

Clark County Board of Developmental Disabilities Agenda



Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.

**Tuesday, 11/19/2024 5:15 p.m.
Buckeye Conference Room.**

1.	Call to Order	President called the meeting to order at p.m.																																	
2.	Roll Call	In attendance were: <input type="checkbox"/> Brad Boyer <input type="checkbox"/> Ebony Whitesell <input type="checkbox"/> Becky Carden <input type="checkbox"/> Andy Irick <input type="checkbox"/> Carmen Miesse <input type="checkbox"/> Eddie Ford <input type="checkbox"/> Rita Marshall																																	
	Others in Attendance:																																		
3.	Introduction of Visitors																																		
4.	Approval of Agenda	Motion to approve the Agenda – Action Needed:			1 2																														
5.	Approval of Minutes	Motion to approve the Minutes of the October 15, 2024 Board Meeting as presented. – Action Needed:			1 2																														
6.	Financial Reports	<table><tr><td>October 31, 2024</td><td>Expenditure</td><td>Revenue</td></tr><tr><td>General Fund</td><td>\$ 1,226,268.77</td><td>\$ 266,374.03</td></tr><tr><td>Community Residential Fund</td><td>\$ 513,076.32</td><td>-</td></tr><tr><td>FF Mueller Center Fund</td><td>\$ 363,194.18</td><td>\$ 36,557.40</td></tr><tr><td>Capital Improvement Fund</td><td>\$ 20,525.36</td><td>-</td></tr><tr><td>Donation Fund</td><td>-</td><td>-</td></tr><tr><td>Bequest Fund</td><td>-</td><td>\$ 466.64</td></tr><tr><td>Medicaid Reserve Fund</td><td>-</td><td>-</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Totals</td><td>\$ 2,123,064.63</td><td>\$ 303,398.07</td></tr></table>			October 31, 2024	Expenditure	Revenue	General Fund	\$ 1,226,268.77	\$ 266,374.03	Community Residential Fund	\$ 513,076.32	-	FF Mueller Center Fund	\$ 363,194.18	\$ 36,557.40	Capital Improvement Fund	\$ 20,525.36	-	Donation Fund	-	-	Bequest Fund	-	\$ 466.64	Medicaid Reserve Fund	-	-				Totals	\$ 2,123,064.63	\$ 303,398.07	1 2
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7.	Board Committees – none																																		
8.	Old Business – none																																		
9.	Employee Recognition - none																																		
10.	New Business																																		
	a.	Contracts (Pages)	<table><tr><td>Vendor</td><td>Services</td><td>Cost</td><td>Beg/End Dates</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td>Elaine Dyer</td><td>Dietitian</td><td>\$50.00 per hour / not to exceed \$16,200.00</td><td>11/30/2024 – 11/30/2025</td></tr><tr><td>Coverall</td><td>Cleaning Service</td><td>\$2,958.00 per month plus taxes</td><td>12/1/2024 – 11/30/2025</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Motion for contracts as presented: Action Needed:</td></tr></table>	Vendor	Services	Cost	Beg/End Dates					Elaine Dyer	Dietitian	\$50.00 per hour / not to exceed \$16,200.00	11/30/2024 – 11/30/2025	Coverall	Cleaning Service	\$2,958.00 per month plus taxes	12/1/2024 – 11/30/2025					Motion for contracts as presented: Action Needed:				1 2							
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			Motion for contracts as presented: Action Needed:																																
	b.	OACB Delegate	Motion to nominate an OACB Delegate and Alternate for the Annual Meeting in December. Action Needed:	1 2																															

	c.	Review MUI Data and MUI Training	Review MUI Data and MUI Training: Presented by Gretchen Hovda	
	d.	Health Insurance Update	Motion for Health Insurance, Dental and Vision as presented: Action Needed:	1 2
11.	Superintendent's Report Bagnola		Motion to approve Superintendent's Report as presented. Action Needed:	1 2
12.	Executive Session		Motion to enter into Executive Session for the purpose of consideration of compensation of employees and other personnel matters (ORC 121.22[g][1]). - Action Needed: <div> <input type="checkbox"/> Andy Irick <input type="checkbox"/> Brad Boyer <input type="checkbox"/> Carmen Miesse </div> <div> <input type="checkbox"/> Ebony Whitesell <input type="checkbox"/> Becky Carden <input type="checkbox"/> Eddie Ford </div> <div> <input type="checkbox"/> Rita Marshall </div>	1 2
a.	Continued New Business		Motion for compensation of employees and other personnel matters. Action Needed:	1 2
12.	Communications			
	▪			
13.	Comments from the Board Members			
14.	The Next Meeting		The next regular meeting of the Clark County Board of Developmental Disabilities will be held on Tuesday, December 17, 2024 5:15 p.m., Buckeye Conference Room, 2527 Kenton Street.	
15.	Adjournment		Motion to adjourn the meeting at p.m. - Action Needed:	1 2

Clark County Board of Developmental Disabilities Minutes



Mission Statement: Empowering people throughout their lifetime, to achieve their fullest potential.

**Tuesday, 10/15/2024, 5:15 p.m.
Buckeye Conference Room.**

1.	Call to Order	President called the meeting to order at 5:20 p.m.																																		
2.	Roll Call	In attendance were: <input type="checkbox"/> Brad Boyer (excused) <input type="checkbox"/> Ebony Whitesell (excused) <input checked="" type="checkbox"/> Becky Carden <input checked="" type="checkbox"/> Andy Irick <input type="checkbox"/> Carmen Miesse (excused) <input checked="" type="checkbox"/> Eddie Ford (excused) <input checked="" type="checkbox"/> Rita Marshall																																		
	Others in Attendance:	Scott J, Will B, Scott A, Shannon C, Gretchen H, Shundrick P, Tim N, Lora C																																		
3.	Introduction of Visitors																																			
4.	Approval of Agenda	Motion to approve the Agenda as presented. – Action Needed: Motion Approved			1 B. Carden 2 E. Ford 4 Ayes 0 Nays																															
5.	Approval of Minutes	Motion to approve the Minutes of the September 17, 2024 Board Meeting as presented. – Action Needed: Motion Approved			1 E. Ford 2 A. Irick 4 Ayes 0 Nays																															
6.	Financial Reports	<table><tr><td>September 30, 2024</td><td>Expenditure</td><td>Revenue</td></tr><tr><td>General Fund</td><td>\$ 933,556.97</td><td>\$ 1,239,318.59</td></tr><tr><td>Community Residential Fund</td><td>\$ 75,552.33</td><td>\$ -</td></tr><tr><td>FF Mueller Center Fund</td><td>\$ 264,101.14</td><td>\$ 17,106.87</td></tr><tr><td>Capital Improvement Fund</td><td>\$ 14,855.00</td><td>-</td></tr><tr><td>Donation Fund</td><td>-</td><td>-</td></tr><tr><td>Bequest Fund</td><td>-</td><td>\$ 492.18</td></tr><tr><td>Medicaid Reserve Fund</td><td>-</td><td>-</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Totals</td><td>\$ 1,288,065.44</td><td>\$ 1,256,917.64</td></tr></table>			September 30, 2024	Expenditure	Revenue	General Fund	\$ 933,556.97	\$ 1,239,318.59	Community Residential Fund	\$ 75,552.33	\$ -	FF Mueller Center Fund	\$ 264,101.14	\$ 17,106.87	Capital Improvement Fund	\$ 14,855.00	-	Donation Fund	-	-	Bequest Fund	-	\$ 492.18	Medicaid Reserve Fund	-	-				Totals	\$ 1,288,065.44	\$ 1,256,917.64	1 B. Carden 2 E. Ford 4 Ayes 0 Nays	
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		Action Needed: Motion Approved Ravi presented the September financials.																																		
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	a.	Contracts (pages)	<table><tr><td>Vendor</td><td>Services</td><td>Cost</td><td>Beg/End Dates</td></tr><tr><td>Buck Run</td><td>Three new windows/Van Buren</td><td>\$41,585.00</td><td>With 240 days of signed contract</td></tr><tr><td>Stacy Flooring</td><td>Unit B</td><td>\$12,968.00</td><td>With 120 days of signed contract</td></tr><tr><td>Stacy Flooring</td><td>Computer Lab</td><td>\$3,968.00</td><td>With 120 days of signed contract</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>		Vendor	Services	Cost	Beg/End Dates	Buck Run	Three new windows/Van Buren	\$41,585.00	With 240 days of signed contract	Stacy Flooring	Unit B	\$12,968.00	With 120 days of signed contract	Stacy Flooring	Computer Lab	\$3,968.00	With 120 days of signed contract					1 A. Irick 2 E. Ford 4 Ayes 0 Nays											
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		Motion for contracts as presented - Action Needed: Motion Approved Will presented contracts to the board.																																		

11.	Professional Development Plan	<p>Motion to approve Will's Professional Development Plan as presented.</p> <p>Action Needed: Motion Approved</p> <p>Will presented his professional development plan. Goal 1 – Continue to increase awareness and understanding of Clark County Provider needs. Goal 2 – Continue to work toward renewal of 5-year Superintendent Certificate. Goal 3 – Continue to increase understanding about the Medicaid rules affecting ICFs. Goal 4 – To learn more about Medicaid waivers, particularly the Ohio Home Care Waiver and the OhioRISE Waiver.</p>	<p>1 A. Irick 2 E. Ford 4 Ayes 0 Nays</p>
12.	Superintendent's Report Bagnola	<p>Motion to approve Superintendent's Report as presented. Action Needed: Motion Approved</p> <p>September 19th. we had PD Day with supervisors and directors. The theme was breaking down silos. We are going to bring directors, managers and supervisors to the 2nd leadership meeting of the month. This will be around lunchtime and lunch will be provided. OACB conference is coming up. If you would like to attend, please contact Heather Bowen.</p>	<p>1 A. Irick 2 E. Ford 4 Ayes 0 Nays</p>
13.	Communications		
	▪ OACB Conference		
14.	Comments from the Board Members		
15.	The Next Meeting	<p>The next regular meeting of the Clark County Board of Developmental Disabilities will be held on Tuesday, November 19, 2024, 5:15 p.m., Buckeye Conference Room, 2527 Kenton Street.</p>	
16.	Adjournment	<p>Motion to adjourn the meeting at 6:15 p.m. - Action Needed: Motion Approved</p>	<p>1 A. Irick 2 E. Ford 4 Ayes 0 Nays</p>

Financial Report (November 2024)
(Ravi Shankar, Comptroller)

Revenues:

The General fund revenue for the month of October 2024 include TCM reimbursements rent receipts and Capital Assistance Grant

Expenses:

In addition to the normal program expenses, the following three one-time expenses were disbursed in October 2024.

- a) Second quarter state fiscal year waiver payment of \$293,451
- b) Flow through capital Assistance grant to Housing connection \$399,110.06
- c) Advance to Quest Adult services Inc for payments to independent providers – per Memorandum of Agreement \$69,000.

Clark County Board of Developmental Disabilities
2527 Kenton Street, Springfield, Ohio 45505

Finance Report

Schedule of Receipts-Budget and Actual For the Period Ended October 31st, 2024

	Annual Budget 2024	Actual Year to Date 2024	Actual Year to Date 2023	% of Actual to Budget 2024	% of Actual to Budget 2023
Real Estate Tax	\$ 12,194,000.00	\$ 12,485,530.65	\$ 12,445,294.69	102%	103%
Federal/Medicaid/Targeted Case Management	\$ 1,000,000.00	\$ 794,489.27	\$ 751,049.24	79%	68%
Federal/Medicaid Administrative Claiming	\$ 712,000.00	\$ 664,850.64	\$ 366,445.48	93%	61%
Federal/Title XX	\$ 87,700.00	\$ 87,507.48	\$ 68,335.75	100%	79%
Federal - ICF DD	\$ 3,228,700.00	\$1,928,472.43	\$2,222,690.36	60%	82%
Federal - Part C - Early Intervention	\$ 322,500.00	\$249,752.22	\$265,471.80	77%	82%
Prior Year Medicaid Match Reconciliation	\$ 1,300,000.00	\$ 1,359,298.48	\$ 1,305,093.04	105%	82%
Prior Years cost reports settlements	\$ 740,000.00	\$ -	\$ 635,032.40	0%	101%
Active Treatment	\$ 48,100.00	\$ -	\$ 115,140.93	0%	230%
Reimbursements/Refunds	\$ 35,800.00	\$ 269,210.94	\$ 120,777.34	752%	86%
Rental ECC	\$ 59,300.00	\$45,267.94	\$44,156.80	76%	104%
Rental Family Homes	\$ 35,800.00	\$ 31,001.38	\$ 31,255.00	87%	88%
FCFC Reimbursement	\$ 85,300.00	\$ 128,904.22	\$ 66,026.83	151%	71%
Capital Receipts	\$ 980,491.20	\$ 661,669.31	\$ 1,377,651.23	67%	0%
Other Receipts	\$ 3,800.00	\$ 12,613.48	\$ 13,938.63	332%	2788%
Total Receipts	\$ 20,833,491.20	\$ 18,718,568.44	\$ 19,828,359.52	90%	102%

Schedule of Disbursements-Budget and Actual For the Period Ended October 31st, 2024

	Annual Budget 2024	Actual Year to Date 2024	Actual Year to Date 2023	% of Actual to Budget 2024	% of Actual to Budget 2023
Salaries	\$ 7,512,800.00	\$ 5,838,283.45	\$ 5,749,094.45	78%	75%
Fringes & Benefits	\$ 4,641,300.00	\$ 2,861,120.91	\$ 2,787,111.73	62%	63%
Services & Materials	\$ 1,123,100.00	\$ 1,236,553.71	\$ 962,255.95	110%	139%
Program Services	\$ 6,390,800.00	\$ 4,757,737.10	\$ 4,453,936.25	74%	69%
Capital	\$ 1,064,991.20	\$ 343,842.20	\$ 271,060.14	32%	55%
Total Disbursements	\$ 20,732,991.20	\$ 15,037,537.37	\$ 14,223,458.52	73%	72%

Note:1. Available resources from the CCBDD year end carry over are budgeted to fund the difference between budgeted receipts and disbursements.

Note 2: Interfund transfers of \$0 are excluded from the Income and Disbursements in the statement above.

Clark County DD Revenue Report for October 2024

Report Period: 10/01/2024 to 10/31/2024

November 1, 2024

9:29:17AM

Account		Budget	October	YTD Total	% Received	To Be Received
<i>F.F. Mueller Res.Cntr.</i>						
1271-220-421000.BODDFR40700	Medicaid ICF/DD	\$3,062,700.00	\$18,532.40	\$1,785,336.43	58.29%	\$1,277,363.57
1271-220-431000.BODDLR50611	Res Fees/Social Security	\$166,000.00	\$13,890.00	\$143,136.00	86.23%	\$22,864.00
1271-220-431000.BODDLR50612	Rental Income	\$30,300.00	\$3,150.00	\$25,682.38	84.76%	\$4,617.62
1271-220-481000.BODDLR50609	Miscellaneous	\$0.00	\$0.00	\$3,289.13	100.00%	-\$3,289.13
1271-220-481000.BODDLR50610	Utility Reimbursement	\$5,500.00	\$985.00	\$5,319.00	96.71%	\$181.00
1271-220-540000	Transfer In	\$982,300.00	\$0.00	\$0.00	0.00%	\$982,300.00
		\$4,246,800.00	\$36,557.40	\$1,962,762.94	46.22%	\$2,284,037.06
<i>Developmental Disabilities General</i>						
2080-220-411100	Real Estate	\$10,777,000.00	\$0.00	\$11,127,862.52	103.26%	-\$350,862.52
2080-220-411300	Tax Manufactured Homes	\$26,000.00	\$0.00	\$29,825.59	114.71%	-\$3,825.59
2080-220-421000.BODDFR40400	Targeted Casemanagement	\$1,000,000.00	\$77,201.48	\$794,489.27	79.45%	\$205,510.73
2080-220-421000.BODDFR40800	Title XX	\$87,700.00	\$0.00	\$87,507.48	99.78%	\$192.52
2080-220-421000.BODDFR41301	Fed Other MAC	\$712,000.00	\$0.00	\$664,850.64	93.38%	\$47,149.36
2080-220-421000.BODDFR41302	Home Choice	\$0.00	\$0.00	\$7,821.00	100.00%	-\$7,821.00
2080-220-421000.BODDFR41700	JARC Grant Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDFR41800	State Funding/Bridges	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421000.BODDL000001	Capital Assistance Grant	\$980,491.20	\$148,887.45	\$661,669.31	67.48%	\$318,821.89
2080-220-421000.BODDLR50600	Local F&CFC	\$85,300.00	\$26,998.33	\$128,904.22	151.12%	-\$43,604.22
2080-220-421000.BODDLR50601	Local CAPTA/Service Coordinatio	\$322,500.00	\$0.00	\$249,752.22	77.44%	\$72,747.78
2080-220-421000.BODDLR50606	Waiver Refund	\$1,300,000.00	\$0.00	\$1,359,298.48	104.56%	-\$59,298.48
2080-220-421000.BODDLR50607	Misc Local Revenue	\$35,800.00	\$4,179.97	\$36,736.60	102.62%	-\$936.60
2080-220-421000.BODDSR50607	Misc. State Revenue	\$0.00	\$0.00	\$198,210.00	100.00%	-\$198,210.00
2080-220-421000.BODDSR50608	Family Outreach Communication C	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-421010	Title XIX Medicaid Cluster	\$740,000.00	\$0.00	\$0.00	0.00%	\$740,000.00
2080-220-422110	Homestead Rollback Realestate	\$1,391,000.00	\$5,155.44	\$1,327,842.54	95.46%	\$63,157.46
2080-220-431000.BODDLR50602	Camp Fees	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2080-220-431000.BODDLR50603	Active Treatment	\$48,100.00	\$0.00	\$0.00	0.00%	\$48,100.00
2080-220-431000.BODDLR50612	Rental ECC	\$59,300.00	\$3,686.20	\$45,267.94	76.34%	\$14,032.06
2080-220-481000.BODDLR50608	Reimbursements	\$0.00	\$265.16	\$30,175.21	100.00%	-\$30,175.21
		\$17,565,191.20	\$266,374.03	\$16,750,213.02	95.36%	\$814,978.18
<i>Developmental Disabilities Risk Mgt</i>						
2085-220-540000	DD Medicaid Reserve Transfer In	\$370,000.00	\$0.00	\$0.00	0.00%	\$370,000.00
		\$370,000.00	\$0.00	\$0.00	0.00%	\$370,000.00

Clark County DD Revenue Report for October 2024

Report Period: 10/01/2024 to 10/31/2024

November 1, 2024

9:29:17AM

Account	Budget	October	YTD Total	% Received	To Be Received
<i>Supported Living/Wavier Match</i>					
2090-220-481000.BODDLR50608 Misc Reimbursements	\$0.00	\$0.00	\$800.00	100.00%	-\$800.00
2090-220-540000 Tranfer from General Fund	\$3,046,400.00	\$0.00	\$0.00	0.00%	\$3,046,400.00
	\$3,046,400.00	\$0.00	\$800.00	0.03%	\$3,045,600.00
<i>Donation</i>					
2740-220-481000 Donation Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<i>Bequest Neubert/Webb</i>					
2750-220-471000 Bequest Interest Earned	\$3,800.00	\$466.64	\$4,792.48	126.12%	-\$992.48
	\$3,800.00	\$466.64	\$4,792.48	126.12%	-\$992.48
<i>Developmental Disabilities Capital</i>					
4040-220-481000 Other Misc Capital Revenue	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-502000 Note Proceeds	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4040-220-540000 Operating Transfer Capital Fund	\$464,500.00	\$0.00	\$0.00	0.00%	\$464,500.00
	\$464,500.00	\$0.00	\$0.00	0.00%	\$464,500.00
Grand Totals:	\$25,696,691.20	\$303,398.07	\$18,718,568.44	72.84%	\$6,978,122.76

Clark County DD Fund Report

November 1, 2024

9:44:50AM

Report Period: 10/01/2024 to 10/31/2024

County Fund	2024 Starting Cash Balance	Transfer Totals	YTD Expenses	YTD Revenue	Balance
1271 F.F. Mueller Res.Cntr. Fund	\$5,040,273.17	\$0.00	\$2,941,881.64	\$1,962,762.94	\$4,061,154.47
2080 Developmental Disabilities General Fund	\$23,450,632.42	\$0.00	\$9,255,531.48	\$16,750,213.02	\$30,945,313.96
2085 Developmental Disabilities Risk Mgt Fund	\$5,275,275.17	\$0.00	\$0.00	\$0.00	\$5,275,275.17
2090 Supported Living/Wavier Match Fund	\$7,880,999.63	\$0.00	\$2,491,282.05	\$800.00	\$5,390,517.58
2740 Donation Fund	\$7,978.58	\$0.00	\$2,500.00	\$0.00	\$5,478.58
2750 Bequest Neubert/Webb Fund	\$102,677.51	\$0.00	\$0.00	\$4,792.48	\$107,469.99
4040 Developmental Disabilities Capital Fund	\$1,401,979.24	\$0.00	\$343,842.20	\$0.00	\$1,058,137.04
Grand Totals:	\$43,159,815.72	\$0.00	\$15,035,037.37	\$18,718,568.44	\$46,843,346.79

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

11/01/2024

9:44:16AM

PO Number	Vendor	Description	Post Date	Amount
Developmental Disabilities Capital				
4040-220-744000 CAPITAL CONTRACT SERVICES				
210021639	Hauck Bros Inc	Cust 639 Clark DD-Fix rooftop Unit 4/CLS	10/11/2024	\$128.19
220022488	Hauck Bros Inc	Cust 639 Clark DD-Repair rooftop unit	10/04/2024	\$215.50
240030046	Hauck Bros Inc	Cust 639 Clark DD- Repair kitchen walk-in f	10/04/2024	\$1,485.53
240031499	Security 101 Ohio, Llc	Acct 3928 Clark DD-Door controls & video/	10/11/2024	\$18,696.14
				\$20,525.36
<i>Developmental Disabilities Capital</i>				\$20,525.36
Developmental Disabilities General				
2080-220-715000 Dental Insurance				
240031672	Medical Mutual	Grp 552866 Clark DD - Dental prem Nov 24	10/11/2024	\$2,186.78
240031993	Medical Mutual	Grp 552866 Clark DD - Dental prem Nov 24	10/11/2024	\$2,634.47
				\$4,821.25
2080-220-717000 Medical Insurance				
240031673	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/04/2024	\$1,866.96
240031673	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/11/2024	\$1,221.82
240031673	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/18/2024	\$2,549.15
240031673	Positive Perspectives, Inc.	Clark DD-EAP svcs Sep 24	10/18/2024	\$420.75
240031673	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/25/2024	\$2,296.14
240031673	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/31/2024	\$1,347.96
240031800	Medical Mutual	Grp 552866 Clark DD - Medical prem Nov 2	10/11/2024	\$112,593.22
240031995	Medical Mutual	Grp 552866 Clark DD - Medical prem Nov 2	10/11/2024	\$8,837.62
CSOct24	Central States H & W Fund	Clark DD- 1579730-0100 - H&W Oct 24	10/11/2024	\$8,218.80
				\$139,352.42
2080-220-718400 Travel				
230028626	Huntington National Bank	Acct Ending 8004 Clark County,OH-Items fr	10/31/2024	\$50.00
240031674	Janeth Tobal	Clark DD-FNA Reimb mileage 8/8-9/12/24 f	10/04/2024	\$348.40
240031674	Hailey Ayala	Clark DD-Reimb mileage Aug 24	10/04/2024	\$68.34
240031674	Daryl Sue Osborne	Clark DD-Reimb tuition - Prin. Anatomy & I	10/04/2024	\$1,000.00
240031674	Nicholas Jenkins	Clark DD-Reimb mileage 8/9-8/19/24	10/04/2024	\$73.03
240031674	Crystal Homberger	Clark DD-Reimb mileage Aug 24	10/04/2024	\$90.45
240031674	Heather Hellwig	Clark DD-Reimb mileage Aug 24	10/04/2024	\$116.58
240031674	Amy Allender	Clark DD-Reimb for renewal Soc. Wrkr licer	10/04/2024	\$83.50
240031674	Exchange Club of Springfield	Clark DD-Annual dues for business mbrshp	10/11/2024	\$160.00
240031674	Kyle Gambill	Clark DD-Reimb mileage Sep 24	10/11/2024	\$36.18
240031674	Jessica Messina	Clark DD-Reimb mileage Sep 24	10/11/2024	\$93.80
240031674	Daryl Sue Osborne	Clark DD-Reimb mileage 9/3-9/20/24	10/11/2024	\$77.72
240031674	Lisa Leslie	Clark DD-Reimb mileage 9/10-9/25/24	10/11/2024	\$75.71
240031674	Erica Brown	Clark DD-Reimb mileage 9/5-9/25/24	10/11/2024	\$84.42
240031674	Aubry Vantress	Clark DD-Reimb mileage Sep 24	10/11/2024	\$99.83
240031674	Nicholas Jenkins	Clark DD-Reimb mileage Sep 24	10/11/2024	\$151.42
240031674	Denia Ramos Barahona	Clark DD-FNA Reimb mileage Sep 24 DLR	10/18/2024	\$225.12
240031674	MaryAlice LaCerais	Clark DD-FNA Reimb mileage 9/25/24 EL	10/18/2024	\$71.02
240031674	Brittany Burks	Clark DD-FNA Reimb mileage Sep 24 (avail	10/18/2024	\$814.49
240031674	Courtney Worthington	Clark DD-FNA Reimb mileage Sep 24 WW	10/18/2024	\$99.16
240031674	United Way of Clark & Champaign	Clark DD-4 event tickets/Soc Services 101 2	10/25/2024	\$210.00
240031674	Jill Stewart	Clark DD-Reimb mileage Sep 24	10/18/2024	\$198.99
240031674	Molly Lacey	Clark DD-Reimb mileage Sep 24	10/18/2024	\$202.34
240031674	Pamela Fulton	Clark DD-FNA Reimb mileage 7/9-7/31/24	10/18/2024	\$183.58
240031674	Camari Ramey	Clark DD-FNA Reimb mileage Sep 24 NRB	10/18/2024	\$290.78
240031674	Amber Nikki Roberts	Clark DD-Reimb mileage 9/4-9/24/24	10/18/2024	\$42.88
240031674	Shannon Chatfield	Clark DD-Reimb mileage Sep 24	10/18/2024	\$44.22
240031674	Lisa McElroy	Clark DD-Reimb mileage 9/4-10/2/24	10/18/2024	\$46.90

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

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PO Number	Vendor	Description	Post Date	Amount
240031674	Kylie Roncolato	Clark DD-Reimb mileage 7/2-8/27/24 (recd	10/18/2024	\$77.72
240031674	Patty Davis	Clark DD-Reimb mileage 9/118-9/30/24	10/18/2024	\$50.92
240031674	Huntington National Bank	Acct Ending 8004 Clark County,OH-Items fr	10/31/2024	\$660.98
240031674	Leadership Clark County	Clark DD-Academy tuition -Leadership Clar	10/25/2024	\$1,150.00
240031674	Hailey Ayala	Clark DD-Reimb mileage 9/16-9/26/24	10/25/2024	\$37.52
240031674	Melissa Hobson	Clark DD-Reimb mileage Sep 24	10/25/2024	\$147.40
240031674	Kylie Roncolato	Clark DD-Reimb mileage 9/4-10/5/24 (partia	10/25/2024	\$6.09
240031674	OACB	Clark DD-EI Forum 2024 (13)	10/31/2024	\$325.00
240031996	Susie Hartley	Clark DD-FNA Reimb mileage Aug 24 El H;	10/31/2024	\$60.97
240031996	Kylie Roncolato	Clark DD-Reimb mileage 9/4-10/8/24 (bal)	10/25/2024	\$22.72
240031996	Taylor Barney	Clark DD-Reimb mileage Sep 24	10/25/2024	\$141.37
240031996	Janeth Tobal	Clark DD-FNA Reimb mileage 9/19-10/11/2	10/25/2024	\$217.44
240031996	Alyssa Wilbur	Clark DD-FNA Reimb mileage 9/13-9/30/24	10/31/2024	\$77.72
				\$8,014.71

2080-220-721000 Supplies

220025124	Dooley Service Pro	Clark DD-Waste system rejuvenation/Van Bt	10/25/2024	\$461.00
230027992	Mr.Handy	Acct 140 Clark DD-Maint. supplies-dryer lin	10/04/2024	\$10.75
230027992	Aqua Falls Bottled Water/Culligan	Acct 7301068269 (fmr acct #02739300) Clai	10/11/2024	\$38.50
230027992	Aqua Falls Bottled Water/Culligan	Acct 7301068269 (fmr acct 02739300) Clark	10/18/2024	\$109.60
230027992	Aqua Falls Bottled Water/Culligan	Acct 7301068269 Clark DD-Water delivery (10/25/2024	\$35.61
240030068	Aqua Falls Bottled Water/Culligan	Acct 7301083153 (fmr acct #186978) Clark l	10/11/2024	\$21.95
240030068	Aqua Falls Bottled Water/Culligan	Acct 7301083153 - Clark DD-Water for El	10/18/2024	\$21.95
240030745	Original Mattress Factory	Clark DD-FNA mattress & proctor for DJ	10/04/2024	\$499.00
240030745	Desiree Kennedy	Clark DD-FNA reimb Play furniture for AB	10/04/2024	\$171.59
240030745	Nicole Howell	Clark DD-FNA Reimb high chair for KT	10/04/2024	\$81.49
240030745	Olivia Ojeda Herrera	Clark DD-FNA Reimb car seat for COS	10/04/2024	\$238.72
240030745	Brittany Burks	Clark DD-FNA Reimb swim diapers for CK	10/11/2024	\$28.95
240030745	Sherwin-Williams	Acct 1900-0870-6 Clark DD-Paint for kitche	10/11/2024	\$130.97
240030745	Rocky's ACE Hardware	Acct 18348 Clark DD-Maint. supplies	10/11/2024	\$429.42
240030745	Office Depot	Acct 30234336 Clark DD-Office supplies CI	10/18/2024	\$122.65
240030745	TRUBLU H2O LLC	Acct 002523 Clark DD-Water cooler rental C	10/25/2024	\$28.90
240030745	Buck Run Commercial Doors	Clark DD-Repair front door/Van Buren	10/25/2024	\$220.00
240030745	Aqua Falls Bottled Water/Culligan	Acct 7301068269 Clark DD-Water delivery (10/25/2024	\$65.49
240030745	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint s	10/31/2024	\$1,429.89
240030745	Emily Comer	Clark DD-FNA Reimb-Pullups & Wipes for (10/31/2024	\$40.50
240031212	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	10/18/2024	\$639.27
240031212	Office 360	Acct 38896 Clark DD-Office supplies/Maint.	10/18/2024	\$64.71
240031212	Megean Curtis	Clark DD-FNA Reimb gate & alarms for IW	10/18/2024	\$92.92
240031212	Hillyard Ohio	Cust 277977 Clark DD-Sidewalk salt	10/18/2024	\$669.34
240031212	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint s	10/31/2024	\$756.95
240031212	Kayla Combs	Clark DD-FNA Reimb gloves/swing/alarm/p	10/31/2024	\$370.06
240031212	City Electric Supply	Acct 04440325001 Clark DD-50 amp breake	10/31/2024	\$591.50
240031212	Mansfield Oil Company Of Gains	Acct 36197-Clark DD-Fuel usage Oct 24	10/31/2024	\$1,877.03
240031212	American Red Cross	Cust PR004585 Clark DD-Replacement CPR	10/31/2024	\$2,842.80
240031212	The Civic Theatre of Springfield C	Clark DD-Prov Reimb Acting classes/stage p	10/31/2024	\$4,058.00
				\$16,149.51

2080-220-740000 Repairs

220025619	Carroll-Wuertz Tire Co Inc	Clark DD-Tires/(8) 225-65R; (6) 215-55R (p	10/04/2024	\$1,120.26
220025619	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint.t	10/31/2024	\$307.47
240030519	Carroll-Wuertz Tire Co Inc	Clark DD-Tires/(8) 225-65R; (6) 215-55R (b	10/04/2024	\$218.06
240030519	Carroll-Wuertz Tire Co Inc	Clark DD-Used tire disposal (19)	10/11/2024	\$114.00
240030519	WS Electronics, LLC	Cust CCDD-Clark DD-MBL palm mic w/cliq	10/11/2024	\$195.00
240030519	WS Electronics, LLC	Cust CCDD-Clark DD Tower space usage O	10/18/2024	\$225.00
240030519	D & S Auto Parts	Acct 70477 Clark DD-Repair parts	10/18/2024	\$1,957.85

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

PO Number	Vendor	Description	Post Date	Amount
				\$4,137.64
2080-220-743000 Contract Services - Facilitie				
220024685	Ashley Anderson (Therapist)	Clark DD- Speech therapy svcs Sep 24	10/11/2024	\$1,120.00
230027414	Minuteman Press/Armstrong Print	Clark DD-Glow Walk pumpkin posters	10/18/2024	\$127.89
230027414	Minuteman Press/Armstrong Print	Clark DD-Develop. Disabl. flyers (200);Corc	10/25/2024	\$175.52
230027414	Mary Katherine Somers Studio	Clark DD-Prov Reimb-voice lessons Oct 24 .	10/25/2024	\$2.50
230028176	Courtney Bacca	Clark DD-PT Svcs Sep 24	10/11/2024	\$1,634.00
230028923	Huntington National Bank	Acct Ending 8004 Clark County, OH-Mailch	10/31/2024	\$57.75
240030069	Cook & Logan Enterprise, LLC	Clark DD-Prov Reimb-classes Sep 24 ED (p	10/04/2024	\$35.00
240030069	Netts Floral Company	Cust 3078 Clark DD-Sympathy flowers RZ (10/04/2024	\$29.05
240030069	Tac Industries Inc.	Clark DD-Leased cleaning svcs Sep 24	10/18/2024	\$1,507.50
240030331	Lori L Delaney	Clark DD-Prov Reimb Retail support/supplie	10/31/2024	\$299.52
240030706	VC3/Go Concepts	Acct 20925 Clark DD-Lenova ThinkPad T16	10/04/2024	\$14.00
240030706	Justifacts Credential Verification	Clark DD-Background checks new hires 9/4-	10/18/2024	\$418.75
240030706	Mary Katherine Somers Studio	Clark DD-Prov Reimb piano lessons KaS Oc	10/25/2024	\$287.50
240031045	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/04/2024	\$230.60
240031045	Tac Industries Inc.	Clark DD-Prov Reimb-PAES Lab Aug 24 C '	10/04/2024	\$735.28
240031045	VC3/Go Concepts	Acct 20925 Clark DD-Lenova ThinkPad T16	10/04/2024	\$1,235.00
240031045	Choices in Community Living	Clark DD-Prov Reimb IB/ADS Aug 24 JS; II	10/11/2024	\$460.08
240031045	Catherine Fyffe	Clark DD-Prov Reimb NMT Aug 24 BW; Se	10/11/2024	\$1,820.65
240031045	Catherine Fyffe	Clark DD-Prov Reimb NMT 8/1-8/7/24 M M	10/25/2024	\$168.06
240031045	Document Destruction LLC	Clark DD-Shredding svcs Oct 24	10/25/2024	\$110.39
240031045	Choices in Community Living	Cust CLA100-Clark DD-Prov Reimb IB/AD	10/25/2024	\$460.08
240031675	Ohio Edison	Acct 110013657439 Clark DD-Elec usage 8/	10/04/2024	\$2,201.42
240031675	Emily Huey	Clark DD-FNA Reimb AngetSense Aug subs	10/04/2024	\$53.61
240031675	Verizon Wireless	Acct 342555962-00001 Clark DD-phone usa	10/04/2024	\$632.62
240031675	Autumn Trails Stable	Clark DD-Therap. Riding Fall/ E Brent; P M	10/04/2024	\$800.00
240031675	SWOCOG	Clark DD-SSA (2) hrs 8/4-8/31/24 (298.50);	10/04/2024	\$16,291.03
240031675	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/04/2024	\$8.80
240031675	Monte H Litteral	Clark DD-Prov Reimb NMT 8/19-8/31/24 B	10/04/2024	\$364.13
240031675	Mobility Solutions LLC	Clark DD-Prov Reimb NMT May 24	10/04/2024	\$5,040.70
240031675	Cook & Logan Enterprise, LLC	Clark DD-Prov Reimb-classes Sep 24 ED (b	10/04/2024	\$40.00
240031675	Tac Industries Inc.	Clark DD-Prov Reimb PAES Lab Aug 24; IB	10/04/2024	\$6,448.96
240031675	Autumn Trails Stable	Clark DD-FNA Therap. Riding Fall 24 - DF	10/04/2024	\$400.00
240031675	Cincinnati Bell/Altafiber	Acct 9373280553574 Clark DD-Phone usage	10/04/2024	\$320.62
240031675	Netts Floral Company	Cust 3078 Clark DD-Sympathy flowers RZ (10/04/2024	\$64.95
240031675	Housing Connection of Clark Cou	Clark DD-Mgmt/Occup fees Sep 24; Vacancy	10/11/2024	\$16,924.28
240031675	Tac Industries Inc.	Clark DD-Prov Reimb IB/transp Aug 24; LF,	10/11/2024	\$8,038.87
240031675	Wiggins Cleaning and Carpet Serv	Clark DD-Custod. svcs T&C Oct 24	10/11/2024	\$2,681.40
240031675	Bernadette Delinois	Clark DD-Translate FNA forms to Haitian	10/11/2024	\$80.00
240031675	Roberta R Valley	Clark DD-OT svcs Sep 24	10/11/2024	\$2,756.25
240031675	MR Solutions LLC	Clark DD-Pumpkins for Glow Walk (given to	10/11/2024	\$600.00
240031675	Primary Solutions, Inc.	Acct Clark DD-Gatekeeper Qtrly Oct-Dec 24	10/11/2024	\$7,070.50
240031675	Catherine Fyffe	Clark DD-Prov Reimb NMT Aug 24 BN; Sej	10/11/2024	\$504.18
240031675	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Sep 24	10/11/2024	\$3,165.13
240031675	VC3/Go Concepts	Acct 20925 Clark DD-Lenovo ThinkPad T16	10/18/2024	\$1,249.00
240031675	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/18/2024	\$171.00
240031675	ThyssenKrupp Elevator Corp.	Cust 51923 Clark DD-Elevator prev. maint. 1	10/18/2024	\$606.09
240031675	Bonnie A Kaiser	Clark DD-Prov Reimb NMT Sep 24 AC	10/11/2024	\$700.25
240031675	Esther Keyes	Clark DD-Translation svcs Sep 24	10/11/2024	\$1,690.00
240031675	Treasurer, State of Ohio BCI	Cust 1TA495 Clark DD-BCI/FBI/Rapback S	10/18/2024	\$146.25
240031675	Security 101 Ohio, Llc	Acct 3928 Clark DD-Qtrly security monitori	10/18/2024	\$4,784.75
240031675	Columbia Gas of Ohio	Acct 115544970030004 Clark DD-Gas usage	10/18/2024	\$707.18
240031675	Waste Management of Ohio Inc	Acct 94132122003 Clark DD-Dumpster svc	10/18/2024	\$738.42
240031675	Time Warner Cable/Charter Comm	Acct 057766001 Clark DD-Phone & internet	10/18/2024	\$1,951.19

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

PO Number	Vendor	Description	Post Date	Amount
240031675	Monte H Litteral	Clark DD-Prov Reimb NMT Sep 24 DH; TM	10/18/2024	\$1,232.44
240031675	American Red Cross	Cust P0004095 Clark DD-CPR/FA/AED clas	10/31/2024	\$273.60
240031675	Bonnie A Kaiser	Clark DD-Prov Reimb NMT Sep 24 CS	10/18/2024	\$168.06
240031675	VC3/Go Concepts	Acct 20925 Clark DD-Adobe Acrobat Pro/Lc	10/18/2024	\$285.46
240031675	Netts Floral Company	Cust 3078 Clark DD-Sympathy flowers RBE	10/18/2024	\$47.00
240031675	T-Mobile	Acct 975818483 Clark DD-Phone usage 8/25	10/18/2024	\$1,803.87
240031675	Moriah R Smith	Clark DD-Prov Reimb -Art class Sep 24 EM	10/25/2024	\$35.00
240031675	Mercy Health Occupational Health	Clark DD-TB tests,drug screen,lift eval,T Sp	10/25/2024	\$961.00
240031675	VC3/Go Concepts	Acct 20925 Clark DD-Managed IT Oct 24 (p	10/25/2024	\$6,778.99
240031675	Mary Katherine Somers Studio	Clark DD-Prov Reimb theater sessions Oct 2	10/25/2024	\$400.00
240031675	Minuteman Press/Armstrong Print	Clark DD-Parks booklets for families (300) -	10/25/2024	\$270.00
240031675	Huntington National Bank	Acct Ending 8004 Clark County,OH-Items fc	10/31/2024	\$956.34
240031675	VC3/Go Concepts	Acct 20925 Clark DD-DUO tokens (10 pk) C	10/31/2024	\$424.00
240031998	Huntington National Bank	Acct Ending 8004 Clark County,OH-Items fc	10/31/2024	\$149.00
240031998	Soul Bird Consulting	Clark DD-Virt. consult w/SB 10/23/24	10/31/2024	\$350.00
240031998	EDOC Office	Clark DD-E-sign Oct 24; Onboarding softwa	10/31/2024	\$575.00
240031998	Verizon Wireless	Acct 342555962-00001 Clark DD-Phone usa	10/25/2024	\$647.01
240031998	Mobility Solutions LLC	Clark DD-Prov Reimb NMT Jun 24	10/25/2024	\$4,748.87
240031998	Ohio Performing Arts Institute	Clark DD-Prov Reimb-Dance classes Jan-Jur	10/25/2024	\$461.25
240031998	Ohio Edison	Acct 110014176215 Clark DD-Elec usage 9/	10/31/2024	\$3,870.35
240031998	City of Springfield Utility Billing	Acct 841880-65419 Clark DD-Stormwater 9/	10/31/2024	\$297.54
240031998	VC3/Go Concepts	Acct 20925 Clark DD-Managed IT Oct 24 (b	10/25/2024	\$22,752.69
240031998	Southern Ohio Council Of Govern	Clark DD-Prov Comp Reviews Sep 24	10/25/2024	\$5,250.00
240031998	City of Springfield Utility Billing	Acct 84800-17041 Clark DD-Water/Sewer/S	10/25/2024	\$1,023.34
240031998	CBTS/Altafiber	Acct 6282936 Clark DD-Phone usage 9/5-10	10/25/2024	\$5.96
240031998	Bricker Graydon LLP	Client 017876 Clark DD-Legal svcs Sep 24	10/25/2024	\$167.00
240031998	Hauck Bros Inc	Cust 639/Plan C000134 Clark DD-Prev Mair	10/31/2024	\$975.49
240031998	Cincinnati Bell/Altafiber	Acct 9373280553574 Clark DD-Phone usage	10/31/2024	\$250.58
240031998	Southern Ohio Council Of Govern	Clark DD-Med Admin QA & mileage Sep 24	10/31/2024	\$2,087.98
240031998	Lori L Delaney	Clark DD-Prov Reimb-Retail support/supplie	10/31/2024	\$180.96
240031998	Nathan Conner	Clark DD-Prov Reimb-Illustration svcs 5/28-	10/30/2024	\$300.00
240031998	Boomershine Skill Center	Clark DD-Prov Reimb Woodworking classes	10/31/2024	\$1,035.00
				\$156,924.48
2080-220-746000 Rental/Leases				
240031801	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 9/20-10	10/11/2024	\$3,331.37
				\$3,331.37
2080-220-749000 Capital Assistance				
240032092	Housing Connection of Clark Cou	Clark DD-Reimb DMR-122405 misc. expens	10/04/2024	\$165,326.20
240032093	Housing Connection of Clark Cou	Clark DD-DDD-122501 Reimb. purchase 11/	10/04/2024	\$233,783.86
				\$399,110.06
2080-220-790000 Other				
240029772	Springfield Rotary Club	Clark DD-3rd qtr meals at Rotary meetings	10/25/2024	\$150.00
240031802	Quest Adult Services	Clark DD-Reimb for Tigers Exchange Club c	10/18/2024	\$1,488.00
				\$1,638.00
Developmental Disabilities General				\$733,479.44
F.F. Mueller Res.Cntr.				
1271-220-715000 Dental				
240030609	Medical Mutual	Grp 552866 Clark DD - Dental prem Nov 24	10/11/2024	\$1,747.22
240031988	Medical Mutual	Grp 552866 Clark DD - Dental prem Nov 24	10/11/2024	\$29.20
				\$1,776.42
1271-220-717000 Medical Insurance				
240031670	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/11/2024	-\$9.62

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

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PO Number	Vendor	Description	Post Date	Amount
240031670	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/18/2024	-\$71.17
240031670	Positive Perspectives, Inc.	Clark DD-EAP svcs Sep 24	10/18/2024	\$344.25
240031670	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/25/2024	-\$3.33
240031670	Medical Mutual SuperMed	Group 552866 Clark DD SuperMed Share W	10/31/2024	-\$114.29
240031798	Medical Mutual	Grp 552866 Clark DD - Medical prem Nov 2	10/11/2024	\$33,903.00
				\$34,048.84
1271-220-721000 Supplies				
240031497	Lincare Long Term Care	Cust 1500-0952 FF Mueller-Oxygen concent	10/11/2024	\$124.80
240031497	Office 360	Acct 38896 Clark DD-Office supplies/Muell	10/18/2024	\$77.63
240031497	Remedi SeniorCare	Cust FFMCTG FF Mueller - Fac. Hse chgs S	10/18/2024	\$725.83
240031497	Huntington National Bank	Acct Ending 8004 Clark County,OH-Maint s	10/31/2024	\$680.99
240031497	Heather Knepper	Clark DD-Furniture from Respite unit	10/31/2024	\$500.00
240031497	Hauck Bros Inc	Cust 639 Clark DD-Repair heating controls	10/25/2024	\$107.75
240031573	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	10/04/2024	\$2,523.08
240031573	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/04/2024	\$3,473.83
240031573	Hillyard Ohio	Cust 277977 Clark DD-Cleaning supplies	10/18/2024	\$1,077.15
240031573	Carr Supply	Cust 00748-047325 Clark DD-Bath rm fans/	10/31/2024	\$1,100.00
240031990	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/04/2024	\$670.04
240031990	McKesson Medical-Surgical	Acct 20011206 Clark DD-Nursing supplies	10/18/2024	\$2,546.51
				\$13,607.61
1271-220-736500 Bed Tax				
240032298	Ohio Treasurer of State	Cust 0476356 F.F. Mueller-ICF Franchise fee	10/31/2024	\$32,058.32
				\$32,058.32
1271-220-743000 Contract Services				
240029773	Creation Gardens	Rt CS41/Stp 90-FF Mueller Milk & Produce	10/18/2024	\$178.85
240031671	Alto Healthcare Staffing/Cirrus	CcAcct 4254 Clark DD-Temp nursing staffing v	10/04/2024	\$4,685.00
240031671	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/04/2024	\$4,328.14
240031671	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/04/2024	\$1,448.56
240031671	Time Warner Cable/Charter Comm	Acct 8363283230283133 FF Mueller-Digital	10/04/2024	\$151.37
240031671	City of Springfield Utility Billing	Acct 248410-49763 Clark DD-Water/Sewer/	10/11/2024	\$72.89
240031671	AMITA R PATEL MD INST PSY	FF Mueller-Prof Svcs Sep 24 (partial)	10/11/2024	\$448.72
240031671	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/11/2024	\$1,901.21
240031671	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/18/2024	\$1,512.60
240031671	Huntington National Bank	Acct Ending 8004 Clark County,OH-Items fc	10/31/2024	\$26.60
240031671	Gordon Food Service	Cust 513230028 Clark DD-Food Supplies	10/25/2024	\$1,587.66
240031671	Document Destruction LLC	Clark DD-Shredding svcs Oct 24	10/25/2024	\$22.61
240031671	Gordon Food Service	Cust 513230028 Clark DD-Food supplies	10/31/2024	\$1,092.60
240031991	REM Ohio Inc	FF Mueller-Day Hab svcs Aug 24/corrected i	10/04/2024	\$36,205.25
240031991	Alto Healthcare Staffing/Cirrus	CcAcct 4254 Clark DD-Temp nursing staffing v	10/11/2024	\$4,647.00
240031991	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/11/2024	\$2,467.82
240031991	AMITA R PATEL MD INST PSY	FF Mueller-Prof Svcs Sep 24 (bal)	10/11/2024	\$173.58
240031991	PointClickCare Technologies Inc	Fac FF Mueller Center-ALF fmc-1 Sandbo	10/18/2024	\$456.22
240031991	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/18/2024	\$2,779.32
240031991	Alto Healthcare Staffing/Cirrus	CcAcct 4254 Clark DD-Temp nursing staffing v	10/18/2024	\$3,118.20
240031991	Security 101 Ohio, LLC	Acct 3928 Clark DD-Security monitoring 10,	10/18/2024	\$941.26
240031991	Columbia Gas of Ohio	Acct 115544970060001 Clark DD-Gas usage	10/18/2024	\$612.68
240031991	Waste Management of Ohio Inc	Acct 123808773006 Clark DD-Dumpster svc	10/18/2024	\$591.28
240031991	AMITA R PATEL MD INST PSY	FF Mueller-Prof Svcs Oct 24	10/31/2024	\$622.30
240031991	T-Mobile	Acct 975818483 Clark DD-Phone usage 8/25	10/18/2024	\$48.44
240031991	Stericycle Inc	Cust 1000804874 FF Mueller-Medical waste	10/25/2024	\$61.17
240031991	REM Ohio Inc	FF Mueller-Day Hab Sep 24 RB,MB,JC,RK	10/25/2024	\$37,901.25
240031991	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/25/2024	\$3,339.82
240031991	Alto Healthcare Staffing/Cirrus	CcClark DD-Temp nursing staffing week endin	10/25/2024	\$5,055.72
240031991	City of Springfield Utility Billing	Acct 84800-17041 Clark DD-Water/Sewer/S	10/25/2024	\$833.89

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

11/01/2024

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PO Number	Vendor	Description	Post Date	Amount
240031991	Bricker Graydon LLP	Client 017876 Clark DD-Legal svcs Sep 24	10/25/2024	\$18.50
240031991	Ohio Edison	Acct 110014176215-Clark DD-Elec usage 9/	10/31/2024	\$2,689.56
240031991	Amergis Healthcare Staffing Inc	Acct ERM122292 FF Mueller-Temp nursing	10/31/2024	\$6,412.96
240031991	Hauck Bros Inc	Cust 639/Plan C000134 Clark DD-Prev Mair	10/31/2024	\$418.68
240031991	City of Springfield Utility Billing	Acct 841890-65421 Clark DD-Stormwater 9/	10/31/2024	\$193.05
240031991	Alto Healthcare Staffing/Cirrus C	Clark DD-Temp nursing staffing week endin	10/31/2024	\$4,560.00
				\$131,604.76

1271-220-746000 Rentals

240031992	U S Bank Equipment Finance	Acct 806554 Clark DD-Printer rental 9/20-10/	10/11/2024	\$832.83
				\$832.83

F.F. Mueller Res.Cntr.

\$213,928.78

Supported Living/Wavier Match

2090-220-744000.BODD0000103 I/O Wavier Match

240032253	Ohio Treasurer of State	Cust Clark Cty Bd-IO Waiver Match 10/1-12	10/25/2024	\$293,451.00
				\$293,451.00

2090-220-744000.BODD0500311 Contract Services

230028627	Monte H Litteral	Clark DD-Prov Reimb NMT 8/24/24 BG	10/11/2024	\$56.02
230028627	Toni Lewis	Clark DD-Prov Reimb HPC Sep 24 TF	10/11/2024	\$594.40
230028627	Grace Adult Programming	Clark D-Prov Reimb ADS/NMT Sep 24 PC	10/11/2024	\$1,495.26
230028627	Toni Lewis	Clark DD-Prov Reimb HPC Sep 24 for BB (j	10/31/2024	\$380.92
230028924	Kevin Sanders	Clark DD-Rent.Assist-RAP-A Armstrong Jui	10/04/2024	\$437.00
230028924	Monte H Litteral	Clark DD-Prov Reimb NMT 9/21/24 ML	10/18/2024	\$69.72
240029776	Monte H Litteral	Clark DD-Prov Reimb NMT Aug 24 Lipkers	10/04/2024	\$126.00
240029776	Downsize Farm Support/B Custer	Clark DD-Prov Reimb Aug 24 ADS/NMT K	10/04/2024	\$115.02
240030356	Tac Industries Inc.	Clark DD-Prov Reimb LF/transp Aug 24	10/11/2024	\$112.04
240030356	Christine M Young	Clark DD-Prov Reimb HPC hrs Sep 24 JP (p	10/18/2024	\$138.24
240030356	Ohio Performing Arts Institute	Clark DD-Prov Reimb-Dance classes Jan-Jui	10/25/2024	\$78.75
240030356	Moriah R Smith	Clark DD-Prov Reimb-Art class/supplies Sep	10/25/2024	\$218.00
240030356	Angel M Venrick	Clark DD-Prov Reimb HPC Sep 24 DL (bal)	10/31/2024	\$92.96
240031039	Phillip Myers	Clark DD-Rent. assist. RAP Oct 24	10/11/2024	\$234.00
240031039	Frank A Wilson	Clark DD-Prov Reimb HPC hrs/miles Sep 24	10/11/2024	\$877.62
240031039	Miss Bee's H.I.V.E. LLC	Clark DD-Prov Reimb ADS Sep 24 BB; NM	10/18/2024	\$1,125.36
240031039	Moriah R Smith	Clark DD-Prov Reimb -art classes/supplies S	10/25/2024	\$67.00
240031039	Independent Living of Ohio, Inc.	Clark DD-Prov Reimb HPC/transp. MC 5/5-	10/31/2024	\$761.69
240031572	Kevin Sanders	Clark DD-Rent.Assist (RAP) A Armstrong Ji	10/04/2024	\$1,311.00
240031572	Queen City Med Mart LLC	Clark DD-Lift Chair for L Sharp & delivery	10/04/2024	\$1,009.75
240031572	Kevin Sanders	Clark DD-Rent assist. RAP/A Armstrong Oct	10/11/2024	\$437.00
240031572	Mary Katherine Somers Studio	Clark DD-Prov Reimb music apprec class Au	10/11/2024	\$150.00
240031572	Tippierosa Transport Service, LLC	Clark DD-Prov Reimb NMT Sep 24	10/11/2024	\$392.14
240031572	Rebecca M Rowlett	Clark DD-Prov Reimb HPC hrs/miles Sep 24	10/11/2024	\$373.24
240031572	Darren W Kaiser	Clark DD-Prov Reimb HPC hrs/miles Sep 24	10/11/2024	\$786.60
240031572	Bonnie A Kaiser	Clark DD-Prov Reimb HPC hrs/miles Sep 24	10/11/2024	\$499.32
240031572	Champaign Residential Services In	Clark DD-Prov Reimb HPC hrs/miles Aug 2-	10/11/2024	\$2,194.13
240031572	Choices in Community Living	Clark DD-Prov Reimb HPC hrs/transp. Sep 2	10/11/2024	\$4,236.31
240031572	CLW	Clark DD-Prov Reimb ADS/NMT Sep 24 EJ	10/11/2024	\$2,678.30
240031572	Christine M Young	Clark DD-Prov Reimb HPC hrs Sep 24 JP (b	10/18/2024	\$739.42
240031572	Michael M Brassfield	Clark DD-Prov Reimb HPC hrs KyS 9/16-9/	10/18/2024	\$462.68
240031572	Stephanie Milas	Clark DD-Prov Reimb MM Aug 24; MM Sep	10/18/2024	\$252.62
240031572	Paul E Johnston	Clark DD-Prov Reimb HPC hrs 9/16-9/27/24	10/18/2024	\$543.26
240031572	Vicki Vincent	Clark DD-Prov Reimb HPC hrs Sep 24 ML;I	10/18/2024	\$3,578.28
240031572	Ohio Treasurer of State	Cust Clark Cty Bd-CDC DB Sep 24 WB (pa	10/25/2024	\$6,163.94
240031572	Independent Living of Ohio, Inc.	Clark DD-Prov Reimb HPC/transp. MC 5/12	10/31/2024	\$1,415.25
240031572	Angel M Venrick	Clark DD-Prov Reimb HPC Sep 24 DL (part	10/31/2024	\$582.88

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

11/01/2024

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PO Number	Vendor	Description	Post Date	Amount
240031572	Consumer Support Services Inc	Clark DD-Prov Reimb Sep 24 ADS for SD; S	10/31/2024	\$2,549.55
240032000	Quest Adult Services	Clark DD-Cover pymts to Ind. Providers/LF	10/18/2024	\$69,000.00
240032000	Ohio Treasurer of State	Cust Clark Cty Bd-CDC DB Sep 24 WB (bal	10/25/2024	\$6,000.00
240032224	Sahal Services LLC	Clark DD-Prov Reimb HPC Sep 24 AD; NM	10/25/2024	\$2,379.52
240032224	Ohio Treasurer of State	Cust Clark Cty Bd - CDC DB Sep 24 ZS (ba	10/25/2024	\$17,242.06
240032224	Ohio Treasurer of State	Cust Clark Cty Bd-Admin fees 7/1-9/30/24	10/25/2024	\$79,085.21
240032224	Journees Home Care	Clark DD-Prov Reimb HPC/AOC/APC 9/30	10/31/2024	\$7,951.68
240032224	Toni Lewis	Clark DD-Prov Reimb HPC Sep 24 BB (bal)	10/31/2024	\$139.18
240032224	Boomershine Skill Center	Clark DD-Prov Reimb Woodworking classes	10/31/2024	\$492.00
				\$219,625.32

*Supported Living/Wavier Match***\$513,076.32**

Clark County DD Board Voucher List for 10/01/2024 to 10/31/2024

11/01/2024

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PO Number	Vendor	Description	Post Date	Amount
1271		Salaries F.F. Mueller		\$131,084.95
		P.E.R.S./E.R.I		\$18,339.87
		Medicare		\$1,846.45
		Dental		\$1,051.24
		Medical Insurance		\$32,768.15
				\$185,090.66
2080		Salaries Facilities Management		\$17,525.00
		Salaries Community Living		\$161,685.74
		Salaries Early Childhood Center		\$68,112.39
		Salaries Administration		\$105,278.40
		Salaries Transportation		\$26,939.95
		Salaries Community Connection		\$58,671.50
		Pers/ERI		\$62,335.81
		Medicare		\$6,067.56
		Dental Insurance		\$1,793.07
		Medical Insurance		\$128,553.58
				\$636,963.00
2090		I/O Wavier Match		\$293,451.00
		Contract Services		\$219,625.32
				\$513,076.32
4040		CAPITAL CONTRACT SERVICES		\$20,525.36
				\$20,525.36
DD General Fund Payroll & Benefits				\$636,963.00
DD General Fund Vouchers				\$589,305.77
DD General Fund Total				\$1,226,268.77
F.F. Mueller Fund Payroll & Benefits				\$185,090.66
F.F. Mueller Fund Vouchers				\$178,103.52
F.F. Mueller Fund Total				\$363,194.18
Grand Total of all Funds:				\$2,123,064.63

Clark County Board of Developmental Disabilities **Agreement for Services with Non-Government Entities**

This Professional Service Agreement is made between **Elaine Dyar (Dietitian)**, and the **Clark County Board of Developmental Disabilities ("Board")**.

1. Term

Contractor shall provide services to Board pursuant to this Agreement for a term commencing on **11/30/2024** and ending **11/30/2025**. The Agreement may be terminated by either party by giving thirty (30) days' written notice to the other party, however, that in the event of default by Contractor, the Board may terminate this Agreement immediately upon delivery of written notice to the last known address of Contractor.

2. Duties

The Board and Contractor agree to the following:

- Nutritional assessments, initials, quarterly, annual and others as indicated by nutritional guidelines
- Menu development, review, and coordination
- Meeting as requested by the facility

3. Service Site F.F. Mueller Residential Center 2527 Kenton Street, Springfield, OH 45505

4. Devotion of Time

Contractor agrees to devote sufficient time as is reasonably necessary to fulfill the spirit and purpose of this Agreement and Contractor obligation hereunder.

5. Fees

Contractor shall submit an itemized bill for services to the business office by the first working day of each month. In order for the bills to be paid, they must be accompanied by all of the supporting documentation forms.

This Agreement is in the amount of **\$50.00 per hour**, and shall not exceed **(sixteen thousand, two hundred dollars (\$16,200))**.

6. Confidentiality

During the term of this Agreement, and thereafter in perpetuity, Contractor shall not, without the prior written consent of Board, disclose to anyone any Confidential Information. "Confidential Information" for the purposes of this Agreement shall include Board's proprietary and confidential information such as, but not limited to: customer lists, business plans, marketing plans, financial information, designs,

drawings, specifications, models, software, source codes and object codes. Confidential Information shall not include any information that:

- a) is disclosed by Board without restriction;
- b) becomes publicly available through no act of Contractor
- c) is rightfully received by Contractor from a third party not associated with the Board.
- d) is a public record under Ohio Revised Code Section 149.43, subject to the limitations of Ohio Revised Code Section 149.431.

Notwithstanding the above, Contractor shall follow confidentiality requirements as outlined in the Ohio Revised Code Section 5126.044

7. Products of the Agreement

- a. All products created for the Board by Contractor shall be the property of the Board and will remain the property of the Board after termination of this agreement.
- b. Contractor shall maintain all records and forms necessary to document the services provided through this Agreement for as long as required by any law, rule, or regulation but in all cases for a period of at least seven (7) years from receipt of payment or for six (6) years after any initiated audit is completed and adjudicated, whichever is longer.

8. Termination

- a. This Agreement may be terminated by Board as follows:
 - i. If Contractor is unable to provide the service by reason of temporary or permanent illness, disability, incapacity or death.
 - ii. Nonperformance by Contractor of any terms, covenants, performance standards, or conditions of this Agreement.
 - iii. Breach or default by Contractor of any material obligation in this Agreement, which breach or default is not cured within five (5) days of written notice from Board.
- b. Any affirmative act of insolvency by Contractor or the filing by Contractor of any petition under any bankruptcy, reorganization, insolvency or moratorium laws, or any law for the relief of, or relating to debtors.
- c. The filing of any involuntary petition under any bankruptcy statute against Contractor or the appointment of any receiver or trustee to take possession of Contractor property.

9. Independent Contractor

Contractor is now and throughout this Agreement shall be an independent contractor and not an employee, partner, or agent of the Board. Contractor shall not be entitled to nor receive any benefit normally provided to Board's employees such as, but not limited to, vacation payment, retirement, health care, or sick pay. Board shall not be responsible for withholding income or other taxes from the payments made to Contractor pursuant to this Agreement. The parties hereby agree that all individuals employed by the Contractor who provide personal services to the Board are not public employees for purposes of Chapter 145 of the Ohio Revised Code.

10. Use of Agents or Assistants:

To the extent reasonably necessary to enable Contractor to perform the duties hereunder, Contractor shall be authorized to engage the services of any agents or assistants and may further employ, engage, or retain the services of any other persons or corporations to aid or assist in the proper performance of the duties.

Contractor agrees to be fully responsible for Agreements/Contracts signed with entities other than the Board.

11. Insurance

click to enter text will present current certificates prior to the commencement of this agreement, and shall maintain during the term of this agreement, the insurance and bonds specified below or as otherwise required by the County's liability coverage provider:

- a. Worker's Compensation Insurance as required by Ohio law and any other state in which work will be performed, or letter of exemption.
- b. Commercial General Liability insurance for a minimum of \$1,000,000 per occurrence with an annual aggregate of at least \$2,000,000 including coverage for subcontractors, if any are used.
- c. Umbrella or Excess Liability* insurance (over and above Commercial General Liability and Auto Liability) with a limit of at least \$2,000,000.
- d. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$1,000,000 Combined Single Limit.
- e. Board of Clark County Commissioners (3130 E. Main St., Springfield, Ohio 45503) must be included as "Additional Insured" on the policies listed in paragraphs b, c, and d above, as well as the Certificate Holder on all Certificates of Liability insurance.
- f. Professional liability or errors and omissions insurance for a minimum of \$1,000,000 per incident.

*Note: Umbrella/Excess Liability coverage may be waived if the following limits are carried for Commercial General Liability and Auto Liability:

- a. Commercial General Liability Insurance for a minimum of \$3,000,000 per occurrence with an annual aggregate of at least \$4,000,000, including coverage for subcontractors, if any are used.
- b. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$3,000,000 Combined Single Limit

click to enter text failure to maintain current insurance certificates at any time during the duration of the contract shall be deemed a breach of the contract if not cured within a reasonable time after click to enter text receives written notice from the County. In the event of such an uncured breach, the County shall have the right to withhold any further payment(s) due to click to enter text and to terminate the contract immediately without liability for any such further payment(s). For purposes of clarity, any such termination shall not affect the County's responsibility for accrued charges for services performed prior to termination.

12. Equipment and Supplies

Unless otherwise agreed to by the Board in advance, Contractor shall be solely responsible for procuring, paying for and maintaining any equipment or supplies. Equipment/supplies purchased by the Board and shall remain the property of the Board.

13. Controlling Law

The Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

14. Severability

If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

15. Hold Harmless

Each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its agents, employees and contracted servants and each party further agrees to defend itself and themselves and pay any judgments and cost arising out of such negligent acts or negligent omissions, and nothing in this Agreement shall impute or transfer any such responsibility from one to the other.

16. Nondiscrimination Clause

(1) That, in the hiring of employees for the performance of work under this contract or any subcontract, no contractor or subcontractor, by reason of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of this state

in the employment of a person qualified and available to perform the work to which the contract relates;

(2) That no contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in Section 4112.01 of the Revised Code, national origin, or ancestry.

17. Assignment

Neither the Agreement nor any duties or obligations hereunder shall be assignable by Contractor without prior written consent by the Board. In the event of an assignment by Contractor to which the Board has consented, the assignee or a legal representative shall agree in writing with the Board to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.

18. Successors

Subject to the provision regarding assignment, the Agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.

19. Solicitation

Contractor warrants that it has not employed or retained any company or person, other than a bonafide employee, working solely for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person other than the bonafide employees working solely for Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Board has the right to annul this Agreement without liability.

20. Compliance with HB 694

Click here to enter text. hereby certifies that they are in full compliance with campaign contributions provisions as outlined in Ohio Revised code 3517.13.

21. Final Agreements

The Agreement constitutes the final understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements between the parties, whether written or oral. The Agreement may be amended, supplemented or changed only by an agreement in writing signed by both parties.

22. Notices

Any notice required to be given or otherwise given pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by certified mail, return receipt requested or sent by recognized overnight courier services to the following:

If to: Elaine Dyar
1315 Victory Rd.
Springfield, OH 45504

If to: Clark County Board of DD
2527 Kenton Street
Springfield, OH 45505
Attn: Will Bagnola
Title: Superintendent

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date first above written.

Clark County Board of DD

By: _____

By: _____
Will Bagnola , Superintendent

Date: _____

Date: _____

Approved as to form and legal sufficiency
By Clark County Prosecutor's Office approved to form Date: January 2024
William Hoffman Assistant Prosecuting Attorney



COVERALL SERVICE AGREEMENT

The Undersigned ("CUSTOMER") hereby accepts the proposal of Coverall North America, Inc. d/b/a Coverall ("COVERALL"), and the parties agree that COVERALL's franchisees and/or subcontractors will supply Coverall® System Services for CUSTOMER's premises located at:

- Customer: Developmental Disabilities Of Clark County
- Street Address: 2527 Kenton Street
- City, State, Zip: Springfield, Ohio 45505

Upon the following terms:

1. Monthly Service Charge:

\$2,958 per month, plus taxes, if applicable; to include 1 time(s) per week service. *Initial* _____

Service Days:

☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday ☒ Friday ☒ Saturday ☐ Sunday

The COVERALL® System Services are to be performed in the evening, unless otherwise agreed to by the parties.

- CUSTOMER acknowledges that COVERALL will delegate all COVERALL System Services to be performed hereunder to a COVERALL franchisee and/or subcontractor and COVERALL may assign this Service Agreement in its entirety to a COVERALL franchisee and/or subcontractor.
- Included in the Service Charge will be service, cleaning supplies, and any equipment which will be furnished by the COVERALL franchisee. The Service Charge does not include liners, paper supplies, and toiletries, which can be provided at CUSTOMER's expense, at competitive prices. The Service Charge also does not include any use tax, tax on sales, services or supplies, or other such tax, which taxes shall be paid by CUSTOMER. CUSTOMER agrees to reimburse COVERALL the amount of any such taxes if paid by COVERALL on CUSTOMER's behalf.
- All COVERALL System Services specified in the "Coverall Service Plan" attached to this Service Agreement as Exhibit A will be provided to CUSTOMER in a satisfactory manner. CUSTOMER acknowledges that only those Services and/or Additional Services specifically identified in the Coverall Service Plan will be provided under this Service Agreement.
- All COVERALL franchisees have successfully completed COVERALL's comprehensive training program and are required to carry insurance and a janitorial bond.
- Additional services, not included in COVERALL's Service Charge, to be performed upon request, priced per occurrence, at CUSTOMER'S expense, include:

<i>Additional Services</i>	<i>Charge</i>	<i>Area</i>	<i>Square Footage</i>
a. N/A	\$		
b.	\$		
c.	\$		
d.	\$		
e.	\$		

Additional services accepted by: _____
Signature

- (a) The term of this Service Agreement is for one (1) year. This one-year period shall begin on the date services are scheduled to begin. This Service Agreement shall automatically extend for additional one (1) year periods, unless at least thirty (30) days prior to each anniversary of the date services are scheduled to begin, either party gives the other written notice of its intent not to renew.

(b) **Termination/Notice:** If a party to this Service Agreement fails to perform its obligations (the "non-performing party"), the party claiming non-performance shall send the non-performing party written notice, specifying the manner of non-performance. This notice will provide that the non-performing party shall have fifteen (15) days from receipt of the notice to cure or correct the items of non-performance (the "Cure Period"). If these items are not corrected or cured within the Cure Period, the claiming party may issue a thirty (30) day written notice of termination and/or pursue other available remedies for default.

If the CUSTOMER's notice under this ¶7(b) concerns service issues, the CUSTOMER shall permit the COVERALL franchisee or subcontractor access to the premises during the Cure Period to cure the service issue; and shall also accompany a COVERALL representative on an inspection of the premises during the fifteen (15) day cure period. Failure to comply will entitle COVERALL to collect the full amount due through the Term of this Service Agreement.

(c) Notwithstanding the above, COVERALL may, but shall not be obligated to, terminate this Service Agreement immediately for non-payment by CUSTOMER of Service Charges due.

8. The Service Charge will remain in effect for one year unless there are changes in the original specifications for the premises. In the event of such changes, CUSTOMER will advise COVERALL accordingly, and an adjustment in the Service Charge, as agreed to by the parties, will be made. At franchisee's option, upon written notice, the Service Charge shall increase by two percent (2%) annually effective upon the start of each subsequent year after the date the services begin.
9. CUSTOMER agrees that it will not employ or contract with any COVERALL employee, franchisee, or any of the franchisee's employees during the term of this Service Agreement or for one hundred and eighty (180) days after termination of this Service Agreement, without COVERALL's written consent.
10. COVERALL will bill CUSTOMER monthly, and CUSTOMER agrees to pay COVERALL by check or ACH payment the amount that is due and owing under the terms of this Service Agreement within 10 days of billing date. Late payments will incur service and finance charges. In the event of default on payment, CUSTOMER agrees to pay COVERALL's attorney's fees and costs for collection.
11. Services shall be performed as stated in the Coverall Service Plan attached to this Service Agreement with the exception of the following six (6) legal holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. No Service Charge credits will be issued for these holidays. However, service can be provided on these holidays at an additional cost if required. Services shall be scheduled during the hours approved or directed by manager/owner.
12. If "Additional Special Services" are included in the Coverall Service Plan attached to this Service Agreement, and if CUSTOMER cancels any periodic Special Services described therein for which a prorated monthly charge is included in CUSTOMER'S total monthly Service Charge, any amount owing by CUSTOMER for Special Services performed prior to the cancellation shall be payable in full no later than five (5) days after the cancellation.
13. The undersigned warrant and represent that they have full authority to enter into this Service Agreement, and that it will be binding upon the parties and their respective successors and assigns. Specifically, CUSTOMER acknowledges that this Service Agreement may be assigned in its entirety to a COVERALL franchisee, a subcontractor or another third party.
14. This Service Agreement and attached exhibits constitute the complete agreement of the parties concerning the provision of cleaning services to the CUSTOMER, and supersedes all other prior or contemporaneous agreements between the parties, whether written or oral, on the same subject. No waiver or modification of this Service Agreement shall be valid unless in writing and executed by COVERALL and CUSTOMER. Additionally, in no event shall the terms and conditions of any purchase order or other form subsequently submitted by CUSTOMER to COVERALL becomes a part of this Service Agreement, and COVERALL shall not be bound by any such terms and conditions.

CUSTOMER:

COVERALL:

Signature and Date

Sales Consultant (Signature and Date)

Print Name and Title, Its Authorized Representative

Print Name and Title, Its Authorized Representative

Email Address

Service Start Date

Please email signed contract to: @coverall.com

Customized Service Plan and Proposal

Prepared for:

Developmental Disabilities Of Clark County

By:
Collin Hildreth

Date:
October 6, 2024



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Proposal Date: 10/6/2024 | Initials: _____/_____
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October 6, 2024

Developmental Disabilities Of Clark County
Max Macgullibray
2527 Kenton Street
SPRINGFIELD, OH 45505
US

Dear Max,

Thank you for talking with me about your cleaning program and your business needs. I have created a proposal based on our discussion. Please review the attached documents to see exactly how the Coverall® Program will help your facility look and smell clean, and actually be a cleaner, healthier place for everyone.

Thank you again for the opportunity to present this customized Service Plan. The entire Coverall team looks forward to the next steps!

Sincerely,

Collin Hildreth

Collin.Hildreth@coverall.com



Coverall Service Plan

The Coverall® Program has been customized to meet your requests and requirements for a clean, healthy work environment. The details of your Service Plan are documented below.

Company: Developmental Disabilities Of Clark County
Phone: (937) 346-0751
Contact: Max Macgullibray
Email: max@clarkdd.org
Address where service will be performed: 2527 Kenton Street
SPRINGFIELD, OH 45505
US
Frequency of Regular Service: 5x per week
Total Cleanable Area: 11,701 square feet

Areas to be Serviced:

- Break Room
 - Executive Offices
 - Kitchenette / Coffee
 - Offices
 - Conference Room
 - General Offices
 - Lobby / Reception
 - Restrooms
 - Copy Room / Area
 - Hallways
 - Lunch Room / Kitchen
 - Stairwells / Stairways
-

Exclude:

- Restroom/Storage Room Of Early Intervention Building
- Top Floor Of Early Intervention Building



Regular Services included in your Service Plan:

The following tasks will be included in your Service Plan and delivered by a trained and certified Coverall Franchised Business using the Coverall® Program.

Dusting And Disinfecting

INCLUDED TASKS	FREQUENCY
Damp Wipe and Disinfect Community Surfaces - Detail Clean Thoroughly dust and clean accessible community area fixtures and office furniture including file cabinets, desks, credenzas, counter tops, display units, window sills.	2x per week
Damp Wipe and Disinfect High Community Touch Points Clean and disinfect the community area high touch points such as light switches and door knobs. Fully clean both sides of main entrance glass doors.	5x per week
Counters, Sinks Clean and disinfect counters and sinks in areas other than the restrooms or kitchens.	5x per week
Damp Wipe and Disinfect Community & Personal Area Telephones Damp wipe and disinfect desktop telephones in community areas and personal work spaces.	2x per week
Damp Wipe and Disinfect Drinking Fountains and Water Coolers Damp wipe and disinfect exterior (outside) of drinking fountains and water coolers.	2x per week
High and Low Dusting Clean items up to 12 feet from the floor (high dusting), such as ceiling vents, light fixtures, high window sills and corners not cleaned as part of normal wiping; and items near floor (low dusting), such as vents, corners, outlets, baseboards, etc.	1x per month
Dust Vertical or Horizontal Blinds Dust or Vacuum vertical or horizontal blinds, not to exceed 12 feet from the floor, to remove dust and visible soil.	1x per month
Vacuum Furnishings or Wet Wipe Vacuum fabric-covered furnishings and or wet wipe other furniture to remove visible dust or soil.	1x per month

Glass

INCLUDED TASKS	FREQUENCY
Spot Clean Internal Glass Provide spot cleaning on internal partition glass.	5x per week



Carpet And Floor Care

INCLUDED TASKS	FREQUENCY
Wall-to-Wall Vacuum Carpet - Detail Clean Detail vacuum accessible carpeted areas with approved HEPA backpack units.	2x per week
Wall-to-Wall Vacuum Carpet - Spot Clean Spot vacuum visible soil from carpets on days when wall-to-wall vacuuming is not scheduled. Detail High traffic and entrance areas.	3x per week
Wall-to-Wall Vacuum or Dust Mop Hard Surface Floors Dry mop hard surface floors using a dust mop, vacuum or dry/wet mop.	3x per week
Damp Mop Hard Surface Floors - Detail Clean Damp mop hard surface floors using a no-dip protocol and changing pad often to ensure removal of dirt.	3x per week

Trash

INCLUDED TASKS	FREQUENCY
Empty Cans and Remove Trash Empty trash that is contained in trash cans, in an area designated specifically for trash, or clearly labeled as trash and transport to customer's trash removal or storage area. Replace liners, spot clean receptacles as needed and take trash to designated area on customer premises. Please note: Any item that is in trash cans, designated trash areas, or clearly labeled as trash will be considered trash regardless of the content, and its loss will not be the responsibility of the Coverall Franchised Business or Coverall.	5x per week

Kitchen Areas

INCLUDED TASKS	FREQUENCY
Damp Wipe and Disinfect Counters, Tables and Sinks - Detail Clean Thoroughly damp wipe and disinfect counters, tables and sinks.	5x per week
Damp Wipe and Disinfect Refrigerator - Spot Clean Spot clean exterior (outside) of refrigerator to remove smudges and fingerprints.	1x per week



Empty Cans and Remove Trash Empty trash that is contained in trash cans, in an area designated specifically for trash, or clearly labeled as trash and transport to customer's trash removal or storage area. Replace liners, spot clean receptacles as needed and take trash to designated area on customer premises. Please note: Any item that is in trash cans, designated trash areas, or clearly labeled as trash will be considered trash regardless of the content, and its loss will not be the responsibility of the Coverall Franchised Business or Coverall.	5x per week
Damp Wipe and Disinfect Microwave(s) Thoroughly damp wipe and disinfect inside and outside of microwave with all-purpose disinfectant cleaner to rinse food contact surfaces.	5x per week
Wall-to-Wall Vacuum or Dust Mop Hard Surface Floors Dry mop hard surface floors using a dust mop, vacuum or dry/wet mop.	5x per week
Damp Mop Hard Surface Floors - Detail Clean Damp mop hard surface floors using a no-dip protocol and changing pad often to ensure removal of dirt.	5x per week

Restroom Service

INCLUDED TASKS	FREQUENCY
Clean and Disinfect Restrooms Restroom Fixtures: Pre-spray, wipe and polish dispensers and fixtures. Clean and disinfect wash basins, toilet bowls, urinals, and counter tops. Restroom Walls: Clean accessible walls and toilet partitions to remove visible soil. Restroom Floors: Mop all floors using coded microfiber flat mopping system and disinfecting finished floor cleaner. Restroom Mirrors: Polish all chrome and mirrors. Restroom Supplies: Restock expendable products such as paper towels, toilet tissue, hand soap, liners and deodorant products from customer inventory. Restroom Trash Removal: Empty trash cans, replace liners, spot clean receptacles as needed and take trash to designated area.	5x per week

Closing Task

INCLUDED TASKS	FREQUENCY
Turn off lights as instructed	5x per week
Lock doors and windows as instructed	5x per week



Set alarms as instructed	5x per week
Clean and organize the janitor closet	5x per week



Coverall Value Summary

The technology behind cleaning has changed a lot in the last 5-10 years. Just making things look nice is not enough. The Coverall® Program goes much deeper to help improve the health and wellness of your facility by removing the maximum amount of dirt and germs at each cleaning.

Can you imagine what it will be like to have a cleaner, healthier work environment?

Your Top Priorities:

1. Accountability
2. Communication
3. Reliability

Monthly Service Price for your Coverall® Service Plan: \$2,958.00



Commercial cleaning services provided by an independently owned and operated Coverall Franchised Business

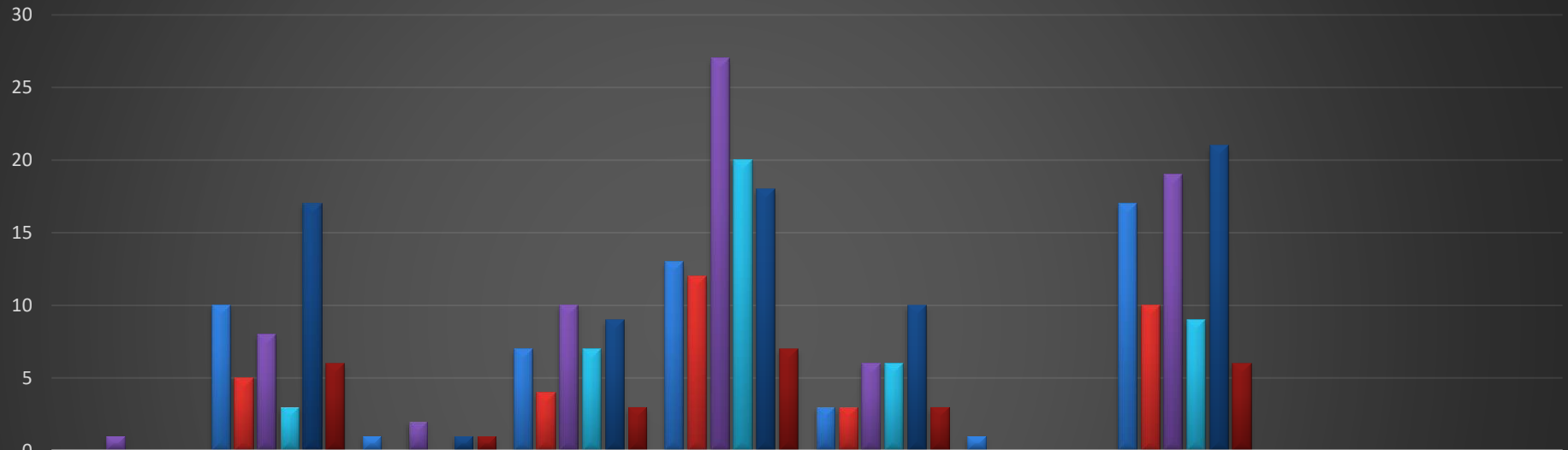


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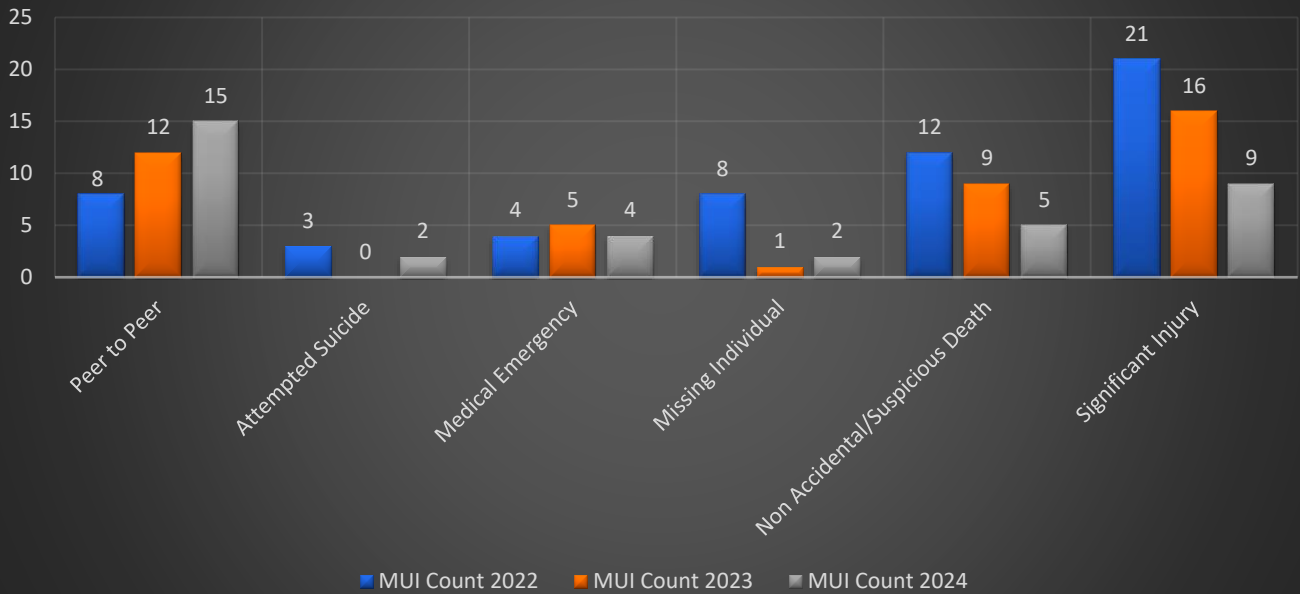
Proposal Date: 10/6/2024 | Initials: _____/_____
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Category A MUI Comparison of Jan-June 2022, 2023 and 2024

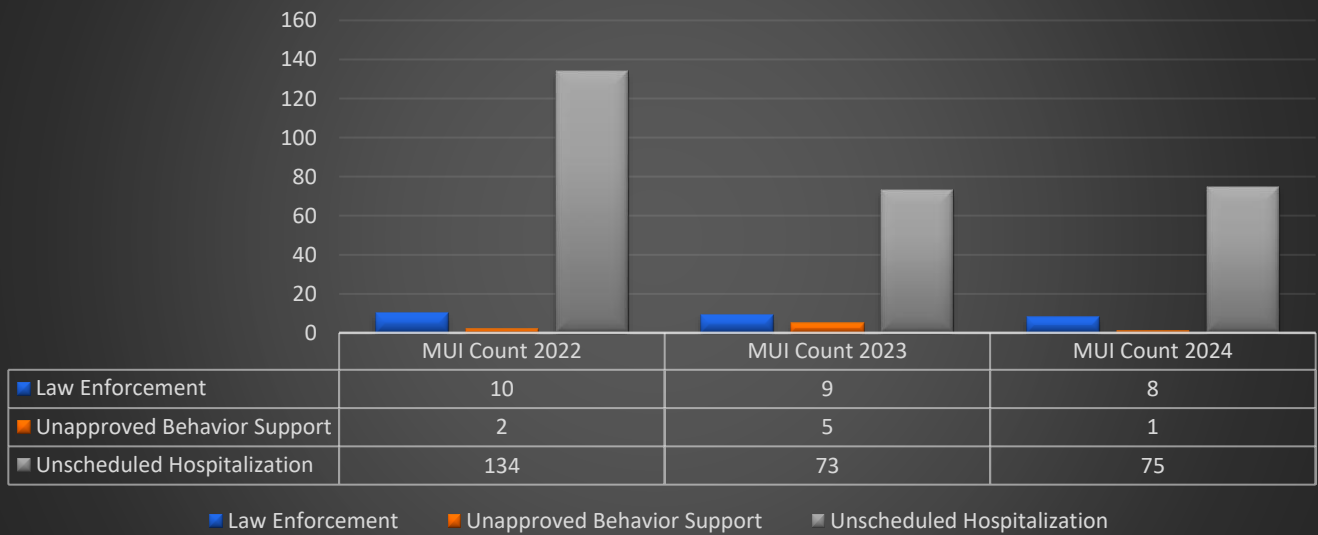


	Accidental/Suspicious Death	Alleged Abuse - PHYSICAL	Alleged Abuse - SEXUAL	Alleged Abuse - VERBAL	Alleged Neglect	Exploitation	Failure To Report	Misappropriation	Prohibited Sexual Relations	Rights Code Violation
2022 MUI Count	0	10	1	7	13	3	1	17	0	0
2022 Substantiated	0	5	0	4	12	3	0	10	0	0
2023 MUI Count	1	8	2	10	27	6	0	19	0	0
2023 Substantiated	0	3	0	7	20	6	0	9	0	0
2024 MUI Count	0	17	1	9	18	10	0	21	0	0
2024 Substantiated	0	6	1	3	7	3	0	6	0	0

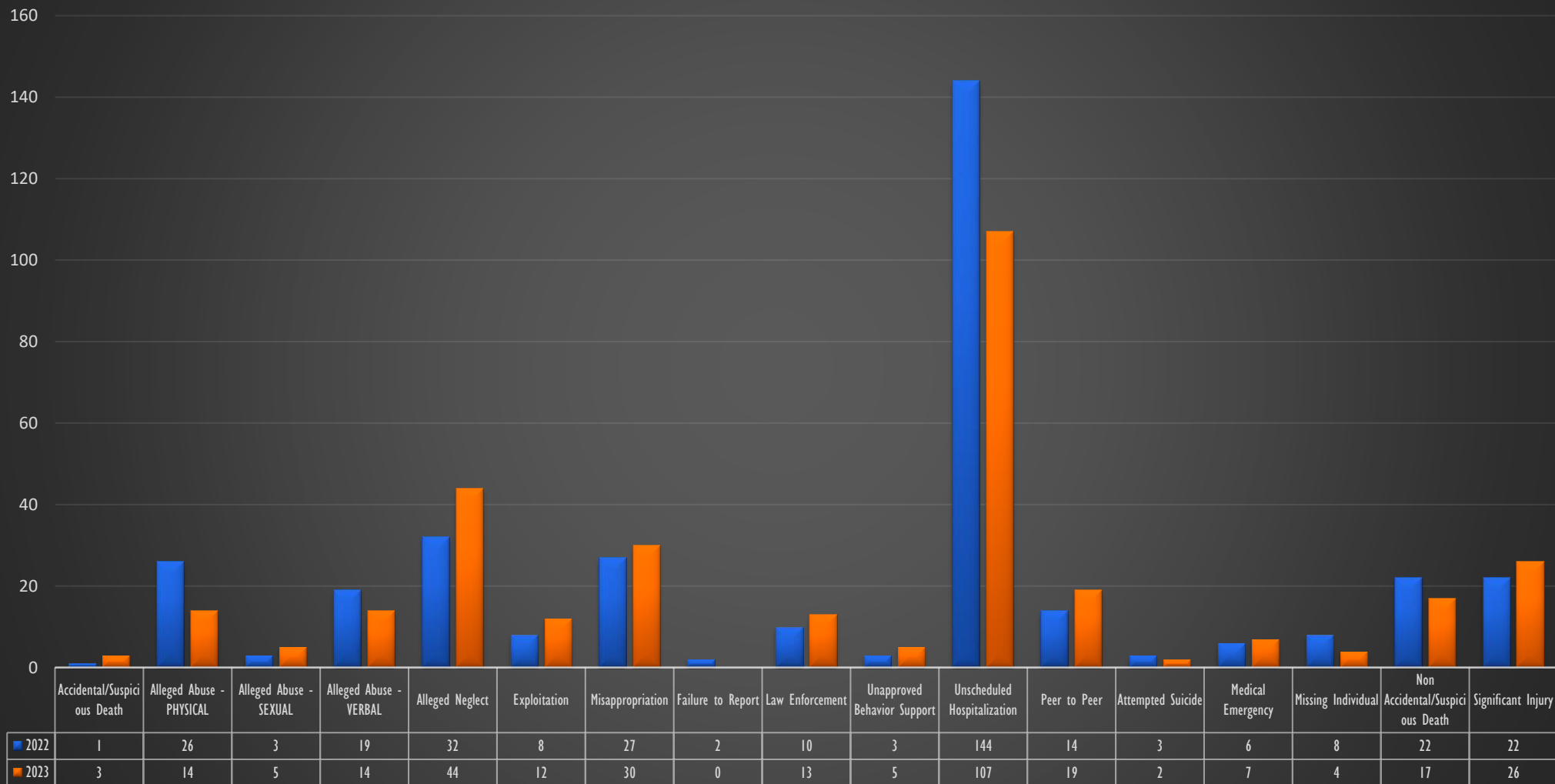
Category B Semi Annual 2022, 2023 and 2024



Category C Semi Annual Report 2022, 2023 and 2024



2022 and 2023 Opened MUI's



The rights of persons with developmental disabilities include but are not limited to:

The right to be treated at all times with courtesy and respect and with full recognition of their dignity and individuality. **(Be treated nicely at all times and as a person)**

The right to an appropriate, safe and sanitary living environment that complies with local, state and federal standards and recognizes the persons' need for privacy and independence. **(Have a clean safe place to live in and a place to be alone)**

The right to food adequate to meet accepted standards of nutrition. **(Have food that is good for you)**

The right to practice the religion of their choice or to abstain from the practice of religion. **(Be able to go, if you want, to any church, temple, mosque)**

The right to timely access to appropriate medical or dental treatment. **(Be able to go to a doctor or dentist when you are sick)**

The right of access to necessary ancillary services including, but not limited to, occupational therapy, physical therapy, speech therapy, and behavior modification and other psychological services. **(Be able to have people help you with the way you walk, talk, do things with your hands, act or feel, if you need it)**

The right to receive appropriate care and treatment in the least intrusive manner. **(Be able to have people help and teach you, if you want)**

The right to privacy, including both periods of privacy and places of privacy. **(Be able to have time and a place to go to be by yourself)**

The right to communicate freely with persons of their choice in any reasonable manner they choose. **(Be able to call, write letters or talk to anyone you want about anything you want)**

The right of ownership and use of personal possessions so as to maintain individuality and personal dignity. **(Be able to have your own things and be able to use them)**

The right to social interaction with members of either sex. **(Be able to have men and women as friends)**

The right of access to opportunities that enable individuals to develop their full human potential. **(Be able to join in activities and do things that will help you grow to be the best person you can be)**

The right to pursue vocational opportunities that will promote and enhance economic independence. **(Be able to work and make money)**

The right to be treated equally as citizens under the law. **(Be treated like everyone else)**

The right to be free from emotional, psychological, and physical abuse. **(Not be hit, yelled at, cursed at, or called names that hurt you)**

--Continued on back--

The right to participate in programs of education, training, social development, and habilitation and programs of reasonable recreation. **(Be able to learn new things, make friends, have activities to do, and go out in your community)**

The right to participate in decisions that affect their lives. **(Be able to tell people what you want and be part of making plans or decisions about your life)**

The right to select a parent or an advocate to act in their behalf. **(Be able to ask someone you want to help you, let others know how you feel or what you want)**

The right to manage their personal financial affairs, based upon individual ability to do so. **(Be able to use your money to pay for things you need and want with help, if you need it)**

The right to confidential treatment of all information in their personal and medical records. **(Be able to say yes or no before people talk about what you do at work or home or look at your file)**

The right to voice grievances and recommend changes in policies and services without restraint, interference, coercion, discrimination, or reprisal. **(Be able to complain or ask for changes if you don't like something without being afraid of getting in trouble)**

The right to be free from unnecessary chemical or physical restraints. **(Not be given medicine that you don't need or held down if you are not hurting yourself or others)**

The right to participate in the political process. **(To vote and learn about laws and your community)**

The right to refuse to participate in medical, psychological, or other research or experiments. **(To say yes or no to being part of a study or experiment)**

Who Reports?

All employees working within the field of developmental disabilities are mandated by law to follow reporting procedures for MUI/UI. A DD employee is defined as:

- An employee of the ODODD
- A superintendent, board member, or employee of a county board
- An administrator, board member, or employee of a residential licensed facility
- An administrator, board member, or employee of any other public or private provider of services to an individual with a developmental disability
- An independent provider

What to Report - (Abbreviated from OAC 5123-17-02)

Unusual Incident— a non-serious event or occurrence involving an individual that is not consistent with routine operations, policies and procedures, or the individual's care or ISP. Unusual incident includes, but is not limited to:

- Minor medical injuries – Dental, falls, etc. that do not require doctor visits
- Emergency room or urgent care treatment center visits (not requiring hospitalization)
- Medication errors without a likely risk to health and welfare
- Overnight relocation of an individual due to a fire, natural disaster, or mechanical failure
- A minor incident involving two individuals served (example - one individual scratches another, minor bleeding, no doctor visit)
- Rights code violations or unapproved behavioral supports without a likely risk to health and welfare
- Program implementation incidents – Failure to follow a person-centered support plan when such failure causes minimal risk or no risk. Examples – Failing to provide supervision for short periods of time, car accidents without harm, self-reported incidents with minimal risk.

Major Unusual Incident – A serious event or occurrence that is alleged, suspected, or actual. The reporter has reasonable cause to believe a major unusual incident form category A, B, or C has taken place.

Category A – May be investigated by Law Enforcement, Children's Services, and/or County Board Investigative Agents

1. **Accidental or Suspicious Death** – The death of an individual resulting from an accident or suspicious circumstances.
2. **Exploitation** – The unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain.

Major Unusual Incidents & Reporting Procedures

3. **Failure to Report** – A mandated reporter who has reasonable cause to believe that an individual has suffered or faces a substantial risk of suffering any wound, injury, disability, or condition that indicates abuse, misappropriation, exploitation, or neglect and such person does not immediately report such information to a law enforcement agency or a county board. In the case of an individual living in a developmental center, report either to law enforcement or the ODODD.

Note: Penalties for Not Reporting (May vary according to the situation)

- Fines up to \$1,000 for a misdemeanor and other possible criminal/civil charges
 - Administrative sanctions including possible placement on Abuser Registry
4. **Misappropriation** – A theft committed by depriving, defrauding, or otherwise obtaining the real or personal property of an individual by any means prohibited by the Ohio Revised Code.
 5. **Neglect** – Failing in the duty to provide an individual with medical care, personal care, or other support that consequently results in serious injury or places an individual or another person at risk of serious injury. Serious injury is an injury that results in treatment by a physician, physician assistant, or nurse practitioner.
 6. **Physical Abuse** – Use of physical force than can reasonably be expected to result in physical harm to an individual. Such force may include, but is not limited to; hitting, slapping, pushing, or throwing objects at an individual. Physical harm is defined as any injury, illness, or other physiological impairment, regardless of the gravity or duration.
 7. **Prohibited Sexual Relations** - A DD employee engaging in consensual sexual conduct or having consensual sexual contact with an individual who is not the employee's spouse and for whom the employee was employed or under contract to provide care or supervise the provision of care at the time of the incident.
 8. **Rights Code Violation** – Any violation of the rights enumerated in section 5123.62 of the ORC that creates a likely risk of harm to the health or welfare of an individual.
 9. **Sexual Abuse** – Unlawful sexual conduct, contact or committing any sexual offenses as prohibited by law:
 - a. **Sexual Conduct** - Vaginal intercourse between a male and female; anal intercourse or oral sex between persons regardless of sex; and,

Major Unusual Incidents & Reporting Procedures

without privilege to do so, the insertion, however slight, of any part of the body or any instrument, apparatus, or other object into the vaginal or anal opening of another.

- b. **Sexual Contact** - Any touching of an erogenous zone of another, including without limitation the thigh, genitals, buttock, pubic region, or, if the person is a female, a breast, for the purpose of sexually arousing or gratifying either person.
- c. **Sexual Offenses Prohibited by ORC 2907** – Rape, sexual battery, unlawful conduct with a minor, sexual imposition, importuning, voyeurism, and public indecency.

10. **Verbal Abuse** – Purposefully using words, gestures or other communicative means to purposefully threaten, coerce, intimidate, harass or humiliate and individual.

Category B - investigated by County Board Investigative Agents

- 1. **Attempted Suicide** – A physical attempt by an individual that results in emergency room treatment, in-patient observation or hospital admission.
- 2. **Death other than Accidental or Suspicious Death** – Death of an individual by natural cause without suspicious circumstances.
- 3. **Medical Emergency** – An incident where emergency medical intervention is required to save an individual's life (example – choking techniques such as back blows, CPR, use of automated external defibrillator, or epi-pen)
- 4. **Missing Individual** – An incident that is not considered neglect when an individual's whereabouts, after immediate measures taken, are unknown, or longer than the time specified in the ISP, and the individual is believed to be at imminent risk of harm to self or others. An incident when an individual's whereabouts are unknown that does not result in imminent risk of harm will be investigated as an unusual incident.
- 5. **Peer-to-Peer Acts** – Any of the following incidents involving two individuals served:
 - a. **Exploitation** - The unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain.
 - b. **Theft** - Intentionally depriving another individual of real or personal property valued at twenty dollars or more or property of significant personal value to the individual.
 - c. **Physical Act** - A physical altercation that:

Major Unusual Incidents & Reporting Procedures

- i. Results in examination or treatment by a physician, physician assistant, or nurse practitioner; or
 - ii. Involves strangulation, a bloody nose, a bloody lip, a black eye, a concussion, or biting which causes breaking of the skin; or
 - iii. Results in the individual being arrested, incarcerated, or the subject of criminal charges
 - d. **Sexual Act** - Sexual conduct and/or contact for the purposes of sexual gratification without the consent of the other individual.
 - e. **Verbal Act** - The use of words, gestures, or other communicative means to purposefully threaten, coerce, or intimidate the other individual when there is the opportunity and ability to carry out the threat.
6. **Significant Injury** - An injury of known or unknown cause that is not considered abuse or neglect and that results in concussion, broken bone, dislocation, second or third degree burns or that requires immobilization, casting, or five or more sutures. Significant injuries will be designated in the incident tracking system as either known or unknown cause.

Category C - investigated by County Board Investigative Agents

- 1. **Law Enforcement** – Any incident that results in the individual being tased, arrested, charged, or incarcerated.
- 2. **Unanticipated Hospitalization** – Any hospital admission or hospital stay over twenty-four hours that is not pre-scheduled or planned. A hospital admission associated with a planned treatment or pre-existing condition that is specified in the ISP indicating the specific symptoms and criteria that require hospitalization need not be reported.
- 3. **Unapproved Behavioral Support** – The use of a prohibited measure as defined in OAC 5123:2-2-06 or the use of a restrictive measure implemented without approval of the Human Rights Committee or with the informed consent of the individual or the individual's guardian. When the use of a prohibited or restrictive measure does not result in risk to the individual's health and welfare, the incident will be investigated as an unusual incident.

When to Report

First - Immediate Action Steps for Safety

Providers must first take all reasonable measures to ensure the health and welfare of the individuals served. Such measures will include:

Major Unusual Incidents & Reporting Procedures

- Immediate and ongoing medical attention as appropriate;
- Removal of an employee from direct contact with any individual when the employee has been alleged to be involved in physical abuse or sexual abuse until such time as the provider has sufficiently determined that such removal is no longer necessary;
- Other measures to protect the health and welfare of the individual as necessary.

The provider and county board should discuss disagreements regarding reasonable measures in order to resolve them. If the provider and the county board are unable to reach an agreement, the ODODD will make a determination.

Second – make contacts as noted in the section below immediately upon the occurrence of the incident or learning about the incident.

Where and to Whom to Report

MUI Reporting for County Board Employees:

- **Investigative Agent and Supervisor** - All MUI's or suspected MUI's must be verbally reported to the Investigative Agent Office **no later than 4 hours** after discovery of the incident and a written report must be filed by **10:00 a.m.** the first working day following the day the county board employee becomes aware of the MUI.
 - **Contact Information – Clark County IA Office (937) 328-5245 fax (937) 328-4575** MUIreport@clarkdd.org
 - Working days are defined as Monday, Tuesday, Wednesday, Thursday, or Friday except that when that day is a holiday.
 - If the time of your report is after business hours, leave a voice message, and then fax or email your report.
- **MUIs Involving Possible Criminal Acts** - Abuse, misappropriation, exploitation, neglect or failure to report must also be reported to local law enforcement. If law enforcement has been notified of a criminal act involving an employee, the County Board is responsible for notifying the ODODD if that person works for another provider.
- **MUI's Involving Child Abuse** - Abuse or neglect of an individual under the age of 21 should be immediately reported to the local Public Children Service's Agency. The County Board is responsible for ensuring the notification has been made.
- **MUI Notifications** – The following notifications are critical unless they jeopardize the health and welfare of the individual:

Major Unusual Incidents & Reporting Procedures

- Guardians and other necessary service providers must be notified of all incidents on the same day the incident or discovery of the incident occurs and include immediate actions taken.
- County Boards are to ensure all notifications are made. The County Board Investigative Agent must notify the individual or the guardian of the preliminary finding of a physical or sexual abuse MUI (not being investigated by another party) within 14 working days.

MUI and UI Reporting for Independent/Agency Providers:

- **Investigative Agent Office** - All MUI's or suspected MUI's must be verbally reported to the Investigative Agent Office **no later than 4 hours** after discovery of the incident and a written report must be filed by **3:00 p.m. the first working day following the day the provider becomes aware of the MUI**. UI's must be reported to the SSA or county board designee, by submitting a written report on the first working day following the day of the UI discovery. This applies to Agency and Independent Providers.
 - **Contact Information – Clark County IA Office (937) 328-5245 fax (937) 328-4575** MUIreport@clarkdd.org
 - Working days are defined as Monday, Tuesday, Wednesday, Thursday, or Friday except that when that day is a holiday.
 - If the time of your report is after business hours, leave a voice message, and then fax or email your report.
- **MUIs Involving Possible Criminal Acts** - Abuse, misappropriation, exploitation, neglect, or failure to report must also be reported to local law enforcement. The provider should document the time, date, and name of the person notified of the alleged criminal act. If law enforcement has been notified of a criminal act involving an agency employee, the provider is responsible for notifying the ODODD if that person works for another provider.
- **MUI's Involving Abuse or Neglect of a Child** - An individual under the age of 21 must also be immediately reported to the local Public Children Service's Agency. The provider or the County Board can make this notification, however, the County Board is responsible for ensuring the notification has been made.
- **MUI Notifications** – The following notifications are critical unless they jeopardize the health and welfare of the individual:
 - Guardian or other person whom the individual has identified (day of incident)
 - Service and Support Administrator (day of incident)

- Other providers of service necessary to ensure continuity of care and support for the individual (day of incident)
- Senior Management of Agency Provider (within 2 days of the incident, or when the provider become aware of the incident)

Contacts for other Counties

If the incident occurs in another county, please contact these offices:

Greene – 937-562-6500
Champaign – 937-508-5870
Miami – 937-875-0484
Madison – 740-845-2765
Montgomery – 937-451-2765

How to Report

A written MUI report should be submitted with the following information:

[MUI/UI Incident Report Form](#)

This form can be found in the Public Drive/All Employee Access/Forms

- The individual's first and last name
- The date and time of the incident
- The location the incident occurred
- A description of the incident
- Type and location of injuries
- Name of the primary person involved and their relationship to the individual (this is typically the suspected perpetrator; or the person who caused the incident)
- The printed name and signature of the person completing the MUI report
- Names and statements of witnesses
- Actions taken to immediately protect the health and welfare of the individual
- Who (besides the County Board) has been notified of the incident; including names, titles, and time and date of the notice(s)
- Further medical follow-up

Logging and Reporting MUI/UI Trends and Patterns

- **UI Logs** – Providers are expected to keep written logs of all UI incidents. The log must include:
 - The name of the individual
 - A brief description of the incident
 - Any Injuries sustained

Major Unusual Incidents & Reporting Procedures

- Date, time, location
- Cause and contributing factors
- Preventative measures
- **Trends and Patterns Report** - Providers are required to produce an annual report regarding MUI trends and patterns for the calendar year.
 - Trends and patterns are defined as 5 MUI's with 6 months or 10 per year.
 - This report is due on **January 31** for the previous year
 - The report must be sent to the County Board by **February 28**
 - The report includes:
 - Date of review
 - Name of person completing review
 - Time period
 - Comparison data for previous 3 years
 - Explanation of data
 - Data for review by MUI category type
 - Specific individuals involved in trend/pattern
 - Specific trends by residence, region, or program
 - Previously identified trends/patterns
 - Action plans & preventative measures to address trend/pattern

For questions, please contact: Investigative Agent Office at (937) 328-5245.

Major Unusual Incidents & Board Member Reporting Procedures

When to Report

First - Immediate Action Steps for Safety

Second – make contacts as noted in the section below immediately upon the occurrence of the incident or learning about the incident.

Where and to Whom to Report

MUI Reporting for County Board Employees:

- **Investigative Agent and Supervisor** - All MUI's or suspected MUI's must be verbally reported to the Investigative Agent Office **no later than 4 hours** after discovery of the incident and a written report must be filed by **10:00 a.m.** the first working day following the day the county board employee becomes aware of the MUI.
 - **Contact Information – Clark County IA Office (937) 328-5245**
Fax (937) 328-4575 email – MUIreport@clarkdd.org
 - Working days are defined as Monday, Tuesday, Wednesday, Thursday, or Friday except that when that day is a holiday.
 - If the time of your report is after business hours, leave a voice message, and then fax or email your report.
- **MUIs Involving Possible Criminal Acts** - Abuse, misappropriation, exploitation, neglect or failure to report must also be reported to local law enforcement.
- **MUI's Involving Child Abuse** - Abuse or neglect of an individual under the age of 21 should be immediately reported to the local Public Children Service's Agency.

The County Board is responsible for ensuring the notification has been made.

(Please type or print legibly)

Others Involved:

Licensed or Certified Provider

Type Of Notification	Name of person notified	Date/Time	Notified By:	How notified (email, phone, fax, etc)
Staff or Family living at the individual's home and responsible for the individual's care				
Law Enforcement/Children's Protective Services (include officer's name or badge #)				
County Board				I
Director				
Other				

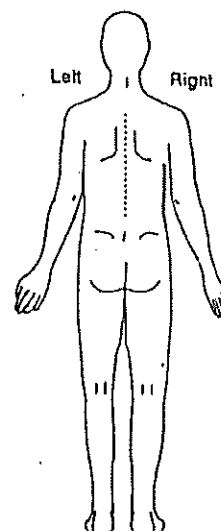
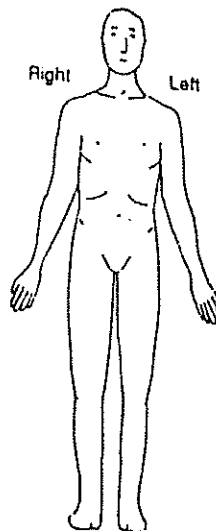
A. Administrative Action:

B. Medical Summary/further medical follow up:

Body Part Injured:

- ☐ Head or Face
☐ Mouth / Teeth
☐ Hands / Arms
☐ Feet / Legs
☐ Other

- ☐ Neck or Chest
☐ Abdomen
☐ Back / Buttocks
☐ Genitals



Signature/Title
(if different than reporter)

Date

Time of Assessment:

C. Follow Up/Prevention Statement:

Signature (QMRP/Coordinator/Director) :

Date:

Prohibited Actions

Prohibited actions are considered unacceptable when applied to members of the general public including those that are potentially damaging to an individual's health and safety, mental and emotional well-being, or personal dignity. They are reported as Major Unusual Incidents.

- Prone restraint. "Prone restraint" means a method of intervention where an individual's face and/or frontal part of his or her body is placed in a downward position touching any surface for any amount of time.
- Use of a manual (hands on) restraint or mechanical (device) restraint that has the potential to inhibit or restrict an individual's ability to breathe or that is medically contraindicated.
- Use of a manual restraint or mechanical restraint that causes pain or harm to an individual.
- Disabling an individual's communication device.
- Denial of breakfast, lunch, dinner, snacks, or beverages.
- Placing an individual in a room with no light.
- Subjecting an individual to damaging or painful sound.
- Application of electric shock to an individual's body.
- Subjecting an individual to any humiliating or derogatory treatment.
- Squirting an individual with any substance as an inducement or consequence for behavior.
- Using any restrictive measure for punishment, retaliation, instruction or teaching, convenience of providers, or as a substitute for specialized services.

Physical Abuse – Use of physical force than can reasonably be expected to result in physical harm to an individual. Such force may include, but is not limited to; hitting, slapping, pushing, or throwing objects at an individual. Physical harm is defined as any injury, illness, or other physiological impairment, regardless of the gravity or duration.

Sexual Abuse – Unlawful sexual conduct, contact or committing any sexual offenses as prohibited by law:

- a. **Sexual Conduct** - Vaginal intercourse between a male and female; anal intercourse or oral sex between persons regardless of sex; and, without privilege to do so, the insertion, however slight, of any part of the body or any instrument, apparatus, or other object into the vaginal or anal opening of another.
- b. **Sexual Contact** - Any touching of an erogenous zone of another, including without limitation the thigh, genitals, buttock, pubic region, or, if the person is a female, a breast, for the purpose of sexually arousing or gratifying either person.
- c. **Sexual Offenses Prohibited by ORC 2907** – Rape, sexual battery, unlawful conduct with a minor, sexual imposition, importuning, voyeurism, and public indecency.

Verbal Abuse – Purposefully using words, gestures or other communicative means to purposefully threaten, coerce, intimidate, harass or humiliate and individual.

Prohibited Sexual Relations - A DD employee engaging in consensual sexual conduct or having consensual sexual contact with an individual who is not the employee's spouse and for whom the employee was employed or under contract to provide care or supervise the provision of care at the time of the incident.

Neglect – Failing in the duty to provide an individual with medical care, personal care, or other support that consequently results in serious injury or places an individual or another person at risk of serious injury. Serious injury is an injury that results in treatment by a physician, physician assistant, or nurse practitioner.

Misappropriation – A theft committed by depriving, defrauding, or otherwise obtaining the real or personal property of an individual by any means prohibited by the Ohio Revised Code.

Failure to Report – A mandated reporter who has reasonable cause to believe that an individual has suffered or faces a substantial risk of suffering any wound, injury, disability, or condition that indicates abuse, misappropriation, exploitation, or neglect and such person does not immediately report such information to a law enforcement agency or a county board. In the case of an individual living in a developmental center, report either to law enforcement or the ODODD.

ABUSER REGISTRY – NOTICE TO EMPLOYEES AND PROVIDERS

The Abuser Registry can be found on the Ohio Department Developmental Disabilities website at: <http://dodd.ohio.gov>

- All people with developmental disabilities have the right to a system that seeks to ensure their health and welfare.
- As an employee or provider you are an important part of the system designed to ensure health and welfare. Here are just a few of the things you do that make a difference in the lives of people with developmental disabilities: providing quality care – even when faced with difficult situations, reporting offenses immediately, seeking medical attention, comforting victims, helping them and their families and friends to prevent harm in the future.
- The Abuser Registry is not a criminal process and does not require a criminal conviction. To proceed prior to the completion of any criminal proceedings, the Abuser Registry must have written permission from the prosecutor.
- If your name is placed on the Abuser Registry, you **cannot** be hired as an employee or provider of developmental disability services anywhere in Ohio. Employers and families are required to check the Abuser Registry prior to hiring. People on the Abuser Registry cannot be hired and will be removed from any current developmental disability services employment.
- The Abuser Registry Law is found in Ohio Revised Code Sections 5123.50 and 5123.51. Prior to placement of the name on the Abuser Registry, the employee is given an opportunity to respond and there must be clear and convincing evidence of the registry offense.

Early Childhood

Welcome fall and to another successful Boo Fest for our families. Everyone had a fun evening of games, candy, face painting, and pumpkin decorating. Thank you to Judy from CLS for the face painting, Misty from HR for passing out treats and all of the staff in Early Childhood to make this event successful. About 20 of our families joined us for the fun!

I want to welcome Ethan Fields to the EC team. Ethan is our newest Service Coordinator who comes to us with many years of experience working with kiddos. Ethan is such a wonderful addition to the department and his families have welcomed him in and littles already say they love him.



Back row: Pam George, Ethan Fields,

Second row: Mary Alice LaCerais, Molly Lacey, Aubry Van Tress, Jessie Messina, Taylor Barney, Daryl Sue Osborne

Front row: Amy Allender, Kristen Wheeler, Melissa Hobson, Shannon Chatfield, Christy Brossman

Not pictured: Jill Stewart and Erica Brown



FF Mueller Center

PUMPKIN GLOW WALK



Three of the individuals from FF Mueller had fun on the Pumpkin Glow Walk on the track at Clark County Board of DD Campus around the track. Lora and other staff did such a nice job putting this together.

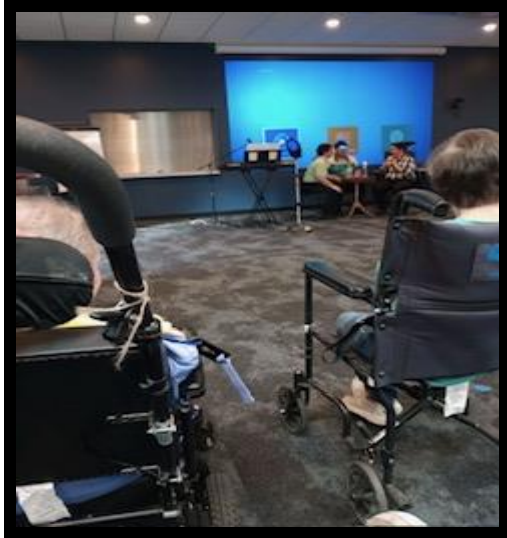
HALLOWEEN PARTY



FF Mueller Individuals and staff dressed up in the customs to scare and to impress as their favorite characters at the Halloween party on Blue Cottage.

THEATER PRODUCTION

On October 11 there was a special presentation from the theater production company in Springfield, Ohio. They wanted to drop by the Clark County Board of DD campus and perform for our individuals and the CLS individuals and families. Everyone said it was tons of fun to watch their skits.



CIRCLE FARM



The FF Mueller individuals have been very busy in the month of October. They went to the Circle Farm to go through the pumpkin fields, and to take a hay ride.

Community Living Services



Stuart volunteered with me Wednesday to read to a preschool class at Town and Country. He really enjoyed the experience and the class loved having him! He even got to share with the class what a walker was and why he needed it. We are going to plan on going once a month for the rest of the school year.

Here are some photos of Chloe at the Art Museum where she attends art class. Chloe was enjoying an exhibit and then we participated in a class together.



COMMUNITY RESOURCE AND TECHNOLOGY FAIR

Assistive
TECHNOLOGY
UPDATE!!

