of deficiencies for compliance with both HIPAA and ISO 27001. Eagle provides ongoing VCISO services, support for its global privacy program (GDPR, PIPEDA, CCPA, other US State Laws, and the EU-US Data Privacy Framework).

**Contact:**      **Dan Buffham, Global CIO**  
617-795-6449  
[daniel.buffham@valiantys.com](mailto:daniel.buffham@valiantys.com)

## MEDICAL DEVICE MANUFACTURERS

### **DESiN**, Jacksonville, FL

DESiN designs and manufactures robotic feeding devices that assists individuals with upper extremity mobility impairments so that they can feed themselves independently. Eagle supported the construction & maintenance of their HIPAA compliance program, including updating its FDA policies and procedures, performing a computer security risk assessment, and providing a staff training program.

**Contact:**        **Jon Dekar**, Founder & CEO  
248-766-2085  
jdekar@desincorp.com

### **RemoniHealth**, White Plains, NY

RemoniHealth (formerly known as Keep Your Sight Foundation) is a software-as-a-service company which delivers FDA-approved medical tests to ophthalmologic patients in their homes, providing the results to the ophthalmologists who follow them.

In 2021, Eagle provided HIPAA Policies and Procedures, a HIPAA Security Risk Assessment, and a review of its software for HIPAA compliance. HIPAA Security Risk Management services are ongoing.

**Contact:**        **Elina Ianchulev**, Chief Business Officer  
KYS Foundation  
617-233-3517

### **VitalSines International**, Mississauga, ON, Canada

VitalSines is a startup medical device manufacturer who created a smartphone application interfaced with a pulse oximeter. Eagle performed a HIPAA compliance analysis for this company's use in supporting its U.S. physician office customers.

**Contact:**        **Jesse Goodman**, MD  
416-670-9306  
jess@goiheart.com

## PUBLIC SECTOR

### **Ashtabula County Board of Developmental Disabilities, Ashtabula, OH**

The Ashtabula County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Ashtabula County. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:** **Toni Scurpa, Superintendent**  
[440-335-1581](tel:440-335-1581)  
[toni.scurpa@ashtabuladd.org](mailto:toni.scurpa@ashtabuladd.org)

**Matthew Glidewell, Business Manager**  
[matthew.glidewell@ashtabuladd.org](mailto:matthew.glidewell@ashtabuladd.org)

### **Athens County Board of Developmental Disabilities, Athens, OH**

County agency that serves approximately 500 individuals with developmental disabilities. The board employees approximately 100 staff and operates in 5 facilities across Athens County in southeast Ohio. The board operates a school and is regulated under HIPAA, FERPA and IDEA in addition to state of Ohio regulations.

Eagle created confidentiality and computer security policies which simultaneously complied with HIPAA, FERPA, IDEA and Ohio Revised Code regulations governing privacy and computer security. As a follow up to this engagement, Eagle also completed a HIPAA Security Risk Analysis and assisted with a year-long effort to remediate the various compliance gaps.

**Contact:** **Steve Kramer, Director of Finance and Operations**  
740-594-3539 x224  
[skramer@athenscbdd.org](mailto:skramer@athenscbdd.org)

### **Canton City Health Department, Canton, OH**

Health District for the City of Canton, Ohio runs a medical clinic, monitors disease outbreaks, manages communicable diseases via case management, operates the federal WIC program and the BCMH program, in addition to a wide range of non-health related services.

Eagle was engaged to complete a Computer Security Risk Analysis and to create customized Policies and Procedures that simultaneously complied with HIPAA regulations and Ohio State law regulating public health departments.

**Contact:** **Diane Thompson, Director of Nursing**  
330-489-3322  
[dthompson@cantonhealth.org](mailto:dthompson@cantonhealth.org)

**Carroll County Board of Developmental Disabilities**, Carrollton, OH

The Carroll County Board of Developmental Disabilities serves individuals with developmental disabilities from birth through death in Carroll County, Ohio. The Board employs just over 50 staff members and operates in 2 locations. They oversee multiple support services for eligible clients in their County. Eagle Consulting Partners has conducted a Security Risk Assessment, a Technical Vulnerability Assessment, created comprehensive HIPAA Policies and Procedures, and provides ongoing Risk Management.

**Contact:** **Matt Campbell, Superintendent**

330-627-6555

[Mcampbell@Carrollhills.com](mailto:Mcampbell@Carrollhills.com)

**Ray Heaston, Director of Business Operations**

330-627-6555

[Rheaston@Carrollhills.com](mailto:Rheaston@Carrollhills.com)

**Clark County Board of Developmental Disabilities**, Springfield, OH

Clark County Board of Developmental Disabilities serves over 1,100 individuals with developmental disabilities (and their families) during the entire lifespan, in Clark County, Ohio. They employ approximately 180 people in 4 locations across the county. Eagle has completed a Security Risk Assessment, a Vendor Assessment, and has created customized HIPAA Policies and Procedures.

**Contact:** **Ravi Shankar, Comptroller**

937-328-4626

[rshankar@clarkdd.org](mailto:rshankar@clarkdd.org)

**Clearwater Council of Governments**, Oak Harbor, OH

The Clearwater COG is a government agency which provides administrative and programming services to several of Ohio's County Boards of Developmental Disabilities. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:** **Nancy Richards, Executive Director**

567-262-3152

[nrichards@clearwatercog.org](mailto:nrichards@clearwatercog.org)

**Amy Lash, Director of Fiscal Operations**

567-262-3153

[alash@clearwatercog.org](mailto:alash@clearwatercog.org)

**Clermont County Board of Developmental Disabilities**, Batavia, OH

The Clermont County Board of Developmental Disabilities serves individuals with developmental disabilities throughout their lifespan in Clermont County, Ohio. They employ approximately 140 people in 3 locations throughout the county. Eagle created customized HIPAA Policies and Procedures for Clermont, and conducted HIPAA training.

**Contact:** **David Sininger, Director of Business Operations**

513-732-4924

[dsininger@clermontdd.org](mailto:dsininger@clermontdd.org)

**Clinton County Board of Developmental Disabilities**, Wilmington, OH

The Clinton County Board of Developmental Disabilities serves individuals with developmental disabilities throughout their lifespan in Clinton County, Ohio. They employ approximately 30 people in a single location. Eagle conducted a Security Risk Assessment and assisted with a vendor assessment.

**Contact:** **Kyle Lewis, Superintendent**  
937-382-7519  
[klewis@nikecenter.org](mailto:klewis@nikecenter.org)

**Crawford County Board of Developmental Disabilities**, Bucyrus, OH

The Crawford County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Crawford County. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:** **Court Sturts, Superintendent**  
[sturtsc@crawfordcbdd.org](mailto:sturtsc@crawfordcbdd.org)

**Cuyahoga County Board of Developmental Disabilities**, Cleveland, OH

The Cuyahoga County Board of Developmental Disabilities serves individuals with developmental disabilities from birth through death in Cuyahoga County. The Board employs about 600 employees and operates its diverse programs and services in 8 locations across the county. Services that they directly provide include adult day services, employment services, habilitation services, case management services, PT/OT/ST services and transportation. In total, approximately 13,000 individuals are served annually.

Eagle Consulting Partners has provided multiple HIPAA related services since 2014. These include multiple HIPAA Security Risk Analyses, periodic privacy and security policy updates, and an ongoing security awareness training program.

**Contact:** **Mike Skultety, General Manager Finance, IT and Records**  
216-736-2642  
[Skultety.Michael@cuyahogabdd.org](mailto:Skultety.Michael@cuyahogabdd.org)

**Delaware County Board of Developmental Disabilities**, Byesville, OH

The Delaware County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Delaware County,

Eagle provided a HIPAA Security Risk Assessment for the agency in 2020.

**Contact:** **Debbie Sonner, HR Director**  
740-201-5801  
[Debbie.Sonner@DCBDD.org](mailto:Debbie.Sonner@DCBDD.org)

**Eastern Idaho Public Health**, Idaho Falls, ID

Eastern Idaho Public Health serves 8 counties across 10 locations in Eastern Idaho. They provide services in Public Health Education, Physical Health, Environmental Health, Public Health Administration, and other services as needed. Eagle provided Eastern Idaho Public Health with a customized set of HIPAA Policies and Procedures.

**Contact:**       **Amy Garnett, Privacy/Security Officer**  
208-522-0310  
[agarnett@eiph.idaho.gov](mailto:agarnett@eiph.idaho.gov)

**Franklin County Board of Developmental Disabilities**, Columbus, OH

The Franklin County Board serves individuals with disabilities from birth through death in their county. The board employs about 650 employees and operates multiple programs and services across approximately 8 facilities.

Eagle Consulting Partners has provided multiple HIPAA services since 2015. These include regular updates to its HIPAA Security Risk Assessment, its privacy and security policies (for simultaneous compliance with HIPAA, FERPA, IDEA, the Ohio Revised Code, and Ohio Administrative Code), disaster recovery planning, HIPAA Policy training, and other HIPAA related services.

**Contact:**       **Travis Sherick, Director of Information Technology**  
614-342-5970  
[travis.sherick@fcbdd.org](mailto:travis.sherick@fcbdd.org)

**Guernsey County Board of Developmental Disabilities**, Byesville, OH

The Guernsey County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Guernsey County,

Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:**       **Kellie Brown, Superintendent**  
740-439-4451  
[KBrown@GuernseyCountyDD.org](mailto:KBrown@GuernseyCountyDD.org)

**Hamilton County Board of Developmental Disabilities**, Cincinnati, OH

The Hamilton County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Hamilton County. Eagle provided a HIPAA security risk assessment that evaluated Hamilton DD against over 100 security controls and covered over a dozen of Hamilton DD's active systems.

**Contact:**       **Brian Knight, Director of Information Technology**  
[brian.knight@hamiltondds.org](mailto:brian.knight@hamiltondds.org)

**Hocking County Board of Developmental Disabilities**, Logan, OH

The Hocking County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Hocking County. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:** **Brianne Chambers**, Business Manager  
[bchambers@hockingdd.org](mailto:bchambers@hockingdd.org)

**Holmes County Board of Developmental Disabilities**, Holmesville, OH

The Holmes County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) from birth through death in Holmes County, Ohio. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:** **Marianne Mader**, Superintendent  
330-674-8045  
[mmader@holmesdd.org](mailto:mmader@holmesdd.org)

**Curtis Goehring**, Business Manager  
330-674-8045  
[cgoehring@holmesdd.org](mailto:cgoehring@holmesdd.org)

**Huron County Board of Developmental Disabilities**, Norwalk, OH

The Huron County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Huron County,

Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, and a HIPAA Hotline.

**Contact:** **Kari Smith**, Superintendent  
419-668-8840  
[k.smith@hurondd.org](mailto:k.smith@hurondd.org)

**Jefferson County Board of Developmental Disabilities**, Steubenville, OH

The Jefferson County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) from birth through death in Jefferson County, Ohio. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:** **Michael Zinno**, Superintendent  
740-264-7176  
[mzinno@jcbdd.com](mailto:mzinno@jcbdd.com)

**Randy Cottis**, Business Manager  
[rcottis@jcbdd.com](mailto:rcottis@jcbdd.com)

**Jubilee Association of Maryland**, Kensington, MD

The Jubilee Association of Maryland provides community-based support and residential services for adults with developmental disabilities to help them live fulfilling and independent lives. Eagle provided a set of customized & comprehensive HIPAA policies and procedures.

**Contact:**       **Steve Keener**, Executive Director  
301-949-8628 x105  
skeener@jubileemd.org

**Lake County Board of Developmental Disabilities**, Mentor, OH

The Lake County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Lake County, Ohio. Since 2020, Eagle has provided extensive services including network vulnerability scans; a technology study to identify opportunities to use technology to better serve its constituents, improve productivity of staff, and to reduce cost; security risk assessment; support for selection and onboarding of a managed services provider; management of the IT managed services provider; support for management of the internal IT staff, security awareness training, and other services.

**Contact:**       **Eric Hammer**, Finance and Business Manager  
440-452-0962  
[eric.hammer@lakebdd.org](mailto:eric.hammer@lakebdd.org)

**Tiffany Skaggs**, IT Director  
440-350-5076  
Tiffany.Skaggs@lakebdd.org

**Lawrence County Board of Developmental Disabilities**, Coal Grove, OH

The Lawrence County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Lawrence County, Ohio. Eagle provided Lawrence County Board of DD with a set of HIPAA Policies and Procedures.

**Contact:**       **Larry Whaley**, IT Specialist  
740-532-0406  
[lwhaley@lawrencedd.org](mailto:lwhaley@lawrencedd.org)

**Lorain County Board of Developmental Disabilities**, Elyria, OH

The Lorain County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Lorain County, Ohio. Eagle completed a Security Risk Assessment, an Insurance Review, and a customized set of HIPAA Policies and Procedures.

**Contact:**       **Amber Fisher**, Superintendent  
440-329-3734  
[afisher@murrayridgecenter.org](mailto:afisher@murrayridgecenter.org)

**Marion County Board of Developmental Disabilities**, Marion, OH

The Marion County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Marion County. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:**       **Travis Harrah**, Director of Operations  
[tharrah@marioncountyydd.org](mailto:tharrah@marioncountyydd.org)

**Miami County Board of Developmental Disabilities, Troy, OH**

The Miami County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Miami County. Eagle provided Miami DD with a set of HIPAA Policies and Procedures.

**Contact: Brian Green, Superintendent**  
[tharah@marioncountydd.org](mailto:tharah@marioncountydd.org)

**Mid-East Ohio Regional Council (MEORC)**

MEORC is a government agency which provides administrative and programming services to 19 of Ohio's County Boards of Developmental Disabilities.

Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact: Cathy Henthorn, Executive Director**  
740-398-6614 x102  
[CHenthorn@MEORC.com](mailto:CHenthorn@MEORC.com)

**Monroe County Board of Developmental Disabilities, Woodsfield, OH**

The Monroe County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) from birth through death in Monroe County, Ohio. Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact: Jessica Price, Superintendent**  
(740) 472-1712  
[jessica.price@monroedd.com](mailto:jessica.price@monroedd.com)

**Jodi Shafer, Business Manager**  
(740) 472-1712  
[jodi.shafer@monroedd.com](mailto:jodi.shafer@monroedd.com)

**Montgomery County Board of Developmental Disabilities, Dayton, OH**

The Montgomery County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Montgomery County, Ohio. Eagle completed a HIPAA Privacy Audit.

**Contact: Rachel Mallory, Director of IT Resources (HIPAA Security Officer)**  
937-457-2792  
[rmallory@mcbdds.org](mailto:rmallory@mcbdds.org)

**Lauren Fritz, HIPAA Privacy Officer**  
937-837-9279  
[LFritz@mcbdds.org](mailto:LFritz@mcbdds.org)

**Muskingum County Board of Developmental Disabilities**, Byesville, OH

The Muskingum County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Muskingum County.

Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:**        **Kellie Brown, Superintendent**  
740-439-4451  
[KBrown@GuernseyCountyDD.org](mailto:KBrown@GuernseyCountyDD.org)

**North East Ohio Network Council of Governments (NEON)**, Boardman, OH

NEON is a government agency serving 14 Ohio county boards of developmental disability.

Eagle has provided several HIPAA services including updated HIPAA Policies and Procedures and a comprehensive HIPAA Security Risk Assessment.

**Contact:**        **Kelsi Garwood, Executive Director**  
234-254-5877  
[kgarwood@neoncog.org](mailto:kgarwood@neoncog.org)

**Northwest Ohio Waver Administration Council (NOWAC)**, Defiance, OH

NOWAC is a government agency which provides administrative and programming services to 7 of Ohio's County Boards of Developmental Disabilities in northwest Ohio.

Eagle has provided HIPAA services including continually updated HIPAA Policies and Procedures and HIPAA Training.

**Contact:**        **Amy Rhody, Executive Director**  
419-782-4011 x400s  
[AmyR@nowac.com](mailto:AmyR@nowac.com)

**Perry County Board of Developmental Disabilities**, New Lexington, OH

The Perry County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Perry County,

Eagle provides ongoing HIPAA services including continually updated HIPAA Policies and Procedures, HIPAA Security Risk Assessments, Risk Management, Security Awareness Training and a HIPAA Hotline.

**Contact:**        **Caley Boyden, Finance Director**  
[C.Boyden@PerryDD.org](mailto:C.Boyden@PerryDD.org)

**Portage County Board of Developmental Disabilities**, Ravenna, OH

County agency that serves approximately 500 individuals with developmental disabilities. The Board employs 100 staff and operates in 3 facilities across Portage County in Northeast Ohio. The Board is a HIPAA Covered entity with HIPAA compliance obligations. Since it operates a school, it must also comply with the FERPA regulations.

Eagle developed HIPAA Privacy and Security Policies for the Board.

**Contact:**        **Gary Slapnicker, HIPAA Privacy Officer**  
330-297-6209 x 1134  
[garys@portagedd.org](mailto:garys@portagedd.org)

**Portage County Commissioners**, Ravenna, OH

The Portage County Commissioners Office offers its employees a group health benefits plan. Eagle completed a High-Level Security Risk Assessment and HIPAA Policies and Procedures as they relate to this group health plan.

**Contact:**       **Janet Kovick, Human Resources Director**  
330-297-3603  
[jkovick@portageco.com](mailto:jkovick@portageco.com)

**Portage County Health Department**, Ravenna, OH

Combined Health District for Portage County and the City of Ravenna provides an immunization clinic, investigates unusual deaths, provides quality improvement services to area physicians, and manages communicable diseases. Eagle conducted a computer security risk analysis and created a comprehensive set of HIPAA Privacy and Security Policies.

**Contact:**       **Rosemary Ferraro, Director of Nursing**  
330-296-9919  
[rferraro@portageco.com](mailto:rferraro@portageco.com)

**Preble County Board of Developmental Disabilities**, Eaton, OH

The Preble County Board of Developmental Disabilities (Riverside Developmental Disabilities) serves individuals with developmental disabilities (and their families) throughout their lifespan, in Preble County, Ohio. Eagle provided Preble County Board of DD with a set of HIPAA Policies and Procedures.

**Contact:**       **Brian Green, Superintendent**  
937-339-8313  
[brian.green@riversidedd.org](mailto:brian.green@riversidedd.org)

**Richland County Board of Developmental Disabilities**, Mansfield, OH

The Richland County Board of Developmental Disabilities serves individuals with developmental disabilities (and their families) throughout their lifespan, in Richland County, Ohio. Eagle performed a HIPAA Security Risk Assessment in 2021.

**Contact:**       **Michelle Geiss, Superintendent**  
419-774-4200  
[mgeiss@rnewhope.org](mailto:mgeiss@rnewhope.org)

**Summit County Board of Developmental Disabilities**, Tallmadge, OH

County agency that serves approximately 4,000 individuals with developmental disabilities. The Board employs approximately 540 staff and operates in 11 facilities across the Summit County in Northeast Ohio. The Board is a HIPAA covered entity with HIPAA compliance obligations. Since it operates a school, it must also comply with the FERPA regulations.

Eagle conducted a HIPAA/FERPA Compliance Audit, providing a final report with prioritized recommendations for improving compliance.

**Contact:**       **Russell DuPlain, Director of Information Technology**  
330-634-8830  
[rduplain@summitdd.org](mailto:rduplain@summitdd.org)

**Tuscarawas County Board of Developmental Disabilities**, New Philadelphia, Ohio

Tuscarawas County Board of Developmental Disabilities (TBCDD) is a county agency that supports individuals with disabilities from birth through death. It employs about 100 employees, operates a school.

Eagle performed a HIPAA Assessment and developed HIPAA/FERPA/IDEA Privacy and Security Policies; conducted a technical vulnerability analysis of the computer network; performed a Risk Analysis and Vulnerability Analysis for TBCDD.

**Contact:**        **Keith Stoneman, IT Director**  
330-339-9668  
[kstoneman@tuscbbdd.org](mailto:kstoneman@tuscbbdd.org)

**Union County Board of Developmental Disabilities**, Marysville, OH

The Union County Board serves individuals with developmental disabilities from birth through death in their county. Eagle provided a computer security risk analysis in support of their HIPAA compliance. In 2019, Eagle created a comprehensive disaster recovery plan.

**Warren County Board of Developmental Disabilities**, Lebanon, OH

County agency that serves individuals with developmental disabilities. The Board employs 350 staff and operates in 7 facilities across Warren County. Eagle provided a HIPAA Security Risk Assessment.

**Wood County Board of Developmental Disabilities**, Bowling Green, OH

The Wood County Board serves individuals with developmental disabilities from birth through death in their county. This includes early intervention services, a K-12 school, and adult services including a sheltered workshop, employment services, habilitation services, and case management services. The Board develops and maintains its own software for all operations. In addition, the Board provides IT services for a network of 14 group homes. Compliance for this entity is complex since it must comply with HIPAA Privacy and Security rules, the Family Educational Rights and Privacy Act (FERPA) [which governs confidentiality of schools], and a complex set of state laws governing developmental disability boards. Eagle Consulting Partners conducted an audit of HIPAA Privacy and Security Compliance, performed a HIPAA security risk analysis, and assisted with implementation support for its compliance program. This included a set of policies which simultaneously complies with HIPAA, FERPA, and Ohio state law. Ongoing compliance support is provided. [Approx. 200 workstations on network]

## THIRD-PARTY ADMINISTRATORS / HEALTH PLANS / INSURANCE BROKERS

### **ASO, Inc.**, Lynbrook, NY

ASO, Inc. is a Benefit Plan Administrator company operating out of Lynbrook, NY. Eagle provides ongoing privacy and security compliance support for multiple regulations including HIPAA, 23 NYCRR 500 (New York Financial Services Cybersecurity Regulations), the Department of Labor (DOL) Cybersecurity Guidance, and the New York SHIELD law. This support includes ongoing updates to its privacy and security policies, annual security risk assessments, annual penetration testing, training both for security awareness and the company's policies, and Virtual CISO services to support vendor management and ongoing risk management.

**Contact:**        **Larry Sachs**  
516-394-9402  
[larrysachs@aso.net](mailto:larrysachs@aso.net)

### **Caravus**, St. Louis, MO

Caravus is a health insurance broker servicing the small business group health, individual, and self-insured employer markets. Eagle provided a HIPAA Security Risk Assessment, HIPAA Policies and Procedures, HIPAA Training, and ongoing services including HIPAA Risk Management and Security Awareness Training.

**Contact:**        **J.J. Flotken, Managing Director**  
314-621-1162  
[FlotkenJ@caravus.com](mailto:FlotkenJ@caravus.com)

### **International Brotherhood of Electrical Workers 1377 VEBA Plan**, Middleburg Hts., OH

IBEW 1377 is a labor union that manages a VEBA trust health plan for its retired workers. . Eagle performed a computer security risk analysis; developed comprehensive HIPAA Security policies and procedures.

### **IAM Local 2848 VEBA Trust Plan**, Brunswick, OH

IAM Local 2848 is a labor union that manages a VEBA trust health plan for its retired workers. Since 2012 Eagle has provided support for the VEBA's HIPAA compliance program including privacy and security policies and regular updates to its security risk assessment.

**Contact:**        **Larry Shepherd, Board Member**  
440-823-4861  
[office@iamveba.com](mailto:office@iamveba.com)

### **Donald J. Lowe & Associates**, Cleveland, OH

Donald J. Lowe & Associates is a third-party administrator of health benefit and other employee benefit plans. Eagle, since 2019, has provided support both for HIPAA and the Department of Labor (DOL) regulation. This includes annual updates to its privacy and security policies, annual security risk assessments, risk management, security training and an annual compliance audit.

**Contact:**        **Scott Ormsby, Vice President**  
216-861-6644  
[scott@donaldjlowe.com](mailto:scott@donaldjlowe.com)

**Northwest Ohio Administrators, Inc.**, Cleveland, OH

NWOA manages Taft-Hartley Benefit Plans and union-related funds, providing administrative and collection services for unions and employers in Northwestern Ohio. Eagle conducted a comprehensive DOL audit of their physical and technical security controls.

**Contact:** **Chris Wagner, Operations Director**  
419-248-2401  
[cwagner@nwoadm.com](mailto:cwagner@nwoadm.com)

**Stacie Ralph, Executive Director**  
[stacier@nwoadm.com](mailto:stacier@nwoadm.com)

**SEIU Local 1 Cleveland Welfare Fund**, Cleveland, OH

SEIU Local 1 Cleveland Welfare fund is multi-employer, ERISA health plan co-sponsored by SEIU Local 1 and the participating employers. Eagle prepared comprehensive HIPAA Privacy and Security policies, conducted a HIPAA Security Risk Analysis, and provides ongoing HIPAA support.

**Contact:** **Michael Heffernan, Legal Counsel**  
Alotta Farley Co., L.P.A.  
419-535-0075  
[megarner@alottafarley.com](mailto:megarner@alottafarley.com)

**SEIU NYC Local 246**, New York City, NY

SEIU NYC Local 246 represents and advocates for New York City's auto mechanics and related workers, ensuring fair wages, benefits, and working conditions. Eagle conducted a comprehensive computer security risk assessment.

**Contact:** **Joseph Colangelo, President**  
[jcolangelo@nyclocal246.org](mailto:jcolangelo@nyclocal246.org)

## SMALL PHYSICIAN & OTHER MEDICAL PRACTICES

### Physician Practices

**Active Pain Management**, Cookeville, TN

Active Pain Management is a small pain management clinic. Eagle provided its comprehensive policies and procedures for compliance with the state of Tennessee pain management clinic regulations.

**Contact:** **Sinead McAfee, Office Manager**  
931-526-7246  
[smcafee@activepainmgmt.com](mailto:smcafee@activepainmgmt.com)

**Allied Dermatology and Skin Surgery**, Fairlawn, OH

Allied Dermatology and Skin Surgery is a 12-physician practice operating out of three locations in Northeast Ohio. Eagle provides comprehensive MIPS support, and has completed a Security Risk Assessment.

**Contact:** **Petra Boesinger, Office Manager**  
866-337-6631  
[PBoesinger@alliedderm.com](mailto:PBoesinger@alliedderm.com)

**Andrew Badru, MD**, Lebanon, TN

Andrew Badru, MD is an internal medicine group practice operating from two office locations. Eagle provided a HIPAA Security Risk Assessment and HIPAA Policies and Procedures.

**Contact:**        **Eniola Solonon, Office Manager**  
708-299-4872  
[Eniola.Solomon@gmail.com](mailto:Eniola.Solomon@gmail.com)

**Boynton Beach Dermatology**, Boynton Beach, FL

Boynton Beach Dermatology is a 1-physician practice operating in Boynton Beach, Florida. Eagle provides ongoing comprehensive support for the MIPS program.

**Contact:**        **Joseph Gretzula, DO, Owner**  
561-736-8514  
[gretzderm@yahoo.com](mailto:gretzderm@yahoo.com)

**Camelback Dermatology & Skin Surgery**, Phoenix, AZ

Camelback Dermatology & Skin surgery is a 3-physician practice operating in Phoenix, Arizona. Eagle provides comprehensive support for the MIPS program, providing consulting on Promoting Interoperability, Quality, and Performance Improvement.

**Contact:**        **Stephanie Jutzi, Office Manager**  
602-544-5745  
[sjutzi@camelbackderm.com](mailto:sjutzi@camelbackderm.com)

**Cardiology Specialists of Greater Lowell**, Lowell, MA

Cardiology Specialists of Greater Lowell is a 4-physician practice in Lowell, MA. Eagle conducted security risk analyses annually from 2011 through 2019 and created customized HIPAA Policy and Procedures.

**Contact:**        **Sandra Rondeau, Office Manager**  
978-452-5104  
[srondeau@cardiologylowell.com](mailto:srondeau@cardiologylowell.com)

**Cardiovascular Specialists of Sarasota**, Sarasota, FL

Cardiovascular Specialists of Sarasota is a 1 physician practice in Sarasota, Florida. Eagle conducted a computer security risk analysis during 2015,2016, and 2018.

**Contact:**        **Dawn Byrd, Practice Administrator**  
941-915-8440  
[DawnB@cssarasota.com](mailto:DawnB@cssarasota.com)

**Cataract, Glaucoma, Cornea, and Retina Consultants of East Texas**, Nacodoches, TX

Cataract, Glaucoma, Cornea, and Retina Consultants of East Texas treats and manages glaucoma, cataracts, corneal disorders, diabetic retinopathy, macular degeneration, eye trauma, and other general eye disorders. They operate out of a single office in Nacodoches, Texas. Eagle has completed both a simple and a full-scope Security Risk Assessment.

**Contact:**        **Beth Ainsworth, Practice Administrator**  
936-564-3600  
[admin@eyesoftexas.us](mailto:admin@eyesoftexas.us)

**Chevy Chase Dermatology Center**, Chevy Chase, MD

Chevy Chase Dermatology Center is a 3-provider dermatology practice in Chevy Chase, Maryland. Eagle provides ongoing HIPAA compliance support, as well as support in the MIPS program.

**Contact:** **Samantha Toerge, MD, Owner**  
301-951-7906  
satoerge@gmail.com

**Chilhowee Pain Center**, Maryville, TN

Chilhowee Pain Center is a 2-physician practice operating in Chilhowee, Tennessee. They specialize in pain management. Eagle completed comprehensive policies and procedures for compliance with Tennessee Pain Management Clinic Requirements, OSHA, CDC Infection control guidelines, and HIPAA.

**Contact:** **DaWayne Cantrell, Partner**  
888-352-5559  
DCantrell@physicianssmartmed.com

**Complete Foot Care Associates**, Port Orange, FL

Complete Foot Care Associates is a 2-physician podiatry practice in Port Orange, Florida. Eagle has completed a comprehensive Security Risk Assessment.

**Contact:** **Mindy Taylor, MD, Partner**  
386-501-8701  
Cfcadoctors@gmail.com

**Connolly Orthopedics**, Bradenton, FL

Connolly Orthopedics is a 1-physician orthopedic surgeon and sports medicine practice in Bradenton, Florida. Eagle has completed a Security Risk Assessment and created comprehensive HIPAA Policies and Procedures.

**Contact:** **Morgan Meginley, COO**  
941-757-3521  
mmeginley@connollyortho.com

**Craig Singer MD Dermatology**, Bingham Farms, MI

Craig Singer Dermatology is a 1-physician practice in Bingham Farms, Michigan. Eagle provided comprehensive support and ongoing consultation for the MIPS program.

**Contact:** **Craig Singer, MD, Owner**  
248-792-3785  
[topdoc@singerderm.com](mailto:topdoc@singerderm.com)

**Dermatology and Skin Health**, Dover, NH

Dermatology and Skin Health is a 10-physician practice with locations in Dover and Newington, New Hampshire and Peabody, Massachusetts. Eagle provided comprehensive support for the MIPS program.

**Contact:** **Stephanie Grant, RN**  
[s.grant@dermskinhealth.com](mailto:s.grant@dermskinhealth.com)

**Frances Furbish, Practice Manager**  
[info@dermskinhealth.com](mailto:info@dermskinhealth.com)  
603-742-5556

**Dr. Dmitriy Fuzaylov**, Rego Park, NY

Dr. Fuzaylov is a regenerative medicine specialist operating 2 locations just outside of Manhattan in New York. Eagle completed a Security Risk Assessment and created customized HIPAA Policies and Procedures.

**Contact: Dmitriy Fuzaylov, MD, Owner**  
646-784-3984  
backpainMD@gmail.com

**Evergreen Eye Center**, Seattle, WA

Evergreen Eye Center provides top-quality eyecare and specializes in cataract and refractive surgery. Eagle completed a Security Risk Assessment and created comprehensive HIPAA Policies and Procedures.

**Contact: Beth Marker, Director of Finance**  
206-212-2162  
beth@evergreeneye.com

**Florida Kidney Institute**, Venice, FL

Florida Kidney Institute is a 3-physician practice specializing in Internal Medicine and Nephrology. Eagle completed a multiple-year HIPAA Security Risk Engagement.

**Contact: Valerie Cho Chung Hung, Office Manager**  
941-485-2177  
Lorraine.cho@gmail.com

**Francis Kundi, MD**, Moultrie, GA

Francis Kundi, MD, owns an internal medicine practice in Moultrie, Georgia. Eagle has provided Dr. Kundi with a customized HIPAA Policies & Procedures guide and training, as well as a HIPAA Security Risk Analysis.

**Contact: Francis Kundi, MD, Owner**  
229-985-1156  
[FKundiMD@hotmail.com](mailto:FKundiMD@hotmail.com)

**Ghayth Hammad MD**, Morgantown, KY

Ghayth Hammad MD is a 1-physician practice in Morgantown, Kentucky. They offer women's health services, vascular screening, pulmonary function testing, osteoporosis screening, weight management services, and X-ray/Echo services. Eagle completed a multiple-year HIPAA Risk Services Engagement, with a Security Risk Assessment and ongoing Risk Management Services.

**Contact: Dr. Ghayth Hammad, Owner**  
270-791-9994  
drhammadoffice@gmail.com

**Gilvydis Vein Clinic**, Chicagoland, IL

Gilvydis Vein Clinic is a vein surgeon operating from two locations in Chicagoland. Eagle provided a HIPAA Security Risk Assessment and a HIPAA Privacy Risk Assessment.

**Contact: Rimas Gilvydis, MD, Owner**  
815-242-4742  
[RGilvydis@GilvydisVein.com](mailto:RGilvydis@GilvydisVein.com)

**Great Lakes Gastroenterology, St. Joseph, MI**

Great Lakes Gastroenterology is a 6-physician gastroenterology practice in southwestern Michigan, operating out of 2 locations. Eagle provided comprehensive support in the MIPS program.

**Contact: Bruce Jones, MD**  
269-408-1100  
[glgastro@yahoo.com](mailto:glgastro@yahoo.com)

**Indiana Kidney & Hypertension Consultants, Indianapolis, IN**

Indiana Kidney & Hypertension Consultants is a 3-physician practice in Indianapolis, Indiana specializing in Internal Medicine and Nephrology. Eagle performed a Security Risk Assessment.

**Contact: Anil Jain, MD**  
513-255-6700  
[Drajain1@yahoo.com](mailto:Drajain1@yahoo.com)

**James G. Gaal, DO, Ripley, WV**

Dr. James G. Gaal, DO, is a 1-physician practice in Ripley, West Virginia specializing in Internal Medicine. Eagle completed a Breach Risk Assessment for Dr. Gaal.

**Contact: Dr. James Gaal, DO, Owner**  
304-372-4402  
[Gaal.james@yahoo.com](mailto:Gaal.james@yahoo.com)

**Jeffrey Crespin, MD, New York, NY**

Jeffrey Crespin, MD is a 1-physician practice in Manhattan specializing in Gastroenterology and Hepatology. Eagle completed a Security Risk Assessment and provided support in the MIPS program.

**Contact: Dr. Jeffrey Crespin, MD**  
646-524-7269  
[Jeffrey.crespin@nyumc.org](mailto:Jeffrey.crespin@nyumc.org)

**K Jegathesan MD, PC, Waterbury, CT**

K Jegathesan MD is a 2-physician practice in Waterbury, Connecticut, that specializes in Internal Medicine and Pulmonary Disease. Eagle completed a multiple-year Security Risk Engagement for Dr. Jegathesan.

**Contact: Dr. Kanthimathi Jegathesan, MD**  
203-753-0451  
[Kanthyjega@yahoo.com](mailto:Kanthyjega@yahoo.com)

**Maragh Dermatology, Ashburn, VA**

Maragh Dermatology is a 6-physician dermatology practice in Ashburn, Virginia. They specialize in medical, cosmetic, laser, and surgical dermatology in 3 locations. Eagle completed a multiple-year Security Risk Engagement and provided support for the MIPS program.

**Contact: Mami Stanton, Office Manager**  
703-858-0500  
[mstanton@novadermatology.com](mailto:mstanton@novadermatology.com)

**Metropolitan Medical Specialists**, Lanham MD

Metropolitan Medical Specialists (MMS) was an 8-physician family medicine practice located in Lanham, MD and affiliated with Doctors' Community Hospital. Eagle conducted a HIPAA Security risk analysis for meaningful use compliance and updated this risk analysis for multiple subsequent reporting periods. The hospital has disbanded this practice.

**Michel Badin, MD, PA**, Jersey City, NJ

Michel Badin MD is a 6-physician practice in Jersey City, New Jersey specializing in Cardiovascular Disease, Internal Medicine, Hematology/Oncology, and Medical Oncology. Eagle completed a Security Risk Assessment for Dr. Badin.

**Contact:**       **Dr. Michel Badin, Owner**  
201-433-4848  
[mbadee@aol.com](mailto:mbadee@aol.com)

**Milwaukee Eye Care Associates**, Milwaukee, WI

Milwaukee Eye Care Associates is an ophthalmology and optometry specialty group that provides services at 4 facilities in the Milwaukee, WI area. Eagle has provided a HIPAA security risk assessment and a comprehensive update of their HIPAA privacy & security, and Eagle provides ongoing risk management support.

**Contact:**       **Lisa Linqvist**, Practice Administrator  
[262-317-6655](tel:262-317-6655)  
[llinqvist@milwaukeeeyecare.com](mailto:llinqvist@milwaukeeeyecare.com)

**Naga M Javvaji, MD, PC**, Muskogee, OK

Naga M Javvaji MD, PC, is a 1-physician practice in Muskogee, Oklahoma. He specializes in Internal Medicine. Eagle completed a HIPAA Security Risk Assessment.

**Contact:**       **Dr. Naga Javvaji, Owner**  
918-682-8631 x-2  
[javvajipt@gmail.com](mailto:javvajipt@gmail.com)

**Norfolk Hand Surgery Center**, Norfolk, VA

The Norfolk Hand Surgery Center is a 2-physician practice in Norfolk, Virginia. Eagle has completed multiple Security Risk Assessments.

**Contact:**       **Dr. Christopher Hersh, President**  
757-461-8311

**Julie Shippy, Office Manager**  
757-461-8300  
[billing@norfolkhandcenter.com](mailto:billing@norfolkhandcenter.com)

**Ocean State Cardiovascular & Vein Center**, Woonsocket, RI

Ocean State Cardiovascular & Vein Center is a 3-physician practice in Woonsocket, Rhode Island. The physicians there hold affiliations with 6 local hospitals and operate out of 5 satellite offices. Eagle completed a multiple-year Security Risk Engagement and provided comprehensive support for the MIPS program.

**Contact:**       **Dr. Walid Saber, Partner**  
401-597-6500

**Pain and Spine Specialists, Cleveland, TN**

Pain and Spine Specialists is a 1-physician practice in Cleveland, Tennessee. Eagle provided compliance support and has completed a Security Risk Analysis. Eagle built a comprehensive policy and procedure manual in full compliance with Tennessee Pain Clinic Regulations, performed an on-site audit, and supported the practice through their state pain management clinic certification.

**Contact: Paul Pinson, MD, Owner**  
423-813-3830  
[PaulPinsonMD@gmail.com](mailto:PaulPinsonMD@gmail.com)

**Pavonia Gastroenterology, LLC, Jersey City, NJ**

Pavonia Gastroenterology, LLC is a 1-physician gastroenterology practice in Jersey City, New Jersey. Eagle completed a multiple-year Security Risk Engagement.

**Contact: Dr. Paul Stoopack, Owner**  
201-216-3065  
[pmstoopack@gmail.com](mailto:pmstoopack@gmail.com)

**Pawleys Podiatry, Pawleys Island, SC**

Pawleys Podiatry is a 1-physician practice in Pawleys Island, South Carolina. Eagle provided ongoing MIPS support.

**Contact: Ralph Sprinkle, DPM, Owner**  
843-235-0002  
[rssprinkle@aol.com](mailto:rssprinkle@aol.com)

**Prime Heart, Jersey City, NJ**

Prime Heart is a 1-physician practice in Jersey City, New Jersey, specializing in Cardiovascular Health. Eagle completed a Security Risk Assessment and customized HIPAA Policies and Procedures.

**Contact: Dr. Sunil Patel, Owner**  
973-275-9500

**Retinal Eye Care Associates, Lake Worth, FL**

Solo physician ophthalmology practice. Eagle provides comprehensive support for the MIPS program; previously provided assistance with the MIPS program including compliance planning, assistance with the EHR, completion of the Privacy and Security Objective and assistance with attestation.

**Contact: Patricia Everett, Practice Administrator**  
(561) 967-8000  
[peverett@retinaleyecare.com](mailto:peverett@retinaleyecare.com)

**Richard P. Margolies, MD, Palm Beach Gardens, FL**

Solo physician ophthalmology practice. Eagle provided overall support for the meaningful use program including monitoring and attestation assistance. Conducted Computer Security Risk Analysis in support of meaningful Use program.

**Contact: Richard Margolies, MD, Owner**  
561-626-5600  
[Doctorm911@gmail.com](mailto:Doctorm911@gmail.com)

**Robert Grant, DO**, Garden City, MI

Robert Grant, DO is a 1-physician practice in Garden City, Michigan. Dr. Grant specializes in Pulmonary Medicine and Sleep Medicine. Eagle completed a Security Risk Assessment for Dr. Grant.

**Contact:** **Dr. Robert Grant, Owner**  
734-525-0319  
[Golfrob01@gmail.com](mailto:Golfrob01@gmail.com)

**Rochester Dermatology Clinic**, Rochester Hills, MI

Rochester Dermatology Clinic is a family-owned 3-physician practice that has served the Rochester Hills, Michigan area for over 30 years. Eagle provided Rochester Dermatology Clinic with comprehensive support for the MIPS program.

**Contact:** **Kari Livingston, Office Manager**  
248-853-3131  
[karil@rochderm.com](mailto:karil@rochderm.com)

**SAI Medical Center**, Maplewood, NJ

SAI Medical Center is a 1-physician practice that specializes in General Medicine and Internal Medicine. Eagle completed a comprehensive Security Risk Assessment.

**Contact:** **Prathiba Eswarapu, Office Manager**  
973-450-9600  
[saimedicalbelleville@gmail.com](mailto:saimedicalbelleville@gmail.com)

**San Antonio Skin and Cancer Clinic**, San Antonio, TX

San Antonio Skin and Cancer Clinic is a 4-physician practice in San Antonio, Texas. Eagle provided comprehensive support for the MIPS program.

**Contact:** **John Martin, MD, Physician**  
210-614-3575  
[Johnmartin334@gmail.com](mailto:Johnmartin334@gmail.com)

**Sarasota Vascular Specialists**, Sarasota, FL

Sarasota Vascular Specialists is a 7-physician practice in Sarasota, Florida. They specialize in the treatment of disorders of the veins and arteries. Eagle has completed numerous Security Risk Assessments for FQHC compliance.

**Contact:** **Cheryl Johnson, Office Manager**  
941-371-6565 x-2039  
[administration@sarasotavascularderm.com](mailto:administration@sarasotavascularderm.com)

**Shady Grove Dermatology**, Rockville, MD

Shady Grove Dermatology is a 4-physician practice located in Rockville, Maryland. Eagle provided comprehensive support for the MIPS program.

**Contact:** **Sandee Davidson, Office Manager**  
240-246-7417  
[sgdmanagement@shadygrovederm.com](mailto:sgdmanagement@shadygrovederm.com)

**Sona Dermatology**, Charlotte, NC

SONA Dermatology provides medical and cosmetic dermatology services, including treatments for skin conditions and aesthetic procedures. Eagle provided support to help Sona navigate the MIPS Program, maximize incentives, avoid penalties, and manage submissions, documentation, and appeals. This private-equity owned practice has been sold.

**Springfield Pediatrics**, Springfield, MA

Solo physician practice located in Massachusetts. Eagle conducted a Computer Security Risk Analysis in support of meaningful Use program.

**Contact:** **Ricardo Roqueza, Office Manager**  
413-747-5437

**Southern Indiana ENT**, Columbus, IN

7-provider practice located in Columbus, Indiana. Eagle provided conducted a Computer Security Risk Analysis with corrective action recommendations.

**Contact:** **Brenda O'Brien, Practice Manager**  
812-669-3705  
[brenda@sient-llc.com](mailto:brenda@sient-llc.com)

**Ocean Dermatology / Steven Weissman, MD**, Brooklyn, NY

Steven Weissman, MD is a 2-phsician practice with locations in New York and New Jersey. Eagle provided comprehensive support for the MIPS program.

**Contact:** **Suri Eisenback, Office Manager**  
718-853-7546  
[suri@oceandermatology.com](mailto:suri@oceandermatology.com)

**Swetnam Cosmetic**, Fayetteville, AR

Swetnam Cosmetic Surgery is a one-physician practice based in Fayetteville, Arkansas. Swetnam Cosmetic operates from one office. Eagle provided HIPAA services including policy and procedure development and a security risk assessment.

**Contact:** **Char Wells, Office Manager**  
[cwells@swetnamcosmetic.com](mailto:cwells@swetnamcosmetic.com)

**Thyroid and Endocrine Center of Florida**, Sarasota, FL

Thyroid & Endocrine Center of Florida is an endocrinology specialty group that provides services at 1 Sarasota, FL location and employs 4 Physicians. Eagle provided a Security Risk Analysis to meet the requirements for the MIPS Promoting Interoperability (PI) program.

**Contact:** **Debbie Lawrence, Office Manager**  
[deb.lawrence2@verizon.net](mailto:deb.lawrence2@verizon.net)

**Wagner Macula & Retina Center**, Chesapeake, VA

Wagner Macula & Retina Center is a 2-physician practice with offices located in and around Chesapeake, Virginia. Eagle provided comprehensive MIPS support.

**Contact:** **Shawna Gallagher, Director of Clinical Operations**  
757-481-4400 x363  
[sgallagher@wagnerretina.com](mailto:sgallagher@wagnerretina.com)

**Waterville Family Practice**, Waterville, ME

A 4-physician, family medicine practice operating at one location in Waterville, Maine.

Eagle provided a Computer Security Risk Analysis; created HIPAA Privacy and Security Policies for the practice; trained the staff regarding HIPAA requirements; and currently provides ongoing risk management support.

**Contact:**        **Jan Bureau, Practice Administrator**  
207-873-1185  
[jbureauwfp@midmaine.com](mailto:jbureauwfp@midmaine.com)

**West Virginia Dermatology & Skin Surgery Center**, South Charleston, WV

West Virginia Dermatology & Skin Surgery Center is a 2-clinician practice in South Charleston, West Virginia. Eagle has provided a customized HIPAA Policies & Procedures guide with training and a Security Risk Analysis. In addition, Eagle provides comprehensive ongoing support for the MIPS program.

**Contact:**        **Robin Hoblitzell, Office Manager**  
304-925-7546  
[Robin.hoblitzell@wvskin.com](mailto:Robin.hoblitzell@wvskin.com)

## Dentists

**Hylan Dental Care**, Cleveland, OH

4 dentist practice with two locations. Eagle performed computer security risk analysis and created HIPAA Policies and Procedures.

**Contact:**        **Brad Hylan, Owner**  
216-251-8812

## GROUP HOMES AND AGENCIES SERVING THOSE WITH DEVELOPMENTAL DISABILITIES

### **Special Olympics International**, Washington, DC

Special Olympics International (SOI) is a non-profit charitable organization that coordinates a network of affiliates in 180 countries worldwide and operates Olympic games for individuals with developmental disabilities. SOI includes medical screening and offers limited healthcare services while providing the games. Eagle conducted an assessment regarding the HIPAA covered entity status of SOI and its 52 U.S. Affiliates and advised on other privacy and data security regulations that were applicable.

**Contact:**        **Steve Keener, Associate Legal Counsel**  
202-824-0296  
[skeener@specialolympics.org](mailto:skeener@specialolympics.org)

### **L'Arche Greater Washington DC**, Washington, DC

L'Arche operates three group homes for individuals with intellectual disabilities in Washington DC and Virginia.

Eagle developed comprehensive policies and procedures for compliance with Washington DC regulations for group homes. These policies include HIPAA Privacy and Security. Other consulting services over the last 10 years include breach response consulting and computer security risk analyses.

**Contact:**        **Don Kelly, Director of Contract Compliance**  
202-510-3212  
[donkelley@larche-gwdc.org](mailto:donkelley@larche-gwdc.org)

### **Step By Step**, Wilkes-Barre, PA

Step By Step is a community-based human service agency providing services for DD Boards and mental health agencies across 22 counties in Pennsylvania. Eagle provided HIPAA policies and procedures as well as HIPAA compliance support for two service lines.

**Contact:**        **James Bobeck, President and CEO**  
215-937-6529  
[jbobecki@stepbystepusa.com](mailto:jbobecki@stepbystepusa.com)

**The rights of persons with developmental disabilities include but are not limited to:**

The right to be treated at all times with courtesy and respect and with full recognition of their dignity and individuality. **(Be treated nicely at all times and as a person)**

The right to an appropriate, safe and sanitary living environment that complies with local, state and federal standards and recognizes the persons' need for privacy and independence. **(Have a clean safe place to live in and a place to be alone)**

The right to food adequate to meet accepted standards of nutrition. **(Have food that is good for you)**

The right to practice the religion of their choice or to abstain from the practice of religion. **(Be able to go, if you want, to any church, temple, mosque)**

The right to timely access to appropriate medical or dental treatment. **(Be able to go to a doctor or dentist when you are sick)**

The right of access to necessary ancillary services including, but not limited to, occupational therapy, physical therapy, speech therapy, and behavior modification and other psychological services. **(Be able to have people help you with the way you walk, talk, do things with your hands, act or feel, if you need it)**

The right to receive appropriate care and treatment in the least intrusive manner. **(Be able to have people help and teach you, if you want)**

The right to privacy, including both periods of privacy and places of privacy. **(Be able to have time and a place to go to be by yourself)**

The right to communicate freely with persons of their choice in any reasonable manner they choose. **(Be able to call, write letters or talk to anyone you want about anything you want)**

The right of ownership and use of personal possessions so as to maintain individuality and personal dignity. **(Be able to have your own things and be able to use them)**

The right to social interaction with members of either sex. **(Be able to have men and women as friends)**

The right of access to opportunities that enable individuals to develop their full human potential. **(Be able to join in activities and do things that will help you grow to be the best person you can be)**

The right to pursue vocational opportunities that will promote and enhance economic independence. **(Be able to work and make money)**

The right to be treated equally as citizens under the law. **(Be treated like everyone else)**

The right to be free from emotional, psychological, and physical abuse. **(Not be hit, yelled at, cursed at, or called names that hurt you)**

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## **Who Reports?**

All employees working within the field of developmental disabilities are mandated by law to follow reporting procedures for MUI/UI. A DD employee is defined as:

- An employee of the ODODD
- A superintendent, board member, or employee of a county board
- An administrator, board member, or employee of a residential licensed facility
- An administrator, board member, or employee of any other public or private provider of services to an individual with a developmental disability
- An independent provider

## **What to Report - (Abbreviated from OAC 5123-17-02)**

**Unusual Incident** - a non-serious event or occurrence involving an individual that is not consistent with routine operations, policies and procedures, or the individual's care or ISP. Unusual incident includes, but is not limited to:

- Minor medical injuries- Dental, falls, etc. that do not require doctor visits
- Emergency room or urgent care treatment center visits (not requiring hospitalization)
- Medication errors without a likely risk to health and welfare
- Overnight relocation of an individual due to a fire, natural disaster, or mechanical failure
- A minor incident involving two individuals served (example - one individual scratches another, minor bleeding, no doctor visit)
- Rights code violations or unapproved behavioral supports without a likely risk to health and welfare
- Program implementation incidents- Failure to follow a person-centered support plan when such failure causes minimal risk or no risk. Examples - Failing to provide supervision for short periods of time, car accidents without harm, self-reported incidents with minimal risk.

**Major Unusual Incident** - A serious event or occurrence that is alleged, suspected, or actual. The reporter has reasonable cause to believe a major unusual incident form category A, B, or C has taken place.

**Category A-** May be investigated by Law Enforcement, Children's Services, and/or County Board Investigative Agents

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- 1. Emotional abuse:** The use of actions, words, gestures, or other communicative means to purposefully threaten, coerce, intimidates, harass, or humiliate an individual or a pattern of behavior that creates a hostile environment.
- 2. Exploitation** - The unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain.
- 3. Failure to Report** - A mandated reporter who has reasonable cause to believe that an individual has suffered or faces a substantial risk of suffering any wound, injury, disability, or condition that indicates abuse, misappropriation, exploitation, or neglect and such person does not immediately report such information to a law enforcement agency or a county board. In the case of an individual living in a developmental center, report either to law enforcement or the ODODD.

Note: Penalties for Not Reporting (May vary according to the situation)

- Fines up to \$1,000 for a misdemeanor and other possible criminal/civil charges
  - Administrative sanctions including possible placement on Abuser Registry
- 4. Misappropriation** - A theft committed by depriving, defrauding, or otherwise obtaining the real or personal property of an individual by any means prohibited by the Ohio Revised Code.
  - 5. Neglect** - Failing in the duty to provide an individual with medical care, personal care, or other support that consequently results in serious injury or places an individual or another person at risk of serious injury. Serious injury is an injury that results in treatment by a physician, physician assistant, or nurse practitioner.
  - 6. Physical Abuse** - Use of physical force than can reasonably be expected to result in physical harm to an individual. Such force may include, but is

## Major Unusual Incidents & Reporting Procedures

not limited to; hitting, slapping, pushing, or throwing objects at an individual. Physical harm is defined as any injury, illness, or other physiological impairment, regardless of the gravity or duration.

7. **Prohibited Sexual Relations** - A DD employee engaging in consensual sexual conduct or having consensual sexual contact with an individual who is not the employee's spouse and for whom the employee was employed or under contract to provide care or supervise the provision of care at the time of the incident.
8. **Rights Code Violation** - Any violation of the rights enumerated in section 5123.62 of the ORC that creates a likely risk of harm to the health or welfare of an individual.
9. **Sexual Abuse** - Unlawful sexual conduct, contact or committing any sexual offenses as prohibited by law:
  - a. **Sexual Conduct** - Vaginal intercourse between a male and female; anal intercourse or oral sex between persons regardless of sex; and, without privilege to do so, the insertion, however slight, of any part of the body or any instrument, apparatus, or other object into the vaginal or anal opening of another.
  - b. **Sexual Contact** - Any touching of an erogenous zone of another, including without limitation the thigh, genitals, buttock, pubic region, or, if the person is a female, a breast, for the purpose of sexually arousing or gratifying either person.
  - c. **Sexual Offenses Prohibited by ORC 2907** - Rape, sexual battery, unlawful conduct with a minor, sexual imposition, importuning, voyeurism, and public indecency.
10. **Unexplained or unanticipated death**: Death of an individual resulting from an accident or that was otherwise unexpected.

**Category B** - investigated by County Board Investigative Agents

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1. **Attempted Suicide** - A physical attempt by an individual that results in emergency room treatment, in-patient observation or hospital admission.

## Major Unusual Incidents & Reporting Procedures

2. **Death other than Explained or Unanticipated Death** - Death of an individual by natural cause.
3. **Medical Emergency** - An incident where emergency medical intervention is required to save an individual's life (example - choking techniques, cardiopulmonary resuscitation (CPR), use of automated external defibrillator, or administration of overdose reversal medication such as "Narcan")
4. **Missing Individual** - Law enforcement has been contacted because an individual's whereabouts are unknown and the individual is believed to be at or pose an imminent risk of harm to self or others.
5. **Peer-to-Peer Acts** - Any of the following incidents involving two individuals served:
  - a. **Exploitation** - The unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain.
  - b. **Theft** - Intentionally depriving another individual of real or personal property valued at twenty dollars or more or property of significant personal value to the individual.
  - c. **Physical Act** - A physical altercation that:
    - i. Results in examination or treatment by a physician, physician assistant, or nurse practitioner; or
    - ii. Involves strangulation, a bloody nose, a bloody lip, a black eye, a concussion, or biting which causes breaking of the skin; or
    - iii. Results in the individual being arrested, incarcerated, or the subject of criminal charges
  - d. **Sexual Act** - Sexual conduct and/or contact for the purposes of sexual gratification without the consent of the other individual.
6. **Significant Injury** - An injury of known or unknown cause that is that results in a dental injury that requires treatment by a dentist, concussion, broken bone, dislocation, second or third degree burns or that requires immobilization, casting, or five or more sutures. Significant injuries will be designated in the incident tracking system as either known or unknown cause.

## Category C- investigated by County Board Investigative Agents

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1. **Law Enforcement** - Any incident that results in the individual being tased, arrested, charged, or incarcerated.
  
2. **Unanticipated Hospitalization-**
  - A hospital admission lasting forty-eight hours or longer that:
    - Is not associated with planned evaluations, scheduled procedures, or routine diagnostic tests that are part of ongoing medical care, including the diagnosis of conditions; and
    - Is due to one or more of the following diagnoses:
      - Aspiration pneumonia
      - Bowel obstruction
      - Dehydration
      - Medication error
      - Seizure or
      - Sepsis
  - A hospital re-admission lasting forty-eight hours or longer that:
    - Is not associated with planned evaluations, scheduled procedures, or routine diagnostic tests that are part of ongoing medical care, including the diagnosis of conditions; and
    - Is due to any diagnosis that is the same diagnosis as a prior hospital admission lasting forty-eight hours or longer within the past thirty calendar days
  
3. **Unapproved Behavioral Support\_-** The use of a prohibited measure as defined in OAC 5123-2-06 or the use of a restrictive measure implemented without approval of the Human Rights Committee or with the informed consent of the individual or the individual's guardian. When the use of a prohibited or restrictive measure does not result in risk to the individual's health and welfare, the incident will be investigated as an unusual incident.

### When to Report

#### **First - Immediate Action Steps for Safety**

Providers must first take all reasonable measures to ensure the health and welfare of the individuals served. Such measures will include:

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## Major Unusual Incidents & Reporting Procedures

- Immediate and ongoing medical attention as appropriate;
- Removal of an employee from direct contact with any individual when the employee has been alleged to be involved in physical abuse or sexual abuse until such time as the provider has sufficiently determined that such removal is no longer necessary;
- Other measures to protect the health and welfare of the individual as necessary.

The provider and county board should discuss disagreements regarding reasonable measures in order to resolve them. If the provider and the county board are unable to reach an agreement, the ODODD will make a determination.

**Second - make contacts as noted in the section below immediately upon the occurrence of the incident or learning about the incident.**

### Where and to Whom to Report

#### MUI Reporting for County Board Employees:

- **Investigative Agent and Supervisor** - All MUI's or suspected MUI's must be verbally reported to the Investigative Agent Office **no later than 4 hours** after discovery of the incident and a written report must be filed by **10:00 a.m. the first working day following the day the county board employee becomes aware of the MUI.**
  - **Contact Information - Clark County IA Office (937) 328-5245 fax (937) 328-4575** [MUIreport@clarkdd.org](mailto:MUIreport@clarkdd.org)
  - Working days are defined as Monday, Tuesday, Wednesday, Thursday, or Friday except that when that day is a holiday.
  - If the time of your report is after business hours, leave a voice message, and then fax or email your report.
- **MUIs Involving Possible Criminal Acts** - Abuse, misappropriation, exploitation, neglect or failure to report must also be reported to local law enforcement. If law enforcement has been notified of a criminal act involving an employee, the County Board is responsible for notifying the ODODD if that person works for another provider
- **MUI's Involving Child Abuse** - Abuse or neglect of an individual under the age of 21 should be immediately reported to the local Public Children

## Major Unusual Incidents & Reporting Procedures

Service's Agency. The County Board is responsible for ensuring the notification has been made.

- **MUI Notifications** - The following notifications are critical unless they jeopardize the health and welfare of the individual:
  - Guardians and other necessary service providers must be notified of all incidents on the same day the incident or discovery of the incident occurs and include immediate actions taken.
  - County Boards are to ensure all notifications are made. The County Board Investigative Agent must notify the individual or the guardian of the preliminary finding of a physical or sexual abuse MUI (not being investigated by another party) within 14 working days.

### **MUI and UI Reporting for Independent/ Agency Providers:**

- **Investigative Agent Office** - All MUI's or suspected MUI's must be verbally reported to the Investigative Agent Office **no later than 4 hours** after discovery of the incident and a written report must be filed by **3:00 p.m.** the first working day following the day the provider becomes aware of the MUI. UI's must be reported to the SSA or county board designee, by submitting a written report on the first working day following the day of the UI discovery. This applies to Agency and Independent Providers.
  - **Contact Information - Clark County IA Office (937) 328-5245 fax (937) 328-4575** [MUlreport@clarkdd.org](mailto:MUlreport@clarkdd.org)
  - Working days are defined as Monday, Tuesday, Wednesday, Thursday, or Friday except that when that day is a holiday.
  - If the time of your report is after business hours, leave a voice message, and then fax or email your report.
- **MUIs Involving Possible Criminal Acts** - Abuse, misappropriation, exploitation, neglect, or failure to report must also be reported to local law enforcement. The provider should document the time, date, and name of the person notified of the alleged criminal act. If law enforcement has been notified of a criminal act involving an agency employee, the provider is responsible for notifying the ODODD if that person works for another provider.
- **MUI's Involving Abuse or Neglect of a Child** - An individual under the age of 21 must also be immediately reported to the local Public Children Service's Agency. The provider or the County Board can make this notification,

## Major Unusual Incidents & Reporting Procedures

however, the County Board is responsible for ensuring the notification has been made.

- **MUI Notifications-** The following notifications are critical unless they jeopardize the health and welfare of the individual:
  - Guardian or other person whom the individual has identified (day of incident)
  - Service and Support Administrator (day of incident)
  - Other providers of service necessary to ensure continuity of care and support for the individual (day of incident)
  - Senior Management of Agency Provider (within 2 days of the incident, or when the provider become aware of the incident)

### Contacts for other Counties

If the incident occurs in another county, please contact these offices:

Greene - 937-562-6500  
Champaign - 937-508-5870  
Miami- 937-875-0484  
Madison - 740-845-2765  
Montgomery - 937-451-2765

### How to Report

**A written MUI report should be submitted with the following information:**

[MUI/UI Incident Report Form](#)

This form can be found in the Public Drive/ All Employee Access/Forms

- The individual's first and last name
- The date and time of the incident
- The location the incident occurred
- A description of the incident
- Type and location of injuries
- Name of the primary person involved and their relationship to the individual (this is typically the suspected perpetrator; or the person who caused the incident)
- The printed name and signature of the person completing the MUI report
- Names and statements of witnesses
- Actions taken to immediately protect the health and welfare of the individual
- Who (besides the County Board) has been notified of the incident; including names, titles, and time and date of the notice(s)
- Further medical follow-up

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## Major Unusual Incidents & Reporting Procedures

- o Date, time, location
- o Cause and contributing factors
- o Preventative measures

**Trends and Patterns Report** - Providers are required to produce an annual report regarding MUI trends and patterns for the calendar year.

- o Trends and patterns are defined as 5 MUI's with 6 months or 10 per year.
- o This report is due on **January 31** for the previous year
- o The report must be sent to the County Board by **February 28**
- o The report includes:
  - Date of review
  - Name of person completing review
  - Time period
  - Comparison data for previous 3 years
  - Explanation of data
  - Data for review by MUI category type
  - Specific individuals involved in trend/pattern
  - Specific trends by residence, region, or program
  - Previously identified trends/patterns
  - Action plans & preventative measures to address trend/pattern

For questions, please contact: Investigative Agent Office at (937) 328-5245

# Major Unusual Incidents & Reporting Procedures

## Abuser Registry Offenses

**Physical Abuse** - Use of physical force than can reasonably be expected to result in physical harm to an individual. Such force may include, but is not limited to; hitting, slapping, pushing, or throwing objects at an individual. Physical harm is defined as any injury, illness, or other physiological impairment, regardless of the gravity or duration.

**Sexual Abuse** - Unlawful sexual conduct, contact or committing any sexual offenses as prohibited by law:

- a. ***Sexual Conduct*** - Vaginal intercourse between a male and female; anal intercourse or oral sex between persons regardless of sex; and, without privilege to do so, the insertion, however slight, of any part of the body or any instrument, apparatus, or other object into the vaginal or anal opening of another.
- b. ***Sexual Contact*** - Any touching of an erogenous zone of another, including without limitation the thigh, genitals, buttock, pubic region, or, if the person is a female, a breast, for the purpose of sexually arousing or gratifying either person.
- c. ***Sexual Offenses Prohibited by ORC 2907*** - Rape, sexual battery, unlawful conduct with a minor, sexual imposition, importuning, voyeurism, and public indecency.

**Emotional Abuse** - The use of actions, words, gestures, or other communicative means to purposefully threaten, coerce, intimidates, harass, or humiliate an individual or a pattern of behavior that creates a hostile environment.

**Prohibited Sexual Relations** - A DD employee engaging in consensual sexual conduct or having consensual sexual contact with an individual who is not the employee's spouse and for whom the employee was employed or under contract to provide care or supervise the provision of care at the time of the incident.

**Neglect-** Failing in the duty to provide an individual with medical care, personal care, or other support that consequently results in serious injury or places an individual or another person at risk of serious injury. Serious injury is an injury that results in treatment by a physician, physician assistant, or nurse practitioner.

**Misappropriation** - A theft committed by depriving, defrauding, or otherwise obtaining the real or personal property of an individual by any means prohibited by the Ohio Revised Code.

**Failure to Report** - A mandated reporter who has reasonable cause to believe that an individual has suffered or faces a substantial risk of suffering any wound, injury, disability, or condition that indicates abuse, misappropriation, exploitation, or neglect and such person does not immediately report such information to a



## Major Unusual Incidents & Reporting Procedures

law enforcement agency or a county board. In the case of an individual living in a developmental center, report either to law enforcement or the ODODD.

## Abuser Registry Offenses

### ABUSER REGISTRY - NOTICE TO EMPLOYEES AND PROVIDERS

The Abuser Registry can be found on the Ohio Department Developmental Disabilities website at: <http://dodd.ohio.gov>

- All people with developmental disabilities have the right to a system that seeks to ensure their health and welfare.
- As an employee or provider you are an important part of the system designed to ensure health and welfare. Here are just a few of the things you do that make a difference in the lives of people with developmental disabilities: providing quality care - even when faced with difficult situations, reporting offenses immediately, seeking medical attention, comforting victims, helping them and their families and friends to prevent harm in the future.
- The Abuser Registry is not a criminal process and does not require a criminal conviction. To proceed prior to the completion of any criminal proceedings, the Abuser Registry must have written permission from the prosecutor.
- If your name is placed on the Abuser Registry, you **cannot** be hired as an employee or provider of developmental disability services anywhere in Ohio. Employers and families are required to check the Abuser Registry prior to hiring. People on the Abuser Registry cannot be hired and will be removed from any current developmental disability services employment.
- The Abuser Registry Law is found in Ohio Revised Code Sections 5123.50 and 5123.51. Prior to placement of the name on the Abuser Registry, the employee is given an opportunity to respond and there must be clear and convincing evidence of the registry offense.



Type Of Notification	Name of person notified	Date/Time	Notified By:	How notified (email, phone, fax, etc)
Staff or Family living at the individual's home and responsible for the individual's care				
Law Enforcement/Children's Protective Services (include officer's name or badge #)				
County Board				
Director				
Other				

A. Administrative Action:

B. Medical Summary/further medical follow up:

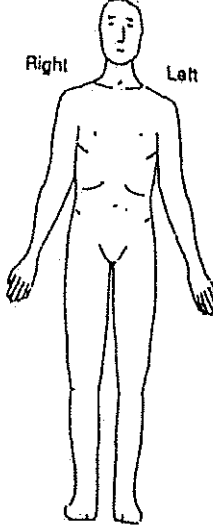
Signature/Title (if different than reporter) \_\_\_\_\_ Date \_\_\_\_\_

Time of Assessment: \_\_\_\_\_

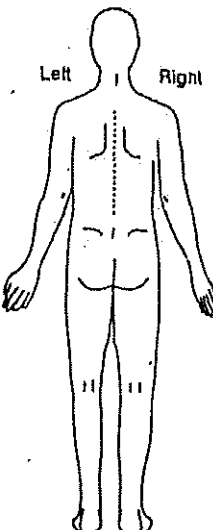
Body Part Injured:

<input type="checkbox"/> Head or Face	<input type="checkbox"/> Neck or Chest
<input type="checkbox"/> Mouth / Teeth	<input type="checkbox"/> Abdomen
<input type="checkbox"/> Hands / Arms	<input type="checkbox"/> Back / Buttocks
<input type="checkbox"/> Feet / Legs	<input type="checkbox"/> Genitals
<input type="checkbox"/> Other	

Right      Left



Left      Right



C. Follow Up/Prevention Statement:

Signature (QMRP/Coordinator/Director): \_\_\_\_\_ Date: \_\_\_\_\_

ADMINISTRATIVE REVIEW FORM FOR UNAPPROVED BEHAVIORAL SUPPORT

Individual's Name: \_\_\_\_\_

Date of Unapproved Behavior Support: \_\_\_\_\_

Major Unusual Incident Form: \_\_\_\_\_

Form Initiated: \_\_\_\_\_

Name of Person Initiating Form: \_\_\_\_\_

Title of Person Initiating Form: \_\_\_\_\_

Contact Information for Person Initiating Form: \_\_\_\_\_

Provider Name: \_\_\_\_\_

PART 1 – TO BE COMPLETED BY THE INDIVIDUAL'S PROVIDER

DESCRIPTION – Describe the intervention/support in detail and the reason used.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How was the intervention/support necessary for the health and welfare of the individual or other individuals?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the staff involved. \_\_\_\_\_

How many times was the intervention/support used? \_\_\_\_\_

How long (total) was the individual restrained? \_\_\_\_\_

HISTORY/ANTECEDENTS – Does the individual have a history of the behavior?

\_\_\_\_\_

If so, describe history.

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**TYPE OF UNAPPROVED BEHAVIORAL SUPPORT**

**Physical Restraint**

- |   |   |
|---|---|
| <input type="checkbox"/> Basket Hold                | <input type="checkbox"/> One Person Carry                               |
| <input type="checkbox"/> Multiple Person Carry      | <input type="checkbox"/> One Person Escort                              |
| <input type="checkbox"/> Multiple Person Escort     | <input type="checkbox"/> Physically Prompted Hands Down With Resistance |
| <input type="checkbox"/> Prone                      | <input type="checkbox"/> Restraint of Multiple Appendages               |
| <input type="checkbox"/> Restraint of One Appendage | <input type="checkbox"/> Side Restraint                                 |
| <input type="checkbox"/> Supine                     | <input type="checkbox"/> Standing Restraint                             |
| <input type="checkbox"/> Seated Restraint           | <input type="checkbox"/> Time-Out                                       |
|   | <input type="checkbox"/> Other: _____                                   |

**Chemical Restraint**

- Anti-Anxiety
- Anticonvulsant
- Antidepressant
- Antipsychotic
- Mood Stabilizer
- Other: \_\_\_\_\_

**Mechanical Restraint**

- |   |  |
|---|--|
| <input type="checkbox"/> Full Body - Papoose Board Wrap                   | <input type="checkbox"/> Mitts   |
| <input type="checkbox"/> Full Body - Seated Position                      | <input type="checkbox"/> Splints or Tethers                                  |
| <input type="checkbox"/> Full Body - Supine Position                      | <input type="checkbox"/> Wheelchair Controls Disabled                        |
| <input type="checkbox"/> Gait Belt  | <input type="checkbox"/> Wheelchair for Individual Who Does Not Use Normally |
| <input type="checkbox"/> Helmet   | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> Locked Seatbelt/Vest - During Transportation     |  |
| <input type="checkbox"/> Locked Seatbelt/Vest - Not During Transportation |  |

**BEHAVIORAL SUPPORT STRATEGIES - Did the individual's service plan outline behavioral support strategies?**

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If yes, please describe.

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Did the staff know about the behavioral support strategies? \_\_\_\_\_

Were staff trained on implementation of the behavioral support strategies? \_\_\_\_\_

INJURIES - Were there any injuries to the individual or anyone else involved in the unapproved behavioral support? If yes, please describe injuries sustained by the individual.

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Did the individual receive timely medical attention?

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PART 2 - TO BE COMPLETED BY THE INVESTIGATIVE AGENT IN COLLABORATION WITH THE INDIVIDUAL'S TEAM

CAUSES AND CONTRIBUTING FACTORS

- |  |   |
|--|---|
| <input type="checkbox"/> Supervision not met             | <input type="checkbox"/> 1:1 attention unavailable  |
| <input type="checkbox"/> Staff ratio was not appropriate | <input type="checkbox"/> Change in routine or schedule                                    |
| <input type="checkbox"/> Excessive sensory input         | <input type="checkbox"/> Control issues - staff/family/peers                              |
| <input type="checkbox"/> Medication change               | <input type="checkbox"/> Loss of important relationship                                   |
| <input type="checkbox"/> Illness                         | <input type="checkbox"/> Individual service plan/behavioral support strategy not followed |
| <input type="checkbox"/> Engaging in self-harm           | <input type="checkbox"/> Initiating harm to others  |
| <input type="checkbox"/> Others: _____                   |   |



ADMINISTRATIVE REVIEW FORM FOR UNANTICIPATED HOSPITALIZATION

Individual's Name: \_\_\_\_\_

Date of Unanticipated Hospitalization: \_\_\_\_\_

Major Unusual Incident Number: \_\_\_\_\_

Date Form Initiated: \_\_\_\_\_

Name of Person Initiating Form: \_\_\_\_\_

Title of Person Initiating the Form: \_\_\_\_\_

Contact Information for Person Initiating Form: \_\_\_\_\_

Provider Name: \_\_\_\_\_

PART 1 – TO BE COMPLETED BY THE INDIVIDUAL'S PROVIDER

DESCRIPTION – Indicate which situation applies.

- Hospital admission lasting 48 hours or longer due to one or more of the specified diagnoses (i.e., aspiration pneumonia, bowel obstruction, dehydration, medication error, seizure, or sepsis)
- Hospital re-admission lasting 48 hours or longer due to any diagnosis that is the same diagnosis as a prior hospital admission lasting 48 hours or longer within the past 30 calendar days

HISTORY/ANTECEDENTS: Explain what led to the unanticipated hospitalization.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the medical history of the individual.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have there been recent similar illnesses? \_\_\_\_\_

If so, please describe the illness and date or the occurrence.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What was the health of the individual in the 72 hours leading up to the hospitalization? \_\_\_\_\_

Did the individual complain of feeling unwell or deviate from routine (e.g., change in behavior, eating, sleeping, or bathroom habits)? \_\_\_\_\_

SYMPTOMS AND RESPONSE - What were the individual's symptoms (e.g., fever, rash, bloody stool, or trouble breathing) and over what length of time?

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What actions did the provider take to address the symptoms?

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PART 2 – TO BE COMPLETED BY THE INVESTIGATIVE AGENT IN COLLABORATION WITH THE INDIVIDUAL'S TEAM

DETAILS OF HOSPITALIZATION

Date of Admission: \_\_\_\_\_

Date of Discharge: \_\_\_\_\_

WHEN UNANTICIPATED HOSPITALIZATION IS BASED ON A HOSPITAL ADMISSION LASTING 48 HOURS OR LONGER DUE TO ONE OR MORE OF THE FOLLOWING DIAGNOSES

Indicate which apply:

- |   |  |
|---|--|
| <input type="checkbox"/> Aspiration Pneumonia | <input type="checkbox"/> Medical Error |
| <input type="checkbox"/> Bowel Obstruction    | <input type="checkbox"/> Seizure       |
| <input type="checkbox"/> Dehydration          | <input type="checkbox"/> Sepsis        |

WHEN UNANTICIPATED HOSPITALIZATION IS BASED ON A HOSPITAL RE-ADMISSION LASTING 48 HOURS OR LONGER DUE TO ANY DIAGNOSIS THAT IS THE SAME DIAGNOSIS AS A PRIOR HOSPITAL ADMISSION LASTING 48 HOURS OR LONGER WITHIN THE PAST 30 CALENDAR DAYS

Indicate the diagnosis of the hospitalizations:

---

Provide the dates of the prior hospital admission and discharge: \_\_\_\_\_

DISCHARGE SUMMARY – Attach discharged summary.

FOLLOW-UP APPOINTMENT/CHANGES TO MEDICATION/CONTINUING CARE – List the changes and the continuing needs of the individual.

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The person responsible for these changes. \_\_\_\_\_

Confirm follow-up appointments have been made. \_\_\_\_\_

- CAUSES AND CONTRIBUTING FACTORS**
- Medication change
  - Medication error
  - Aspiration due to improper diet texture
  - Refusal to follow diet
  - Insufficient fluid intake
  - Chronic medical diagnosis that places individual at higher risk
  - Refusal of staff assistance
  - Lack of health care coordination
  - Failure to monitor input/output of fluids
  - Failure to follow bowel protocol
  - Failure to provide timely medical care
  - Failure to monitor urination and/or bowel movements
  - Other: \_\_\_\_\_

**ADMINISTRATIVE REVIEW SUMMARY AND CONCLUSION**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PREVENTION PLAN – Describe the prevention plan being implemented to address causes and contributing factors (e.g., environmental change, staff training, medication changes, or diet change).**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Investigative Agent Completing Form: \_\_\_\_\_

Date Form Completed: \_\_\_\_\_

ADMINISTRATIVE REVIEW FORM FOR LAW ENFORCEMENT

Individual's Name: \_\_\_\_\_  
Date of Law Enforcement: \_\_\_\_\_  
Major Unusual Incident Number: \_\_\_\_\_  
Date Form Initiated: \_\_\_\_\_  
Name of Person Initiating Form: \_\_\_\_\_  
Title of Person Initiating Form: \_\_\_\_\_  
Contact Information for Person Initiating Form: \_\_\_\_\_  
Provider Name: \_\_\_\_\_

**PART 1 – TO BE COMPLETED BY THE INDIVIDUAL’S PROVIDER**

DESCRIPTION - Describe the incident in detail. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HISTORY/ANTECEDENTS - Explain what led to the individual being tased, arrested, charged, or incarcerated.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide a history of law enforcement involvement.  
\_\_\_\_\_  
\_\_\_\_\_

**CRIMINAL CASE INFORMATION**  
Law Enforcement Entity: \_\_\_\_\_  
Contact Information for Arresting Officer: \_\_\_\_\_  
Incarceration Location: \_\_\_\_\_

SUPERVISION LEVEL – Did the individual have a supervision requirement? \_\_\_\_\_

If so, describe the supervision level. \_\_\_\_\_

INJURIES/MEDICAL NEEDS - Were there any injuries to the individual or anyone else involved in the law enforcement major unusual incident? If yes, please describe injury sustained by the individual. \_\_\_\_\_  
\_\_\_\_\_

**PART 2 – TO BE COMPLETED BY THE INVESTIGATIVE AGENT IN COLLABORATION WITH THE INDIVIDUAL’S TEAM**

Did the individual receive timely medical attention?  
\_\_\_\_\_

Are the individual's medical needs (e.g., medications, special diet, or assistive equipment) known and addressed, especially if the individual is incarcerated?  
\_\_\_\_\_

**CAUSES AND CONTRIBUTING FACTORS**

- Supervision not met
- Peer aggression
- Peer or other outside influence
- Control Issues – staff/family/peers
- Medication changes/refusal
- Individual service plan/behavioral support strategy not followed
- Domestic dispute
- Lack of resources led to shoplifting or theft
- Unmet health needs
- Substance abuse
- Other: \_\_\_\_\_

**ADMINISTRATIVE REVIEW SUMMARY AND CONCLUSION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_



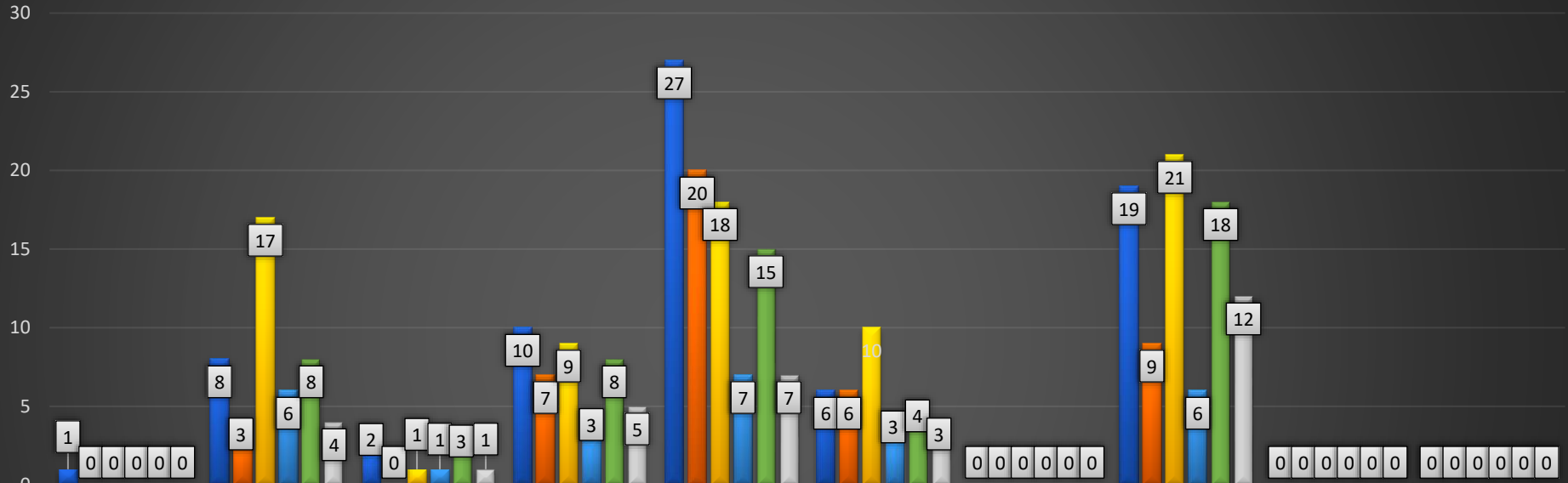
Prohibited actions are considered unacceptable when applied to members of the general public including those that are potentially damaging to an individual's health and safety, mental and emotional well-being, or personal dignity. They are reported as Major Unusual Incidents.

- Prone restraint. "Prone restraint" means a method of intervention where an individual's face and/or frontal part of his or her body is placed in a downward position touching any surface for any amount of time.
- Use of a manual (hands on) restraint or mechanical (device) restraint that has the potential to inhibit or restrict an individual's ability to breathe or that is medically contraindicated.
- Use of a manual restraint or mechanical restraint that causes pain or harm to an individual.
- Disabling an individual's communication device.
- Denial of breakfast, lunch, dinner, snacks, or beverages.
- Placing an individual in a room with no light.
- Subjecting an individual to damaging or painful sound.
- Application of electric shock to an individual's body.
- Subjecting an individual to any humiliating or derogatory treatment.
- Squirting an individual with any substance as an inducement or consequence for behavior.
- Using any restrictive measure for punishment, retaliation, instruction or teaching, convenience of providers, or as a substitute for specialized services.

## Top 10 Things to Remember About MUI Reporting

1. **See or hear something? Say something!** Remember you have an ethical and legal obligation to report a MUI. If you are uncertain, seek advice from your supervisor or the IA Department at 937-328-5245.
2. **A verbal report must be filed promptly.** This is within 4 hours after you become aware of the incident. Call 937-328-5245.
3. **A written report is due by the next working day.** This must be submitted by 10am for Clark DD staff and can be emailed to [MUIreport@clarkdd.org](mailto:MUIreport@clarkdd.org). Agency and independent providers must provide this report by 3:00pm using the same email or fax to 937-328-4575.
4. **Keep to the facts.** In your reporting, do not include your own judgements about the situation. Instead of "John was being difficult again" say "John was pacing the floor and not responding to our questions."
5. **Give details.** In your written report, include who was involved, what occurred, and when and where it happened. Instead of "She fell and hurt herself", say "At, 1:00pm Sarah was walking in the courtyard and tripped on the cracked pavement, and bruised her left knee." If your agency uses initials for the individual, provide the IA Department with names on a separate sheet.
6. **Print your name legibly and sign the form.** Investigators have to know who to reach out to for additional questions, so make sure they know who you are by printing your name clearly and then signing the document.
7. **Additional forms.** If the incident involved law enforcement, unanticipated hospitalization or an unapproved behavioral support, you must fill out the appropriate forms and submit them to the IA Department. If you have questions about forms, contact the IA Department.
8. **Report to other authorities as necessary.** If a minor child is involved in a situation of abuse or neglect, it must also be reported to child protective services. If the MUI is a Category A (*see MUI and Reporting Procedures pages 1 – 3*), it needs to be reported to law enforcement. If in doubt, contact the IA Department for clarity.
9. **Make same day notifications.** For Clark DD staff, guardians, SSA's, family and other service providers who have a responsibility for the individual's care need to be notified the same day the incident occurred. For agencies, senior management of the agency must be notified within 2 days.
10. **Inform regarding other employers.** For agency staff, if an employee is removed from service pending an investigation, other known employers need to be reported to the IA Department.

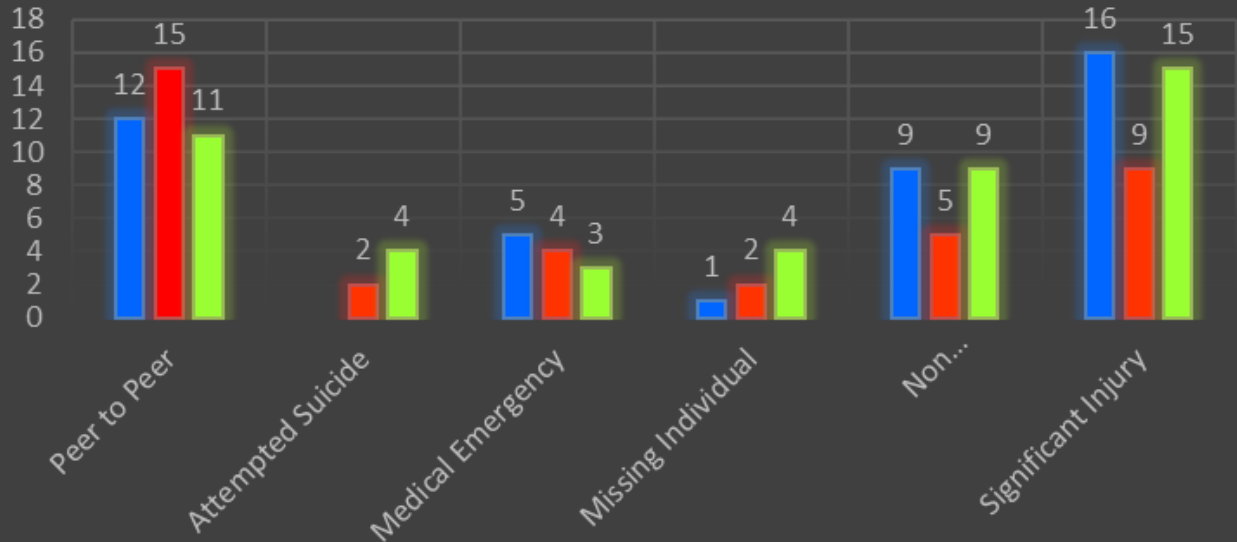
## Categor A MUI Comparison of Jan-June 2023, 2024 and 2025



	Accidental/Suspicious Death	Alleged Abuse - PHYSICAL	Alleged Abuse - SEXUAL	Alleged Abuse - VERBAL	Alleged Neglect	Exploitation	Failure To Report	Misappropriation	Prohibited Sexual Relations	Rights Code Violation
2023 MUI Count	1	8	2	10	27	6	0	19	0	0
2023 Substantiated	0	3	0	7	20	6	0	9	0	0
2024 MUI Count	0	17	1	9	18	10	0	21	0	0
2024 Substantiated	0	6	1	3	7	3	0	6	0	0
2025 MUI Count	0	8	3	8	15	4	0	18	0	0
2025 Substantiated	0	4	1	5	7	3	0	12	0	0

## Category B Semi Annual 2023, 2024, and 2025

■ MUI Count 2023 ■ MUI Count 2024 ■ MUI Count 2025



## Category C Semi Annual Report 2023, 2024, 2025



	Law Enforcement	Unapproved Behavior Support	Unscheduled Hospitalization
■ MUI Count 2023	9	5	73
■ MUI Count 2024	8	1	75
■ MUI Count 2025	18	2	77

# Clark County Board of Developmental Disabilities

Policy 3.085 AI Use Policy	Effective: //2025
Chapter 3: Electronic Devices	Page 1

## ACCEPTABLE AI USE POLICY

### POLICY

The Clark County Board of Developmental Disabilities ("the Board") recognizes the potential of Artificial Intelligence (AI) to enhance efficiency. However, AI must be used responsibly, ethically, and in compliance with all applicable laws, policies, and security protocols.

This policy establishes guidelines for the appropriate, ethical, and secure use of AI in Board operations, ensuring that AI enhances, rather than replaces, human judgment and aligns with the Board's mission to support people of all abilities.

All employees, contractors, and third-party vendors must adhere to this policy in conjunction with existing IT policies.

Violations of this policy may result in disciplinary action, up to and including termination, and may also involve legal consequences where applicable.

<b>Historical Resolution Information</b>	<b>Reviewer(s):</b>
<b>Date</b> //25	<b>Resolution Number</b> Superintendent

# Clark County Board of Developmental Disabilities

Policy 3.085 AI Use Policy

Effective: //2025

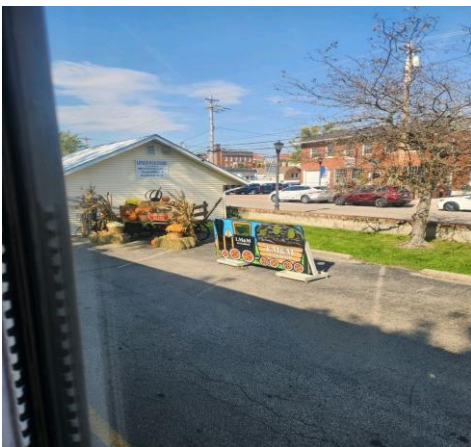
DRAFT

## F. F. Mueller Center



### PUMPKIN EXPRESS

**Tony, Kathey, and a few DSP staff were able to take a journey on the “Pumpkin Express” in Lebanon at the LM&M Railroad. The two individuals had a delightful time riding the train to different stops and eating delicious snacks. There were several Halloween stations and scary costumes and music to give everyone that attended a happy fright full time in the month of October.**



## Community Living Services



Doree is new to our county and recently started at Champaign County Animal Welfare League in their Voc-Hab program. She has started learning how to groom dogs and is going to add an additional day there so she can continue to grow her skill set!

## Early Intervention

Well October came and went but the fun we had at our Boo Fest will be remembered. We had the largest turnout for fun and games than we ever had. Thank you to the EI staff for putting on such a great family-friendly event for our littles.

EI has now moved back to Town and Country, and everyone is getting settled in. They are excited to have a playground and a gym to use for visits and to see some of our littles that have moved on to preschool. Check out the new sign out front! Thanks to Max and his guys for all of their help with moving us.



