



## Basic requirements for employment:

- Completion of three satisfactory professional references
- Successful completion of local, state and federal background checks
- Acceptable driving record
- Negative results of a Two Step Mantoux TB test
- Negative results of a urine drug screen
- Satisfactory results of a lifting test
- Non-degreed positions require a high school diploma or G.E.D. Degreed positions require original transcripts upon hire (a copy of transcripts is acceptable with applications).
- Vehicle operators require a Commercial Driver's License (CDL) with a P endorsement. The CDL must be maintained throughout employment.
- Certain positions require certification from the Ohio Department of Developmental Disabilities and must be maintained throughout employment. According to State law, any individual employed by a County Board of Developmental Disabilities in a position that includes directly providing, or supervising people who directly provide services to individuals with Developmental Disabilities, must hold the appropriate certification or license. Some employees are exempt from the requirement to hold certification issued by Ohio Department of Developmental Disabilities (DODD):
  - Individuals who hold a valid license or certificate such as doctors, nurses, occupational therapists, and physical therapists and perform only those duties governed by the license or certificate
  - Individuals employed in an ICFDD (Intermediate Care Facility for the Developmentally Disabled) facility