



Training Requirements and Policies

Participants **MUST** pre-register before attending a class. If you have not pre-registered, you will not be allowed to attend.

The registration deadline is five working days prior to the class date.

No late registrations will be accepted.

Registration fees are non-refundable and nontransferable.

Classes start and end on time. To ensure a quality experience for the class, students arriving after the scheduled start time may be asked to re-register.

Payment is due at the time of registration (no registrations can be taken over the phone).

Check or money orders should be payable to Developmental Disabilities of Clark County. If registering with cash, please bring the exact amount to the HR office at 2527 Kenton Street.

Class sizes are limited so register early. Please call ahead to make sure the class you want to attend has available space.

Classes with fewer than five people registered may be cancelled. If the class is cancelled or moved, participants will be contacted by phone or email at least 24 hours in advance.

Delay or closing notification for weather or facility emergencies do not generally affect training. Plan A (2 hour delay), Plan B (no buses), and Plan C (Early dismissal) only apply to transportation services for individuals. All other Board facilities and activities continue as normal.

CEUs are available for all sessions listed in this calendar unless otherwise noted. There is a \$5 (each) fee for reprinting lost certificates.

Dates, times and locations are subject to change.

Vending machines are available in most locations and participants are welcome to bring drinks or snacks to class with them.

All Developmental Disabilities of Clark County buildings are smoke-free. In addition, the campuses of Town & Country Early Childhood Center (2430 VanBuren) and Administration, CLS, and Mueller Center (2535/2527 Kenton Street) are tobacco-free. No tobacco use is allowed anywhere on the grounds, including the parking lots.



Dress in layers that can be adaptable to warm and cool temperatures.

Please Note: First Aid/CPR and “Do the R.I.G.H.T. Thing” contain maneuvers and interventions that require varying degrees of mobility and physical activity. Please dress appropriately and be prepared to move and interact with other participants. Your ability to participate may affect your receiving certification. If you have any physical limitations that may prevent you from participating in any or all of the maneuvers, please notify us when you register. You should also communicate your ability level to the trainers before the class begins.